



**Committee of the Whole Meeting
Municipal Council Chambers, Municipal Office
June 13, 2016 at 4:30 PM
Agenda**

- 1. CALL MEETING TO ORDER**
- 2. PAUSE TO SEEK GUIDANCE**
- 3. ADOPTION OF AGENDA – Additions or Deletions**
- 4. PRESENTATION/ DELEGATION**
 - 4.1**
- 5. DANGEROUS AND UNSIGHTLY PREMISES**
 - 5.1** Alfred Doucet – demolition request
- 6. APPROVAL OF MINUTES**
 - 6.1** COTW Minutes – May 9, 2016
- 7. OLD BUSINESS/BUSINESS ARISING**
 - 7.1**
- 8. NEW BUSINESS**
 - 8.1** Bay of Fundy Discovery Centre Association
 - 8.2** Proposed changes to Liquor Control Act
- 9. CHIEF ADMINISTRATIVE OFFICER REPORT**
 - 9.1** Meeting Dates/Reminders
 - 9.2** CAO Update
 - 9.3** Department Reports
 - 9.4** Updates from Previous Action Items
 - 9.5** Capital Project Update

10. CORRESPONDENCE/INFORMATION ITEMS

- 10.1** Colin Fraser, MP – National Health & Fitness Day
- 10.2** Lyme Disease Awareness
- 10.3** Princess Windsor thank you
- 10.4** Princess Hantsport thank you
- 10.5** Digby Area Board of Trade April minutes
- 10.6** Breaking Waves Festival Committee thank you
- 10.7** Mike Gushue – Port Days
- 10.8** Princess New Minas thank you

11. IN CAMERA

- 11.1**

12. ADJOURNMENT



*Bay of Fundy
Discovery Centre*
Association

BOX 66
FREEPORT, NS

BOV 1B0

May 10, 2016

Dear Digby Municipal Councillors:

During the previous months our directors have been working with Digby Municipal Council to produce a new bilingual revision of the Digby Neck & Islands Ecotourism Map. We have achieved the final result and now have a cost price of \$450 per each 74 3/4" wide by 36" high sign printed on an aluminum surface with anti graffiti coating. We want to print four at this time. One will be placed on the kiosk on RE Robicheau's water front deck (Westport), a second on the 24/7 illuminated VIC kiosk in Tiverton, a third in the Balancing Rock parking lot and a fourth at the ferry parking area in East Ferry. They are meant to be in high traffic walking areas and would include two app codes that cell phones can use to directly access Digby County Trails and the DATA website.

To date, we have contributed \$800 for design plus \$1500 of in-kind contribution in organizing, editing, research, proofing and updating. We are asking council to consider helping us in our goal to reach the \$1800 required to get these fabricated and installed by early summer.

With assistance, we can expose visitors to all of the wonderful opportunities and services that await them in our region, create memorable experiences, give them reasons to stay longer and most importantly entice them to return. (See sample signage in attachment).

Sincerely Yours,

Anna-Marie MacKenzie Kelly (Chairperson)

DIGBY NECK, LONG & BRIER ISLANDS

Nova Scotia's Premier Ecotourism Destination

LA PÉNINSULE DE DIGBY, LES ÎLES LONG ET BRIER

Première destination d'écotourisme en Nouvelle-Écosse

The Brier Island Nature Preserve Coastal Trail
Située dans la Nature Conservancy of Canada's Brier Island Nature Preserve, la trail provides enjoyable walking along the south coast of Brier Island. Beginning at Western Light, walks can range from 250 metres to 8 kilometres (out and back). Walkers get to view the Western Lighthouse as well as expansive views of the Gulf of Maine and the highest tides in the world as they rush to fill or flee the Bay of Fundy. A variety of birdlife can be viewed along the trail, and possibly even whales or other marine animals if you are lucky! This trail is of moderate difficulty and is multi-use. Please respect other users. There is a parking area at each end of the trail.

Sentier du littoral de la Réserve naturelle Brier Island
Situé près de la réserve naturelle Brier Island de la Conservation de la nature Canada, ce sentier vous offre une belle expérience de randonnée le long de la côte sud de l'île Brier. À partir du phare Western, le sentier permet de courtes promenades de 250 mètres jusqu'à des excursions de 8 km (aller-retour). Vous verrez le phare Western tout en observant les magnifiques panoramas sur le golfe de Maine et le flux et reflux des plus hautes marées du monde dans la baie de Fundy. Vous pouvez observer une riche diversité d'espèces d'oiseaux le long du sentier et, si vous êtes chanceux, faire l'observation des baleines et d'autres espèces de vie marine. Ce sentier à usages multiples est de difficulté moyenne. Veuillez respecter les autres usagers. Le stationnement se trouve à chaque extrémité du sentier.



6



5



4



3



2



1

Key Map / Carte-index

Explanation of Symbols / Légende	
Information / Informations	Museum - Historique Site / Musée - Lieu historique
Gas / Poste d'essence	Picnicking / Aire de pique-nique
Accommodations / Hébergement	Plant Site / Site de flore
Food and Groceries / Alimentation et épicerie	Birdwatching Area / Site ornithologique
Restaurant / Restaurant	Scenic Viewpoint / Belvédère panoramique
Phone / Téléphone	Hiking / Randonnée pédestre
Public Restrooms / Toilettes publiques	Beach Access - Swimming / Plage - Baignade
Whale Watching - Other Tours / Observation des baleines - Autres visites guidées	Fishing Harbor / Pêche commerciale
Camping / Camping	Lighthouse / Phare
Art, Crafts, and Souvenirs / Arts, artisanats et souvenirs	Laundromat / Banderie
Automated Teller Machine / Guichet automatique bancaire	Adventure - Experience / Aventure - Expériences
Public Computer Access (CAP) Site / Accès public à Internet (PAC)	Other Attractions / Autres attractions
Parking / Stationnement	Provincial Highway / Route provinciale
Canada Post / Postes Canada	Collector Highway / Route collectrice
Emergency Services for Police, Fire and Medical Assistance / Urgences : police, feu, médicaux, composez le 911	Paved Roads / Route revêue
Provincial Park / Parc provincial	Unpaved Roads / Route non revêue
Swamp or Bog / Marécage ou tourbière	Trail / Sentier
	Ferry Route / Route de traversier

Scale / Échelle 1 : 65,000
0 1000 metres / mètres
0 5000 feet / pieds

Scale / Échelle 1 : 30 000
0 1 2 3 4 5
Kilometres / Kilomètres
0 1 2 3
Miles / Miles

Scale / Échelle 1 : 65,000
0 1000 metres / mètres
0 5000 feet / pieds

Map of Digby Neck, Long and Brier Islands
Carte de la péninsule de Digby et des îles Long et Brier

Municipality of Digby
Municipality of the District of Digby

FUNDY COASTLINES & CULTURES
Tourism Association

Bay of Fundy Discovery Centre
Bay of Fundy Discovery Centre Association

Design: 1000 Graphics for Conception - 10000 Graphics pour
Map of Digby Neck, Long and Brier Islands courtesy of the Digby Neck Community Development Association
Carte de la péninsule de Digby et des îles Long et Brier reproduite avec l'autorisation de la Digby Neck Community Development Association.
Photos courtesy of photos graciously of Wanda Van Tasselt, Claudia Tait, Diane Theriault, Christine Colaghan, Nature Conservancy of Canada.

Scale / Échelle 1 : 65 000
0 1000 metres / mètres
0 5000 feet / pieds

From: AGDConsult [<mailto:AGDConsult@novascotia.ca>]

Sent: Thursday, June 09, 2016 9:35 AM

To: Alain Muise; Alex Dumaresq; Barry Carroll; Beatrice Renton; Brian Cullen; Brian Holland; Cathie Osborne; Cathy MacGillivray; Connie Nolan; Connie Saulnier; Crawford MacPherson; Darrell White; David Gillis; Deborah Campbell; Don Regan; Douglas Armstrong; Dylan Heide; Erin Beaudin; Glenn Horne; Greg Herrett; Gregory Barr; Jeff Gushue; Jeff Sunderland; Jennifer Jones; Jim Wentzell; Joe O'Connor; John Ferguson; Joyce Eaton; Joyce Young; Kelly Rice; Ken Moses; Ken Smith; Kevin Malloy; Kevin Matheson; Kirk Cox; Linda Fraser; Lisa MacDonald; Louis Coutinho; Maris Freimanis; Mark Phillips; Marvin MacDonald; Michael Dolter; Michael Merritt; Mike Labrecque; Penny Smith; Rachel Turner; Ray Hickey; Rennie Bugley; Richard Butts; Richard MacLellan; Sandy Hudson; Scott Conrod; Sheldon Dorey; Shelleena Thornton; Stephane Cyr; Stephen Feist; Stephen Ferguson; Tammy Wilson; Tom MacEwan; Tom Ossinger; Town Clerk, Clare; Town Clerk, Lunenburg; Trudy LeBlanc; Warren Olsen; Yvonne Boudreau

Subject: Consultation Regarding Proposed Changes to the Liquor Control Act

The Alcohol, Gaming, Fuel & Tobacco Division of Service Nova Scotia and the Nova Scotia Liquor Corporation are coordinating proposed amendments to the *Liquor Control Act* and are currently undertaking consultations. We are writing to advise you of particular proposals and to ensure that you have an opportunity to consider them and to provide feedback.

Please see the attached letter.

TO: Nova Scotia Municipalities
Municipal Administrators

Dear Sir/Madame:

Re: Consultation with regard to proposed amendments to the *Liquor Control Act*

The Alcohol Gaming Fuel & Tobacco Division of Service Nova Scotia (AGFT) and the Nova Scotia Liquor Corporation (NSLC) are coordinating proposed amendments to the *Liquor Control Act* and regulations (LCA) and have undertaken a number of consultations. We wrote to you previously setting out details to ensure municipalities are informed and have an opportunity to provide feedback.

Due to limited response (25%), we are following up with you to share additional information. We welcome feedback by **July 15, 2016**, with regard to these proposals which may be returned to us as follows:

Service Nova Scotia
Alcohol, Gaming, Fuel and Tobacco Division
RE: Eliminating Plebiscites, or Liquor in Eating Establishments
Email: AGDConsult@novascotia.ca or by mail to:
P.O. Box 545
Dartmouth, NS B2Y 3Y8

Please note that, even if respective Councils have no position with regard to a proposal, it would be helpful for us to know. We would appreciate being advised accordingly.

Eating Establishment Regulations – Allowing Two Drinks without a Food Purchase

We will be engaging in a public consultation via telephone survey with regard to this proposal. Thus far, the response from municipalities has been limited, and we feel it appropriate to seek public input. We thank the municipalities which have provided a response.

We also want to share some additional information for your consideration:

- The proposed changes are to update the existing regulations and bring them in line with other Canadian jurisdictions as well as respond to a request of the restaurant sector to be permitted to sell limited quantities of alcohol to customers without a food order. Other jurisdictions in Canada allow consumption of alcohol in restaurants as long as food is available, but do not require a food purchase. Instead, we are proposing a limitation of two drinks without a food purchase.

- The restaurant sector says that this change will allow them to better serve their customers, attract new customers and grow their business.

We are also mindful of the potential risks associated with over-consumption of alcohol and thus are taking the time to seek input from the public, law enforcement and other stakeholders.

Removal of the Requirement for a Plebiscite

The proposal is to eliminate the requirement for a public plebiscite to be held when an application is received for a liquor license in an area of Nova Scotia currently designated a “dry” area. We wish to share some additional information for your consideration.

- Nova Scotia is the only province in Canada that restricts the permissible locations of alcohol license by provincial legislation. In other provinces where there are restrictions it is accomplished by municipal zoning or bylaws.
- A plebiscite is a public vote conducted by Elections Nova Scotia. The proposal is to simplify the process for obtaining community input before a liquor license is issued, still providing the public an opportunity to comment on proposed applications.
- What is a dry area?
 - A dry area requires a plebiscite before a lounge or beverage room application can be considered by AGFT. A dry area also requires that public consultation be conducted when an application is received for an eating establishment (restaurant) at which alcohol can be purchased.
 - Liquor can be sold and consumed by the glass in a restaurant in a dry area after the public has been consulted and the license issued. There are approximately 105 areas of the Province which are still considered dry. However, residents may consume alcohol purchased outside the area.
- What is a wet area?
 - A wet area requires public consultation before a lounge or beverage room application can be considered by AGFT. A wet area does not require that public consultation be conducted when an application is received for a restaurant at which alcohol can be purchased.

- Reasons for change:
 - The concept of “wet/dry” areas in Nova Scotia is outdated extending back to the time of prohibition.
 - Wet/dry areas are determined by electoral boundaries, which have changed many times over the years making it difficult to determine those boundaries.
 - Current requirements to conduct a plebiscite can cost up to \$15,000 and may result in delays for new business of up to a year.
 - Nova Scotia is the only jurisdiction left in Canada which restricts the permissible location of alcohol license by provincial legislation. All other jurisdictions accomplish this by municipal zoning or bylaws.
 - While the proposal is to eliminate the plebiscite, alternative checks and balances for liquor license applications will be maintained, such as public consultation and confirmation of zoning requirements.

- Transition:
 - We anticipate planning for a one year transitional period before any change in law would take effect. This would enable municipalities to prepare by, for example, making any appropriate zoning changes.

Please contact us should you have any questions.

Sincerely,

John R. MacDonald

C Mr. Ted Upshaw, Public Safety Advisor, Halifax Regional Municipality

Chief Administrative Officer Report

Meeting Date	<i>June 13, 2016</i>
Submitted To	<i>Committee of the Whole</i>
Submitted By	<i>Linda Fraser, Chief Administrative Officer</i>
Carbon Copies	<i>Jeff Sunderland, Deputy CAO CoraLee Bremner, Manager Corporate Services Pat Stevens, Executive Secretary</i>

Meeting Dates/Reminders (As of May 25, 2016)

Date & Time	Meeting/ Event	Who Attends	Location
June 14 th @ 4:00 pm	DDA	Gregory, MacAlpine	Town Council Chambers
June 20 th @ 4:30 pm	By-law & Policy	All Council	Municipal Board Room
June 27 th @ 6:00 pm	Council	All Council	Council Chambers
July 4th, 11th, 18th	No Meeting		
July 25 th @ 6:00 pm	Council	All Council	Council Chambers
August 1st	No Meeting		
August 8 th @ 4:30 pm	COTW	All Council	Council Chambers
August 15th, 22nd, 29th	No Meeting		
September 5th	No Meeting		
Sept 12 th @ 4:30	COTW	All Council	Council Chambers
Sept 19 th @ 4:30	By-law & Policy	All Council	Municipal Board Room
Sept 26 th	Council	All Council	Council Chambers

Request for Decision or Direction

#1	
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CAO UPDATE

Activities

- ✓ Auditors are expected to be in the office the week of June 20th. Grant Thornton has promised that the statements will be ready for our July Council meeting;
- ✓ 2016-17 Operating Budget approved by Council May 24th.
- ✓ Submitted the Annual Expenditure Report for 2015 to province in accordance to the Gas Tax Agreement
- ✓ Attended the FCM Conference in Winnipeg June 2nd to 7th
- ✓ The Management Team continuing to meet bi-monthly to discuss projects, activities, and HR issues;
- ✓ Participated in conference calls regarding the Legacy 150 application
- ✓ The Department Heads are meeting quarterly with management team to update each department of activities of other departments;
- ✓ Ongoing updates with Terry Thibodeau regarding renewable energy activities;
- ✓ Ongoing updates with Rob Hersey on his many activities and projects;
- ✓ Ongoing updates with Dan Harvey on Economic Development activities;
- ✓ Prepared meeting packages for Council, COTW, By-law & Policy, Council & TIR, DDA and followed up on all action items.

Other meetings:

- ✓ DDA
- ✓ PAC
- ✓ Joint Police Advisory
- ✓ Meeting with Warden and representatives from Village of Weymouth with Jamie Ballie regarding the vacant doctor position in Weymouth
- ✓

DEPARTMENT REPORTS	
Deputy CAO Report	Monthly Report
Corporate Services Report	Monthly Report
Building Department Reports	Building Permits Report Fire Inspector Report
Airport/Dispatch	Airport Report Dispatch Call Report
Dog Control	Dog Control Activity Report /Dog Financial Report
Coordinator Program Development	Monthly Report
Renewable Energy & Climate Change Coordinator	Monthly Report

UPDATES FROM PREVIOUS MEETINGS ACTION ITEMS
COUNCIL ACTION ITEM – JANUARY 2015
Letter to Minister of Justice request a review of the RCMP complement.
<p>Feb 2016 – RCMP staff from Strategic Planning and Client Services, Senior RCMP from H Division, staff from Dept of Justice met with members of Council and staff from the Municipality of Clare, the Town of Digby, and Municipality of Digby to present the results of the Policing Resource Model PRM looking at Digby Detachment, Meteghan Detachment, and a hypothetical District Policing Model with Digby and Meteghan combined. A recommendation from the report is that the current level of front line personnel, 10 in Digby and 5 in Clare remain. The report, along with the speaking notes will be distributed to Council. There was a discussion about the pros and cons of merging the two detachments. Further studies are needed to look at social/economic factors. The issue of needing French speaking members in Clare was discussed. Next step is to do further studies looking at Clare merging with either Digby or Yarmouth; This will take from 4 to 6 months to complete.</p> <p>Apr 2016 - Copy of presentation with comments circulated to Council and RCMP Joint Advisory Committee</p> <p>May/June 2016 - No update from last report</p>

COUNCIL ACTION ITEM – JUNE 2015

Regional Tourism VIC Kiosk – Halifax Waterfront

June/July 2015 – Letters to the following municipal units were sent the last week of June: Middleton, Annapolis Royal, Annapolis Co, Town of Digby, Clare, Town of Yarmouth, Municipality of Yarmouth, Municipality of Argyle, Municipality of Shelburne, Municipality of Barrington, Town of Shelburne, Lockport, Clarks Harbour, and the Region of Queens. The letter was to determine if there was any interest in participating in the initiative.

Aug 2015 – I have received positive responses from the following Municipalities: County of Annapolis, Town of Shelburne, Barrington (depending upon costs), and District of Shelburne. Yarmouth Acadian Shores (Town of Yarmouth, District of Yarmouth, Argyle) – dependent upon equal sharing of costs and Board approval on Sept 15th.

Region of Queens staff is in the process of preparing a report to take to Council.

Sept/Oct/Nov 2015 – Letter received from Region of Queens that they are referring the matter to the South Shore Regional Enterprise Network. (They are just in the process of hiring the CEO). Their Economic Development Staff provided feedback (see attached) on the type of questions that would require further investigation before determining whether or not to proceed. I have received a letter providing support in principal from the Town of Digby. I have not heard anything yet from Municipality of Clare, the Towns of Lockport, Clarks Harbour.

It is my recommendation that we take a serious look at the questions raised by Queens at a By-law & Policy Committee.

Nov/2015 Decision to put on hold until more information regarding the provinces plan regarding VIC's is known.

Jeb/Feb 2016 - I have reached out to Destinations Cape Breton Association regarding their plans for the upcoming tourism season. They are expecting to make a final decision this month. I have also requested the name of the contact at Halifax Waterfront Development Corporation that they have been working with. I have reached out to Halifax Waterfront Development Corp for some information. Waiting for a response. Deputy Warden MacAlpine is reaching out to Michael Johnson, the new Executive Director for NS Tourism Agency

Mar 2016 – Deputy Warden MacAlpine contacted Michael Johnson who is putting him in touch with another person in the Agency.

May 2016 – I contacted Mary Tulle from Destinations Cape Breton, she indicated they had moved out of the Kiosk this past weekend.

June 2016 – Topic to be raised by Deputy Warden Jimmy MacAlpine at UNSM Regional meeting being held here in Digby on June 23rd.

COTW ACTION ITEMS -January 2016

Lack of Internet Services in Little River

Feb 2016 – Evan Nemeth, Research EDO, Western Regional Enterprise Network prepared the attached synopsis on Rural Internet in Nova Scotia.

Mar 2016 – Council waiting on study being conducted by NS Business. The study is to be completed by early spring.

May 2016 – \$ 6 Million in provincial budget for rural internet. NS Dept of Business is looking at how best to distribute funds. Suggestion that the province should provide project management and engineering for any internet projects as municipal units don't have the expertise for complex internet projects.

June 2016 – **Rural Broadband was a topic for a couple of workshops at FCM. Many Councillors from rural municipalities having the same issues we have here in NS. All indicated that having access to affordable, reliable broadband should be classed as an "essential service". Criteria on how the \$ 500 million included in the Federal budget for rural broadband is to be rolled out should be available next month.**

COTW ACTION ITEMS -MAY 2016

The Clean Ocean Action Committee (COAC) – Request for Action to have Sites 3 & 4 removed as lease sites for oil drilling

Municipality of Barrington's request for a joint resolution on this issue

May 2016 – Contacted Rob Frost, CAO from Barrington to advise him of Council's support to do something jointly to express our concerns. Suggested a letter signed by Mayors and Wardens from the Southwest Region to go to Federal and Provincial Governments.

I spoke to MLA Gordon Wilson regarding our concerns, he suggested that we have a presentation by someone from the CNSOPB Fisheries Advisory Bd make a presentation at to answer any questions that councillors may have. Queens and Lunenburg County are to be invited for the presentation.

Suggestion is to make the invitation for the Southwest Regional UNSM meeting to be held here in Digby sometime in June. Queens and Lunenburg to be invited to attend.

June 2016 – **In response to a request for action from John Davis, letters were sent to the following:**

Prime Minister Trudeau, Federal Minister of Fisheries & Oceans, Federal Minister of Environment. Copies were sent to MP Colin Fraser, John Davis from COAC, and the Chairperson of CNSOPB.

Letters were also sent to Premier McNeil, Minister of Fisheries & Aquaculture, Ministers of Energy and Environment. Copies were sent to MLA Gordon Wilson, John Davis from COAC, and the Chairperson of CNSOPB.

The Southwest Regional UNSM meeting is scheduled for June 23rd from 11:00 am to 3:00 pm. Details on the agenda are still being sorted out.

COUNCIL ACTION ITEMS -MAY 2016

Free Ridership from Cornwallis to Weymouth on July 1st

June 2016- I contacted the manager of Kings Transit who indicated he would reach out to the drivers to see if anyone was willing to work the July 1st holiday.

CAPITAL PROJECTS – 2016/2017

General Government Services

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Protective Services

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Transportation Services

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Environmental Health Services-Wastewater

Environmental Health Services-Solidwaste

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Environmental Development Services

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SPECIAL PROJECTS/INITIATIVES

Citizen Engagement On-line Budget Tool

Council Strategic Priority – Social/Community

Goal: More effectively engage and communicate with the community

ICSP Goal S-1.1 Improve communication between the Municipality and citizens and amongst citizens

Jan/Feb 2016 –By-law & Policy Committee approved the launch of Citizen Budget, a powerful online tool to involve residents in decision-making processes and to demonstrate a municipality's commitment to citizen engagement. Information on the budget tool will be included in an article for the February Coastline Citizen Budget On-line Tool to be launched mid February

Mar 2016 – Engagement tool up and running. Deputy CAO to provide report to Council at next Budget meeting.

April 2016 – Deputy CAO reported that only 16 people completed the survey. Council decided to keep the citizen engagement on-line budget up for a few more months.

May 2016 - No update

June 2016- Final Report due this month

In the event that any new information has been received from the time of distribution of this report and the meeting, the Administration will provide the additional information at the meeting.

Deputy Chief Administrative Officer Report

DATE	June 9, 2016
SUBMITTED TO	Linda Fraser, CAO
CARBON COPIES	Pat Stevens, Executive Secretary
SUBMITTED BY	Jeff Sunderland, Deputy CAO

DEPARTMENT	ITEM	STATUS
Airport		Working on schedule to have cracks in runway sealed. Sports Car Rally has booked for 1 st of July.
Building Department		Into our busy season. Staff training is on-going, lots of permitting and inspections and dangerous and unsightly files.
Heritage		Finishing up Elder Transcripts project and working on a number of tourism related projects.
Public Works		Into full mowing season and maintenance at our various properties.
Solid Waste		Working on lighting upgrades for the transfer station, using Efficiency Nova Scotia.
Waste Water		The new pumps installed in Bear River have had the pleasant side effect of

		seriously reducing some of the odour issues we were having at the Bear River and Smith's Cove lift station.
Deputy CAO	DNR Property	Working with province and our lawyers to finalize this process.
	Lighthouses	Work with lawyers to try and move forward with at least 2 of the 3 lighthouses.
	Trails	Coordinated trail work day was Islands Consolidated 02 students at Balancing Rock Trail.

Manager of Corporate Services Report

Submitted by: Cora Lee McBride

May 6, 2016 to June 9, 2016

Municipal Financial System:

The set-up is complete with the Municipal Finance system; however, we are trying to work with Procom to tweak the system for efficiency.

Tax Sale:

The 2016 tax sale took place on March 4, 2016. There have been 3 redemptions since that time. The redemption period will end on September 6, 2016.

Pat's tender process closed on May 16 at noon. There was more interest this time than we had in the past. This process included the properties that she was unable to sell at the 2016 tax sale, any lingering unsold properties from previous tax sales, as well as properties the Municipality owns and wishes to sell. There were 15 properties being offered for tender. Three out of seven municipality owned properties were sold. There were no bids on the water lot. Pat has sent an email to Vernon Gaudet to have the AAN removed from the roll and has requested Council to write off the amount due on that account. Three of the five properties that have a six month redemption period sold. The fourth one had bids that were not accepted as the land has washed away. Pat has sent an email to Vernon Gaudet to have the AAN removed from the roll and have requested Council to write off the amount due on this account as well. The fifth one was the foundation and land in Weymouth but there were no bids on that property. There were two that had no redemption period. There has been a deed prepared for one but the other is on hold due to a possible environmental issue. In summary, there are four Municipal properties left for the next tender process plus the foundation/land in Weymouth.

The 2017 tax sale process will begin mid-July.

Administration Department:

The administration department has slowed down considerably during June so far. Interest was applied to interim tax bills on June 1. During June will begin the first of many weeks vacation for the administration staff.

The paperwork has been completed, signed and returned to our bank for Electronic Funds Transfers for tax payers. Hoping to hear back from them soon to start the implementation process.

Municipal Audit:

Staff have completed the pre-audit requirement list for the audit with the exception of a couple last minute things. Grant Thornton staff will be here on June 20 for the week. All of the audit work will be completed in the Municipality during that entire week to make the audit goes smoother than in the past couple years.

Conferences/Training/Meetings:

Linda F, Jeff and I continue to meet on a bi-weekly basis for a management meeting.

The AMA HR Training Opportunities initiative for Municipal staff and manager training is almost complete. Staff began courses mid-April, and only have one week left. The Staff attending these courses are sad to see them come to an end. There has been a lot of great information delivered, and an excellent opportunity to network with other Municipal staff. The committee is in preliminary stages of planning additional training for Fall. A wrap up meeting is scheduled in a couple weeks.

Linda F, Jeff and I are scheduled to attend the Association of Municipal Administrator's Spring conference next week.

DIGBY ANNAPOLIS REGIONAL AIRPORT/DISPATCH MONTHLY REPORT MAY 16

Although both candidates were doing well one, Simone found the responsibility to great and left dispatch on May 11th. Shalini is on her last few days of training and will be working alone on shift in June.

The new AVGAS dispenser was failing to zero properly and has now been fitted with a check valve that has remedied the fault.

May the 12th we had a visit from 9 grade 11& 12 students. It was a look at life in the workplace visit.

The Airport/dispatch staff had a staff meeting on May 18th. At the airport and practiced setting up the Alternate dispatch at the public works building.

Respectfully Submitted,



Bruce Snell
Dispatch Supervisor
Digby EMC
bsnell@municipality.digby.ns.ca
902-245-5885 Dispatch
902-308-0713 Cell

Digby Dispatch
Call Type and Log Item Counts

ALL

May 2016

	Count	YTD
Call Type		
1 Mutual aid 9	6	47
2 Ambulance assist 13	9	44
3 Grass/Bush/Forest 6	9	30
4 MVC 3	6	27
5 Alarm 10	3	27
6 Chimney 2	1	20
7 Other 12	0	14
8 Structure 1	0	9
9 Vehicle fire 11	3	9
10 Electrical 4	0	6
11 Smoke no fire 7	1	5
12 HAZMAT 8	1	1
Total Call Type	39	239
Log Items		
1 Pager Message	33	150
2 Dog Call	23	109
3 Special TEXT message	14	73
4 10-7 (FD)	18	64
5 Sewer	3	14
6 Ferry Breakdown	0	6
7 Miscellaneous	0	4
8 Special Pager Check	0	3
9 Special Radio Check	1	2
Total Log Items	92	425

DIGBY ANNAPOLIS REGIONAL AIRPORT

	JET FUEL PROFIT 2016-17	AVGAS PROFIT 2016-17	AIRCRAFT MOVEMENTS 2016-17	PASSENGER MOVEMENTS 2016-17
APR	\$210.25	\$'1050.20	82	76
MAY				
JUN				
JUL				
AUG				
SEP				
OCT				
NOV				
DEC				
JAN				
FEB				
MAR				

NB:

AIRCRAFT MOVEMENTS - Include aircraft leaving and arriving at the airport
PASSENGER MOVEMENTS - The number of people in the aircraft arriving and leaving
excluding the pilot.

Fire Inspection Report for Period: April 01 2016 To June 08 2016

Bldg No	Bldg Name	Address	Insp Num	Officer	Insp Date	Follow-up Date
District						
DBFI0014	BAYSIDE INN	115 MONTAGUE ROW, DIGBY	DBFI00140001	AD	6-May-16	
DBFI0012	SHORE THING SEAFOOD	42 WATER ST, DIGBY	DBFI00120001	AD	2-May-16	
District 1						
DMFI0036	SUNSET BEVERAGE ROOM	411 HIGHWAY 303, CONWAY	DMFI00360001	AD	1-Jun-16	
DMFI0033	ULTRA MAR	499 HIGHWAY 303, CONWAY	DMFI00330001	AD	31-May-16	
DMFI0034	FUNDY MOTORS	233 FLAT IRON RD, CONWAY	DMFI00340001	AD	31-May-16	
DMFI0035	BELLIVEAU MOTORS	292 HIGHWAY 303, CONWAY	DMFI00350001	AD	31-May-16	
DMFI0027	WALMART	492 HIGHWAY 303, CONWAY	DMFI00270001	AD	19-Apr-16	
DMFI0029	TIM HORTON	488 HIGHWAY 303, CONWAY	DMFI00290001	AD	19-Apr-16	
DMFI0030	GUY'S FRENCHY	343 NO 303 HWY, CONWAY	DMFI00300001	AD	19-Apr-16	
DMFI0031	NAPA AUTO PARTS	348 HIGHWAY 303, CONWAY	DMFI00310001	AD	19-Apr-16	
DMFI0032	CARQUEST	207 HIGHWAY 303, CONWAY	DMFI00320001	AD	19-Apr-16	
District 3						
DMFI0028	CANADIAN TIRE	112 HIGHWAY 303, CONWAY	DMFI00280001	AD	19-Apr-16	

Total full inspections for this report: 12

Municipality = Municipality

PERMIT APPLICATIONS

For Period: April 01 2016 To April 30 2016

<i>Number</i>	<i>PID</i>	<i>Civc Address</i>	<i>New Units</i>	<i>Work Type</i>	<i>Bldg Type</i>	<i>Proposed Use</i>	<i>Permit Fee</i>	<i>Value</i>
DM-B2016-024	30155840	36 Boathouse Rd	0	Addition	Single Detached Dwelling	Cottage	100.00	80,000.00
DM-B2016-025	30219307	6698 Highway 340	0	Renovate	Single Detached Dwelling	Residential - Above Ground Fl	75.00	25,000.00
DM-B2016-026	30363592	2530 Ridge Rd	1	Construction	Commercial	Restaurants	217.00	95,000.00
DM-B2016-027	30194252	12616 Highway 217	0	Repair	Single Detached Dwelling	Residential - Above Ground Fl	28.00	1,500.00
DM-B2016-028	30289524	116 North Range Cross Rd	1	Construction	Single Detached Dwelling	Residential - Above Ground Fl	145.00	150,000.00
DM-B2016-029	30174643	74 Bear Cove Rd	0	Repair	Single Detached Dwelling	Residential - Above Ground Fl	33.00	4,000.00
DM-B2016-030	30147367	8547 Highway 101	1	Construction	Industrial	Commercial Use	0.00	50,000.00
DM-B2016-031	30212476	4983 Highway 1	0	Repair	Single Detached Dwelling	Single Detached Dwelling	37.40	6,200.00
DM-B2016-032	30142103	882 Riverview Rd	0	Renovate	Single Detached Dwelling	Residential - Above Ground Fl	55.00	15,000.00
DM-B2016-033	30198071	181 Culloden Rd	0	Repair	Single Detached Dwelling	Residential - Above Ground Fl	31.00	3,000.00
DM-B2016-034	30154413	2405 Ridge Rd	0	Renovate	Single Detached Dwelling	Residential - Above Ground Fl	39.00	7,000.00
DM-B2016-035	30319446	92 Gilberts Cove Rd	0	Addition	Single Detached Dwelling	Residential - Above Ground Fl	50.00	40,000.00
DM-B2016-036	30159255	4565 Highway 217	0	Repair	Single Detached Dwelling	Residential - Above Ground Fl	29.00	2,000.00
DM-B2016-037	30169163	15 Highway 217	0	Construction	Commercial	Residential - Above Ground Fl	29.00	2,000.00
DM-B2016-038	30174445	2948 Highway 217	0	Repair	Single Detached Dwelling	Residential - Above Ground Fl	37.00	6,000.00
DM-B2016-039	30155659	361 Double Lake Rd	1	Construction	Single Detached Dwelling	Residential - Above Ground Fl	154.40	150,000.00
DM-B2016-040	30170393	35 School St	0	Construction	Garage/Carport/Shed	Shed	20.00	1,000.00
DM-B2016-041	30249924	365 Sissiboo Rd	0	Addition	Single Detached Dwelling	Residential - Above Ground Fl	37.00	10,000.00
DM-B2016-042	30151468	Acacia Valley Rd	1	Construction	Garage/Carport/Shed	Accessory Uses - Shed	16.00	12,000.00
Total	19		5				1,132.80	659,700.00

DISTRICTS

<i>Building Type</i>	1	2	3	4	5	Total
Commercial	1	0	0	1	0	2
Garage/Carport/Shed	1	0	0	1	0	2
Industrial	0	1	0	0	0	1
Single Detached	1	4	2	3	4	14
Total	3	5	2	5	4	19

Summary of Estimated Value by District

1	122,000.00
2	437,000.00
3	4,500.00
4	15,000.00
5	81,200.00
Total	659,700.00

Summary of Estimated Value by Building Type

Commercial	97,000.00
Garage/Carport/Shed	13,000.00
Industrial	50,000.00
Single Detached Dwelling	499,700.00
Total	659,700.00

Municipality = Municipality

PERMIT APPLICATIONS

For Period: May 01 2016 To May 31 2016

<i>Number</i>	<i>PID</i>	<i>Civc Address</i>	<i>New Units</i>	<i>Work Type</i>	<i>Bldg Type</i>	<i>Proposed Use</i>	<i>Permit Fee</i>	<i>Value</i>
DM-B2016-044	30193270	11936 Highway 217	1	Construction	Garage/Carport/Shed	Accessory Uses - Garage	70.00	40,000.00
DM-B2016-045	30141329	763 Riverview Rd	0	Addition	Single Detached Dwelling	Residential - Above Ground Fl	85.00	30,000.00
DM-B2016-047	30286645	491 Water St	0	Repair	Single Detached Dwelling	Residential - Above Ground Fl	29.00	2,000.00
DM-B2016-050	30196646	352 Lighthouse Rd	0	Addition	Garage/Carport/Shed	Storage Room	30.00	18,000.00
DM-B2016-051	30178750	102 French Rd	0	Construction	Garage/Carport/Shed	Storage Room	19.60	1,000.00
DM-B2016-052	30193965	12416 Highway 217	0	Repair	Single Detached Dwelling	Deck	45.00	10,000.00
DM-B2016-049	30195721	1155 Lighthouse Rd	1	Construction	Single Detached Dwelling	Single Detached Dwelling	128.00	154,000.00
DM-D2016-053	30245419	717 Lansdowne Rd	1	Construction	Garage/Carport/Shed	Storage Room	46.00	40,000.00
DM-B2016-054	30372379	Lighthouse Rd	1	Construction	Garage/Carport/Shed	Accessory Uses - Garage	100.00	52,800.00
DM-B2016-055	30159826	4983 Highway 217	0	Construction	Garage/Carport/Shed	Shed	26.80	2,000.00
DM-B2016-056	30155352	195 Haines Rd	0	Relocate	Garage/Carport/Shed	Shed	20.00	1,000.00
DM-B2016-058	30215909	461 Lewiston Rd	0	Addition	Single Detached Dwelling	Residential - Above Ground Fl	197.20	325,000.00
DM-B2016-059	30195804	1044 Lighthouse Rd	1	Construction	Garage/Carport/Shed	Storage Room	80.00	75,000.00
Total	13		5				876.60	750,800.00

D I S T R I C T S

<i>Building Type</i>	1	2	3	4	5	Total
Garage/Carport/Shed	1	2	4	1	0	8
Single Detached	1	0	2	1	1	5
Total	2	2	6	2	1	13

Summary of Estimated Value by District

1	70,000.00
2	2,000.00
3	349,800.00
4	4,000.00
5	325,000.00
Total	750,800.00

Summary of Estimated Value by Building Type

Garage/Carport/Shed	229,800.00
Single Detached Dwelling	521,000.00
Total	750,800.00

Municipality = Town of Digby

PERMIT APPLICATIONS

For Period: April 01 2016 To April 30 2016

<i>Number</i>	<i>PID</i>	<i>Civc Address</i>	<i>New Units</i>	<i>Work Type</i>	<i>Bldg Type</i>	<i>Proposed Use</i>	<i>Permit Fee</i>	<i>Value</i>
DB-B2015-034	30226476	125 West St	0	Repair	Apartments	Roof	28.00	1,500.00
DB-B2016-003	30252191	145 Victoria St	0	Repair	Single Detached Dwelling	Residential - Above Ground Fl	39.00	7,000.00
DB-B2016-004	30231203	14 Sydney St	0	Repair	Commercial	Restaurants	45.00	10,000.00
DB-B2016-005	30229892	94 King St	0	Repair	Single Detached Dwelling	Residential - Above Ground Fl	47.00	11,000.00
DB-B2016-006	30229710	115 Montague Row	0	Repair	Commercial	Commercial Use	41.00	8,000.00
Total	5		0				200.00	37,500.00

D I S T R I C T S

<i>Building Type</i>		Total
Apartments	1	1
Commercial	2	2
Single Detached	2	2
Total	5	5

Summary of Estimated Value by District

	37,500.00
Total	37,500.00

Summary of Estimated Value by Building Type

Apartments	1,500.00
Commercial	18,000.00
Single Detached Dwelling	18,000.00
Total	37,500.00

Municipality = Town of Digby

PERMIT APPLICATIONS

For Period: May 01 2016 To May 31 2016

<i>Number</i>	<i>PID</i>	<i>Civc Address</i>	<i>New Units</i>	<i>Work Type</i>	<i>Bldg Type</i>	<i>Proposed Use</i>	<i>Permit Fee</i>	<i>Value</i>
DB-B2016-007	30370191	Mount St	1	Construction	Single Detached Dwelling	Residential - Above Ground Fl	113.60	100,000.00
DB-B2016-008	30223515	106 Lighthouse Rd	0	Repair	Single Detached Dwelling	Residential - Above Ground Fl	41.00	8,000.00
DB-B2016-009	30230601	138 King St	0	Construction	Single Detached Dwelling	Accessory Uses - Other	125.00	50,000.00
Total	3		1				279.60	158,000.00

D I S T R I C T S

<i>Building Type</i>		Total
Single Detached	3	3
Total	3	3

Summary of Estimated Value by District

	158,000.00
Total	158,000.00

Summary of Estimated Value by Building Type

Single Detached Dwelling	158,000.00
Total	158,000.00

Robert Hersey Activity report May 5 - June 9 2016

Attend the DATA AGM

Made inquiries to local insurance brokers to determine if there is a growing bias toward registered heritage properties.

Made inquiries into the feasibility for hiring a team of oxen as part of a municipal parade float. Contacted a Darren Watkins who was willing to provide his team for the float. A cost for the year would be \$2000 - \$2500 to coverage time * transportation and float creation. Five parades.

Continued to work with the students at the Middleton NSCC to re develop the Elder Transcript website.

Update the municipal website. Removed old documents and corrected some spelling.

Continued to research the burial associated with the former poor Farm in Marshalltown.

Started preparations for the June issue of the coastline

Contacted Stanley Boudreau regarding marking the burial sites at the former poor farm. Stanley is fine with any developments but like to see the land parcel next to the Hwy 101 purchased by the province. Site development is not pending on this.

Attended the Honoring of murdered and missing indigenous women ceremony.

Visited the Community pasture in Roxville to measure Capt. William's grave stone for repair.

Attended a John Collier Meeting. Viewed old 16 mmm films of the Digby area taken in 1963. Will need to identify the people in the films.

Attended a refresher Food Handling course at the curling Club. Certificate good for 3 years.

Continued to investigate into any bias Insurance companies may have towards Registered Heritage Properties. Called Insurance Bureau of Canada to ask if there were any complaints for property owners. No complaints file at that time. Suggested contacting 4 under writers in Canada. To inquire what there policy was regarding registered properties.

Contacted Parks Canada and the Dept. of Fisheries for an update regarding the divestiture of Point prim Smith Cove & Boars Head lighthouses. Signed document for First Refusal from Bear River first Nation is the key hold up.

Attended a HAC meeting to discuss current and future projects.

Met with the design team at the Middleton NSCC College to finalize preparations for the new Elder transcript website.

Attended a Canadian National Senior Curling wrap up meeting.

Conducted research at the Digby museum on the Poor Farm and Loyalist Capt. Williams

Made preparation for Canada Day. Called soloist, legion members * cadets * MLA * MP.

Continues investigation into Heritage Insurance issue.

Met with Hal Theriault to discuss the Electric City project and how I may be of assistance as the project moves forward. Reviewed the Donna Hatt Development plan.

Conducted a website update. Added PDF.

Created scale drawings of Capt. William's grave stone to assist in the repair of the broken stone.

Attended an appreciation dinner for the volunteers of the senior curling event.

Met with Larry Knox to discuss and plan for the unveiling of the Kiosk in Bear River.

Date set for June 25th at 2:30 pm on site in Bear River.

STAFF REPORT

Employee Name: **Terry Thibodeau** Date Prepared: June 8 2016

For the period of: May 9 – June 9 2016.

Tidal Development for Digby

- ITB (Industrial Technology Benefits, formerly known as, Industrial Regional Benefits program) awaiting proposal from consulting firm that works with defense contractors
- Cape Sharp project has been delayed until more information on the environmental monitoring can be submitted
- The province has appointed a standing committee to meet with various concerns including fishing organizations who want more information, FORCE, MRC, Dept of Energy all will be appearing
- Consideration is being given to conducting Port Days event with the idea of bringing together various groups related to the environmental monitoring of tidal turbines
- Participated in the 2011 review of marine related infrastructure for tidal development. Digby will be reviewed again with Parrsboro, Hantsport. Report expected to be ready by end July.
- Present MRC Supply Chain Development Project: MRC intend to present their report to our WREN on June 23
- Met with the Fundy Energy Research Network (FERN) to discuss the current state of tidal development with regards to allegations launched by various fishers groups. Each group around the table will be preparing their own responses to the variety of issues raised by fishers and putting them forth to DFO and to the Dept of Environment (the group that asked that the deployment be delayed)
- The municipality has been asked to participated in the inaugural design meeting of the COVE (Centre for Ocean Ventures and Enterprise).

Anaerobic Digester

- Production is up again to 62,000 kwh last month
- Digestate is being trucked to the valley for disposal
- SEEL has met their re-application to the Dept of Environment to extend their permit for operating.
- Complete Synergy Systems have concluded their review of the SEEL process.
- Recommendations are being discuss with a variety of stakeholders. Investors are being prepped as a way to seek outside investment. A series of to-do items is underway.
- Meetings have been held with various stakeholders (including creditors) as a way to alleviate their fears that the site is un-operable. The site works fine according to the consultants report.
- Efforts are underway to diversify their feedstock mix and include needed tip fees for outside haulers.

Wind Development

- With regards to the COMFIT #342 project at Mt. Pleasant, Council has decided to purchase a GHRE Windpower F21-50 wind turbine; which meets all of the requirements under COMFIT.

STAFF REPORT

- The proposed site has been decided upon. As part of the lease agreement on the site, staff are in discussions with the Town CAO the possible sites on the Mt. Pleasant property which are suited to wind power. The proposed sites conform to municipal by-laws for wind development; meeting noise and distance criteria.
- 800-Enercon Wind Turbine: final RESL negotiations for the purchase and sale are complete and all paper work is entered. Enercon were in the area last week to perform routine maintenance on the Financial transactions are complete and funds are in escrow. Awaiting the handover of the keys
- Insurance has been secured on the Enercon turbine. We anticipate that the same company will extend insurance on the COMFIT 50kw turbine once operational and has reached COD (commercial operation date).
- Small wind turbine at the WWTP site was repaired during the period.

Roadway Lighting

- No outages report which were our responsibility. Some for Dept of Transportation and confirmation of NSPI customer owned outages. Ongoing.

Climate Change

- Investigating programs under the new federal budget which will assist the municipality in recognizing and recording sea level rise and onset conditions.

Digby Development Agency:

- Reported tidal activity to the DDA
-

Energy Storage:

- **See Community Energy Plan**

PACE PROGRAM:

- PACE Administration review is complete. The four municipal units involved in the process have selected Clean Foundation as the PACE Administrator for a one year pilot.
- Working with Clean Foundation at the moment regarding the types of documentation necessary to undertake the PACE program.
- Working with the our finance department to ensure a proper and smooth transition as we ramp up marketing efforts over the next 2 or 3 months. First event is the Spring into Summer event this weekend.
- Letter sent to Dept of Energy requesting funds to market our PACE program has been sent.

Energy Efficiency and Electric Vehicle Report:

- Contacted Colin Fraser's office regarding our efforts to secure a fast charge EV station for the Digby Superstore and other locations around Digby Co. Seeking information on what the federal budget details will look like for this program.
- **5 Year Renewable Energy Strategy:**
- Met with the UNSM working group regarding a municipal learning group for community energy planning. UNSM is working with Quest to deliver a session
- Developing a Community Energy Plan draft outline

STAFF REPORT

- Working with other municipalities to develop common network for possible approach for funding . Proposal ready to submit to UNSM for approval
- Investigating all energy issues, grid, storage, demand, energy efficiency
- Concept of a solar program was discussed at the WREN

WREN

- Signed the NDA form to allow me to be part of the LAT (Local Action Team) and to receive regular updates and referrals from Executive Pulse
- Follow up with WREN regarding MRC supply chain development for tidal anticipated for June 23

Other –

- Worked with local business to identify ways in which waste streams can be diverted from landfill
- Regular bi-weekly updates with CAO
- Internet searches, LinkedIn Group Discussions, Twitter activity
- Review council minutes for information purposes
- Review business journals; North American Wind Power, Power Engineer, Canadian Biomass Magazine, Network for Business Sustainability, Smart Grid News.com, Electrical Engineering Portal, Renewable Energy, Wind Systems, Tidal Today

Terry Thibodeau

Coordinator Renewable Energy – Climate Change

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May 16, 2016

Ms. Linda Gregory
Warden, Municipality of the District of Digby
P.O. Box 429
Digby, Nova Scotia B0V 1A0

Dear Warden Linda Gregory:

I write to ask that your Council pass a resolution in support of National Health and Fitness Day, a new national day aimed at enhancing the health and fitness of your constituents and all Canadians. I enclose a draft resolution that can be adapted or used by Council to commit to a national initiative that unites you with other local governments in the promotion of increased participation in physical activity in communities across Canada.

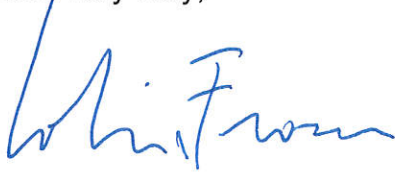
Councils that have endorsed the concept have taken different approaches. Some have simply proclaimed the day (the first Saturday in June) to raise awareness of the importance of increasing physical activity; others have marked the day with local events and initiatives celebrating and promoting the importance and use of local health, recreational, sports and fitness facilities, in order to boost participation in healthy physical activity. Endorsement of the concept should ultimately drive up participation rates and help promote our common interest in encouraging Canadians to live healthier lives.

If you support National Health and Fitness Day, please send a copy of your resolution to the office of Senator Nancy Greene Raine, who is monitoring the results from coast to coast. You may also contact my constituency office at 1-866-280-5302 should you require additional information.



Thank you in anticipation of your Council helping to promote this new national day, and for your continued support to improve health and fitness in West Nova.

Yours very truly,

A handwritten signature in blue ink, appearing to read "Colin Fraser". The signature is fluid and cursive, with the first name "Colin" and the last name "Fraser" clearly distinguishable.

Colin Fraser, M.P.

Enclosure: Draft resolution

Draft Resolution:

NATIONAL HEALTH AND FITNESS DAY

WHEREAS:

- the Parliament of Canada wishes to increase awareness among Canadians of the significant benefits of physical activity and to encourage Canadians to increase their level of physical activity and their participation in recreational sports and fitness activities;
- it is in Canada's interest to improve the health of all Canadians and to reduce the burden of illness on Canadian families and on the Canadian health care system;
- many local governments in Canada have public facilities to promote the health and fitness of their citizens;
- the Government of Canada wishes to encourage local governments to facilitate Canadians' participation in healthy physical activities;
- the Government of Canada wishes to encourage the country's local governments, non-governmental organizations, the private sector and all Canadians to recognize the first Saturday in June as National Health and Fitness Day and to mark the day with local events and initiatives celebrating and promoting the importance and use of local health, recreational, sports and fitness facilities;
- Canada's mountains, oceans, lakes, forests, parks and wilderness also offer recreational and fitness opportunities;
- Canadian Environment Week is observed throughout the country in early June, and walking and cycling are great ways to reduce vehicle pollution and improve physical fitness;
- Declaring the first Saturday in June to be National Health and Fitness Day will further encourage Canadians to participate in physical activities and contribute to their own health and well-being;

THEREFORE:

We proclaim National Health and Fitness Day in our town/municipality as the first Saturday in June;

[Optional] As a step to increase participation and enhance the health of all Canadians, we commit to mark the day with local events and initiatives celebrating and promoting the importance and use of local health, recreational, sports, and fitness facilities on National Health and Fitness Day.



May 2016

RE: Lyme Disease Awareness

Dear Mayors, Counselors, and Staff;

It's a great time of year to enjoy the outdoors, but we need to be aware and careful in areas where there may be blacklegged ticks (also called deer ticks). These ticks can carry the germ that causes a bacterial infection called Lyme disease. Deer ticks are found across Nova Scotia - so please share this letter with all municipal/town staff and elected officials, along with your summer camps and recreational programs.

Community members can follow these steps to help protect against ticks, especially in grassy, wooded or shrub covered areas:

- Apply insect repellents containing DEET or Icaridin to exposed skin and clothes. Follow directions on the package carefully.
- Wear light colored long sleeved shirts and pants, closed shoes, and tuck pant legs into socks.
- Keep lawns mowed short.
- Put playground equipment in sunny, dry places away from wooded areas, yard edges, and trees.
- Check your whole body for ticks and, when possible, take a bath or shower within two hours of coming indoors. This makes it easier to find ticks and washes away loose ones.

Landscape management can reduce the number of ticks in recreation areas and parks. Municipalities and towns can reduce tick habitat in outdoor spaces to help protect citizens through simple landscape management guidelines found at <http://www.novascotia.ca/hpp/cdpc/lyme.asp>.

If you find ticks, here's how to remove them safely:

- Carefully grasp the tick with tweezers as close to the skin as possible.
- Gently and slowly pull the tick straight out. Do not jerk, twist or squeeze it.
- Clean and disinfect the site with soap and water, rubbing alcohol, or hydrogen peroxide.
- Dispose of the tick in a sealed plastic bag and put in the garbage.
- Do NOT burn, squeeze or coax a tick's mouthparts from your skin using other methods.

The first symptom of Lyme disease is usually a rash that may look like a bull's eye target near the tick bite. The rash can appear anywhere from 3-30 days after the bite. Symptoms such as fever, headache, tiredness, stiff neck, pain and swelling in the joints and general body aches and pains may develop. Symptoms may appear over a period of months. If symptoms appear, it is very important to contact a health care provider. Lyme disease can be treated with antibiotics.

To access a great educational video for kids about how to protect against tick bites, and to learn more about Lyme disease and blacklegged ticks, visit <http://www.novascotia.ca/hpp/cdpc/lyme.asp> - or call your local Public Health office at 902-742-7141.

A handwritten signature in cursive script, appearing to read "Lynda Earle".

Lynda Earle, MD, CCFP, MPH, FRCPC

Medical Officer of Health, South Shore, South West, Annapolis Valley

Thank You

Thank you so much for the lovely meal! It was so nice to be able to see Digby as for I live at the opposite end of the valley.

Rebecca Corkum
Princess Windsor 2016



Thank You

Dear Municipality of Digby,

Thank you so much for dinner + the gift! We appreciate the kindness + hospitality you have shown us! Your beautiful town is always such a pleasure to visit + I can't wait to come back!

With many thanks,

Eleanor Gallan +
Princess Hantsport + Queen Annapolis
the 8th

Annapolis Royal Golf Course & Eatery - 6:00 pm

Members Present: Karen Enright, Brendan Enright, Brian Joudrey, Michael Carty, Jacqui Shepherd, Terry Musgrave, Rick Foote, Linda Graham, Susan Wagner, Kevin Ellis, and Linda Weir

New Members: Crysi Popowich

Guests:

Regrets: Tina Watson, Beth Earle, Julie MacLean, Peter MacLellan, David Cvet, Linda Gregory

Call to Order: Members welcomed and the meeting was called to order at 6:05 pm with Karen Enright in the chair.

Approval of the Agenda – Chair called for additions to the agenda. Hearing no additions, chair called for adoption of agenda as amended.

Rick Foote moved to adopt the agenda for April 20, 2016. Seconded by Michael Carty.

Approval of Minutes –March 16, 2016.. Chair called for errors or omissions. Hearing none, chair called for approval of the minutes as circulated

Brian Joudrey moved to adopt the minutes of March 16, 2016. Seconded by Susan Wagner All in favour. Motion carried.

Business Arising From the Minutes:

- Tartan Classic /Port Days Discussion on Tartan event. Jim Thurber will be contacted when he returns to see if he is interested in assisting a group to organize.. Rick Foote asked if members could get together to organize, or perhaps ask Masons or Lions Club as they are always fund raising. Questions asked on number of volunteers and support needed to solicit prize money and work on course. Rick also asked if it could be contracted out. Tartan tournament could be held at any time, as there is no event for Port Days this year. The Executive would prefer not to have the responsibility, as we are a non-profit entity that exists to support its membership. Karen will reach out to Jim Thurber. He may be interested in continuing the tournament with another group. Perhaps a group of members who wish to continue could form a Tartan organization to take on the responsibility and work with their choice of charity each year.
- Business Awards – Michael advised more nominations and ticket sales needed. Will be promoted through WREN, CBDC, Municipality. Tickets are for sale on our website. Gifts are still needed for speaker, Contact Michael if you would like to contribute.
- Spring Into Summer Show – Rick Foote advised event is now sold out. Those who have booked will be given until May 1 to pay, those who have not paid by this date, will have their spot go to someone on the wait list. Kevin Ellis, Mike Bartlett and Nella Pidutti have been out promoting event and have ad on the Board website. Group also booking ads for the booklet which will be mailed out to 10,000 mail boxes. Event held June 10 4- 8 and June 11th 9 -4.
- Fall Business Expo – Karen advised she is waiting for response from Municipality and Towns of Digby and Annapolis on funding. 60+ booths available, plus food court. Table and chairs are included with set up. Pipe and drape to be rented. No charge for Board of Trade members. Idea to grow member collaboration between three boards. Booths, food vendors from Bridgetown – Weymouth – a lot of interest from the area.
- DATA fund raising – Joint Membership. DATA fund raising for Inspiring Partner Content Program. Trying to raise \$20,000 which the Province will match, to make local video. If you donate minimum of \$50, you will have access to use digital file and link for website. It was discussed at Executive meeting and suggested Board donate \$200.

Michael Carty moved we approve \$200 to be given to DATA for fundraising project for Inspiring Partner Content Program, for use of video and link to website. Seconded by Rick Foote. All in favour. Motion carried. Second item re reciprocating membership between DATA and DABOT. Agreed that memberships would be reciprocated as the membership fees are close in price. Rep of DATA on our Board, and Julie MacLean on DATA board.



Can't Thank You Enough!

Dear Warden Gregory & Council,

Thank you very much for your generous donation towards the Breaking Waves Arts and Music Festival to be held in Freeport on July 30th. We're hoping it will be the first of many! We're excited about the improvements to the ball field made possible by your and other donations.

Hope to see you here on the 30th of July. It's going to be fun!

*You just brightened the day
with your thoughtfulness.*

Chris Callaghan

Breaking Waves Festival Committee

Freeport Community Development Association

www.breakingwavesfestival.ca

Warden Gregory
Mayor Cleveland

I was composing a more formal letter to you both on this topic but events interfered so I am opting for this more informal communication.

I learned this past week that Digby Port Days would not be held this year. That is unfortunate. What started as a half-day celebration has evolved to last year's 3-day event with 150 participants.

Having that number of people in Digby learning about local fisheries, transportation and energy potential is a good thing.

I have watched as you both have worked hard to build the reputation of this region and to position Digby as its economic engine. Port days is part of that.

I am not suggesting that your local councils take on this responsibility but rather that you use your influence (and some of your resources) to encourage local leadership to take on this important task.

I am sure that companies such as NS Power, Bay Ferries and others related to fisheries and energy will be willing to sponsor this event.

I am at HFX airport heading to San Jose, CA. On return in a few weeks I will be heading to NL.

Once my travel is complete I am willing to help to make Port Days happen.

All the best to you both and Mayor Cleveland I will be at the Scallop Days Run again this year.


Mike Gushue
Principal
Mike Gushue & Associates
Nova Scotia, Canada
902-526-4458



Thank
you



your support has made me a
driven individual. I'll be forever
grateful to you & hope that
someday, I will be able to at
least return a fraction of your
generosity.

Thank you 

-Princess New Minas

Jacqueline 

