



**Committee of the Whole Meeting
Municipal Council Chambers, Municipal Office
August 8, 2016 at 4:30 PM
Agenda**

- 1. CALL MEETING TO ORDER**
- 2. PAUSE TO SEEK GUIDANCE**
- 3. ADOPTION OF AGENDA – Additions or Deletions**
- 4. PRESENTATION/ DELEGATION**
 - 4.1 Paul Beasant – i-Valley Intelligent Community Association
- 5. DANGEROUS AND UNSIGHTLY PREMISES**
 - 5.1
- 6. APPROVAL OF MINUTES**
 - 6.1 COTW Minutes – June 13, 2016
- 7. OLD BUSINESS/BUSINESS ARISING**
 - 7.1 Internet – Councillor Tudor
 - 7.2
- 8. NEW BUSINESS**
 - 8.1
 - 8.2
- 9. CHIEF ADMINISTRATIVE OFFICER REPORT**
 - 9.1 Meeting Dates/Reminders
 - 9.2 CAO Update
 - 9.3 Department Reports
 - 9.4 Updates from Previous Action Items
 - 9.5 Capital Project Update

10. CORRESPONDENCE/INFORMATION ITEMS

10.1 Lotteries & Casino Corporation

10.2

11. IN CAMERA

11.1

12. ADJOURNMENT



SMART

Annapolis Valley

Creating Opportunity - Intelligently



Digby

and Smart Annapolis Valley

With a Pilot for Digby's Broadband 'Seed Mile'

Agenda

1. Overview
2. Immediate Step: August 25 Mayor of Stratford

i-Valley

Vendor-neutral not-for-profit association

Goal: Transition Annapolis Valley to the benefits of high-broadband services

Provides: Programs and consulting advice to effect this rapid transition

Uses: Open Access to enhance competition, provide better service and keep prices to world-class access levels.

Partners: network backbone services such as the VCFN, competitive network providers such as f6 and NCS Networks, Mesh network suppliers such as Cisco and Alcatel Lucent, and smart services providers such as Hanatech.

Overview: Why Smart Communities?

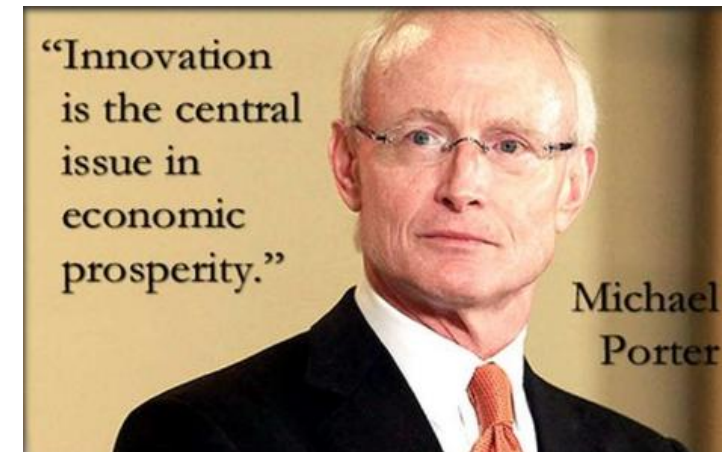
- Broadband enables services that give competitive and social advantage.
- Smart Communities have the highest wages, best living standards, highest economic growth, best education, and most sustainable societies.
- 75% of all economic growth since WW2 has been driven by Innovation.
- Canadian communities dominate.
 - Surrey, Calgary, Waterloo, Toronto, Montreal...

Smart Market Would Be 12th Largest GDP

U.S.	\$16.6
China	\$9.1
Japan	\$4.9
Germany	\$3.7
France	\$2.8
U.K.	\$2.6
Brazil	\$2.2
Italy	\$2.1
Russia	\$2.0
India	\$1.9
Canada	\$1.8
 SMART CITIES	\$1.5
Australia	\$1.5
Spain	\$1.3

Smart Communities: Innovation* & Networking Drive Success

- **Innovation is the act that transforms resources with a new capacity to create wealth.**
-- Peter Drucker (*Innovation is different from Research*)
- Innovation has created two-thirds of all economic growth (study: 2000-2008, UK)
- The new face of Innovation is ***networked and digital***:
 - The Internet accounts for 21% of all global GDP growth among developed nations
 - Facebook is now worth more than Walmart, the world's largest retailer
 - Apple, Microsoft and Google top the list of most valued companies in US
- Innovation now bigger than Mining (TSX)

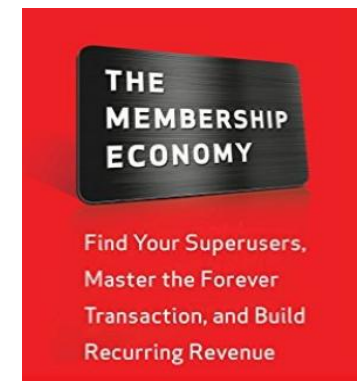


Smart Communities, Smart Economy

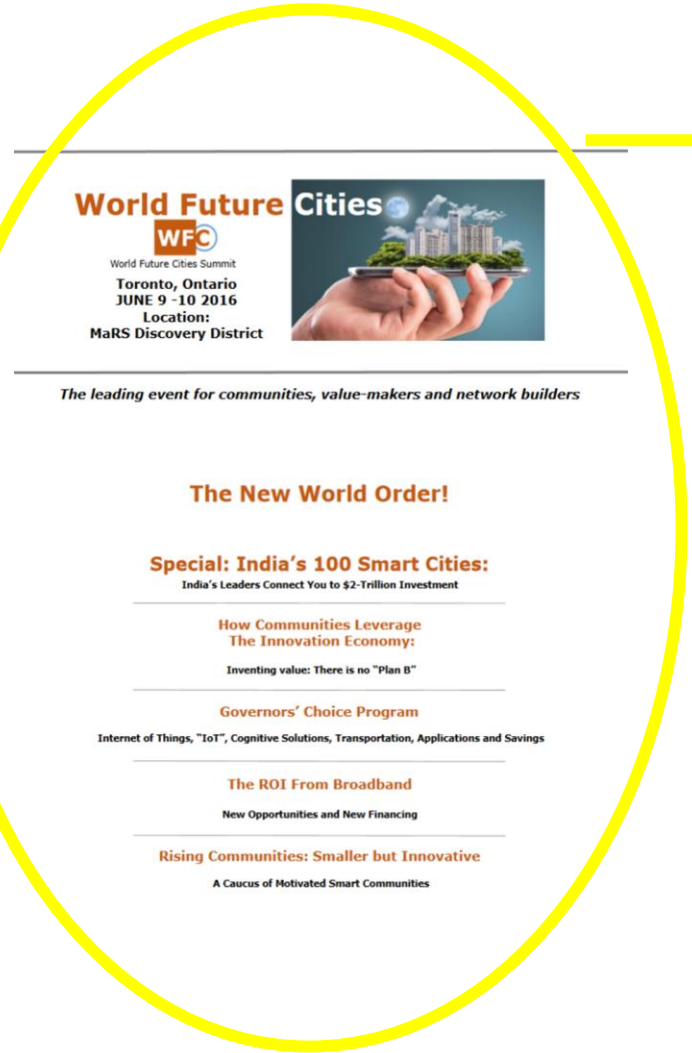
- World's largest taxi company owns no taxis (Uber) [Valuation \$70-b]
- Largest accommodation provider owns no real estate (Airbnb) [\$20-b]
- Largest phone co's own no infrastructure (Skype, WeChat) [\$10-b + \$85-b]
- World's most valuable retailer has no inventory (Alibaba) [\$168-b]
- Most popular media owner creates no content (Facebook) [\$245-b]
- Fastest-growing banks have no actual money (SocietyOne) [\$5.6-b]
- World's largest movie house owns no theatres (Netflix) [\$29-b]
- Largest Software vendors don't write apps (Apple, Google) [\$1-T, \$1-T]
- [Total Valuation \$2.6-T]

Smart Annapolis Valley

- ‘Rising Communities’: *i-CANADA* and *i-VALLEY*
- Canada’s first comprehensive program of actionable steps to transform communities into “Smart Communities”
- Based on programs that have led to Canada’s status as world smart community winner
- The first step for communities aspiring to join the global ranks of sustainable centres.
- Membership model with subscription services



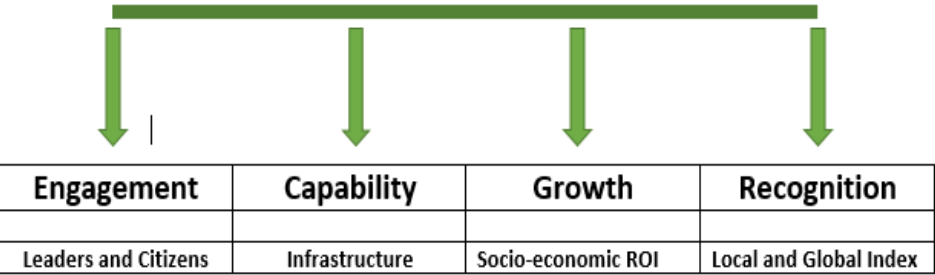
Smart Valley Process



i-ALLEY Smart Annapolis Valley (SAVY)

A program to create a region of Smart Communities through "seed hubs" of broadband in each community

Four Values That Deliver Smart Communities:

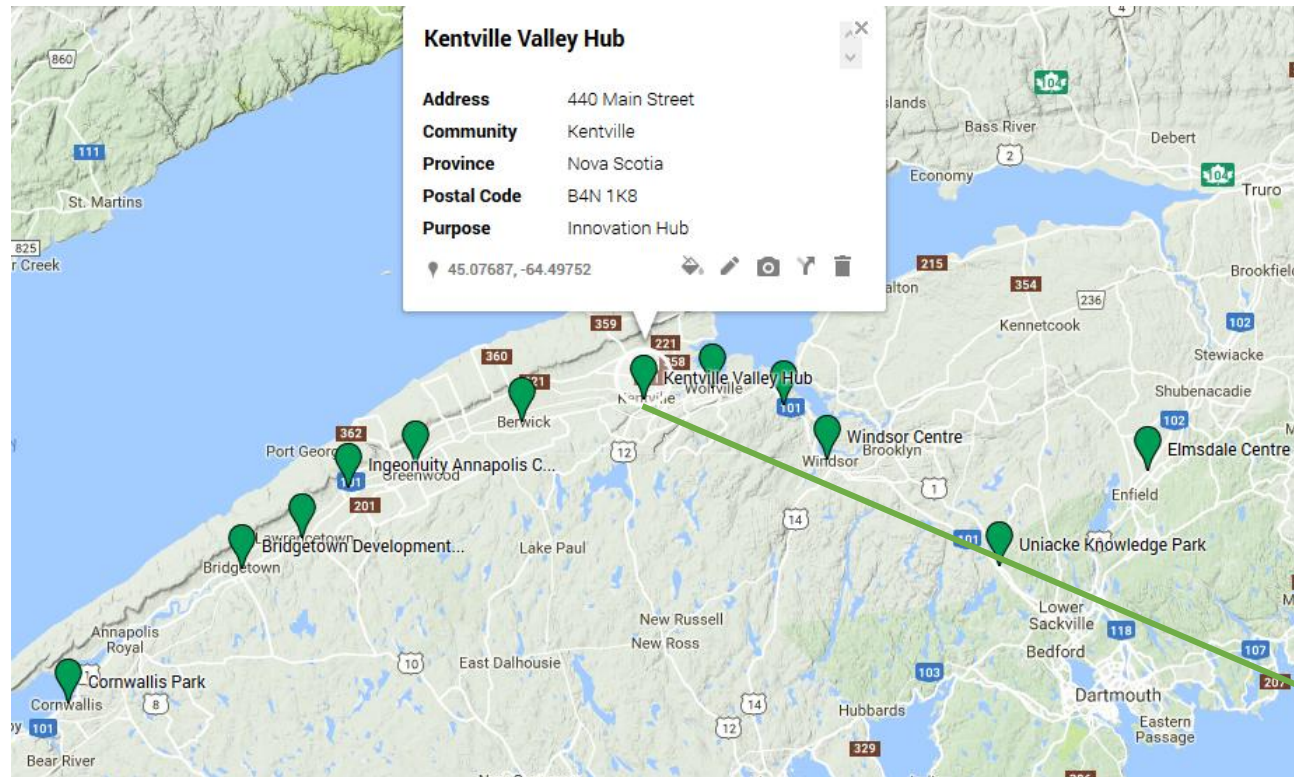


Community Profile	CIRA Smart Community Services	Economic Impact ROI	Local Benchmarking Global ISO Standards Award Coaching
Alignment of Leaders	Business Plan: Gaps	Pilot Program	Global ISO Standards
Community Playbook			Award Coaching (e.g. ICF)
	Open Access Partner		
	Network Analysis		
	Network Funding		

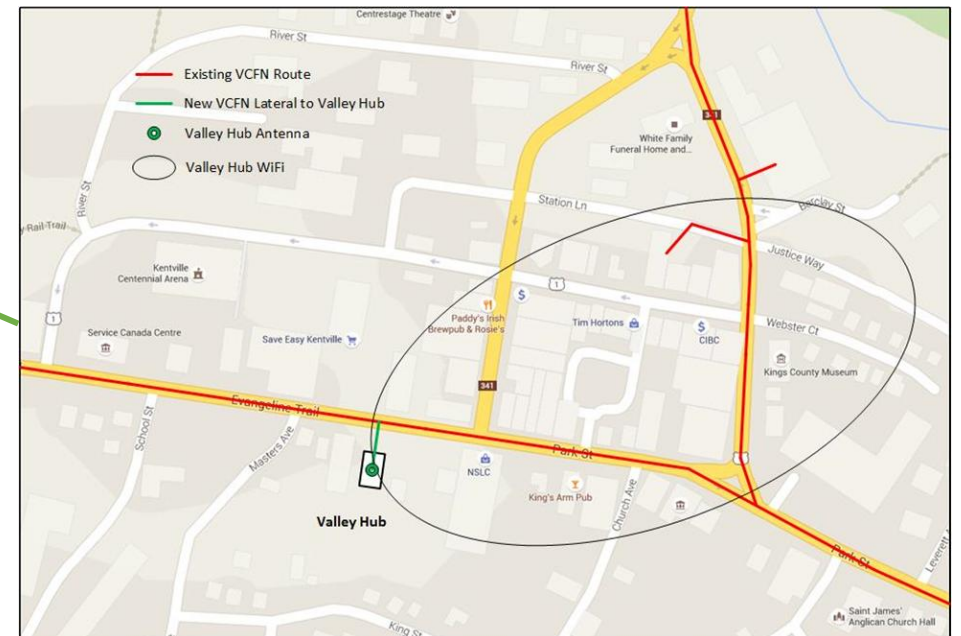
Pilot Program: High-speed 'Seed Mile'

- Communities from East Hants to Digby
- Fibre break-out from VCFN to Gigabit wireless innovation hub
 - Innovation centre
 - Business services
 - Residential service
 - Globally recognized acceptable speeds
 - Community engagement
 - Growth strategy alignment

Pilot Program Schematic



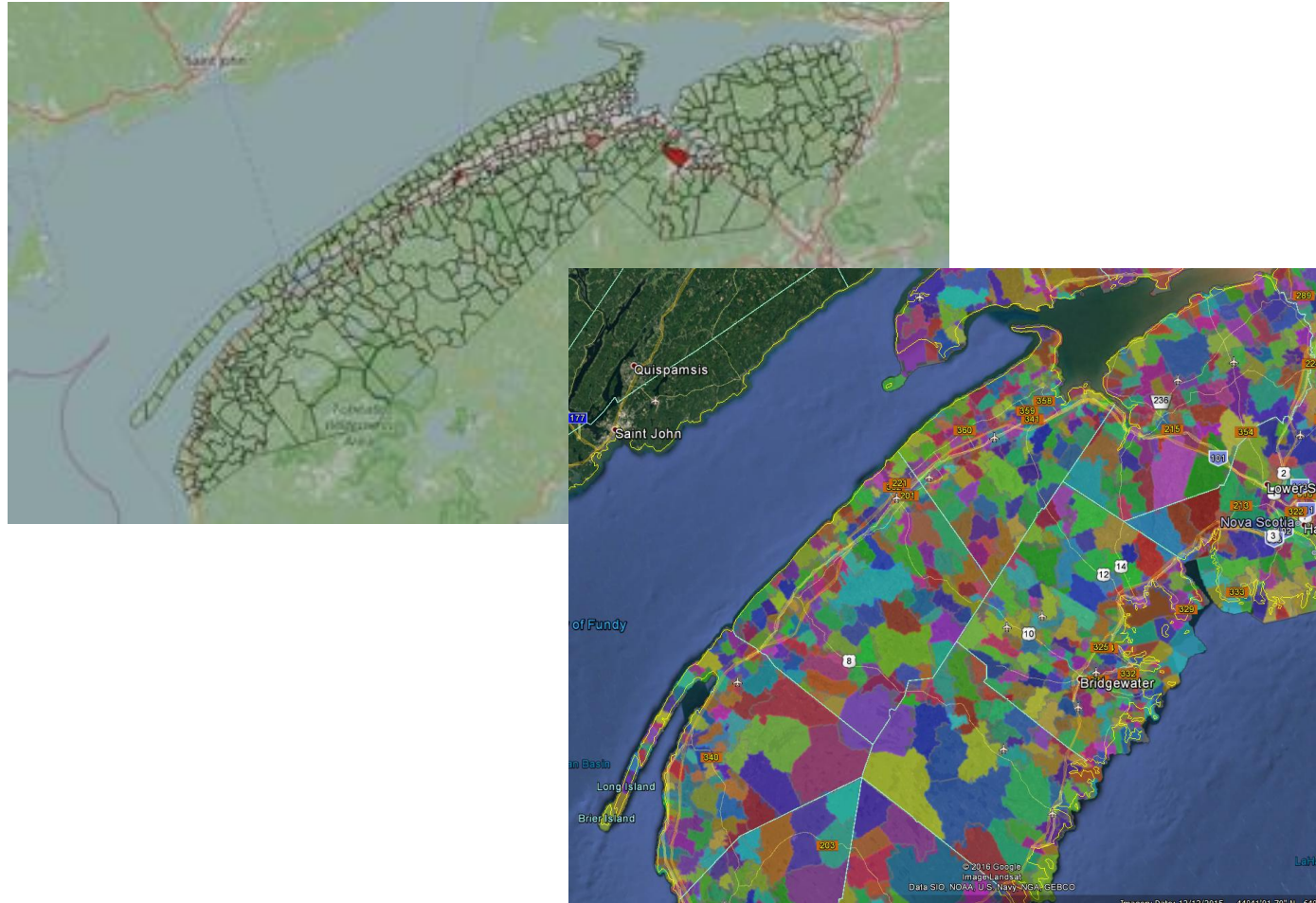
	Name	Address	Community	Province	Postal Code	Purpose
1	Cornwallis Park	698 Conestoga Street	Cornwallis	Nova Scotia	B0S 1H0	Innovation Hub
2	Bridgetown Development Centre	30 Jeffery Road	Bridgetown	Nova Scotia	B0S 1C0	Innovation Hub
3	Centre of Geographic Sciences	50 Elliott Road	Lawrencetown	Nova Scotia	B0S 1M0	Innovation Hub
4	Ingeonuity Annapolis Centre of Technology	295 Commercial Street	Middleton	Nova Scotia	B0S 1P0	Innovation Hub
5	Royal Canadian Legion Branch 98	1472 Veterans Lane	Kingston	Nova Scotia	B0P 1R0	Innovation Hub
6	Berwick Town Hall	236 Commercial Street	Berwick	Nova Scotia	B0P 1E0	Innovation Hub
7	Kentville Valley Hub	440 Main Street	Kentville	Nova Scotia	B4N 1K8	Innovation Hub
8	Wolfville Library	21 Elm Avenue	Wolfville	Nova Scotia	B4P 2A1	Innovation Hub
9	Glooscap Landing	489 Ben Jackson Road	Hantsport	Nova Scotia	B0P 1P0	Innovation Hub
10	Windsor Centre	100 King Street	Windsor	Nova Scotia	B0N 2T0	Innovation Hub
11	Uniacke Knowledge Park	31 Highway 1	Mount Uniacke	Nova Scotia	B0N 1Z0	Innovation Hub
12	Elmsdale Centre	15 Commerce Court	Elmsdale	Nova Scotia	B2S 3K5	Innovation Hub



Pilot Program: How

- Technical
 - Break out from VCFN in appropriate locations (Town Hall, Innovation Hub)
 - Installation of Giga-wireless (f6 Networks, NCS Networks, others)
- Finance
 - Partners (CIRA, VCFN, Valley REN, Chambers of Commerce)
 - Communities (Subscription model, with pay-back investment potential)
- Implementation
 - Smart Annapolis Valley process, engagement through delivery
 - CIRA progressive Internet heat map
 - ISO Smart Community designation
 - ICTC Human Resources coaching for advanced technology occupations

CIRA “Internet Heat Map”

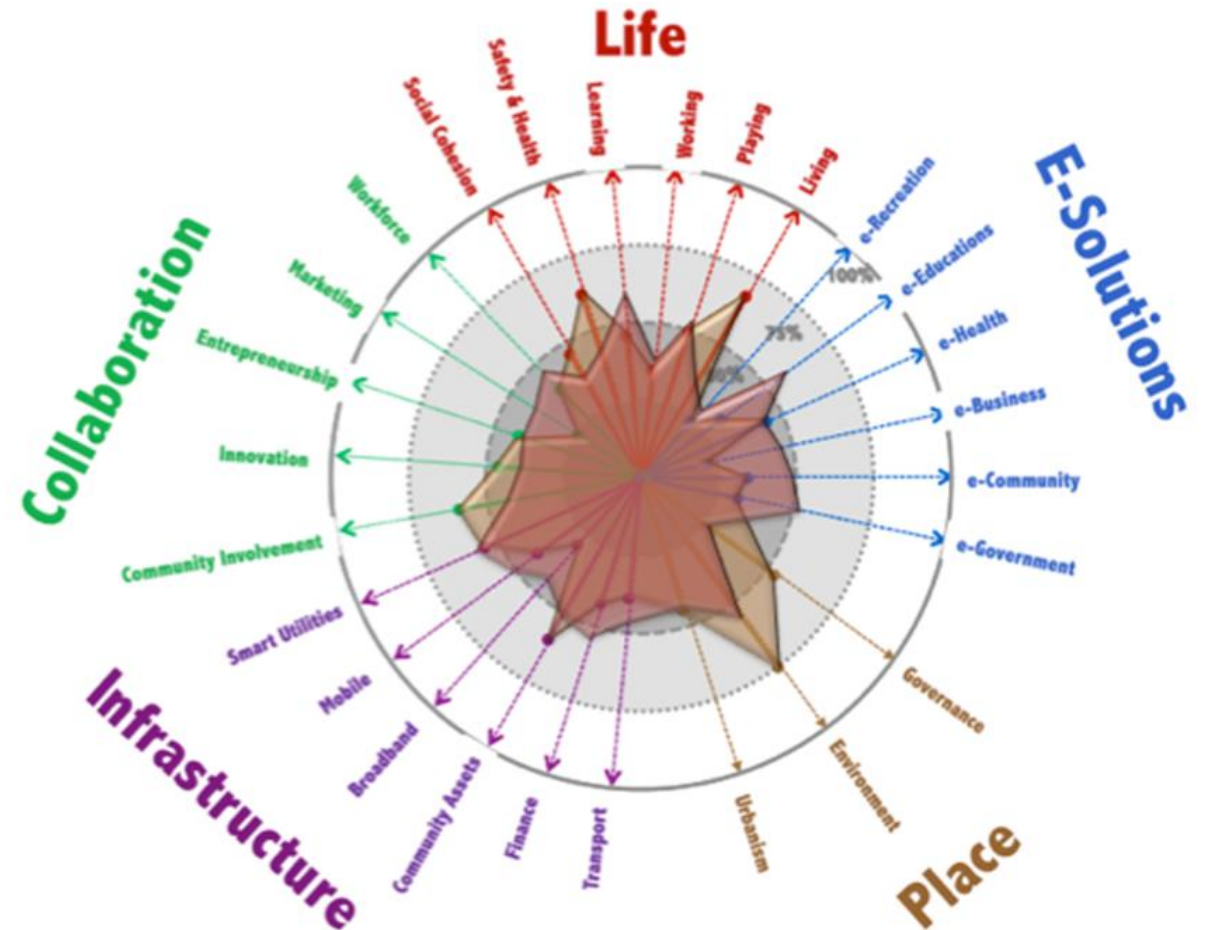


Benefits for Community

- Tax Base rises
- Gigabit Community status
- Innovation Hub
- Business metabolism surges

Community Competitiveness Dashboard

- Assessment of “Smart Community” development needs
- Community groups contribute
- Metrics give priority indications
- Online, fast



Valley Smart Community Outcomes:

- Community Asset Base leaps forward
- Speed, pricing, usage -- all soar
- Funding leverage with Province, Federal agencies: 3 different funds available *now*
 - Set up for new funds in 2017/18
- Coordination with business investment and resources
- Focus project for intra-Valley cooperation
- Media profile, interaction with Mayors, business and community leaders
- Helps win international awards and recognition
 - best practice: no one else has these tools
- Innovation driver with reputation among start-ups and entrepreneurs
- Resources are leveraged with other Smart Annapolis Valley team partners
 - “marketing and sales agents”
- Hard-wired to next phase of VCFN development (f6)
 - Integral part of each new step forward

Result: A solution that is 90% social, 10% technological



The size of the iceberg does not matter. In *each* community:

- Instruct and engage all sectors
- Get their Smart solutions
- Create the roadmap
- Help with partners like “The Gigabit Neighbourhood”
- Help with finances
- Find appropriate broadband for each community

Coming Step: All-Mayors Meeting

“MAYORS MORNING”

- **Political Leadership**
- 30-40 Mayors, Wardens, MLA’s, MP’s, plus one staff member each; Supporters (Valley REN, Chamber of Commerce, East Hants)
- GOAL: Agreement among all Mayors and Wardens on unity in support of the i-Valley Smart Community initiative.

8:30	COFFEE	Berwick Hall
9:00	WELCOME	Don Clarke , Mayor of Berwick Welcomes each Mayor Introduces fellow Mayor Dan Mathieson
9:20	SMART VALLEY	Terry Dalton , President, i-Valley Introduces i-Valley and its goals
9:30	GUEST SPEAKER	Dan Mathieson , Mayor, Stratford ON <i>Stratford: From near-death experience to sought-after connected community...what a Smart Community can do for you</i> (and introduces the Rising Communities program)
10:15	DISCUSSION	All Mayors and Supporters introduce their communities and tell what Smart Community-related problems they face
11:15	RESOLUTION	Vote on working together If possible, set a target goal (e.g. A Smart Valley by 2018)

“ECONOMIC AFTERNOON”

- **Economic and Community Development Leaders**
- 60-80 CAOs, EDOs, CIOs
- GOAL: Expert-led discussion of benefits; Framework for community engagement, with support and timetable

11:30	LUNCH	Berwick Hall
12:15	ENGAGEMENT	MC: Kelly Ells , CEO, Valley Regional Enterprise Network Welcome; Valley REN IT Goals: Kelly Ells , CEO, Valley Regional Enterprise Network ‘Mayors Morning’ Results: Don Clarke , Mayor of Berwick Considerations on Smart Communities: Dan Mathieson , Mayor, Stratford VCFN and i-Valley Update “Seed Mile”: Terry Dalton , President, i-Valley and Tyler Mattheis , Senior Economic Development Officer, East Hants
13:00	CAPABILITY	Panel Chair: Paul DesBarres , Chair, AVCC Wireless Broadband: Emrich Winkler , Owner, NCS Networks, with Jeff Bridges Valley Internet Status: Shawn Beaton , CIRA Valley city heat map Human Resources Development: Namir Anani , President, ICTC Federal Rural Broadband Program: Mike Richard , VP Operations, f6 Networks
14:00	GROWTH	Kelly Ells describes previous session progress; outlines session GOAL
14:20	10+ Breakout Tables with MC (60-80 people)	MC: Kelly Ells , Valley REN Infrastructure: Terry Dalton , i-Valley New Technologies: Rob Lane , Mobilia Coordination: Paul DesBarres , Annapolis Valley Chamber of Commerce College and University Goals: Scott Roberts
16:00	FRAMEWORK	Dan Mathieson , Mayor, Stratford
16:45	SUMMARY	Next Steps: Kelly Ells with Terry Dalton Bon Voyage: Dan Mathieson
5:00	CLOSE	

E.g. Chattanooga: a 21st Century Innovation Economy

- Same population as Annapolis Valley
- Electric utility drove creation of Smart Community
- Couples 10-gig network with low prices
- Largest American city to have community-wide fibre
 - Setting up for “a tornado of innovation” - President Obama
- ROI (new businesses, social benefits): **\$865.3-million**
- Numbers of additional people employed: **2,800**
- Influx of VC Funding: \$0 (2009) - **\$50-million** (2014)
- “America’s first true Smart Grid”: Saving **\$50-million/yr**
- New businesses enticed to Chattanooga
 - VW, Amazon, medical, 3D printing...anything with big data



“The Gig wasn’t coming here anytime soon without us doing it. It was going to go a lot of places before it came to Chattanooga. For us, like a lot of cities, you either decide to do it yourself or you wait in line. We chose to do it ourselves.”

-- Mayor Andy Berke

Chief Administrative Officer Report

Meeting Date	<i>August 8, 2016</i>
Submitted To	<i>Committee of the Whole</i>
Submitted By	<i>Linda Fraser, Chief Administrative Officer</i>
Carbon Copies	<i>Jeff Sunderland, Deputy CAO CoraLee Bremner, Manager Corporate Services Pat Stevens, Executive Secretary</i>

Meeting Dates/Reminders (As of August 2, 2016)

Date & Time	Meeting/ Event	Who Attends	Location
August 9 th @ 4:00	DDA	Gregory, MacAlpine	Town Council Chambers
August 15 th , 22 nd , 29 th September 5 th	No Meeting		
Sept 12 th @ 4:30	COTW	All Council	Council Chambers
Sept 13 th @ 6:30	Weymouth Doctor Recruiting	Gregory, Manzer	Weymouth Health Clinic
Sept 14 th @ 6:00	Joint RCMP Advisory	Gregory, Adams	Town Council Chambers
Sept 19 th @ 4:30	Meeting with TIR	All Council	Municipal Board Room
Sept 19 th @ 5:30	By-law & Policy	All Council	Municipal Board Room
Sept 26 th	Council	All Council	Council Chambers
Sept 29 th @ 1:00 pm	Highway 101 Task Force	Gregory, Adams	Council Chambers

Request for Decision or Direction

#1	
----	--

CAO UPDATE

Activities

- ✓ Reviewed and made recommendations to auditors on the format of the draft audited financial statements prior to Audit Committee
- ✓ Completed and submitted to Municipal Affairs the Capital Investment Plan and the Financial Information Return;
- ✓ Prepared budget article for August Coastline
- ✓ Prepared and submitted an application under the Clean Water & Wastewater funding program for expansion of the wastewater collection system in Smiths Cove. Still waiting for a response;
- ✓ Attended AMA Regional Meeting where Rob Frost, CAO from Barrington and myself have been appointed to keep the South West AMA Regional committee updated on information and progress on the rural high speed internet file;
- ✓ Attended a meeting in Clare hosted by the WREN on potential options for Municipalities to consider relating to rural high speed internet in their communities
- ✓ Prepared and help present report on FCM Annual Conference and Trade show I attended in June
- ✓ Working on getting ownership of TIR R-O-W on Industrial Drive transferred to the Industrial Commission to facilitate ability to subdivide property in the Industrial Park
- ✓ Attended with the Warden a meeting of community stakeholders, NS Health Authority, and the MLA to discuss primary health care in the Digby area
- ✓ The Management Team continuing to meet bi-monthly to discuss projects, activities, and HR issues;
- ✓ The Department Heads are meeting quarterly with management team to update each department of activities of other departments;
- ✓ Ongoing updates with Terry Thibodeau regarding renewable energy activities;
- ✓ Ongoing updates with Rob Hersey on his many activities and projects;
- ✓ Ongoing updates with Dan Harvey on Economic Development activities;
- ✓ Prepared meeting packages for Council, COTW, By-law & Policy, Council & TIR, DDA and followed up on all action items.

Other meetings:

- ✓ Community, NSHA, Province Stakeholder Meeting

DEPARTMENT REPORTS	
Deputy CAO Report	Monthly Report
Corporate Services Report	Monthly Report
Building Department Reports	Building Permits Report Fire Inspector Report
Airport/Dispatch	Airport Report Dispatch Call Report
Dog Control	Dog Control Activity Report /Dog Financial Report
Coordinator Program Development	Monthly Report
Renewable Energy & Climate Change Coordinator	Monthly Report

UPDATES FROM PREVIOUS MEETINGS ACTION ITEMS
COUNCIL ACTION ITEM – JANUARY 2015
Letter to Minister of Justice request a review of the RCMP complement.
<p>Feb 2016 – RCMP staff from Strategic Planning and Client Services, Senior RCMP from H Division, staff from Dept of Justice met with members of Council and staff from the Municipality of Clare, the Town of Digby, and Municipality of Digby to present the results of the Policing Resource Model PRM looking at Digby Detachment, Meteghan Detachment, and a hypothetical District Policing Model with Digby and Meteghan combined. A recommendation from the report is that the current level of front line personnel, 10 in Digby and 5 in Clare remain. The report, along with the speaking notes will be distributed to Council. There was a discussion about the pros and cons of merging the two detachments. Further studies are needed to look at social/economic factors. The issue of needing French speaking members in Clare was discussed. Next step is to do further studies looking at Clare merging with either Digby or Yarmouth; This will take from 4 to 6 months to complete.</p> <p>Apr 2016 - Copy of presentation with comments circulated to Council and RCMP Joint Advisory Committee</p> <p>May/June 2016 - No update from last report</p>

Letter to Minister of Justice request a review of the RCMP complement. (con't)

July/August 2016 – Warden, Mayor and CAO's met with Cpl Sean Boulger from Digby RCMP and Staff Sgt Jeff Holmes from Meteghan RCMP for an update. Staff Sgt Holmes has been directed to work on a business case, looking at what opportunities, efficiencies would be gained from an amalgamation of the Digby Detachment (Town and Municipal) and Meteghan. There would be no reduction in the number of members so it is difficult to see what the advantages would be. Members would have to be bi-lingual to work in Clare. Digby Detachment has no French speaking members. A Yarmouth/Meteghan merge may make more sense. More information to come in the fall.

COUNCIL ACTION ITEM – JUNE 2015

Regional Tourism VIC Kiosk – Halifax Waterfront

June/July 2015 – Letters to the following municipal units were sent the last week of June: Middleton, Annapolis Royal, Annapolis Co, Town of Digby, Clare, Town of Yarmouth, Municipality of Yarmouth, Municipality of Argyle, Municipality of Shelburne, Municipality of Barrington, Town of Shelburne, Lockport, Clarks Harbour, and the Region of Queens. The letter was to determine if there was any interest in participating in the initiative.

Aug 2015 – I have received positive responses from the following Municipalities: County of Annapolis, Town of Shelburne, Barrington (depending upon costs), and District of Shelburne. Yarmouth Acadian Shores (Town of Yarmouth, District of Yarmouth, Argyle) – dependent upon equal sharing of costs and Board approval on Sept 15th.

Region of Queens staff is in the process of preparing a report to take to Council.

Sept/Oct/Nov 2015 – Letter received from Region of Queens that they are referring the matter to the South Shore Regional Enterprise Network. (They are just in the process of hiring the CEO). Their Economic Development Staff provided feedback (see attached) on the type of questions that would require further investigation before determining whether or not to proceed. I have received a letter providing support in principal from the Town of Digby. I have not heard anything yet from Municipality of Clare, the Towns of Lockport, Clarks Harbour.

It is my recommendation that we take a serious look at the questions raised by Queens at a By-law & Policy Committee.

Nov/2015 Decision to put on hold until more information regarding the provinces plan regarding VIC's is known.

Jeb/Feb 2016 - I have reached out to Destinations Cape Breton Association regarding their plans for the upcoming tourism season. They are expecting to make a final decision this month. I have also requested the name of the contact at Halifax Waterfront Development Corporation that they have been working with. I have reached out to Halifax Waterfront Development Corp for some information. Waiting for a response. Deputy Warden MacAlpine is reaching out to Michael Johnson, the new Executive Director for NS Tourism Agency

Regional Tourism VIC Kiosk – Halifax Waterfront)con't)

Mar 2016 – Deputy Warden MacAlpine contacted Michael Johnson who is putting him in touch with another person in the Agency.

May 2016 – I contacted Mary Tulle from Destinations Cape Breton, she indicated they had moved out of the Kiosk this past weekend.

June 2016 – Topic to be raised by Deputy Warden Jimmy MacAlpine at UNSM Regional meeting being held here in Digby on June 23rd.

July/Aug 2016 At the UNSM Regional Meeting Deputy Warden Jimmy MacAlpine, District of Digby discussed the potential for the South Western Shore Region to set up a kiosk on the Halifax Waterfront similar to Cape Breton to promote the region. Estimated costs are \$50,000 per year. 40 per cent of visitors to Upper Clements Park come from Halifax so it may be a useful strategy.

The following points were raised:

- A committee should be formed to consider a proposal for next year.
- The region needs to bring all of the tourism associations together to market the entire region, particularly large events
- Could produce a brochure where industry would pay for advertising
- Look at a two-year pilot
- Need to determine how to evaluate pilot
- Would the \$50,000 be better spent on developing an app or some form of online tourism?

ACTION: District of Digby to send out letter to South Western Shore Region municipal units to determine interest in forming tourism committee

COTW ACTION ITEMS -January 2016

Lack of Internet Services in Little River

Feb 2016 – Evan Nemeth, Research EDO, Western Regional Enterprise Network prepared the attached synopsis on Rural Internet in Nova Scotia.

Mar 2016 – Council waiting on study being conducted by NS Business. The study is to be completed by early spring.

May 2016 – \$ 6 Million in provincial budget for rural internet. NS Dept of Business is looking at how best to distribute funds. Suggestion that the province should provide project management and engineering for any internet projects as municipal units don't have the expertise for complex internet projects.

June 2016 – Rural Broadband was a topic for a couple of workshops at FCM. Many Councillors from rural municipalities having the same issues we have here in NS. All indicated that having access to affordable, reliable broadband should be classed as an "essential service". Criteria on how the \$ 500 million included in the Federal budget for rural broadband is to be rolled out should be available next month.

July/Aug 2016- WREN presented a report on July 14th. Council to hear a proposal from County of Annapolis. The WREN working group is going to meet with John Ferguson regarding County of Annapolis's proposal. Council to discuss at a future meeting.

COUNCIL ACTION ITEMS -MAY 2016

Free Ridership from Cornwallis to Weymouth on July 1st

June 2016- I contacted the manager of Kings Transit who indicated he would reach out to the drivers to see if anyone was willing to work the July 1st holiday.

July/Aug 2016 48 passengers rode the bus on July 1st.

CAPITAL PROJECTS – 2016/2017

General Government Services

No planned Projects	
----------------------------	--

Protective Services

No planned Projects	
----------------------------	--

Transportation Services	
Digby Annapolis Regional Airport Runway repair Actual to Date: \$ 5,996 Budget - \$ 10,000	First Round of crack filling completed. Plan to do more as budget permits.

Environmental Health Services-Wastewater	
Upgrades to Pump Stations – As needed Actual to Date: \$ 8,134 Budget 67,000	Replaced pump at lift station in Bear River.

Environmental Health Services-Solidwaste	
No planned Projects	

Environmental Development Services	
50 kw Wind Turbine Budget \$ 500,000 Actual to Date \$ 360,828	Approved 2015-16 – Funds expensed 2016-17
800 kw Wind Turbine Actual to Date \$ 601,823 Budget \$690,000	Approved 2015-16 – Funds expensed 2016-17
EV Car Fast Charging Station – Bear River Budget \$ 50,000 Actual \$	

SPECIAL PROJECTS/INITIATIVES

Citizen Engagement On-line Budget Tool

Council Strategic Priority – Social/Community

Goal: More effectively engage and communicate with the community

ICSP Goal S-1.1 Improve communication between the Municipality and citizens and amongst citizens

Jan/Feb 2016 –By-law & Policy Committee approved the launch of Citizen Budget, a powerful online tool to involve residents in decision-making processes and to demonstrate a municipality's commitment to citizen engagement. Information on the budget tool will be included in an article for the February CoastlineCitizen Budget On-line Tool to be launched mid February

Mar 2016 – Engagement tool up and running. Deputy CAO to provide report to Council at next Budget meeting.

April 2016 – Deputy CAO reported that only 16 people completed the survey. Council decided to keep the citizen engagement on-line budget up for a few more months.

May 2016 - No update

June 2016- Final Report due this month

July/Aug 2016 – Report to be discussed at a future meeting.

In the event that any new information has been received from the time of distribution of this report and the meeting, the Administration will provide the additional information at the meeting.

Deputy Chief Administrative Officer Report

DATE	August 3, 2016
SUBMITTED TO	Linda Fraser, CAO
CARBON COPIES	Pat Stevens, Executive Secretary
SUBMITTED BY	Jeff Sunderland, Deputy CAO

DEPARTMENT	ITEM	STATUS
Airport	Runway Fuel	Runway cracks have been sealed. Looking at some minor paving to address some larger cracks. Fuel sales continue to be strong.
Building Department		Working on some web site improvements to provide easier access to information to our clients. Dangerous and unsightly continues to be a very active file.
Heritage		Active getting floats ready for parade season. Worked on re-design of the Coastline with printing company.
Public Works		Mowing and maintenance at our various properties, repaired railing at Balancing Rock platform.
Solid Waste		Summer operations are busy with high volumes but things are going smoothly.

Waste Water	Weymouth Smith's Cove	Installed devices in the Weymouth manholes to cut down on the volume of water infiltration we have in the system. Experiencing some odour issues in Smith's Cove related to the Bear River forcemain. Conducting a trial flushing with fresh water to see if this alleviates the problem.
Deputy CAO	DNR Property Lighthouses Trails	Deed has been received, property will be in our name within days. Doing initial property clean-up. Point Prim Lighthouse is now in our name, Boar's Head is expected to be within the month of August and work continues on Smith's Cove. Working with a student from the O2 program on the Islands to conduct surveys at Balancing Rock to gather more information on where our visitors are from and how they head about the trail.

Manager of Corporate Services Report

Submitted by: Cora Lee McBride

June 10, 2016 to July 28, 2016

Municipal Financial System:

The set-up is complete with the Municipal Finance system; however, we are trying to work with Procom to tweak the system for efficiency.

Tax Sale:

The 2016 tax sale took place on March 4, 2016. There have been 3 redemptions since that time. The redemption period will end on September 6, 2016.

There were 15 properties up for tender. 3 municipal owned properties were sold, 6 properties owned by tax payers were bid on. 5 will be deeded and the last one will be deleted as it came to our attention that the property had washed away. There are 4 municipal properties left and 2 owned by tax payers. One of these is a water lot, so the Municipality purchased it and a request was sent to PVSC regarding the property and now it has a zero value, so no taxes will be charged.

The 2017 tax sale process began July 11, 2016. There were 329 initial tax sale notices sent. Currently there are 212 left after some account holders signed an agreement, or others made a significant payment to reduce the account enough to come off the tax sale.

Administration Department:

The staff in the administration department have begun summer vacations during June.

The admin department is now accepting applications for pre-authorized payments for payment plans and also for people who pay semi-annually who wish to do it electronically. All payments accepted in this manner will be processed electronically and won't require the Tax Clerks to enter each payment individually. We are in hopes that the payment agreements will be less likely to go into default with automatic payments.

Municipal Audit:

The Municipal Audit took place June 20 to June 24. We had three Grant Thornton staff at the office for the full week that were being managed by the Digby Branch Manager. The week was extremely busy, but the administration department worked well with the team and managed to get through it seamlessly. The financial statements were presented to the Audit Committee on July 20, 2016 and approved by Council on July 25, 2016.

Conferences/Training/Meetings:

Linda F, Jeff and I continue to meet on a bi-weekly basis for a management meeting.

The AMA HR Training Opportunities initiative for Municipal staff and manager training was wrapped up on the second week of June. Certificates were presented to myself, Marsha Lewis, Nicole Robbins, Barry Faulkner and Paulette Walker.

The AMA HR Training Opportunities committee met to plan additional training for Fall. A survey has been given to Municipal staff within the region to see interest on the following courses; Basic Computers, Intermediate Computers, Communications & Client Services (Staff & Management), HR Management/Leadership and Project Management. The committee hopes to meet August 8 to determine what we are going to offer so that an application for funding can be sent for the Province.

Linda F, Jeff and I attended the Association of Municipal Administrator's Spring conference during June. They had an excellent agenda. The conference began with a Finance session, included PVSC updates, a FOIPOP session and others as well.

Linda F and I attended the regional AMA meeting in Yarmouth during July.

Terry & I have been meeting regarding the PACE program. Trying to finalize details for the financial aspect of things and determine how it's going to work in the Municipal Finance System.

DIGBY ANNAPOLIS REGIONAL AIRPORT/DISPATCH MONTHLY REPORT June 2016

Airport

Fuel, Passenger and aircraft movements have risen nicely with the arrival of good weather.

June 14th, I tested and passed a pilot on his Restricted Aeronautical radio license.

June 21st and 28th, Sealing and filling of some cracks in the runways was carried out.

Dispatch

June 3rd, I attended the Provincial Dispatch Standards Meeting.

June 17th, Shalini successfully completed her last training session and is now qualified to dispatch on her own.

June 22nd, I attended the Digby area fire association meeting.



Respectfully Submitted,

Bruce Snell
Dispatch Supervisor
Digby EMC
bsnell@municipality.digby.ns.ca
902-245-5885 Dispatch
902-308-0713 Cell

Digby Dispatch
Call Type and Log Item Counts

ALL

June 2016

	Count	YTD
Call Type		
1 Mutual aid 9	8	55
2 Ambulance assist 13	11	55
3 MVC 3	10	37
4 Alarm 10	6	33
5 Grass/Bush/Forest 6	2	32
6 Chimney 2	1	21
7 Other 12	1	15
8 Structure 1	2	11
9 Vehicle fire 11	2	11
10 Electrical 4	1	7
11 Smoke no fire 7	0	5
12 HAZMAT 8	1	2
Total Call Type	45	284
Log Items		
1 Pager Message	29	179
2 Dog Call	62	171
3 Special TEXT message	14	87
4 10-7 (FD)	19	83
5 Sewer	1	15
6 Ferry Breakdown	0	6
7 Miscellaneous	0	4
8 Special Pager Check	0	3
9 Special Radio Check	0	2
10 Municipal Alarm	2	2
Total Log Items	127	552

DIGBY ANNAPOLIS REGIONAL AIRPORT

	JET FUEL PROFIT 2015-16	AVGAS PROFIT 2015-16	AIRCRAFT MOVEMENTS 2015-16	PASSENGER MOVEMENTS 2015-16
APR	\$210.25	\$1,050.20	82	76
MAY	\$272.79	\$1,092.66	38	49
JUN	\$834.52	\$1,033.50	110	113
JUL				
AUG				
SEP				
OCT				
NOV				
DEC				
JAN				
FEB				
MAR				

NB:

AIRCRAFT MOVEMENTS - Include aircraft leaving and arriving at the airport
PASSENGER MOVEMENTS - The number of people in the aircraft arriving and leaving
excluding the pilot.

DIGBY ANNAPOLIS REGIONAL AIRPORT/DISPATCH MONTHLY REPORT July 2016

Airport

July 1st - 3rd, The Atlantic Sports Car Rally used the airport for their annual event. They had an increased turnout this year.

July 8th, the AVGAS fuel pump was retested and fully checked over. All was found to be in order.

July 18th, Transport Canada carried out some work on the approach cameras on the ATCO building.

Dispatch

July 8th, Shalini unfortunately handed in her notice due to medical reasons that were unexpected.

July 8th, I attended the Provincial Dispatch Standards Meeting.

July 18th and 19th I attended a first aid course.

July 22nd, The dispatch/Airport staff had their summer gathering.

July 29th, the Defibrillator batteries and pads were replaced at the airport and Municipal Office.

Respectfully Submitted,



Bruce Snell
Dispatch Supervisor
Digby EMC
bsnell@municipality.digby.ns.ca
902-245-5885 Dispatch
902-308-0713 Cell

Digby Dispatch
Call Type and Log Item Counts

ALL

July 2016

	Count	YTD
Call Type		
1 Mutual aid 9	11	66
2 Ambulance assist 13	11	66
3 MVC 3	10	47
4 Alarm 10	5	38
5 Grass/Bush/Forest 6	2	34
6 Chimney 2	0	21
7 Other 12	0	15
8 Structure 1	1	12
9 Vehicle fire 11	0	11
10 Electrical 4	0	7
11 Smoke no fire 7	2	7
12 HAZMAT 8	1	3
Total Call Type	43	327
Log Items		
1 Pager Message	23	202
2 Dog Call	16	187
3 10-7 (FD)	29	112
4 Special TEXT message	19	106
5 Sewer	0	15
6 Special Pager Check	3	6
7 Ferry Breakdown	0	6
8 Miscellaneous	0	4
9 Special Radio Check	0	2
10 Municipal Alarm	0	2
Total Log Items	90	642

DIGBY ANNAPOLIS REGIONAL AIRPORT

	JET FUEL PROFIT 2015-16	AVGAS PROFIT 2015-16	AIRCRAFT MOVEMENTS 2015-16	PASSENGER MOVEMENTS 2015-16
APR	\$210.25	\$1,050.20	82	76
MAY	\$272.79	\$1,092.66	38	49
JUN	\$834.52	\$1,033.50	110	113
JUL	\$426.26	\$837.71	114	104
AUG				
SEP				
OCT				
NOV				
DEC				
JAN				
FEB				
MAR				

NB:

AIRCRAFT MOVEMENTS - Include aircraft leaving and arriving at the airport
PASSENGER MOVEMENTS - The number of people in the aircraft arriving and leaving
excluding the pilot.

Municipality = Municipality

PERMIT APPLICATIONS

For Period: June 01 2016 To June 30 2016

<i>Number</i>	<i>PID</i>	<i>Civc Address</i>	<i>New Units</i>	<i>Work Type</i>	<i>Bldg Type</i>	<i>Proposed Use</i>	<i>Permit Fee</i>	<i>Value</i>
DM-B2016-061	30194765	600 Bayview Shore Rd	0	Repair	Single Detached Dwelling	Roof	41.00	8,000.00
DM-B2016-062	30141329	763 Riverview Rd	0	Construction	Single Detached Dwelling	Deck	29.00	2,000.00
DM-B2016-063	30144042	Morganville Rd	1	Construction	Single Detached Dwelling	Residential - Above Ground Fl	154.40	250,000.00
DM-B2016-064	30274971	932 Lower Cross Rd	0	Addition	Commercial	Garage	154.40	30,000.00
DM-B2016-060	30199756	1578 Culloden Rd	0	Construction	Garage/Carport/Shed	Storage Room	40.00	18,000.00
DM-B2016-065	30151476	3301 Ridge Rd	0	Repair	Commercial	Church	38.40	6,700.00
DM-B2016-066	30165997	187 Trout Cove Rd	0	Addition	Single Detached Dwelling	Porch/Patio	50.00	10,000.00
DM-B2016-069	30360424	3931 Sissiboo Rd	0	Addition	Single Detached Dwelling	Residential - Above Ground Fl	53.60	12,000.00
DM-B2016-070	30155717	418 Double Lake Rd	0	Construction	Garage/Carport/Shed	Garage	118.00	40,000.00
DM-B2016-071	30141527	1245 River Rd	0	Renovate	Commercial	Service Station	79.00	27,000.00
DM-B2016-072	30189799	113 Second St	0	Repair	Single Detached Dwelling	Church	33.00	4,000.00
DM-B2016-068	30247068	692 Highway 1	1	Construction	Single Detached Dwelling	Single Detached Dwelling	281.00	200,000.00
Total	12		2				1,071.80	607,700.00

D I S T R I C T S

<i>Building Type</i>	1	2	3	4	Total
Commercial	2	0	1	0	3
Garage/Carport/Shed	0	1	1	0	2
Single Detached	3	1	2	1	7
Total	5	2	4	1	12

Summary of Estimated Value by District

1	485,700.00
2	52,000.00
3	66,000.00
4	4,000.00
Total	607,700.00

Summary of Estimated Value by Building Type

Commercial	63,700.00
Garage/Carport/Shed	58,000.00
Single Detached Dwelling	486,000.00
Total	607,700.00

Municipality = Municipality

PERMIT APPLICATIONS

For Period: July 01 2016 To July 31 2016

<i>Number</i>	<i>PID</i>	<i>Civc Address</i>	<i>New Units</i>	<i>Work Type</i>	<i>Bldg Type</i>	<i>Proposed Use</i>	<i>Permit Fee</i>	<i>Value</i>
DM-B2016-073	30211726	4935 Highway 1	0	Repair	Garage/Carport/Shed	Accessory Uses - Garage	39.00	7,000.00
DM-B2016-074	30247076	702 Highway 1	0	Construction	Single Detached Dwelling	Deck	27.00	1,000.00
DM-B2016-075	30316962	104 West Old Post Rd	2	Construction	Double Dwelling	Residential - Above Ground Fl	137.20	300,000.00
DM-B2016-076	30248843	217 Highway 1	0	Renovate	Commercial	Club Non-residential	105.00	40,000.00
DM-B2016-077	30244933	591 South Old Post Rd	0	Addition	Garage/Carport/Shed	Garage	75.20	25,000.00
DM-B2016-078	30245716	130 Highway 1	0	Relocate	Single Detached Dwelling	Residential - Above Ground Fl	20.00	25,000.00
DM-B2016-080	30152409	478 Marshalltown Rd	0	Construction	Agriculture	Shed	24.40	6,000.00
DM-B2016-081	30196372	472 Lighthouse Rd	0	Addition	Commercial	Commercial Accessory Uses	39.60	15,000.00
DM-B2016-082	30210199	46 Victoria Ave	0	Construction	Garage/Carport/Shed	Shed	19.60	1,000.00
DM-B2016-084	30148068	8869 Highway 101	0	Repair	Commercial	Retail Stores	27.40	1,200.00
DM-B2016-085	30216956	308 Kinney Rd	0	Addition	Single Detached Dwelling	Cottage	44.00	15,000.00
DM-B2016-088	30201255	172 Flat Iron Rd	0	Construction	Garage/Carport/Shed	Shed	17.20	1,000.00
DM-B2016-089	30277446	Boathouse Rd	0	Construction	Single Detached Dwelling	Deck	30.00	2,500.00
DM-B2016-090	30246284	172 West Old Post Rd	0	Renovate	Single Detached Dwelling	Single Detached Dwelling	85.00	30,000.00
DM-B2016-091	30325781	207 Highway 303	0	Renovate	Commercial	Commercial Use	41.00	8,000.00
DM-B2016-094	30220115	7344 Highway 340	0	Repair	Single Detached Dwelling	Residential - Above Ground Fl	31.00	3,000.00
DM-B2016-095	30220636	1149 Weymouth Falls Rd	1	Addition	Single Detached Dwelling	Residential - Above Ground Fl	92.00	30,000.00
Total	17		3				854.60	510,700.00

DISTRICTS

<i>Building Type</i>	1	2	3	5	Total
Agriculture	0	1	0	0	1
Commercial	2	1	1	0	4
Double Dwelling	1	0	0	0	1
Garage/Carport/Shed	2	0	0	2	4
Single Detached	3	1	0	3	7
Total	8	3	1	5	17

Summary of Estimated Value by District

1	430,000.00
2	9,700.00
3	15,000.00
5	56,000.00
Total	510,700.00

Summary of Estimated Value by Building Type

Agriculture	6,000.00
Commercial	64,200.00
Double Dwelling	300,000.00
Garage/Carport/Shed	34,000.00
Single Detached Dwelling	106,500.00
Total	510,700.00

Municipality = Town of Digby

PERMIT APPLICATIONS

For Period: June 01 2016 To June 30 2016

<i>Number</i>	<i>PID</i>	<i>Civc Address</i>	<i>New Units</i>	<i>Work Type</i>	<i>Bldg Type</i>	<i>Proposed Use</i>	<i>Permit Fee</i>	<i>Value</i>
DB-B2016-010	30229728	113 Montague Row	0	Repair	Commercial	Bed and Breakfast	41.00	8,000.00
DB-B2016-011	30232557	9 Water St	0	Addition	Commercial	Restaurants	38.48	3,000.00
DB-B2016-012	30232854	11 Birch St	0	Repair	Apartments	Apartment Building	161.00	68,000.00
DB-B2016-013	30231021	135 Queen St	0	Repair	Single Detached Dwelling	Single Detached Dwelling	27.00	1,000.00
DB-B2016-014	30224844	122 Prince William St	0	Construction	Single Detached Dwelling	Ramp	27.00	1,000.00
Total	5		0				294.48	81,000.00

D I S T R I C T S

<i>Building Type</i>		Total
Apartments	1	1
Commercial	2	2
Single Detached	2	2
Total	5	5

Summary of Estimated Value by District

	81,000.00
Total	81,000.00

Summary of Estimated Value by Building Type

Apartments	68,000.00
Commercial	11,000.00
Single Detached Dwelling	2,000.00
Total	81,000.00

Municipality = Town of Digby

PERMIT APPLICATIONS

For Period: July 01 2016 To July 31 2016

<i>Number</i>	<i>PID</i>	<i>Civc Address</i>	<i>New Units</i>	<i>Work Type</i>	<i>Bldg Type</i>	<i>Proposed Use</i>	<i>Permit Fee</i>	<i>Value</i>
DB-B2016-015	30232250	146 Water St	0	Renovate	Commercial	Demolish	30.00	8,000.00
DB-B2016-016	30368914	76 Mount St	0	Addition	Garage/Carport/Shed	Garage	38.80	25,000.00
DB-B2016-017	30229637	100 Montague Row	0	New Use	Apartments	Residential - Above Ground Fl	85.00	30,000.00
DB-B2016-018	30227151	87 Warwick St	0	Renovate	Commercial	Office	425.00	200,000.00
Total	4		0				578.80	263,000.00

D I S T R I C T S

<i>Building Type</i>		Total
Apartments	1	1
Commercial	2	2
Garage/Carport/Shed	1	1
Total	4	4

Summary of Estimated Value by District

	263,000.00
Total	263,000.00

Summary of Estimated Value by Building Type

Apartments	30,000.00
Commercial	208,000.00
Garage/Carport/Shed	25,000.00
Total	263,000.00

STAFF REPORT

Employee Name: **Terry Thibodeau** Date Prepared: July 8 2016

For the period of: June 10 – July 8 2016.

Tidal Development for Digby

- Cape Sharp project has been delayed until more information on the environmental monitoring can be submitted
- Provincial standing committee has met with concerned groups on both sides of the tidal deployment stance. Formal presentations were made and the Minister of Environment has approved the go ahead for tidal test deployment in the Bay of Fundy
- Meets have been held to consider hosting another Port Days event. Discussions underway with the DDA and other partners.
- Final discussion points provided to Allswater Eng. Ltd., the consultants conducting the update to the 2011 review of marine related infrastructure for tidal development.
- Preparations underway for MRC Supply Chain Development Project to community partners.
- Follow up with the Fundy Energy Research Network (FERN) to discuss the current state of tidal development with regards to allegations launched by various fishers groups. It is felt that the job of consulting the public is on the shoulders of the developers not the municipal units.
- Ongoing discussions with COVE (Centre for Ocean Ventures and Enterprise). They want to be seen to be more visible across Nova Scotia's coastal communities. Working with them to organize an event which would address their 5 main themes for development.

Anaerobic Digester

- May production was the highest ever 81,000kwh, June production 62,000 is down due to pumping issues.
- Digestate is being trucked to local farms.
- Claim process for CSS consulting work complete.
- Financial commitments have come and gone and were met by the shareholders.
- Efforts are underway to diversify their feedstock mix and include needed tip fees for outside haulers.

Wind Development

- With regards to the COMFIT #342 project at Mt. Pleasant, Council has decided to purchase a GHRE Windpower F21-50 wind turbine; which meets all of the requirements under COMFIT.
- The proposed site has been decided upon. Awaiting pin placement to commence grub work and road upgrades
- Awaiting the handover of the keys and final legal transactions.
- Insurance has been secured on the Enercon turbine. We anticipate that the same company will extend insurance on the COMFIT 50kw turbine once operational and has reached COD (commercial operation date).

Roadway Lighting

STAFF REPORT

- No outages report which were our responsibility. Some for Dept of Transportation and confirmation of NSPI customer owned outages. Ongoing.

Climate Change

- Awaiting news from Colin Fraser's office for news from the federal budget regarding programs available to assist municipalities in dealing with climate change mitigation and adaptation issues.

Digby Development Agency:

- Reported tidal activity to the DDA
-

Energy Storage:

- See Community Energy Plan

PACE PROGRAM:

- Working with Clean Foundation at the moment regarding the types of documentation necessary to undertake the PACE program. Review by finance and legal departments regarding any outstanding ramifications to save harmless the municipality from indemnification.
- Participated in the Spring into Summer event and received several inquiries.
- Awaiting approval from Dept of Energy requesting funds to market our PACE program.

Energy Efficiency and Electric Vehicle Report:

- Contacted Colin Fraser's office regarding our efforts to secure a fast charge EV station for the Digby Superstore and other locations around Digby Co. Seeking information on what the federal budget details will look like for this program. No news on programs yet.
- 5 Year Renewable Energy Strategy:
- Follow up correspondence with the UNSM working group regarding a municipal learning group for community energy planning.
- Working with other municipalities to develop common network for possible approach for funding .
- Concept of a solar program was discussed at the WREN

WREN

- Preparing for upcoming MRC supply chain initiative with WREN

Other –

- Worked with local business to identify ways in which waste streams can be diverted from landfill
- Regular bi-weekly updates with CAO
- Internet searches, LinkedIn Group Discussions, Twitter activity
- Review council minutes for information purposes

STAFF REPORT

- Review business journals; North American Wind Power, Power Engineer, Canadian Biomass Magazine, Network for Business Sustainability, Smart Grid News.com, Electrical Engineering Portal, Renewable Energy, Wind Systems, Tidal Today

Terry Thibodeau

Coordinator Renewable Energy – Climate Change

STAFF REPORT

Employee Name: **Terry Thibodeau** Date Prepared: August 4 2016

For the period of: July 11 – Aug 4 2016.

Tidal Development for Digby

- No new information on Cape Sharp project delay.
- Discussions underway with the DDA and other partners regarding alternate timing for Port Days. October would be best after fall municipal elections. However, Digby Pines is closed then so an alternate location, ABCC is being considered. In speaking with the folks at COVE (Centre for Ocean Ventures and Entrepreneurship) an October event is pushing the envelope for producing a quality event. Also it is viewed that in light of the Port's reluctance to develop an event which highlights "the PORT of Digby" that a more generic concept is considered: FUNDY FORUM with the theme for the event; FUNDY HARVEST. The Fundy Forum concept covers the 5 main pillars of COVE: marine renewable energy, fishing, recreational (tourism, whale watching), R&D, transportation. It was also decided that a spring event would make more sense, give time to the working committee (includes COVE, Bay Ferries, the Mayor, Rayberry Communications) to prepare a full professional agenda, targeting between 125-150 participants.
- Final report prepared by Allswater Eng. Ltd., the consultants is complete and awaiting release by the Dept of Energy
- MRC Supply Chain Development Project was held in July with about 30 participants. Participants were boards of trades executives, local officials. Cape Sharpe Tidal Project gave an update on the supply chain response for their future manufacturing needs. The WREN presented their position on supply chain management for tidal development and the Mayor presented the DDA's strategic plan for tidal development. A follow up web tool is being created and will be ready for launch in the fall.
- Ongoing discussions with COVE (Centre for Ocean Ventures and Enterprise), have agreed to sit on a working committee to bring an event to Digby in the spring of 2017.
-

Anaerobic Digester

- July production kwh are forthcoming.
- SEEL is under serious financial threat. Awaiting a meeting between creditors in August to outline a refinancing option.
- Working with the Farm Loan Board to secure the 340 Feed Kitchen as a suitable disposal site for winter digestate.

Wind Development

- With regards to the COMFIT #372 project at Mt. Pleasant, we received confirmation from the Dept of Energy (MOU to authorize the MODD) which was forwarded to NSPI. NSPI issued a PPA application and Vendor Deposit.
- Interconnection information is currently being transferred to NSP for approval
- Site grubbing will commence shortly
- Turbine has been ordered and is expect to arrive in Canada on Oct 15

STAFF REPORT

- Public consultation process is underway. Aug 23 will see 2 sessions take place in Culloden. Residents will be notified by mail of the upcoming consultation session along with an ad in the Tri County Vanguard.
- The Town has been notified of the siting. Seeking quotes on builders insurance.
- Final legal paperwork is complete with the RESL transfer. Insurance is in place.

Roadway Lighting

- 2 outages were reported this month. One is legitimate the other is customer owned light which is an NSP issue.

Climate Change

- Participated in a conference call with the Environmental Services Association of the Maritimes who are applying for an international Green Climate Fund that will assist companies deal with affects of climate change. Money will be available to municipalities through the fund as well for adaptation and mitigation measures deemed pertinent dealing with the effects of climate change. I have been asked to sit on a committee to address the funding needs.
- I was asked by the Dept of Energy to participate as part of Working Group on Clean Technology, Innovation and Jobs: Atlantic Provinces Joint Consultation of Stakeholders.
- This Working Group has been directed to consider a range of policy tools to bring new and emerging technology and innovations to market, sustain a competitive economy, reduce greenhouse gas (GHG) emissions, encourage growth and investment, and increase exports of clean technologies, services and expertise. Its work is being overseen by Ministers of Innovation and Economic Development.
- No news from Colin Frasers office on budget details related to clean energy funding.

Digby Development Agency:

- Reported tidal activity to the DDA
-

Energy Storage:

- **See Community Energy Plan**

PACE PROGRAM:

- Official launch of PACE financing held in Lunenburg. Warden Gregory in attendance.
- Developing a marketing campaign which will reach out to homeowners to describe the new service. We have space for 5-7 participants depending on the type and extent of the uptake in the program.
- Working with Clean Foundation to educate staff about the process and FAQ's.
- We have been approved by the Dept of Energy for marketing dollars for our PACE program.

Energy Efficiency and Electric Vehicle Report:

- Contacted Colin Fraser's office regarding our efforts to secure a fast charge EV station for the Digby Superstore and other locations around Digby Co. Seeking information on what the federal budget details will look like for this program. No news on programs yet.

STAFF REPORT

- Scoping of fast charger with NSP and contractor at the Superstore taking place.
- **5 Year Renewable Energy Strategy:**
- Follow up correspondence with the UNSM working group regarding a municipal learning group for community energy planning.
- Working with other municipalities to develop common network for possible approach for funding .
- Concept of a solar program was discussed at the WREN

WREN

- EDO meeting

Other –

- I have been asked to be a speaker at the Cumber Energy Authority energy summit in Sept.
- Regular bi-weekly updates with CAO
- Internet searches, LinkedIn Group Discussions, Twitter activity
- Review council minutes for information purposes
- Review business journals; North American Wind Power, Power Engineer, Canadian Biomass Magazine, Network for Business Sustainability, Smart Grid News.com, Electrical Engineering Portal, Renewable Energy, Wind Systems, Tidal Today

Terry Thibodeau

Coordinator Renewable Energy – Climate Change

July 21, 2016

COMMITTEE OF THE WHOLE
AUG 08 2016
CORRESPONDENCE

Warden Linda Gregory
Municipality of the District of Digby
PO Box 429
Digby, NS B0V 1A0

Dear Warden Gregory:

I am pleased to enclose the 2015-16 Summary of Results for the Nova Scotia Provincial Lotteries and Casino Corporation (NSPLCC).

Along with our commitment to social responsibility, NSPLCC and its operators pledge to help make Nova Scotia a better place to live, work and raise a family through supporting good causes that are important to Nova Scotians, including *Support4Sport*, *Support4Communities*, and *Support4Culture*, and by providing funding to many community programs and initiatives throughout the province.

The gaming industry in Nova Scotia is an important part of the province's economy with a Payment to Province of \$141.4 million - revenue that supports important programs and services for Nova Scotians.

I encourage you to visit www.gamingns.ca to view our full 2015-16 Financial Statements.

Yours very truly,



Robert A. MacKinnon MBA CPA, CA ICD.D
President & CEO

2015-16 Summary of Results

The Industry at a Glance

PREVENTION,
EDUCATION AND
TREATMENT

\$6.4
MILLION

WAGES
AND
BENEFITS

\$20.9
MILLION

PAYMENT
TO
PROVINCE

\$141.4
MILLION

EARNED
RETAILER
COMMISSIONS

\$38.6
MILLION

Support4Sport
FUNDING

\$4.1
MILLION

Support4Culture
FUNDING

\$2.3
MILLION

Delivering Economic Results

At the Nova Scotia Provincial Lotteries and Casino Corporation (NSPLCC), we strive to live up to the high expectations we know Nova Scotians have for us. And we don't take that lightly. We manage the business of gaming in a way that balances economic sustainability and social responsibility. In doing so, we have a strong commitment to corporate social responsibility and to proactively representing the public's best interest in all decision-making. We believe that if we do our very best in setting this bar high, we will continue to earn the trust of the people to whom we are accountable.

We are proud that 100 per cent of gaming profits go directly to help fund important programs and services including healthcare, roads, schools, cultural industries and sports. In 2015-16, the Payment to Province was \$141.4 million.

Responsible

- Successfully delivered a comprehensive suite of responsible gambling programs including:
 - 14th annual Responsible Gambling Awareness Week (RGAW)
 - Player Information Program
 - Interactive Community Education Display on Responsible Gambling
 - *GamTalk*
 - Mobile Access to Responsible Gambling (M.A.R.G.I.)
 - Ticket Lottery Retailers Responsible Gambling Training*
 - Video Lottery Retailer Responsible Gambling Training*
 - Casino Employee Responsible Gambling Training
 - NSPLCC Responsible Gambling Training
 - Responsible Gambling Resource Centres at Casino Nova Scotia
 - Yourbestbet.ca Responsible Gambling Resource Website

Economic Impact of the Gaming Industry

1,107 ticket lottery retailers and
296 video lottery retailers earned

\$38.6 million
in commissions.

\$20.9 million

in wages and benefits earned by 524
employees who are directly employed
in Nova Scotia's gaming industry.

- Contributed to causes important to Nova Scotians through three hallmark community programs:
 - The *Support4Sport* program, a designated ticket lottery program, is making meaningful impacts to sport in the province. Since its inception, *the program has contributed over \$31 million to support amateur athletes, coaches, officials, and community sport organizations.* The program has far reaching impacts with over 125,000 Nova Scotians benefitting each year;
 - Another designated lottery program is *Support4Culture*, which supports arts, culture, and heritage in communities across Nova Scotia. Introduced in 2013, this program provides approximately \$2 million annually and has *provided more than \$6 million to date for 360 aspiring and established artists and community arts, culture and heritage organizations;*
 - Each year, NSPLCC supports approximately 10 licensed Monte Carlo nights through the *Support4Communities* Program for a variety of important community causes including the Mulgrave Volunteer Fire Department, Clare Special Olympics, and the Sydney YMCA.

Progressive

- Offered five free Spotlight on Monte Carlo seminars for community organizations and volunteers in Kentville, Yarmouth, Dartmouth, Port Hawkesbury and Stellarton, and two day-long Spotlight on Bingo seminars in Sydney and Halifax. The seminars, which attracted almost 70 participants, are aimed at helping community organizations with their grassroots fundraising efforts.
- Thrilled Lotto Max fans with *30 Max Million events* during the year and the first jackpot at the new threshold of \$60 million.
- Casino Nova Scotia awarded its second *Artist in Residence program to Reeny Smith*, a singer and pianist from North Preston. The Artist in Residence program will provide funding and assistance in developing her career through marketing and performance opportunities.

- The Casino also announced the *newly created East Coast Music Hall of Fame*, in conjunction with Music Nova Scotia. The first Music Hall of Fame Inductee Gala, which included Anne Murray, Rita MacNeil, Portia White, John Allan Cameron and Brooks Diamond Productions, took place in Halifax in November 2015. The evening featured performances from Bruce Guthro, Heather Rankin, Dave Gunning and Reeny Smith. The Sydney installation will open in 2016-17.

Accountable

- Maintained shareholder / stakeholder support and communications:
 - Delivered quarterly, financial and community reports to shareholder
 - Provided updates on strategic / operational matters to the Minister responsible for Part I of the *Gaming Control Act*
 - Held regular meetings with operators
 - Conducted meetings / discussions with stakeholder groups
- Worked with staff from the Nova Scotia Office of the Auditor General as they *conducted a thorough audit of NSPLCC's responsible gambling programs.* On June 17, 2015, the Auditor released his report, which included one recommendation for NSPLCC, to "determine appropriate targets for its responsible gambling programming and establish strategies to achieve the targets." NSPLCC agreed that a review of the process was merited and addressed the issue.
- Continued strong community support, including the following:
 - Prevention, education and treatment \$ 6.4 million
 - Retailer commissions \$ 38.6 million
 - Number of people directly employed in sector 524
 - Community Programs:
 - ~ Harness Racing Industry \$ 1.0 million
 - ~ *Support4Sport* \$ 4.1 million
 - ~ *Support4Culture* \$ 2.3 million
 - ~ *Support4Communities* \$ 59,000
 - ~ Sport Nova Scotia \$ 100,000
 - ~ Exhibition Association of Nova Scotia \$ 50,000
 - ~ Cultural Federation of Nova Scotia \$ 50,000



To view the detailed financial report visit www.gamingns.ca

* Training delivered by Atlantic Lottery (ALC) on behalf of NSPLCC