Municipality of the District of Digby Expense Claim

Claimant's Name: LINDA GREGORY

Claimant's Title: WARDEN

Date expense report posted: Dec.19/20 to Feb.14/21

Date Expenses Incurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	Professional Development Expense Type	Travel Expense Type	Travel/Prof Dev Cost ($)	kms driven	Mileage calculated @ 0.4670	Meals Breakfast $20	Meals Lunch $20	Meals Dinner $45	Other Expenses Description	Other Expenses Amount	Credit Card	Invoice
12-01-21	RCMP MEETING STAFF SERG,				20.00	9.34							
13-01-21	Braso Energy,Cook's,PAC					-			45.00				
20-01-21	DARC				20.00	9.34							
22-01-21	meetings Evelin Shand Census 2021					-		20.00					
	NS quality of life					-							
22-01-21	RCMP Advisory				20.00	9.34							
25-01-21	Housing- finance Waste Check-					-							
	police webinar-COTW					-		20.00					
26-01-21	DARC				20.00	9.34							
03-02-21	DARC				20.00	9.34							
08-02-21	meeting Foundation and Mayor-navigator				20.00	9.34							
11-02-21	Kinng's Transit				293.00	136.83	20.00			incidentals	15.00		
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				-		192.87	20.00	40.00	45.00		15.00	-	-
					Office USE only	17.97							

I certify that the amounts claimed in this request are accurate, in accordance with municipal policy, and were incurred while conducting municipal business.

Linda Gregory — *Print name and position* Warden — *Signed*

*APPROVED by:

Jeff Snadden — *Print name and position* CAO — *Signed*

Notes: Travel exepenses include, but are not limited to accommodations, transportation and incidentals. Professional development expenses include, but are limited to course registration fees. Business purpose of an expense include, but are not limited to: conferences, meetings, municipal events, professional development.
Alcohol cannot be expensed by an individual to a municipality.
* Municipalities are required by the MGA to report, meals and prefessional development expenses. Municipalities may choose to report other expenses.

Total Claim:	312.87
Less amount paid directly by municipality:	-
	312.87
	-
Balance Due (Owed):	312.87

MAR 05 2021