

Municipality of the District of Digby Expense Claim

Claimant's Title:	Councillor
Date expense report posted	

[illegible]

*APPROVED by: Tyler Pulley, CAO TP

Notes: Travel expenses include, but are not limited to accommodations, transportation and incidentals. Professional development expenses include, but are limited to course registration fees. Business purpose of an expense include, but are not limited to: conferences, meetings, municipal events, professional development.

Alcohol cannot be expensed by an individual to a municipality.

* Municipalities are required by the MGA to report, meals and professional development expenses. Municipalities may choose to report other expenses.

Total Claim:	678.53
Less amount paid directly by municipality:	-
	678.53
	-
Balance Due (Owed):	678.53