NOV 15 2024

Municipality of the District of Digby Expense Claim

Claimant's Name: Joan Ross

Claimant's Title: Council

Date expense report posted: Nov. 2024

Date Expenses Incurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	Professional Development Expense Type	Travel Expense Type	Travel/Prof Dev Cost ($)	kms driven	Mileage calculated @ 0.5838	Meals Breakfast $20	Meals Lunch $20	Meals Dinner $45	Other Expenses Description	Other Expenses Amount	Credit Card	Invoice
Nov 4-5, 2024	New Councillor Training Halifax		Car returnto Hlfx		433.00	252.79		-	45.00				
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				-		252.79	-	-	45.00		-	-	-
					Office USE only	23.55							

I certify that the amounts claimed in this request are accurate, in accordance with municipal policy, and were incurred while conducting municipal business.

Joan Ross — Councillor District 1 — Joan M Ross

Print name and position — *Signed*

*APPROVED by:

Jeff Lawrence — [signature]

Print name and position — *Signed*

CAO

Notes: Travel expenses include, but are not limited to accommodations, transportation and incidentals. Professional development expenses include, but are limited to course registration fees. Business purpose of an expense include, but are not limited to: conferences, meetings, municipal events, professional development.
Alcohol cannot be expensed by an individual to a municipality.
* Municipalities are required by the MGA to report, meals and professional development expenses. Municipalities may choose to report other expenses.

Total Claim:	297.79
Less amount paid directly by municipality:	-
	297.79
	-
Balance Due (Owed):	297.79