



**Committee of the Whole Meeting
Municipal Council Chambers, Municipal Office
October 11, 2016 at 4:30 PM
Agenda**

- 1. CALL MEETING TO ORDER**
- 2. PAUSE TO SEEK GUIDANCE**
- 3. ADOPTION OF AGENDA – Additions or Deletions**
- 4. PRESENTATION/ DELEGATION**
 - 4.1**
- 5. DANGEROUS AND UNSIGHTLY PREMISES**
 - 5.1**
- 6. APPROVAL OF MINUTES**
 - 6.1** COTW Minutes – September 12, 2016
- 7. OLD BUSINESS/BUSINESS ARISING**
 - 7.1**
- 8. NEW BUSINESS**
 - 8.1** Tidal – Councillor Tudor
 - 8.2** DRHS Hockey – funding request
 - 8.3** West Nova Scotia Regiment – funding request
- 9. CHIEF ADMINISTRATIVE OFFICER REPORT**
 - 9.1** Meeting Dates/Reminders
 - 9.2** CAO Update
 - 9.3** Department Reports
 - 9.4** Updates from Previous Action Items
 - 9.5** Capital Project Update

10. CORRESPONDENCE/INFORMATION ITEMS

10.1 WalMart Bomb Threat – thank you from RCMP

11. IN CAMERA

11.1 Contractual

12. ADJOURNMENT

P.O. Box 1660
107 King Street
Digby, N.S.
B0V 1A0

Digby Regional High School

OCT 11 2016

NEW BUSINESS

Phone 902.245.7500
Fax: 902.245.7518
Email: drhs@tcrsb.ca

Digby Regional High School is currently in the 7th consecutive year of providing an opportunity for high school students to play hockey on the 'DRHS Mariners Hockey Team' as members of the 'Valley High School Hockey League'. In the past, fundraising and sponsorships have helped the team achieve their yearly budget of approximately \$25,000.00.

To help meet budgetary requirements, students representing Digby Regional High School and St. Mary's Bay Academy, would like to ask for your support by purchasing an advertisement in the team program. This program, which is handed out at every home game upon entry through the gate, is a wonderful opportunity to promote your business to the local community as well as visitors from around the province. Each program includes many advertisements from supporters such as you. 100% of the advertising fee goes directly back to the team which will help pay for uniforms, equipment, arena rentals and officials for the 2016/2017 season.

We would appreciate your support in allowing us to continue the hockey program for our school and for our community to enjoy.

If you require a receipt for tax purposes please indicate below.

Sincerely,

DRHS Mariners Hockey Team

Program advertising opportunities:

\$50.00 – Business Card (5" x 2.55")

\$100.00 – ½ Page Ad (5" x 3.75")

\$200.00 – Full Page ad (5 x 7.75")

A full page ad comes with a season's pass to our home games!

Please email electronic ads to Rick Foote at: digbypandp@eastlink.ca

Note: Be sure to indicate 'DRHS Hockey' in the subject line.

Please submit ads by **October 28, 2016.**

THANK YOU FOR YOUR SUPPORT!

If an official receipt is requested please make cheque payable to the **Tri-County Regional School Board** and put **DRHS MARINERS HOCKEY** in the memo line. Please send to the mailing address above.

Business name: _____

Amount: _____

Receipt Requested: YES / NO (circle one)



WEST NOVA SCOTIA REGIMENT
REGIMENTAL ASSOCIATION

PO Box 429
Digby, NS B0V 1A0

Dear Linda,


On December 15, 2016 the Lunenburg and Annapolis Regiments merged to form a new infantry regiment representing all communities in the western end of the province. This was the natal day of the West Nova Scotia Regiment. In the intervening years West Novas have served in the Second World War where 359 of them made the supreme sacrifice and lie in far away graves. Over 800 West Novas embarked for Europe on 22 December 1939. They were prominent in the invasion of Sicily and the campaigns in Italy and Northwest Europe. Although the Regiment has not since been deployed outside Canada as a unit, members of this Army Reserve force have served in every continent except Antarctica and Australia. Most recently West Novas have deployed in such far flung places as Afghanistan, Sierra Leone and Haiti. The Regiment's Battle Honours cover a great deal of geography and Canadian history, ranging from the Defence of Canada in the War of 1812 to Afghanistan.

It has become traditional that each decade, the West Nova Scotia Regiment Regimental Association creates a special publication to tell the story of the West Novas with special emphasis on the most recent past. It is a tribute to the men and women of the Regiment who, from its creation in 1936, have served Queen and Country in so many corners of the world and often in harm's way.

To cover the cost of publication of the 80th anniversary issue, the association respectfully requests that the Municipality consider sponsoring an advertisement. Three sizes are available: full page \$200, one half page \$100 and business card size \$50. A copy of the special edition will be provided to all subscribers. Donors may wish to create a personal message to include with a digital draft of the advertisement sent to stonier@live.ca. Cheques should be made out to WNSR Regimental Association and may be forwarded to: WNSRRA Secretary, 5086 Hwy 357, Elderbank, NS B0N1K0

I thank you for your consideration as the association's 80th anniversary tribute is created for release in December.

Semper Fidelis


John G. Leefe DCL
Honorary Colonel
West Nova Scotia Regiment

OCT 11 2016
NEW BUSINESS
COMMITTEE OF THE WHOLE

Chief Administrative Officer Report

Meeting Date	<i>October 11, 2016</i>
Submitted To	<i>Committee of the Whole</i>
Submitted By	<i>Linda Fraser, Chief Administrative Officer</i>
Carbon Copies	<i>Jeff Sunderland, Deputy CAO CoraLee Bremner, Manager Corporate Services Pat Stevens, Executive Secretary</i>

Meeting Dates/Reminders (As of October 6, 2016)

Date & Time	Meeting/ Event	Who Attends	Location
Oct 17 th	No Meeting		
Oct 24 th @ 6:00 pm	Council	All Council	Council Chambers
Oct 25th @ 4:30 - Tuesday	By-law & Policy	New Council	Municipal Board Room
Nov 7 th @ 6:00 pm	Special Council Meeting – Swearing In Ceremony	New Council	Council Chambers
Nov 14 th @ 4:30 pm	COTW	All Council	Council Chambers
Nov 16 th @ 10:00 am	Age Friendly		Municipal Board Room
Nov 21 st @ 1:00 pm	Highway 101 Task Force		Council Chambers
Nov 28th @ 6:00 pm	Council	All Council	Council Chambers

Request for Decision or Direction

#1	
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CAO UPDATE

Activities

- ✓ Working on getting ownership of TIR R-O-W on Industrial Drive transferred to the Industrial Commission to facilitate ability to subdivide property in the Industrial Park
- ✓ Submitted Financial Information Return for submission to Municipal Affairs
- ✓ Working on a RFP for engineering services
- ✓ Cora Lee and I attended the AMA annual fall conference held in Sydney.
- ✓ I'm in the process of developing a Council Orientation Binder as well as a presentation
- ✓ I've attended two meeting for discussion on a possible intermunicipal agreement for rural internet between the Municipalities of Clare, Digby, Annapolis County, Chester, Lunenburg, Queens. Also possible participation from Argyle and Yarmouth municipality
- ✓ The Management Team continuing to meet bi-monthly to discuss projects, activities, and HR issues;
- ✓ The Department Heads are meeting quarterly with management team to update each department of activities of other departments;
- ✓ Ongoing updates with Terry Thibodeau regarding renewable energy activities;
- ✓ Ongoing updates with Rob Hersey on his many activities and projects;
- ✓ Ongoing updates with Dan Harvey on Economic Development activities;
- ✓ Prepared meeting packages for Council, COTW, By-law & Policy, Council & TIR, and followed up on all action items.

Other meetings:

- ✓ Weymouth Doctor Recruiting Committee

DEPARTMENT REPORTS

Deputy CAO Report	Monthly Report
Corporate Services Report	Monthly Report
Building Department Reports	Building Permits Report Fire Inspector Report
Airport/Dispatch	Airport Report Dispatch Call Report
Dog Control	Dog Control Activity Report /Dog Financial Report
Coordinator Program Development	Monthly Report
Renewable Energy & Climate Change Coordinator	Monthly Report

UPDATES FROM PREVIOUS MEETINGS ACTION ITEMS

COUNCIL ACTION ITEM – JANUARY 2015

Letter to Minister of Justice request a review of the RCMP complement.

Feb 2016 – RCMP staff from Strategic Planning and Client Services, Senior RCMP from H Division, staff from Dept of Justice met with members of Council and staff from the Municipality of Clare, the Town of Digby, and Municipality of Digby to present the results of the Policing Resource Model PRM looking at Digby Detachment, Meteghan Detachment, and a hypothetical District Policing Model with Digby and Meteghan combined. A recommendation from the report is that the current level of front line personnel, 10 in Digby and 5 in Clare remain. The report, along with the speaking notes will be distributed to Council. There was a discussion about the pros and cons of merging the two detachments. Further studies are needed to look at social/economic factors. The issue of needing French speaking members in Clare was discussed. Next step is to do further studies looking at Clare merging with either Digby or Yarmouth; This will take from 4 to 6 months to complete.

Apr 2016 - Copy of presentation with comments circulated to Council and RCMP Joint Advisory Committee

May/June 2016 - No update from last report

July/August 2016 – Warden, Mayor and CAO's met with Cpl Sean Boulger from Digby RCMP and Staff Sgt Jeff Holmes from Meteghan RCMP for an update. Staff Sgt Holmes has been directed to work on a business case, looking at what opportunities, efficiencies would be gained from an amalgamation of the Digby Detachment (Town and Municipal) and Meteghan. There would be no reduction in the number of members so it is difficult to see what the advantages would be. Members would have to be bi-lingual to work in Clare. Digby Detachment has no French speaking members. A Yarmouth/Meteghan merge may make more sense. More information to come in the fall.

Sept/Oct 2016 - No update from last report

COUNCIL ACTION ITEM – JUNE 2015

Regional Tourism VIC Kiosk – Halifax Waterfront

June/July 2015 – Letters to the following municipal units were sent the last week of June: Middleton, Annapolis Royal, Annapolis Co, Town of Digby, Clare, Town of Yarmouth, Municipality of Yarmouth, Municipality of Argyle, Municipality of Shelburne, Municipality of Barrington, Town of Shelburne, Lockport, Clarks Harbour, and the Region of Queens. The letter was to determine if there was any interest in participating in the initiative.

Aug 2015 – I have received positive responses from the following Municipalities: County of Annapolis, Town of Shelburne, Barrington (depending upon costs), and District of Shelburne. Yarmouth Acadian Shores (Town of Yarmouth, District of Yarmouth, Argyle) – dependent upon equal sharing of costs and Board approval on Sept 15th. Region of Queens staff is in the process of preparing a report to take to Council.

Sept/Oct/Nov 2015 – Letter received from Region of Queens that they are referring the matter to the South Shore Regional Enterprise Network. (They are just in the process of hiring the CEO). Their Economic Development Staff provided feedback (see attached) on the type of questions that would require further investigation before determining whether or not to proceed. I have received a letter providing support in principal from the Town of Digby. I have not heard anything yet from Municipality of Clare, the Towns of Lockport, Clarks Harbour.

It is my recommendation that we take a serious look at the questions raised by Queens at a By-law & Policy Committee.

Nov/2015 Decision to put on hold until more information regarding the provinces plan regarding VIC's is known.

Jeb/Feb 2016 - I have reached out to Destinations Cape Breton Association regarding their plans for the upcoming tourism season. They are expecting to make a final decision this month. I have also requested the name of the contact at Halifax Waterfront Development Corporation that they have been working with. I have reached out to Halifax Waterfront Development Corp for some information. Waiting for a response. Deputy Warden MacAlpine is reaching out to Michael Johnson, the new Executive Director for NS Tourism Agency

Mar 2016 – Deputy Warden MacAlpine contacted Michael Johnson who is putting him in touch with another person in the Agency.

May 2016 – I contacted Mary Tulle from Destinations Cape Breton, she indicated they had moved out of the Kiosk this past weekend.

June 2016 – Topic to be raised by Deputy Warden Jimmy MacAlpine at UNSM Regional meeting being held here in Digby on June 23rd.

July/Aug 2016 At the UNSM Regional Meeting Deputy Warden Jimmy MacAlpine, District of Digby discussed the potential for the South Western Shore Region to set up a kiosk on the Halifax Waterfront similar to Cape Breton to promote the region. Estimated costs are \$50,000 per year. 40 per cent of visitors to Upper Clements Park come from Halifax so it may be a useful strategy.

Regional Tourism VIC Kiosk – Halifax Waterfront)con't)

The following points were raised:

- A committee should be formed to consider a proposal for next year.
- The region needs to bring all of the tourism associations together to market the entire region, particularly large events
- Could produce a brochure where industry would pay for advertising
- Look at a two-year pilot
- Need to determine how to evaluate pilot
- Would the \$50,000 be better spent on developing an app or some form of online tourism?

ACTION: District of Digby to send out letter to South Western Shore Region municipal units to determine interest in forming tourism committee

Sept/Oct – No update since last report

COTW ACTION ITEMS -January 2016

Lack of Internet Services in Little River

Feb 2016 – Evan Nemeth, Research EDO, Western Regional Enterprise Network prepared the attached synopsis on Rural Internet in Nova Scotia.

Mar 2016 – Council waiting on study being conducted by NS Business. The study is to be completed by early spring.

May 2016 – \$ 6 Million in provincial budget for rural internet. NS Dept of Business is looking at how best to distribute funds. Suggestion that the province should provide project management and engineering for any internet projects as municipal units don't have the expertise for complex internet projects.

June 2016 – Rural Broadband was a topic for a couple of workshops at FCM. Many Councillors from rural municipalities having the same issues we have here in NS. All indicated that having access to affordable, reliable broadband should be classed as an "essential service". Criteria on how the \$ 500 million included in the Federal budget for rural broadband is to be rolled out should be available next month.

July/Aug 2016- WREN presented a report on July 14th. Council to hear a proposal from County of Annapolis. The WREN working group is going to meet with John Ferguson regarding County of Annapolis's proposal. Council to discuss at a future meeting.

Sept 2016 – Topic for Sept 19th By-law & Policy Meeting.

Oct 2016 - Evan Nemeth and I attended a meeting at the Annapolis County office to further understand and discuss the proposal to enter into an Intermunicipal Agreement in order to be ready to submit an application to the Federal Government for funding for Rural Internet Infrastructure. The application process is expected to open in November. Other municipal units in attendance were the Region of Queens, Lunenburg, Chester, Clare, Anna County.

CAPITAL PROJECTS – 2016/2017

General Government Services

No planned Projects

Protective Services

No planned Projects

Transportation Services

**Digby Annapolis Regional Airport
Runway repair**
Actual to Date: \$ 5,996
Budget - \$ 10,000

First Round of crack filling completed. Plan to do more as budget permits.

Environmental Health Services-Wastewater

**Upgrades to Pump Stations – As
needed**
Actual to Date: \$ 8,134
Budget 67,000

Replaced pump at lift station in Bear River.

Environmental Health Services-Solidwaste

No planned Projects

Environmental Development Services	
50 kw Wind Turbine Budget \$ 500,000 Actual to Date \$ 360,828	Approved 2015-16 – Funds expensed 2016-17 Turbine to be delivered by the end of October.
800 kw Wind Turbine Actual to Date \$ 601,823 Budget \$690,000	Approved 2015-16 – Funds expensed 2016-17
EV Car Fast Charging Station – Super Store Budget \$ 50,000 Actual \$	The charging station has been delivered. NSP requires an easement from Superstore which is currently with Superstore’s lawyers.

SPECIAL PROJECTS/INITIATIVES	
Citizen Engagement On-line Budget Tool	<p>Council Strategic Priority – Social/Community Goal: More effectively engage and communicate with the community</p> <p>ICSP Goal S-1.1 Improve communication between the Municipality and citizens and amongst citizens</p> <p>Jan/Feb 2016 –By-law & Policy Committee approved the launch of Citizen Budget, a powerful online tool to involve residents in decision-making processes and to demonstrate a municipality’s commitment to citizen engagement. Information on the budget tool will be included in an article for the February CoastlineCitizen Budget On-line Tool to be launched mid February</p> <p>Mar 2016 – Engagement tool up and running. Deputy CAO to provide report to Council at next Budget meeting.</p> <p>April 2016 – Deputy CAO reported that only 16 people completed the survey. Council decided to keep the citizen engagement on-line budget up for a few more months.</p> <p>May 2016 - No update</p> <p>June 2016- Final Report due this month</p> <p>July-Oct 2016 – Report to be discussed at a future meeting.</p>

In the event that any new information has been received from the time of distribution of this report and the meeting, the Administration will provide the additional information at the meeting.

Deputy Chief Administrative Officer Report

DATE	October 6, 2016
SUBMITTED TO	Linda Fraser, CAO
CARBON COPIES	Pat Stevens, Executive Secretary
SUBMITTED BY	Jeff Sunderland, Deputy CAO

DEPARTMENT	ITEM	STATUS
Airport	Fuel	We have experienced a few more maintenance issues this season than in the past with the increased fuel sales.
Building Department		September and October have been very busy with inspections, permits and training needs.
Heritage		Completed the refurbishment of the tombstone in the community pasture.
Public Works		Involved in moving some equipment to the Haines Lake property for storage. Also assisted in the work on the tombstone in the community pasture.
Solid Waste		Experiencing some challenges with the new green carts that Waste Check has purchased. We will continue to use the old carts in the meantime.

Waste Water	Smith's Cove	Continue to face odour issues in Smith's Cove. The cooler weather is expected to ease this, while we work with engineers on a permanent solution.
Deputy CAO	DNR Property	We have moved a few seasonal items into the buildings for storage.
	Election	Returning officer work has occupied a large portion of my time through September and early October.
	REMO	Participated in our provincial EMO review. Results of the review are expected later this fall.

Manager of Corporate Services Report

Submitted by: Cora Lee McBride

September 9, 2016 to October 3, 2016

Municipal Financial System:

The set-up is complete with the Municipal Finance system; however, we are trying to work with Procom to tweak the system for efficiency.

Tax Sale:

The 2016 tax sale took place on March 4, 2016. The redemption period ended on September 6, 2016. There have been six deeds prepared, signed and sent back to the lawyer for recording.

November 21 is the deadline for redemptions on the tender process. There are two left in this process that could potentially be redeemed. After that time, deeds will be prepared for those properties.

The 2017 tax sale process began July 11, 2016. There were 329 initial tax sale notices sent. Currently there are 91 left after some account holders signed an agreement, or others made a significant payment to reduce the account enough to come off the tax sale. The lawyer is currently doing title searches for these properties. The last notice will be sent on November 16 giving tax payers 60 days to pay.

Administration Department:

The staff in the administration department have been very busy during the month of September processing tax receipts. There has been some interest expressed in our Pre-Authorized Tax Payment program. We are hoping as time goes on to get more involved in the program to reduce the workload for the administration department if there is uptake in this program.

September was a busy month with \$2,108,288 being collected during that month. We are finding that we are handling a smaller amount of cash than we used to. The breakdown for September collections are as follows:

Direct Deposit: 37%

Cash: 5%

Credit Card: 23%

Debit card: 6%

Cheques: 29%

Municipal Audit:

The Municipal audit has been wrapped up for 15/16.

Conferences/Training/Meetings:

Linda F, Jeff and I continue to meet on a bi-weekly basis for a management meeting.

Linda F and I attended the Fall AMA conference in Sydney. It was a great conference. Topics included; Immigration Panel, Respectful Workplace, Cloud Services Panel, Efficiency Nova Scotia, and a Provincial Procurement Session to name a few.

I attended an AMA regional meeting in Clare during this month as well.

I've been involved in planning the Association of Municipal Tax Collectors Fall conference. There are some great speakers lined up and should be a great conference.

DIGBY ANNAPOLIS REGIONAL AIRPORT/DISPATCH MONTHLY REPORT SEP 2016

Airport

The Coast Guard helicopter used the airport as a base to carry out work at the Westport Coast Guard base during the week of Sept 12th.

On Sept 17th a small AVGAS leak was detected on the main filter. The pump was shut down and a tech was contacted. It was repaired on Sep 20th.

A readout for the fuel pumps was fitted inside the dispatch office on Sep 30th. All fuel sales can now be accurately monitored in real time.

The air force visited the airport on Sep 28th to look at the facilities. They are holding an exercise next Month and may use the airport as part of it. They will keep me informed.

Dispatch

I attended the Fire Services Review on Sep 13th.

I attended the Provincial Dispatch standards meeting Sep 30th.

Respectfully Submitted,

Bruce Snell
Dispatch Supervisor
Digby EMC
bsnell@municipality.digby.ns.ca
902-245-5885 Dispatch
902-308-0713 Cell

Digby Dispatch
Call Type and Log Item Counts

ALL
September 2016

	Count	YTD
Call Type		
1 Mutual aid 9	15	94
2 Ambulance assist 13	14	89
3 MVC 3	7	58
4 Alarm 10	8	54
5 Grass/Bush/Forest 6	2	42
6 Other 12	6	24
7 Chimney 2	2	23
8 Structure 1	7	21
9 Vehicle fire 11	3	15
10 Electrical 4	1	8
11 Smoke no fire 7	0	8
12 HAZMAT 8	1	4
Total Call Type	66	440
Log Items		
1 Pager Message	29	252
2 Dog Call	20	241
3 10-7 (FD)	26	180
4 Special TEXT message	17	140
5 Sewer	1	17
6 Miscellaneous	2	8
7 Ferry Breakdown	2	8
8 Special Pager Check	1	7
9 Special Radio Check	1	3
10 Municipal Alarm	0	2
11 Gulls on Runway	0	2
Total Log Items	99	860

DIGBY ANNAPOLIS REGIONAL AIRPORT

	JET FUEL PROFIT	AVGAS PROFIT	AIRCRAFT MOVEMENTS	PASSENGER MOVEMENTS
	2015-16	2015-16	2015-16	2015-16
APR	\$210.25	\$1,050.20	82	76
MAY	\$272.79	\$1,092.66	38	49
JUN	\$834.52	\$1,033.50	110	113
JUL	\$426.26	\$837.71	114	104
AUG	2,272.80	\$3,291.79	256	178
SEP	\$801.15	\$916.02	99	140
OCT				
NOV				
DEC				
JAN				
FEB				
MAR				

NB:

AIRCRAFT MOVEMENTS - Include aircraft leaving and arriving at the airport
PASSENGER MOVEMENTS - The number of people in the aircraft arriving and leaving excluding the pilot.

Fire Inspection Report for the Month of September

« For Inspector AD »

Bldg No	Bldg Name	Address	Insp Num	Officer	Insp Date	Follow-up Date
District 1						
DMFI0042	VP CENTER	151 HIGHWAY 303, CONWAY	DMFI00420001	AD	14-Sep-16	27-Oct-16
District 4						
DMFI0041	B&B	347 NO 217 HWY, FREEPORT	DMFI00410001	AD	15-Sep-16	

Total full inspections for this report: 2

STAFF REPORT

Employee Name: **Terry Thibodeau** Date Prepared: September 8 2016

For the period of: Sept 12 – Oct 6 2016.

Tidal Development for Digby

- BBC Emerald, a heavy lift vessel from the BBC charter fleet has arrived in Pictou to pick up the 2nd Cape Sharp turbine for deployment. The industry is awaiting a “Stay of Proceedings” request put for the by a fishers group.
- Meeting with Peter MacLellan to discuss FUNDY FORUM; FUNDY HARVEST. The Fundy Forum concept covers the 5 main pillars of COVE: marine renewable energy, fishing, recreational (tourism, whale watching), R&D, transportation. Dept of Energy has indicated that they will contribute. Spoke with ACOA regarding a concept paper.
- Provincial infrastructure report complete is complete. Our Digby contingent met with the Tidal Working Group to review and provide comment. The information contained in the report is the same as from 2011 with updates. Digby is still considered the Port of Choice as of 2016. This could change as the Dept of Energy awaits the successful technology provider.
- MRC Supply Chain Development Project organizing open houses in Yarmouth and Digby Counties to introduce supply chain component of tidal energy to local businesses.
- Developing a discussion paper to be able to attract investment to Digby for tidal development
- Preparing for a meeting with our MP Colin Fraser regarding a tidal update
- Preparing for a meeting with Minister of Finance, Morneau

Anaerobic Digester

- No production in Sept. Routine maintenance and rock cleaning from receiving tank is underway.
- New management team coming into the picture. Creditors are still preparing the Forebearance agreement.
- Working with the Farm Loan Board to secure the 340 Feed Kitchen as a suitable disposal site for winter digestate.

Wind Development

- Interconnection information submitted to NSP for approval
- Blasting and clearing will commence this week
- PPA information sent to NSP
- Turbine has been ordered and is expect to arrive in Canada on Oct 27
- Determining whether or not builders risk insurance is required.
-

Roadway Lighting

- Repairs have been made since the last report. 1 new outage was reported this month.

Climate Change

- Participated as a keynote speaker at the Cumberland Energy Symposium

STAFF REPORT

- Our climate change toolkit is now available for uploading and launch to general public.
- In discussions with FCM, PCP (Partners for Climate Protection) to identify how MoD can participate in their programs.

Digby Development Agency:

- Working on finding suitable investor to build and operate a land based marine facility in support of tidal development in the Bay of Fundy
- Including business and risk profile
- **Energy Storage:**
- **See Community Energy Plan**

PACE PROGRAM:

- Program marketing in upcoming Coastline

Energy Efficiency and Electric Vehicle Report:

- Level 3 EV Charge Station (fast charge EV station) for the Digby Superstore is confirmed. Installation anticipated to take place on Sept 20. Delayed due to easement documentation still being signed off by Superstore.
- Unit has arrived on the site.

- **5 Year Renewable Energy Strategy:**
- Meeting of Municipal Energy Learning Group. Terms of Reference for the group will be forthcoming.
- Working with other municipalities to develop common network for possible approach for funding .
- Solar program details are forthcoming from Dept of Energy

WREN

- Attended the WREN AGM

Other –

- Preparing a presentation for Federal Minister of Finance meeting in Halifax Oct 14
- Regular bi-weekly updates with CAO
- Internet searches, LinkedIn Group Discussions, Twitter activity
- Review council minutes for information purposes
- Review business journals; North American Wind Power, Power Engineer, Canadian Biomass Magazine, Network for Business Sustainability, Smart Grid News.com, Electrical Engineering Portal, Renewable Energy, Wind Systems, Tidal Today

Terry Thibodeau

Coordinator Renewable Energy – Climate Change

Municipality = Municipality

PERMIT APPLICATIONS

For Period: September 01 2016 To September 30 2016

<i>Number</i>	<i>PID</i>	<i>Civc Address</i>	<i>New Units</i>	<i>Work Type</i>	<i>Bldg Type</i>	<i>Proposed Use</i>	<i>Permit Fee</i>	<i>Value</i>
DM-B2016-115	30155816	155 Jims Boulder Rd	0	Addition	Single Detached Dwelling	Cottage	60.00	20,000.00
DM-B2016-116	30176929	6480 Highway 101	0	Renovate	Single Detached Dwelling	Residential - Above Ground Fl	41.60	10,000.00
DM-B2016-118	30199020	738 Culloden Rd	1	Construction	Garage/Carport/Shed	Garage	48.40	15,000.00
DM-B2016-119	30175830	3302 Highway 217	1	Construction	Garage/Carport/Shed	Fish Shed	24.40	5,000.00
DM-B2016-117	30198568	476 Culloden Rd	0	Repair	Single Detached Dwelling	Single Detached Dwelling	36.00	5,500.00
DM-B2016-120	30155238	153 Haines Rd	0	Addition	Single Detached Dwelling	Residential - Above Ground Fl	55.00	30,000.00
DM-B2016-121	30244594	319 Robinson Weir Rd	1	Construction	Garage/Carport/Shed	Shed	23.20	3,500.00
DM-B2016-122	30153365	2888 Ridge Rd	0	Renovate	Single Detached Dwelling	Residential - Above Ground Fl	35.00	5,000.00
DM-B2016-123	30153050	17 Marshalltown Rd	0	Repair	Single Detached Dwelling	Residential - Above Ground Fl	40.00	7,500.00
DM-B2016-124	30143036	Clark Rd	0	Construction	Agriculture	Green House	230.00	3,000.00
DM-B2016-125	30316707	184 Water St	0	Repair	Commercial	Community Hall	175.00	75,000.00
DM-B2016-126	30146872	136 Middle Cross Rd	0	Addition	Single Detached Dwelling	Residential - Above Ground Fl	38.40	19,000.00
DM-B2016-127	30373302	Robinson Weir Rd	1	Construction	Commercial	Storage Room	188.00	50,000.00
DM-B2016-129	30175897	3313 Highway 217	0	Repair	Single Detached Dwelling	Residential - Above Ground Fl	37.00	6,000.00
Total	14		4				1,032.00	254,500.00

D I S T R I C T S

<i>Building Type</i>	1	2	3	4	5	Total
Agriculture	1	0	0	0	0	1
Commercial	1	0	0	1	0	2
Garage/Carport/Shed	1	0	1	1	0	3
Single Detached	1	4	1	1	1	8
Total	4	4	2	3	1	14

Summary of Estimated Value by District

1	61,500.00
2	76,500.00
3	20,500.00
4	86,000.00
5	10,000.00
Total	254,500.00

Summary of Estimated Value by Building Type

Agriculture	3,000.00
Commercial	125,000.00
Garage/Carport/Shed	23,500.00
Single Detached Dwelling	103,000.00
Total	254,500.00

Municipality = Town of Digby

PERMIT APPLICATIONS

For Period: September 01 2016 To September 30 2016

<i>Number</i>	<i>PID</i>	<i>Civc Address</i>	<i>New Units</i>	<i>Work Type</i>	<i>Bldg Type</i>	<i>Proposed Use</i>	<i>Permit Fee</i>	<i>Value</i>
DB-B2016-028	30369771	175 King St	0	Repair	Single Detached Dwelling	Residential - Above Ground Fl	41.00	8,000.00
DB-B2016-029	30229132	48 Queen St	0	Repair	Single Detached Dwelling	Residential - Above Ground Fl	33.00	4,000.00
DB-B2016-030	30227466	54 First Ave	0	Addition	Single Detached Dwelling	Foundation	35.00	5,000.00
DB-B2016-031	30225379	99 Victoria St	0	Construction	Single Detached Dwelling	Deck	27.00	2,500.00
DB-B2016-032	30225288	158 Third Ave	0	Repair	Single Detached Dwelling	Residential - Above Ground Fl	42.00	8,500.00
DB-B2016-033	30231351	190 King St	0	Repair	Single Detached Dwelling	Residential - Above Ground Fl	32.00	3,500.00
Total	6		0				210.00	31,500.00

D I S T R I C T S

<i>Building Type</i>		3	Total
Single Detached	5	1	6
Total	5	1	6

Summary of Estimated Value by District

3	29,000.00
	2,500.00
Total	31,500.00

Summary of Estimated Value by Building Type

Single Detached Dwelling	31,500.00
Total	31,500.00

Good afternoon Linda,

>>> Rob Lewis 2016/09/16 1:14 PM >>>

Chief Morgan,

I would like to extend to you and your Department, a heartfelt thank you for your response to the Wal Mart bomb threat complaint on September 11, 2016. Given the day and the fact that this is a very rare frequency event, your department's response was of the highest calibre.

You and your members provided what I can only term as a seamless and professional response in helping set up the safe zone and maintaining the perimeter. It was a collaborative response between your Department and the RCMP and although in the end, no explosive devices were located, public safety and all the first responders' safety was ensured.

I also appreciate the efforts of your fire fighters who recorded license plates and / or identified persons and vehicles that seemed suspicious or were around for a long time. A number of your members approached me and identified these situations and it was very much appreciated. Also impressive was your members patience in having to remain on scene with a lot of inactivity, and yet there was no grumbling or dissatisfaction expressed, again a classic example of your team's professionalism.

I can advise that the RCMP are continuing our investigation into the complaint in the hopes of identifying a suspect and are actually making some headway in this regard.

If you could pass on my thanks to your Department and members I would be most appreciative and look forward to working with you in the future.

Rob

Acting Digby RCMP Detachment Commander

cc T. Ossinger, Chief Administrative Officer, Town of Digby