JAN 2 4 2025

## Municipality of the District of Digby Expense Claim

Claimant's Name: LINDA GREGORY

Claimant's Title: WARDEN

Date expense report posted: DEC.12 TO DEC.31/24

| Date Expenses Incurred | Business Purpose of Expense: must include (if applicable): date of travel & destination | Professional Development Expense Type | Travel Expense Type | Travel/Prof Dev Cost ($) | kms driven | Mileage calculated @ 0.5838 | Meals Breakfast $20 | Meals Lunch $20 | Meals Dinner $45 | Other Expenses Description | Other Expenses Amount | Credit Card | Invoice |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | - | | - | | | | | |
| DEC.12/24 | DARC POLICY | | | | 20.00 | 11.68 | | | | | | | |
| | | | | | | - | | | | | | | |
| DEC13/24 | LEVEE COMMITTEE | | | | 20.00 | 11.68 | | | | | | | |
| | | | | | | - | | | | | | | |
| DEC.16/24 | SCHOOL CHRISTMAS BREAKFAST | | | | 20.00 | 11.68 | | | | | | | |
| | PORT ASSOC. SOCIAL | | | | | - | | | | | | | |
| DEC.18/24 | SIEJA MEETING | | | | 20.00 | 11.68 | | | 45.00 | | | | |
| | DARC | | | | | - | | | | | | | |
| | | | | | | - | | | | | | | |
| DEC.19/24 | DARC SENIORS | | | | 20.00 | 11.68 | | | | | | | |
| | | | | | | - | | | | | | | |
| DEC.22/24 | LEVEE PICKING UP SUPPLIES | | | | 20.00 | 11.68 | | | | | | | |
| | | | | | | - | | | | | | | |
| DEC.30/24 | PICK UP SUPPLIES LEVEE | | | | 20.00 | 11.68 | | | | | | | |
| | | | | | | - | | | | | | | |
| DEC.31/24 | LEVEE PICK UP SUPPLIES | | | | 20.00 | 11.68 | | | | | | | |
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| | | | | | | - | | | | | | | |
| | | | | - | | 93.41 | - | - | 45.00 | | - | - | - |
| | | | | | Office USE only | 8.70 | | | | | | | |

I certify that the amounts claimed in this request are accurate, in accordance with municipal policy, and were incurred while conducting municipal business.

Linda Gregory — Signed

Print name and position: Warden

*APPROVED by:

Tyler Pulley — Signed

Print name and position: CAO

***Notes:*** Travel exepenses include, but are not limited to accommodations, transportation and incidentals. Professional development expenses include, but are limited to course registration fees. Business purpose of an expense include, but are not limited to: conferences, meetings, municipal events, professional development.
Alcohol cannot be expensed by an individual to a municipality.
* Municipalities are required by the MGA to report, meals and prefessional development expenses. Municipalities may choose to report other expenses.

| | |
|---|---|
| Total Claim: | 138.41 |
| Less amount paid directly by municipality: | - |
| | 138.41 |
| | - |
| **Balance Due (Owed):** | 138.41 |