

Municipality of the District of Digby Expense Claim

Claimant's Name:	LINDA GREGORY
Claimant's Title:	WARDEN
Date expense report posted	July 14 to August 16, 2026

[illegible]

I certify that the amounts claimed in this request are accurate, in accordance with municipal policy, and were incurred while conducting municipal business.

Linda Gregori
Warden

*APPROVED by:

Tyler Pullen, CAO *TP*

Print name and position Signed

Notes: Travel expenses include, but are not limited to accommodations, transportation and incidentals. Professional development expenses include, but are limited to course registration fees. Business purpose of an expense include, but are not limited to: conferences, meetings, municipal events, professional development.

Alcohol cannot be expensed by an individual to a municipality.

- Municipalities are required by the MGA to report, meals and professional development expenses. Municipalities may choose to report other expenses.

Total Claim:	753.87
Less amount paid directly by municipality:	-

Balance Due (Owed): 753.87

Greensboro Inn
 9016 Commercial Street
 New Minas Nova Scotia B4N 3E2
 Canada
 +1 (902) 681-3201
 greensboroinn@gmail.com

Invoice

Invoice Number: 11665-1
Invoice Date: 27 Aug 2026

Invoice payment status:
Paid

Bill to:

Linda Gregory

Reservation: LH26081158203741
 Checked-out

Check-in: 12 Aug 2026
Check out: 13 Aug 2026
 2 Adults
 1 Night

Date	Description	Room Number	Quantity	Item Total	Tax %	Total	Payments
12 Aug 2026	Family Room	21	-	\$175	14%	\$175	-
13 Aug 2026	Payment: American Express		-	-	-	-	\$199.50
Subtotal			-	-	-	\$175	\$199.50
HST (14%)			-	-	-	\$24.50	-
Total			-	-	-	\$199.50	\$199.50
Outstanding Balance			-	-	-	\$0	-

This amount is made up as follows:

14.0% Room	CAD 24.50	Total (excl. Tax) CAD 175
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Terms and conditions:

Office hours: 10:00AM - 8:00PM Pool is CLOSED Check-in time: 3:00PM - 8:00PM Check-out time by 11:00AM There will be an additional charge for late check-outs; After 12pm you will be charged for half a day. After 3pm you will be charged for a full day. Cancellation Policy,,24 hours for weekdays,48 hours for weekends, Large bookings/Sport teams may be different then normal Cancellation policy and will be discussed. Credit cards accepted: Visa, MasterCard and American Express. Credit card must be in the guest name that is staying on property. Minimum check-in age is 19. No cribs (infant beds) available. No rollaway/extra beds available. Pets not allowed. No smoking. Free Wifi. Free parking. Quiet time is at 10:30PM. No visitors are permitted after this time. Winter months please watch for ice and snow in parking lots,decks,steps etc. By signing this document, you agree to the terms outlined above and below: A valid credit card is needed to secure a reservation, in addition, this credit card must be present on arrival. A pre-authorization totalling rooms, tax and a additional \$200 deposit per room will be made to the credit card provided the morning of arrival. Pre paid credit cards and Debit credit cards are not permitted for bookings. Greensboro Inn is pleased to offer a non-smoking facility/No Pets, should you or a visitor smoke/have pets in a room during your stay, a \$100.00 charge will be placed on the credit card used to make the reservation. Lost & found items will be held for 3 months with the exception of undergarments and medications which without immediate reply, will be disposed of immediately. Greensboro Inn management and staff will not be responsible for accidents or injuries to guests, loss of money, jewelry, or valuables of any kind. Guests are responsible for damages to property, the room, and its contents resulting in a charge placed on the credit card used when making the reservation. Anyone who damages property or chooses not to follow the policies of Greensboro Inn, will be removed from the property by the authorities, without refund.

Payment policy:

All bookings must be made with a valid Visa, Mastercard or American Express credit card. Credit card has to be in the name of the guest staying. No pre Paid credit cards or Debit credit cards! A valid credit card is needed to secure a reservation, in addition, this credit card must be present on arrival. A pre-authorization totalling rooms, tax and a additional \$200 deposit per room will be made to the credit card provided the morning of arrival. Upon checkout method of payment can be changed to cash or debit. If there is any damage to a room after a guest has checked-out a charge will be applied to the credit card used when the reservation was made.

Cancellation policy:

24 hours for all weekday reservations (Sunday to Thursday) 48 hours for weekend reservations (Friday and Saturday) Cancellation policy for Sport teams/Multiple bookings may be different then the normal Policy and will be discussed.