



Council Meeting
Municipal Council Chambers, Municipal Office
February 22, 2016 at 6:00 PM
Agenda

- 1. CALL MEETING TO ORDER**
- 2. ADOPTION OF AGENDA – Additions or Deletions**
- 3. PAUSE TO SEEK GUIDANCE**
- 4. READING OF MISSION STATEMENT**
- 5. PRESENTATION/ DELEGATION**
 - 5.1 Greg Turner, Acting Chair – Digby Area Tourism Association
- 6. APPROVAL OF MINUTES**
 - 6.1 Council Minutes – January 25, 2016
- 7. OLD BUSINESS/BUSINESS ARISING**
 - 7.1
- 8. NEW BUSINESS**
 - 8.1 MediBus
 - 8.2 DAASH - letter of support
 - 8.3 Funding requests
 - i. Lobster Bash
 - ii. Baie St. Marie Animal Society
 - iii. Trinity Anglican Church
 - iv. Digby Area Tourism Association
 - v. Scallop Days
 - vi.
 - 8.4 TIR – Traffic Count
 - 8.5 Upper Cross Road
 - 8.6

COUNCIL AGENDA-February 22, 2016

9. CHIEF ADMINISTRATIVE OFFICER REPORT

- 9.1 Meeting Reminders
- 9.2 Update on Action Items
- 9.3 Update on Capital Projects
- 9.4 Update on Special Project/Initiatives
- 9.5 Decision/Direction Request
- 9.6 Approval of January 2016 payables \$1,029,194.29
- 9.7 Income & Expense Report January 2016

10. CORRESPONDENCE/INFORMATION ITEMS

- 10.1 Transport de Clare – new manager
- 10.2 Letter from Prime Minister Trudeau regarding Flag Day
- 10.3

11. STANDING COMMITTEES OF COUNCIL RECOMMENDATION

11.1 BY-LAW & POLICY RECOMMENDATIONS

- 1) That the Low Income Tax Exemption for 2016-17 be set at \$250 for those whose total household income for 2015 was less than \$24,000.

11.2 COTW RECOMMENDATIONS

12. ADVISORY COMMITTEES- REPORTS/UPDATES

- 12.1 Digby Source Water Protection Advisory Committee – Councillor Adams
- 12.2 Heritage Advisory Committee – Warden Gregory, Councillor Adams
- 12.3 Planning Advisory Committee – Warden Gregory, Councillors Adams and Tudor
- 12.4 Joint RCMP Advisory Board – Warden Gregory, Councillor Adams
- 12.5 REMO Advisory Committee – Warden Gregory, Deputy Warden MacAlpine
- 12.6 Western Regional Housing Authority - Richard Fitzgerald

13. REGIONAL/JOINT COMMITTEES – REPORTS/UPDATES

- 13.1** Canada Legacy Society – Warden Gregory
- 1) Legacy Society February update
- 13.2** Digby & Area Affordable & Supportive Housing Group - Councillor Tudor, Councillor Adams
- 13.3** Digby Annapolis Development Corporation - Deputy Warden MacAlpine, Councillor Tudor
- 13.4** Digby Area Learning Association – Councillor Manzer
- 1) DALA November 2015 minutes
 - 2) DCEC January 2016 report
 - 3) Executive Director’s January 2016 report
 - 4) Learning Grove – request for decision 2016
- 13.5** Digby Area Recreation Commission – Warden Gregory, Councillor Manzer
- 1) A Decade Worth by Bob Powell
 - 2) January minutes & February reports
- 13.6** Digby Area Tourism Association – Councillor Manzer
- 1) November 2015 minutes
 - 2) Marketing Committee February minutes
 - 3) January 2016 minutes
- 13.7** Digby Development Agency – Warden Gregory, Deputy Warden MacAlpine
- 1) October 2015 minutes
- 13.8** Digby Harbour Port Association – Warden Gregory
- 1) December 2015 minutes & February Manager report
- 13.9** Digby Library Committee – Deputy Warden MacAlpine
- 13.10** Digby Municipal Fire Association – Councillor Tudor

COUNCIL AGENDA-February 22, 2016

- 13.11** Highway 101 Task Force - Warden Gregory, Councillor Adams
- 13.12** Kings Transit Authority – Warden Gregory
 - 1) January 2016 newsletter
 - 2) December minutes & January reports
- 13.13** Open Spaces – Councillors Manzer & Tudor
- 13.14** Senior Safety Committee – Councillor Tudor, Deputy Warden MacAlpine
- 13.15** Shared Services Committee - Deputy Warden MacAlpine, Councillors Adams & Tudor
- 13.16** Transport de Clare - Councillor Manzer
 - 1) October 2015 minutes
 - 2) President January 2016 report
- 13.17** Tideview Terrace – Councillor Manzer
 - 1) November 2015 minutes
- 13.18** Upper Clements Park Society – Councillor Adams
- 13.19** Waste Check – Warden Gregory, Deputy Warden MacAlpine
 - 1) November 2015 minutes & February reports
- 13.20** Western Counties Regional Library – Deputy Warden MacAlpine
 - 1) December 2015 board minutes
- 13.21** Western Regional Enterprise Network Liaison and Oversight Committee - Deputy Warden MacAlpine
 - 1) CEO report November 18, 2015 to January 12, 2016
 - 2) September 2015 minutes
- 13.22** Weymouth Doctor Recruiting Committee – Warden Gregory, Councillor Manzer

COUNCIL AGENDA-February 22, 2016

14. COUNCIL DISTRICT REPORTS

15. IN CAMERA

- 1) Municipal Properties
- 2) Contractual Issue
- 3) Contractual Issue

16. ADJOURNMENT



INSPIRING CONTENT PARTNER PROGRAM

Collaborating with tourism industry partners to create relevant content that inspires travelers to plan and purchase their next trip to Nova Scotia.

Content marketing helps to reveal Nova Scotia's inspirational experiences to target audiences and raise our level of competitiveness on the digital media landscape. Relevant content drives consumers through the consideration and conversion phases of the path to purchase.

The Program: You need to invest photography and video content to sell your experience online and in your marketing collateral. So do we. Let's create great content together. Tourism Nova Scotia is seeking partners to take part in customized content projects. Selected partners will receive: project management, creative direction and production of relevant photography and video assets. Content created can be used on your own channels to promote your experience and Tourism Nova Scotia will use it in marketing channels to motivate first time visitors to travel to Nova Scotia.

Program application details available early 2016.



Program Benefits

Customized Project: Tailored to align with Authentic Experienter and Cultural Enthusiast's values, travel motivators and sources of inspiration

Creation and Acquisition of Relevant Content: Engaging photo and video assets, investment in 3rd party influencers

Double Your Budget: Tourism Nova Scotia will match your investment dollars

Partner Investment Levels: from \$5,000 to \$50,000

WHAT IS CONTENT?

"Content is anything you produce that your audience can see.

Relevant content is what your audience wants to see. Relevant content can inspire travelers to plan and purchase their next trip."

Destination Canada,
Content Playbook – Partner
Edition



Warden Gregory
Municipality of Digby, Seabrook, Nova Scotia

(Sent by email)
January 25, 2016

Dear Warden Gregory;

On behalf of the MediBus team, we want to thank you for your support and the support of your Council over the past two years.

Since June 2015, our team has been working yet again with the Government and Nova Scotia Health Authority (NSHA) to return and provide services to your community. MediBus is designed to deliver a collaborative mobile network of care using technology and an interprofessional team of providers to meet the unique needs of people who do not have a primary health care provider in their community. Because we are not bricks and mortar, we are able to seamlessly transition care back to permanent providers when communities have them in place; such as the new doctors and others coming to your new Collaborative Health Care Centre.

Unfortunately, the NSHA is not interested in our service. We have tried on several fronts, but it appears that it will now be up to communities such as yours to continue to compel better solutions that work to meet the primary healthcare needs of people.

In closing, we wish to thank you again and applaud the leadership you and your Council have demonstrated regarding ensuring healthcare services are available to your community.

Kindest Regards (on behalf of the MediBus team),

Dr. Ken Buchholz, Senior Medical Director MediBus/MediVirtual

Jennifer Murdoch, Executive Director

From: Lamrock, Jennifer [<mailto:Jennifer.Lamrock@nshealth.ca>]
Sent: Tuesday, February 02, 2016 12:56 PM
To: Linda Fraser
Cc: David Tudor
Subject: FW: Letter of Support - Digby and Area Affordable Supportive Housing

Good Afternoon Linda,

I am part of a group - DAASH (Digby and Area Affordable Supportive Housing) here in Digby county. Over the past year or so, we have been requesting funds from Housing Nova Scotia and Canada Mortgage and Housing Corp. to conduct a needs assessment around affordable housing in Digby Co. To date we have not been successful, despite our efforts. We have recently made the decision to partner with our counterparts in Yarmouth Co. (CHOICE) who are doing the same work, to collaborate on a proposal where we would share the cost of doing the assessment.

I have attached the proposal that we have sent to Housing NS as well as letters of support from the Town of Yarmouth and Municipality of Yarmouth. We are hoping that the Municipality of Digby will also provide a letter of support for us.

Thanks so much,

Jen



Jennifer Lamrock
Health Promoter, Public Health
First Floor
75 Warwick Street
Digby, NS, B0V 1A0
Office: 902-245-3002
Fax: 902-245-1302
Jennifer.Lamrock@nshealth.ca
www.nshealth.ca



Dan Troke
President and Chief Executive Officer
Housing Nova Scotia

January 18, 2016

Dear Mr. Troke:

RE: Request for Funding (DAASH & CHOICE)

We are writing in follow-up to our December correspondence regarding our collaborative funding proposal for activities to enhance affordable housing stocks in Yarmouth and Digby Counties.

As you are aware, both DAASH (Digby) and CHOICE (Yarmouth) housing groups applied to your department for funding in March and September of 2015. A letter was received by the DAASH committee in October 2015 with additional queries. Collectively, our groups responded, explaining that we were working on a collaborative needs assessment approach that would be more cost effective and efficient; as a means to make both proposals more attractive.

In addition, we were in discussions with the Shelburne County Housing Coalition (SCHC) to explore including their group in this collaborative effort. As these discussions progressed, Housing Nova Scotia was in contact with SCHC to offer them the option to be added on to the South Shore proposal funded in 2015. Their group has decided to partner with South Shore and the consultant already hired. Therefore, this proposal highlights the collaborative efforts and needs of the Yarmouth and Digby Housing coalitions.

In summary, this new collaborative proposal aims to;

- Hire a consultant to collect needs assessment data related to supportive and affordable housing demands;
- Create the conditions necessary for builders in the private or not-for-profit sectors to develop affordable housing units in our rural communities, thereby increasing current stocks and reducing red tape;
- Streamline efforts across housing coalitions to ensure effective and cost efficient assessments are conducted.

Developers in our community have been very clear that seeking to build affordable housing is neither financially appealing nor easily attainable; grant processes are cumbersome, business planning is time consuming, and efforts do not pay off. Housing Nova Scotia's participation, by funding the requested needs assessments, will allow our housing groups to alleviate these pressures and create conditions that make it easy for sectors to appropriately increase affordable housing infrastructure.

In December, representatives from our area met with Jeremy LeBlanc of CMHC to discuss a collaborative approach to needs assessment. We had hoped to also meet with Stephan Richard at this time, but he became unavailable. We would like to continue these discussions and find a funding solution to completing a needs assessment and affordable housing guide across Yarmouth and Digby Counties.

We look forward to discussing this opportunity with you.

Sincerely,

Bernadette MacDonald,
Proposal proponent on behalf
of DAASH and CHOICE

Denise Vacon,
Public Health Services and
CHOICE Partner

Jennifer Lamrock,
Public Health Services and
DAASH Partner

Cc: Stephan Richard, Housing Nova Scotia; Jeremy LeBlanc, CMHC



A Collaborative Approach to Needs Assessment for CHOICE and DAASH (JAN 2016)



Jan 2016

Collaborative Rationale & Plan *Beyond just a needs assessment...*

PROPOSED ACTIONS

Communities across South West Nova have a strong history of working collaboratively on joint projects and in the delivery services across the geographic area. A collaborative approach to data collection will streamline efforts between housing coalitions to ensure effective and cost efficient assessments are conducted. In order to address affordable housing needs across Digby and Yarmouth Counties, the two housing coalitions have partnered to propose a collaborative approach to identifying housing needs and creating the conditions for increasing affordable housing stocks in our communities.

To accomplish this, our coalitions must identify available resources, understand the demand for the types of units and supports required to effectively form relationships with the private and not-for-profit sectors willing to expand, renovate or create additional affordable housing infrastructure that meets minimum housing standards. Together, we proposed hiring a consultant to compile the necessary data and draft required business plans with the support from each of the two coalitions and 6 corresponding municipal units. **Proposed actions include:**

1. Compiling an inventory of available lands across each of our 11 municipalities that can be obtained at low or no cost. Develop necessary resources (MOUs, RFPs, etc) so municipalities can enter into public-private partnerships for the social good of creating affordable housing. This resource is a key component for creating conditions whereby builders are able to build affordable housing options in partnership with municipalities. Several municipal units, in partnership with our housing groups, have pledged their support to explore how unused lands or buildings could become affordable housing stock.
2. Determining the needs and types of supportive housing accommodations unique to each identified community (and sub-communities). This information will be used in the development of business plans, for future grant applications, and to provide builders the necessary information to begin increasing affordable and supportive housing stocks. This detailed information is not available in our existing community profiles.

3. Understanding and documenting the grant application process. Compile business plan examples and proto-types of local applications (e.g., DAASH, Needs to Deeds, Andrew Cameron) to create a local portfolio of the requirements to accessing affordable housing grants and reducing existing barriers preventing builders from seeking to build affordable units in rural Nova Scotia.



“I’d like to build more affordable housing units, but I’m on the roof hammering with my guys, how can I be expected to get through all the paperwork. Last time I tried, I just gave up. It’s not worth the effort.”

Quote from a local Builder



“The only way to make a business case for building affordable housing units, even with government grants, is to have little to no start up costs; available land or buildings.

Quote from a local contractor



“The municipality is willing to explore options to provide low or no costs lands. However, there are a lot of questions we need answered before this can happen”

Local councillor



EXPECTED RESULTS – SHORT TERM

- Decrease barriers that prevent builders from building affordable housing units in rural communities.
- Decrease barriers for transferring public resources to builders for affordable housing purposes.
- Develop a “Guide” for increasing affordable housing stocks in rural Nova Scotia – available lands, grant options and guide, business plans, and identified housing needs.
- Understand the demand for the types of units required within each municipal district so builders can meet identified needs and use the data to seek appropriate funding sources.
- Understand the supports needed for vulnerable populations to be successfully housed in their community of choice.
- Create an inventory of potential undeveloped lots or building that could be used to increase the affordable housing stock across the tri-county communities.
- Identify opportunities for enhanced collaboration to increase affordable housing stocks.

EXPECTED RESULTS – MID to LONG TERM

- Assist in keeping individuals housed in their local communities, close to their social support networks;
- Meet the housing needs of seniors, single parents, persons with accessibility needs, youth and persons with lower incomes.
- Create the conditions that will assist both the not-for-profit and private sectors in accessing resources and funding to increase affordable housing options across Yarmouth County.

HOUSING COALITIONS

ABOUT CHOICE & DAASH



BRIEF HISTORY

Both housing coalitions have been very active in their respective communities engaging with service providers, municipal leaders and first voice participants. Over the last three years, several community engagement events have been held to determine the areas of focus that would improve safe, affordable and accessible housing options across the region.

The logic models developed by DAASH and CHOICE outline a workplan that is congruent with the themes described in “A Housing Strategy for Nova Scotia”, and serves to bring to life its objectives in a rural community. Logic model components focus on impacting housing across four priority areas: information, collaboration, infrastructure and rules & regulations and are available at the following links.

DAASH Logic Model: http://www.daashgroup.com/uploads/4/5/0/2/45029813/daash_logic_model_oct_2014.pdf

CHOICE Logic Model: <http://www.daashgroup.com/choice-yarmouth-county2.html>

APPROACH AND ACTIVITIES

Both the CHOICE and DAASH housing coalitions work collaboratively with community stakeholders from the not-for profit, public and private sectors to act as champions for safe, affordable and accessible housing across the Yarmouth County and Digby County communities. Over the last three years, both groups have donated numerous hours of in-kind contributions to understanding their community and documenting their housing concerns. A few of these accomplishments are highlighted below:

CHOICE Actions	DAASH Actions
<p>During the summer of 2013, community housing data was compiled and distributed to stakeholders. Several reports summarizing these results were produced:</p> <ul style="list-style-type: none"> • <i>In Search for Safe and Affordable Housing in Our Communities (Summer 2013),</i> • <i>Housing in Our Communities: A Quick Look at the Numbers (2014),</i> • <i>The State of Housing In Yarmouth Infographic (2014),</i> • <i>Households Impacted by Housing Insecurity in Yarmouth County (2015)</i> <p>For more information visit: http://www.daashgroup.com/choice-yarmouth-county2.html</p>	<p>The following resources and reports have been prepared by the DAASH committee to inform the work and engage partners to address safe and affordable housing across the County.</p> <ul style="list-style-type: none"> • <i>In Search of Safe and Affordable Housing: Digby County Statistics - Fall 2013</i> • <i>Housing in Our Communities: A Quick look at the numbers</i> • <i>Stakeholder Gathering, Digby – November 2013</i> • <i>DAASH Logic model – October 2014</i> • <i>State of Housing in Digby County (InfoGraphic)</i> <p>For more information visit: http://www.daashgroup.com/daash-digby-county1.html</p>

Additional Accomplishments (CHOICE)	Additional Accomplishments (DAASH)
<ul style="list-style-type: none"> • Improving collaborative partnerships between community and local governments to address housing related needs. • Advocating in support of a Federal Housing Strategy. • Advocating for enforcement of minimum standards, licensing of rental units, and policies that ensure affordable housing solutions are a priority. • Catalyst for discussions to support efforts to improve 4-Corners Housing Co-Operative • Engaging with Municipal Planning Strategies from an affordable housing perspective. 	<ul style="list-style-type: none"> • Catalysts to create a “Not for Profit” Housing Society. • Engage local, provincial and federal governments to help create the conditions for affordable housing in Digby County. • Engaging and educating the community to increase the understanding of affordable housing via social media, print based infographics and website. • Support local initiatives that will create safe, affordable and accessible housing in Digby Co. (e.g., advocate for elevator in housing complex, encourage implementation of safe, warm, dry policies, minimum housing standards and increasing affordable housing infrastructure)
<p>CHOICE MEMBERSHIP</p> <ul style="list-style-type: none"> • Adult Protection • Black Educators Association • Black Employment Centre • Continuing Care • EcolePlus • Four Corners Housing Co-op • HOPE Dial-a-Ride • Juniper House • Mental Health and Addiction Services • Municipal Governments: Municipality of the District of Yarmouth, Municipality of Argyle, Town of Yarmouth • Ocean Breeze Estates • Parent's Place • People First • Property Owners • Public Health Services • Restorative Justice • Senior's Safety coordinators (Municipality of Argyle, Municipality of the District of Yarmouth) • Supportive Housing Youth Focus Team (SHYFT) • Spilt Rock • Tri-County Women's Centre • Western Regional Housing Authority • Yarmouth Association for Community Residential Options (YACRO) 	<p>DAASH OUR MEMBERSHIP</p> <ul style="list-style-type: none"> • Croft Care Services • Digby Area Board of Trade • Digby Clare Mental Health Volunteers Association • Digby County SchoolsPlus • Employment Opportunities Partnership • Juniper House • Municipality of the District of Digby • Nova Scotia Advisory Council on the Status of Women • Public Health Services • Town of Digby • Transport de Clare • Tri-County Women's Centre • Senior's Safety • Community Volunteers • SHYFT Youth Services • Society of our Lady Saint Mary • Community Business Development Corporation (CBDC) • Western Regional Housing Authority

BACKGROUND INFORMATION

HOUSING MATTERS

“Housing is one of the most fundamental needs for Nova Scotians and their families. And its impact goes well beyond our basic requirement for shelter. ***Our homes – and the communities they are part of – shape nearly every aspect of our lives:*** health, educational achievement, success in the workplace, even the security of our retirement and our dignity in old age.” (*A Housing Strategy for NS, Spring 2013*)

As described in the report “*Housing First in Rural Canada: Rural Homelessness and Housing First Feasibility*,” homelessness in rural areas tends to be invisible and looks different than in urban centers where it is highly visible. It is generally accepted that while some dynamics are similar in both rural and urban areas (mental health, addictions, domestic violence); homelessness tends to be hidden in rural communities. Those in need rely on informal networks to couch surf or double up, they sleep rough in unsafe dwellings, seasonal “cottages” and recreational trailers during all seasons. For these reasons, it is difficult to determine the exact extent to which the existence of homelessness is an issue.

In addition, rural housing tends to be largely single family dwellings, with some multi-unit dwellings available in slightly larger communities. Consequently there are fewer living units available and few developers willing to undertake building low cost affordable housing. Housing is often targeted at the more affluent stream and development of affordable units is extremely limited.

The added demands of living in a rural community impacts housing affordability and suitability and can make rural living more challenging than apartment or condo living, especially for our most vulnerable populations. These added demands include tending to heat and utilities, few available services, snow removal, transportation, access to food and health services, etc. These challenges are evident in our local rural communities, including those in Yarmouth and Digby Counties, and create conditions that place residents in core housing need, at risk for homelessness, and homeless.

For these reasons, resources are required to assist our rural communities in creating the necessary conditions to encourage builders and not-for-profit groups to develop affordable housing initiatives, including removing any barriers to accessing lands, grants, and supports.

COMMUNITY PROFILE

Indicators of Housing Need

As outlined in the above mentioned reports, CHOICE and DAASH have compiled data describing the state of housing and many of the factors contributing to the lack of available safe, accessible and affordable housing options. In this capacity, educating stakeholders on the extent to which housing related issues are impacting our local communities. Below is a summary of the indicators that continue to place many of our most vulnerable citizens at risk of homelessness or precariously housed. These also serve to illustrate the extensive need for more affordable housing stock and supportive housing options across our counties; a current gap area.

Yarmouth County Indicators

- **Low Income Measure rates** are significantly higher than corresponding provincial and national rates. For some demographics – **2.5 times higher!** For example; 54% of children under 18 in the Town of Yarmouth meet LIM criteria. The LIM rate in Yarmouth County is 22%, compared to 17% across Nova Scotia.
- **Core Housing Need** impacts approximately **2300 households**. 55% of renter households in the Town of Yarmouth are in core housing need (48% across the county). The majority of rental units are in the Town, close to services. Additional development is required to make affordable rental units available across Yarmouth County communities.
- **Social Housing Wait list:** 205 Units (March 2015), up from 166 in 2013. Outside metro, the Western Region has the highest waitlist for social housing in the province.
- **Types of Dwellings:** 80% are single detached homes. 67% have 2 or less people living in them. 70% are more than 35 years old. 43% are more than 50 years old. Very few new constructions include an affordable housing component.

Digby County Indicators

- **Low Income Measure rates** are significantly higher than corresponding provincial and national rates. For some demographics – **2 times higher!** For example; 50% of children under 18 in the Town of Digby meet LIM criteria. The LIM rate in Digby County is 24%, compared to 17% across Nova Scotia.
- **Core Housing Need** impacts approximately **1600 households**. Of renter households in Digby County, 43% are in core housing need. Within the Town of Digby, 1 in 3 households are considered to be in core housing needs.
- **Social Housing Wait list:** 70 Units (Dec 2015). Outside metro, the Western Region has the highest waitlist for social housing in the province.
- There are currently no homeless shelters or direct facilities (e.g., drop-in centers) serving homeless persons in Digby County. There are however, support services like Juniper House Outreach, SHYFT Outreach, Women’s Centre Outreach, Bethany Bin, and Silver Angels working with vulnerable citizens across the age span.

It is generally accepted that homelessness is more hidden in rural communities, and those in need rely on informal networks to couch surf or double up. In addition, there is no way to account for those who sleep rough or in unsafe dwellings (trailers/camps/cottages), without sewer and running water. This is the scenario a number of agencies and organizations are seeing across our rural communities.

BEYOND A NEEDS ASSESSMENT

PURPOSE

To create the conditions that will assist both the not-for-profit and private sectors in accessing resources and funding to increase safe, accessible and affordable housing options across Yarmouth and Digby County communities.

ACTIONS

Hire a consultant to compile the necessary data and draft required business plans with support from each of the two coalitions and 6 corresponding municipal units. Proposed actions to be discussed with the successful consultant include:

1. Compiling an inventory of available lands across each of our 11 municipalities that can be obtained at low or no cost. Develop necessary resources (MOUs, RFPs, etc) so municipalities can enter into public-private partnerships for the social good of creating affordable housing. This resource is a key component for creating conditions whereby builders are able to build affordable housing options in partnership with municipalities. Several municipal units, in partnership with our housing groups, have pledged their support to explore how unused lands or building could become affordable housing stock.
2. Determining the needs and types of supportive housing accommodations unique to each identified community (and sub-communities). This information will be used in the development of business plans, for future grant applications, and to provide builders the necessary information to begin increasing affordable and supportive housing stocks. This detailed information is not available in our existing community profiles.
3. Understanding and documenting the grant application process. Compile business plan examples and proto-types of local applications (e.g., DAASH, Needs to Deeds, Andrew Cameron) to create a local portfolio of the requirements to accessing affordable housing grants and reducing existing barriers preventing builders from seeking to build affordable units in rural Nova Scotia.

SCOPE

Data on community housing needs will be collected from residents in each of the six municipal units; Town of Yarmouth, Municipality of the District of Yarmouth and the Municipality of Argyle, Town of Digby, Municipality of the District of Digby, Municipality of the District of Clare.

Data on existing rental housing will be mapped by the planning department for the Town of Yarmouth and an inventory of existing landlords, rental vacancy rates and rent levels documented. Means to collect similar data will be explored across the remaining municipal units.

A resource of potential undeveloped lots and/or buildings held by the municipal units will be identified and compiled as considerations for affordable housing infrastructure expansion.

Where necessary, source and or develop MOU's and RFP's so lands can exchange hands for the purpose of building affordable housing across the 6 municipal units.

Survey of the population's housing needs and types of supportive housing accommodations across communities in both counties.

Compile business plan examples and grant application guides to make it easy for private developers or not-for-profit organizations to enter into building affordable housing infrastructure.

METHODS

Web Survey - Use social media to encourage residents to complete and share a community housing needs assessment. Online completion will allow a range of residents to complete the survey on their own time, is cost effective, and easy to administer. Limitations: requires adequate technology and access to internet. (See Appendix 1)

Focus Groups – host at least one focus group per municipal district and work with not-for-profit sector to target specific populations including; seniors and single adults, youth, families with children. (See Appendix 2)

Collect and summarize data from existing data sources (e.g., not-for-profit inventories, planning department data, municipal data, WREN data) specific to landlords, rental vacancy rates, rent levels and available resources (underdeveloped lots or buildings). Remove barriers and establish a process for using public resources towards affordable housing initiatives. Develop required requests for proposals to move forward with affordable housing projects. (See Appendix 3)

Interview housing partners to gather required data to complete guides and sample plans.

EXPECTED RESULTS – SHORT TERM

- Decrease barriers that prevent builders from building affordable housing units in rural communities.
- Decrease barriers for transferring public resources to builders for affordable housing purposes.
- Develop a “Guide” for increasing affordable housing stocks in rural Nova Scotia – available lands, grant options and guide, business plans, and identified housing needs.
- Understand the demand for the types of units required within each municipal district so builders can meet identified needs and use the data to seek appropriate funding sources.
- Understand the supports needed for vulnerable populations to be successfully housed in their community of choice.

- Create an inventory of potential undeveloped lots or building that could be used to increase the affordable housing stock across the tri-county communities.
- Identify opportunities for enhanced collaboration to increase affordable housing stocks.

EXPECTED RESULTS – MID to LONG TERM

- Assist in keeping individuals housed in their local communities, close to their social support networks;
- Meet the housing needs of seniors, single parents, persons with accessibility needs, youth and persons with lower incomes.
- Create the conditions that will assist both the not-for-profit and private sectors in accessing resources and funding to increase affordable housing options across Yarmouth County.

PROPOSED BUDGET

Proponent: The Tri-County Women’s Center (TCWC) agrees to act as a proponent on behalf of CHOICE and DAASH to administer funds for this project accordingly. TCWC already operates to provide services across Yarmouth, Digby and Shelburne Counties.

STAFFING COSTS	Amount	Budget Notes
Wages (Consultant)	\$ 25,200	Consultant: 21hrs/wk @ \$30.00/hr x 40 wks = \$25,200.
Administrative Wages	\$ 840	Bookkeeper: 1 hrs/wk @ \$21./hr x 40 wks = \$840.
MERC	\$ 3,024	\$25,200 x 12% = \$2,520.
Travel (Across 6 municipal Units)	\$ 3,200	Staff travel based on \$.40/km. 200 km/wk x 40 wks = 8,000 km x .40 = \$3,200.
Sub-total (Staffing)	\$ 32,264	
ADMIN & OVERHEADS		
Office supplies	\$ 1,500	Printing supplies; reports, maps, concept designs
Translation Services	\$ 1,000	Surveys, Focus Group Facilitation, reports (\$0.20/word)
Hosting Focus Groups	\$ 2,400	6 Municipalities x \$400 per focus group (space, food, honorariums) = \$2,400
Sub-total (Admin)	\$ 4,900	
<i>In-Kind Contributions</i>	\$ 29,200	Additional in-kind contributions will be required to oversee data collection and project completion (details below). DAASH and CHOICE coalitions will provide this support.
TOTAL FUNDING REQUESTED	\$ 37,164	

IN KIND CONTRIBUTION: ===== \$29,200

- Engaging with consultant and providing support for data collection and report writing (Public Health Services) - PHS 35\$ per hour x 5 hours per week x 40 weeks === **\$7,000.**
- Planning Department Staff Data Collection and Mapping: 35\$ per hour x 3 hours per week x 40 weeks === **\$4,200.**
- CHOICE Committee Work – 20 people, monthly meetings, 3 hours each, combination of volunteer and salary hours. - 20 people x 12 meetings x 3 hours each @ \$25 ===== TOTAL: **\$18,000**

APPENDIX 1: COMMUNITY HOUSING NEEDS SURVEY (SAMPLE)

PART A: PROFILE INFORMATION

1. Age:
2. Gender:
3. Are you currently
 - A Student
 - Employed (full/part time, casual, seasonal, contract)
 - Unemployed
 - Other (pension, income assistance, disability, etc)
4. Please indicate which of the following categories best represents your current household situation (please choose all that apply)
 - Single
 - Single parent
 - Multi-family
 - Multi-generational
 - Married (or common-law) with children
 - Married (or common law) with no children
5. Are you a homeowner? YES NO
6. Are you renting your home? YES NO

PART B: LOCATION INFORMATION

7. What community do you currently live in?
8. How long have you lived in this community?
 - Less than a year
 - 1-4 years
 - 5-9 years
 - 10-15 years
 - More than 15 years
9. Select the option that best represents your current housing situation:
 - Apartment
 - Single-detached house
 - Moveable Dwelling (e.g., trailer, mobile home)
 - Duplex
 - Boarding House
 - Seniors Complex
 - Social Housing (Housing Authority)
 - Co-op Housing
 - Transitional Housing (Juniper, SHYFT)
 - Other (specify):
10. In your home, do you have:
 - A functional washing machine YES NO
 - A functional refrigerator YES NO

- | | | |
|--|------------------------------|-----------------------------|
| Adequate heating system | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| Adequate hot water system | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| Kitchen facilities | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| Adequate power supply | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| Connection to sewage / adequate well and sewage system | <input type="checkbox"/> YES | <input type="checkbox"/> NO |

11. How important is it to be housed close to where you currently live?
- | | |
|---|---|
| <input type="checkbox"/> Essential to my well-being | <input type="checkbox"/> Not at all important |
| <input type="checkbox"/> Important | <input type="checkbox"/> I would choose to live elsewhere |
12. Are there sufficient housing options in your community? YES NO
13. If you are having housing issues, please identify what type (choose all that apply)
- | | |
|---|--|
| <input type="checkbox"/> House requires major repairs | <input type="checkbox"/> Transportation is difficult |
| <input type="checkbox"/> Rent is too expensive | <input type="checkbox"/> Too crowded |
| <input type="checkbox"/> Heat or electricity is too expensive | <input type="checkbox"/> Too large |
| <input type="checkbox"/> Landlord is uncooperative | <input type="checkbox"/> Other (specify): |
| <input type="checkbox"/> Neighborhood not desirable | |

PART C: NEEDS INFORMATION

14. How many people live in your dwelling?
- | | |
|--------------------------------|--------------------------------------|
| <input type="checkbox"/> One | <input type="checkbox"/> Four |
| <input type="checkbox"/> Two | <input type="checkbox"/> Five |
| <input type="checkbox"/> Three | <input type="checkbox"/> Six or more |
15. How many bedrooms are there in your dwelling?
- | | |
|------------------------------|---------------------------------------|
| <input type="checkbox"/> One | <input type="checkbox"/> Three |
| <input type="checkbox"/> Two | <input type="checkbox"/> Four or more |
16. Have you experienced barriers in finding suitable housing? YES NO
- If yes, what is the main barrier for you in obtaining suitable housing?
- | | |
|---|--|
| <input type="checkbox"/> Too expensive | <input type="checkbox"/> Family size |
| <input type="checkbox"/> Limited availability of housing | <input type="checkbox"/> Prejudice or discrimination |
| <input type="checkbox"/> Difficulty finding a suitable location | <input type="checkbox"/> Other (specify): |
17. If you were planning to move, please indicate your top choice for the type of house you would like:
- | | |
|---|--|
| <input type="checkbox"/> Single house | <input type="checkbox"/> Shared accommodations |
| <input type="checkbox"/> Duplex | <input type="checkbox"/> Senior's Housing |
| <input type="checkbox"/> Apartment (Rental) | <input type="checkbox"/> Rooming or Boarding House |

18. If you were planning to rent a home in the future, what price range would you be interested in?

- Less than \$500
- \$500-700
- \$700-\$1,000
- \$1,000 or more

19. How important is “all inclusive” rent in your decision?

- Essential
- Important
- Depends on the apartment
- Not at all a consideration

20. Do you require a wheelchair accessible home? YES NO

21. In the type of home you would like, how many bedrooms would there be?

- One
- Two
- Three
- More than three

22. In the type of home you would like, what additional features would you want to have included?

- Washing machine and dryer
- Refrigerator and Stove
- Dishwasher
- Snow removal / lawn care
- Gardening space
- Other (specify):

23. In the type of home you would like, what supportive services interest you?

- Prepared meals
- Cleaning services
- Snow removal
- Transportation
- Shared space (common room)
- Other (specify):

PART D: FINANCIAL INFORMATION

24. Please identify your sources of income? (Choose all that apply)

- Employment Income
- Employment Insurance
- Employment Insurance – Maternity Leave
- Employment Insurance – Disability
- Social Assistance / Old Age
- Worker’s Compensation
- Canada Pension Plan
- Disability Pension
- Veteran’s Allowance
- Student bursary / loan
- Other pension
- Child Tax Credit
- Other (please specify):

25. Estimate how much money your household earns in a calendar year (January to December):

- | | |
|--|--|
| <input type="checkbox"/> Less than \$9,999 | <input type="checkbox"/> \$60,000 - \$79,999 |
| <input type="checkbox"/> \$10,000 - \$19,999 | <input type="checkbox"/> \$80,000 - \$99,999 |
| <input type="checkbox"/> \$20,000 - \$29,999 | <input type="checkbox"/> \$100,000 - \$149,999 |
| <input type="checkbox"/> \$30,000 - \$39,999 | <input type="checkbox"/> \$150,000 - \$199,999 |
| <input type="checkbox"/> \$40,000 - \$59,999 | <input type="checkbox"/> \$200,000 or more |

26. How much does your household currently spend on rent/mortgage per month?

27. Approximately what percentage of your monthly income goes towards housing (rent and utilities or mortgage, utilities and property taxes)?

- Less than 30%
- 30% - 50%
- More than 50%

APPENDIX 2: FOCUS GROUP QUESTIONS (SAMPLE)

1. How much of an issue is “adequate” (does not require major repairs), “suitable” (too big or too crowded) or “accessible” (wheelchair and mobility supports) housing in your community?
2. How much of an issue is “affordable” housing in your community? (Households paying more than 30% of their income on housing).
3. What factors prevent tenants from obtaining appropriate housing in your community? (e.g., adequate, suitable, accessible, affordable)
4. What do you think the housing priorities for your community should be?
5. If renting, what supports or services would need to be included?
6. What gets in the way (barriers) of improving housing affordability, adequacy, suitability and/or accessibility in your community?
7. What would help (opportunities) improve the housing affordability, adequacy, suitability and or accessibility in your community?

APPENDIX 3: ADDITIONAL HOUSING PROFILE INDICATORS

Housing data already collected is available in the following documents:

- *In Search for Safe and Affordable Housing in Our Communities,*
- *Housing in Our Communities: A Quick Look at the Numbers,*
- *The State of Housing In Yarmouth/Digby Infographics,*
- *Households Impacted by Housing Insecurity in Yarmouth County,*

Additional data collection required:

Indicator	Questions to Consider	Source
Rental Supply	<ul style="list-style-type: none"> Where are rental properties located? Who are the private sector suppliers? Who are the public sector suppliers? What type of rental units are available? What is the state of repair of rental units? What is the vacancy rate? What is the cost to rent by size? Are utilities typically included in rent? 	Town planning department, municipal staff, not-for profit organizations, property owners
Underdeveloped lots or vacant municipal buildings	<ul style="list-style-type: none"> What resources exist that could be developed or used to create affordable housing solutions? (Inventory) Where are they located? What cost (if any) would be associated with acquiring these resources? What barriers (if any) would need to be overcome to acquire these resources? What contracts or MOU are required to transfer public lands to private developers? 	Town and Municipalities
Zoning	<ul style="list-style-type: none"> Are their current zoning bylaws that impact building affordable housing units? Are their current zoning bylaws that impact developing rooming or boarding houses or offering shared accommodations? 	Town and municipalities
Social Housing	<ul style="list-style-type: none"> What waitlists and vacancies exist? What are the eligibility criteria and income cut off points? 	Housing Authority
Shelter Allowance (Income Assistance)	<ul style="list-style-type: none"> How does the shelter allowance compare to the rents being charged? 	Dept of Community Services

Contact Information:

Bernadette MacDonald

Tri-County Women's Center & Project Proponent (DAASH & CHOICE)

12 Cumberland Street

Yarmouth, NS, B5A 3K3

Office: 902-742-0085

bernadette@tricitywomenscentre.org

Jennifer Lamrock (DAASH Partner)

Health Promoter, Public Health

First Floor, 75 Warwick Street

Digby, NS, B0V 1A0

Office: 902-245-3002

Jennifer.Lamrock@nshealth.ca

Denise Vacon (CHOICE Partner)

Health Promoter, Public Health Services

4th Floor, 60 Vancouver Street

Yarmouth Regional Hospital

Yarmouth, NS, B5A 2P5

Office: 902-742-3542 ext 1131

Denise.Vacon@nshealth.ca

September 30, 2015

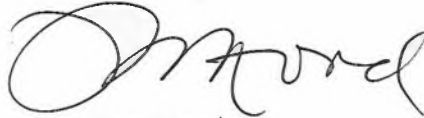
Bernadette MacDonald, Executive Director
Tri-County Women's Centre
12 Cumberland Street
Yarmouth, Nova Scotia
B5A 3K3

Re: **CHOICE Housing Committee**

I would like to extend my support for the proposal by the CHOICE Housing Committee to do an extensive Needs Assessment in the Yarmouth Town, Municipality and Argyle Municipality areas. The Committee will endeavour to identify the demand for housing as well as available housing opportunities and supports required to address this important social issue impacting women and their families.

I hope you will look favourably on this application by the Community Housing Options Initiative through Collaboration & Engagement and support such a worthy project.

Sincerely,



Pam Mood
Mayor
Town of Yarmouth

ON THE EDGE OF
EVERYWHERE



September 28, 2015

Bernadette MacDonald
Executive Director – Tri County Women's Centre
Bernadette@tricitywomenscentre.org

Dear Ms. MacDonald:

This is to advise that the Municipality of Yarmouth would like to indicate their support for the CHOICE Housing Committee application to Housing Nova Scotia for a Needs Assessment across Yarmouth Town, Municipality of Yarmouth and Municipality of Argyle.

The completion of this project will provide a greater understanding of housing needs as well as moving forward to ensure that all Nova Scotians have access to homes that are safe, affordable and sustainable.

We are pleased to provide this letter of support to the CHOICE Housing Committee

Yours truly,

A handwritten signature in black ink, appearing to read "Murray Goodwin", written in a cursive style.

Warden Murray Goodwin
MG/lasd
CHOICE.LetterOfSupport2015

Municipality of Digby
P.O. Box 429,
Digby, NS B0V 1A0
Attn: Linda Fraser, CAO

Jan. 22, 2016

COMMITTEE OF THE WHOLE

NEW BUSINESS

FEB 08 2016

The Lobster Bash is a registered society, with Phil Robertson as President.

The Lobster Bash goals are:

- (1) Promote the lobster industry in South West Nova.
- (2) Entice tourists to the area.
- (3) Provide the community with a festival that will bring families and friends together.
- (4) Increase the economy in the area.

The event will include: competitions, contests, entertainment, celebrities, lobster, fireworks, and much more.

We are requesting a \$5000 grant to help with the costs of putting on this community festival.

Enclosed is a 2015 financial statement and a proposed budget for 2016.

Below is a list of the current Board of Directors.

- (1) Phil Robertson – President/Treasurer, 18 Mount St., Digby, NS B0V 1A0 902-247-1313
- (2) Waylon Mosher – Vice-President, 102 West St., Digby, NS B0V 1A0 902-308-9751
- (3) Andrew Maves – Secretary, 8 Bel Air Drive, Digby, NS B0V 1A0 902-245-4634
- (4) Neil Pothier – Director, 32 Carlton St., Digby, NS B0V 1A0 902-245-4984
- (5) Boyd Longmire – Director, 31 Birch St., Digby, NS B0V 1A0 902-245-5398
- (6) Gary Cary – Director, 94 Gullivers Cove Road, Digby Co., NS B0V 1A0 902-245-2938
- (7) Jason Farstad – Director, 236 Lighthouse Road, Digby, NS B0V 1A0 902-247-5090
- (8) Alfred Andrews – Director, 62 Queen St., Digby, NS B0V 1A0 902-340-3016

Phil Robertson – President/Treasurer
P.O. Box 1202, Digby, NS B0V 1A0
902-247-1313
lobsterbash@hotmail.ca
www.lobsterbash.ca

Baie Ste Marie Animal Society

1390 Patrice Road
Church Point, NS
BOW1M0

Email – bsmas@live.ca
Telephone - 902-769-2726
Cell – 902-778-0644

January 27, 2016

Warden Linda Gregory
Digby Councilors:

Baie Ste Marie Animal Society was started in June of 2012 by a group of people whose goal was to build an animal shelter and help animals in need. Since there was no actual shelter building in the Clare area, we felt that was the most important place to start. We felt it important not only to care for stray and abandoned animals but give them a safe place for them to have food, heat and/or medical treatment while waiting to find them their forever home. Who knew that a few years later this shelter would help more than just the animals from the Clare area but the surrounding area.

We started by forming a Board of Directors and registering Baie Ste Marie Animal Society as a non profit organization. Then we began our fundraising efforts to start construction of our animal shelter. A 2 story building, housing up to 12 dogs and up to 30 cats at some times. We acquired the appropriate permits and began our quest to have local businesses donate material for the construction. We received donations from Home Hardware, Clare and Weymouth, Kents, Yarmouh, UJ Robichaud just to name a few. We had people come in and help with pouring cement, a local Electrician gave his time and even young ones volunteered to do some much needed painting. Our President, Joey Wagner and his father donated countless hours to build the building from the ground up. BSMAS bought over \$20,000.00 of material by having fundraising events which included selling t-shirts, hats, calendars, cookbooks and Christmas wreaths. We also had events such as Rappie Pie sales, Bake sales, Chicken BBQ, Yard Sales and Tickets sales just to name a few. Now almost 4 years later we have successfully rehomed over 250 dogs and cats.

Baie Ste Marie Animal Society helps animals in the Clare, Yarmouth, Digby and surrounding areas. We start by having the animals brought to our local Veterinarian clinic to have them checked for any medical condition. We make sure the cats are FIV/FelV tested and all animals are vaccinated, dewormed, flea treated, spayed/neutered and microchipped(dogs). We work with the people of the community to teach them how to

properly take care of their pets and give advice when needed. We take every situation that comes to us and deal with that particular issue whether it be health, behavior, death in the family or life changes, example, Grandma needing to move to a care facility. We also have a trial period for the animal and their new owners to make sure that it is the right fit for both the animals and the family. BSMAS raised over \$40,000.00 last year by fundraisers, donations and adoption fees and \$30,000.00 went to cover vet costs. The remaining funds were used for expenses such as supplies, food, travel, advertising etc. This means we were able to help over 100 animals get the care they needed and a chance for a new life. BSMAS also puts in countless hours in fundraising, adoptions, vet visits and day to day operation of the shelter, all done by volunteers. Some of these animals require more vet care than others and we have included just a few of our success stories for you to see the work BSMAS does. BSMAS is also not government or municipal funded. Don't just take our word for it. Come out and see the shelter and the work that is being done for these animals in need.

Since opening our shelter in 2012 to animals in need, we have taken animals from the tri-county area. However that demand has increased since the TLC shelter has closed its doors to dogs and are often full in regards to cats. BSMAS has been trying to help fill the demand by taking some of these animals in and giving them the care they need while looking for their forever home. Examples, one dog came to us because a young girl was being abused by her father, she was taken care of but the dog had no place to go. Zoe the kitten, bottom lip torn open from what may have been having been thrown out a car. Grandchildren calling about Grandma's cat and dog that now have no home because Grandma has passed on. This means more demand on BSMAS and we are looking to the Municipality for an additional stream of funding to continue doing the very important work we do for these animals.

What we are asking of you, the Municipality of Digby, is for financial assistance. Each animal that comes through our shelter doors will cost us a minimum of \$300.00 in vet cost, and that is if the animal is healthy, the cost can increase dramatically if not. Yes, we do ask an adoption fee, \$300.00 for dogs and \$125.00 for cats. This does not cover the costs associated with these animals or day to day operations of the shelter itself. Some of these animals are here for longer stays than others, sometime months. This additional money would help us to get the word out, cast a wider net marketing these animals that otherwise would have very limited options. The work Baie Ste Marie Animal Society does is very important. Please look at the story we have attached about Zoe. Zoe was a cat that came from the Digby Municipality and was refused by the TLC as they were full. Zoe was one of those cases that cost us more than \$300.00. She is now very happy in her new home.

We have also included our 2015 Financial Statement, photos of our shelter and a few of the animals we have helped. We hope that the Municipality of Digby will be able to see the benefit that BSMAS is providing and provide us with some financial assistance. The amount

we are asking for is \$2,000.00 but any amount would go a long ways to help us to continue our work. If you have any questions please do not hesitate to contact us.

Sincerely,

A handwritten signature in cursive script, appearing to read "Joey Wagner". The signature is written in black ink and is positioned below the word "Sincerely,".

Joey Wagner, President
BSMAS

Corporation of Trinity Anglican Church
P.O. Box 1433, 109 Queen Street
Digby, NS., B0V 1A0
902-245-6744
Ang-pdw@ns.aliantzinc.ca

COMMITTEE OF THE WHOLE
FEB 08 2016
NEW BUSINESS

January 19, 2016

Linda Fraser, CAO
Municipality of Digby,
P.O. Box 429
Digby, NS, B0V 1A0

Re: Request for Funds / Summer Tour Guide

Dear Ms. Fraser:

Trinity Anglican Church is hoping, once again, to hire a student for a period of nine weeks, this summer, to act as our Tour Guide. We employ a student who is due to enter post secondary education in the coming fall or is already attending a college or university.

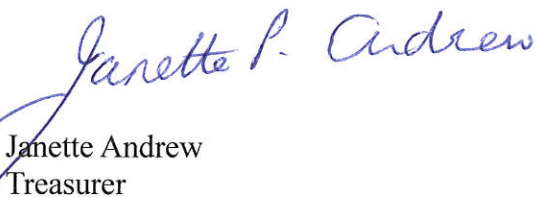
At this time we would like to ask the Municipality for funding assistance for this project and have provided a proposed Budget for your information and review.

35 HOURS X 9 WEEKS = 315 HOURS @ 11.00 PER HOUR = \$3,465.00

Our Tour Guides have generally enjoyed their experience at Trinity, meeting people from other regions of the province, the country and international visitors. They learn and impart information regarding our historic Church from its Loyalist beginnings to the present day. They assist many visitors to trace ancestral information by either locating it in our archives or advising where such information may be found.

Your generous participation in prior years has enabled us to fulfill the mission of this project and has always been greatly appreciated.

Sincerely


Janette Andrew
Treasurer



February 09, 2016

Warden Linda Gregory,
Municipal Council and CAO Linda Fraser
Municipality of the District of Digby
P.O. Box 429
12548 Highway 217
Seabrook, Digby County, NS, BOV 1A0

Dear Warden Gregory, Council and CAO Fraser,

The Digby Area Tourism Association (DATA) is addressing the Municipality of the District of Digby in the hope of receiving financial support for 2016. We have a Board of Directors with wide area representation. Our Board is very enthusiastic and encouraged about the future of DATA and the tourism industry in this area.

Projects we are currently working on include the April 2016 Saltscapes Exhibition and a new Digby Town Map and Digby Neck and Islands Map. In addition, DATA will be working on a project to acquire matching dollars from Tourism Nova Scotia. The program is called the "Inspiring Content Partner Program" (see attached PDF). Although the specifics have not yet been released by Tourism NS, we intend to be as proactive as possible and have a project plan in place in the next few months. We are currently seeking partners for this project. A grant from the Municipality of the District of Digby will enable us to increase the scope of this endeavour. Please consider these when making your decision to assist us. We believe DATA initiatives will continue to benefit area residents and businesses and we are dedicated to our mission.

Your support is needed to enable us to move forward. Our request is for \$10,000. We need print materials; i.e., maps, etc., photos, video, digital marketing, advertising, social media initiatives, website development and unique "in market" events and promotions. We need to promote Digby area experiences and their unique selling features.

We greatly appreciate the assistance we have received in the past and the liaison we have with the Municipality of the District of Digby. We thank you for your consideration of and attention to our request for assistance and we look forward to hearing from you.

Respectfully,

Greg Turner

Greg Turner, Acting Chair
Digby Area Tourism Association [DATA]

Attachments:

Board of Directors Contact Info, Financial Statement, Overview, Mission Statement

DATA's Executive Committee: Acting Chair Greg Turner, Past Chair Ian Barnes, Treasurer Carol Barnes, Secretary Mary Tibbetts

SUMMARY
Digby Area Tourism Association [DATA]

Date of Application:	DATE: February 9, 2016
Full Name:	Digby Area Tourism Association [a/k/a DATA]
Organization and summary; including address/HQ and website:	Digby Area Tourism Association P.O. Box 579 Digby, Nova Scotia, Canada B0V 1A0 Email: tourism@digbyarea.ca Web: www.digbyarea.ca
Registry of Joint Stock Companies	No.: 3195572
Daytime telephone number and Email address:	Greg Turner, Vice Chair Tel. (902) 245-4689 / 245-2146 info@gaultours.ca
Donation requested:	Ten Thousand (\$10,000. ⁰⁰) Dollars
What date is the contribution required for:	Spring 2016
Who would the check be made payable to:	Digby Area Tourism Association
Summary of how the contribution will be used:	Professional Videos, maps, photos, digital marketing, advertising, social media initiatives, website development and unique in market events and promotions. We need to promote Digby are experiences and their unique selling features.
Section 65 (1) of the Municipal Government Act	Advertising the opportunities of the municipality for business, industrial and tourism purposes and encouraging tourist traffic, with power to make a grant to a non-profit society for this purpose.

OVERVIEW
DIGBY AREA TOURISM ASSOCIATION

Funding Request: \$10,000

Mandate: The mandate of the Digby Area Tourism Association is the Town of Digby and Digby County, past, present and future.

Objective: DATA's objectives, aims and purposes of shall be to:

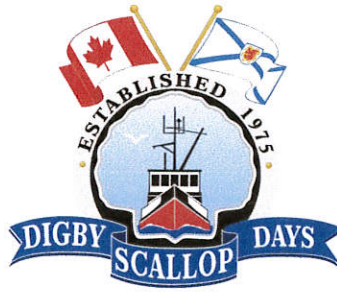
- Promotion of the Digby Area as a tourism destination
- Coordination of Digby Area tourism initiatives
- Development of our tourism industry infrastructure and quality
- Celebration of our local identity (culture, heritage, environment)
- Connection to local, provincial and federal resources
- Respect and stewardship of the environments upon which tourism depends

Mission Statement: To facilitate authentic and memorable experiences for visitors to the Digby Area.

DATA has been created to:

- Revitalize tourism throughout the Digby Area
- Increase tourism to the Digby Area
(more visitors, more return visitors, longer stays)
- Increase tourist (per person) spending in the Digby Area
- Enhance and develop community infrastructure
- Enhance tourism operators' capabilities
- Create new jobs
- Increase tax revenues
- Increase civic pride
- Encourage people to reside in Digby

The Digby Area Tourism Association [DATA] is the recognized voice of tourism and is instrumental in bringing your tourism industry to life. It was founded to give the tourism industry a united voice towards local, provincial and federal government. The goal of the Association is to increase tourism in the area through product development and area promotion. We are now looking to increase our efforts. With Destination SouthWest Nova and the Annapolis Digby Economic Development Association both dissolving, it is more important than ever to have a strong local (tourism) voice.



RECEIVED

FEB 16 2016

FEB 22 2016

February 9, 2016
NEW BUSINESS
COUNCIL

Municipality of Digby
PO Box 429
Digby NS B0V 1A0

Warden and Councillors:

My name is Cheryl Forrest and as chairperson of Digby Scallop Days I would like to thank and acknowledge the continued support that the Municipality has given Digby Scallop Days over the past years.

We understand that with the sponsorship of our Queen to participate in Apple Blossom Festival that our request for funding for the Scallop Days Festival will be under discussion with your council to continue to support or to remain the sponsor only for the Leadership Candidate program with Apple Blossom.

We would still like to submit a sponsorship request for the festival as all sponsorship contributions help with the incurred expenses to ensure the festival is a success for our community and region. DSD brings in high tourism visitors to our town and the communities in the municipality as well as many family reunions and vacations and also school reunions are planned during our festival.

Included in this package is our sponsorship package, our last years income and expense report from 2015, our updated bylaws that are submitted to Registry of Joint Stocks, our new list of our Board of Directors and this years projected budget of incomes and expenses. Also included is our Marketing Plan for 2016.

We sincerely hope that the Municipality of Digby will be willing to continue support the Digby Scallop Days festival. We are requesting an amount of \$1000.00, but, if your budget allows to offer more than requested, we will graciously accept any amount you feel you can contribute.

Thank you in advance for your support.

Respectively,

Cheryl Forrest, Chairperson

Digby Scallop Days Assoc.
PO Box 983, Digby NS B0V 1A0
902-247-5530 or 902-308-9445

www.digbyscallopdays.ca email: digbyscallopdays@gmail.com

Freeport Community Development Center
Attn; Jenny Gillis
Freeport, Nova Scotia
B0V 1B0
jennygillis@yahoo.com

February 3, 2016

David Tutor
Digby Municipal Council
Digby, Nova Scotia
B0V 1A0

Dear Mr. Tudor,

I am writing to you on behalf of the Freeport Community Development Center. Our group has been active for more than a decade and we continue to strive in developing Freeport in terms of infrastructure and tourism. This year we have a sub-committee of about ten local volunteers are planning a music festival for July 30, 2016. These local people each bring an area of expertise in the field - we feel we have a strong team. We expect this festival to cost about \$5,000. We need money to pay for bands, portable toilets, beer tent license, beer, stage rental, tent rentals and temporary power. We plan to raise money before and during this event in order to pay for this annual music festival.

We have written this letter to ask you to donate generously (\$500-\$1000) to our non-profit organization. Thank you for taking the time to read this letter. Please direct any questions regarding this matter to myself at 902-839-2003.

Sincerely,

Jennifer Gillis
Secretary
Freeport Community Development Center



*Transportation and
Infrastructure Renewal
Traffic Engineering & Road Safety
Traffic Census Team*

1672 Granville Street
P.O. Box 186
Halifax, Nova Scotia
B3J 3Z8

Bus: (902) 424-7909
Fax: (902) 424-0571
E-mail: Evan.Maxwell@novascotia.ca

Date: February 19, 2016

Subject: Transportation and Infrastructure Renewal 2016 Temporary Count Program

Dear Sir or Madam,

The Traffic Engineering & Road Safety, Traffic Census Team are currently developing the 2016 temporary count program. This program is required to maintain an up to date, centralized traffic volume database serving Departmental programs and satisfying the needs of customers.

Although our program emphasis is the collection of traffic volume counts for the Province, we have some capacity to incorporate volume counts or vehicle classification counts within the Municipalities and Towns and on private streets.

The cost of a one week traffic volume count is \$400 and a classification (vehicle type) count is \$450 provided they can be accommodated in our schedule. If counts are not included in the schedule they may be done at a later date but costs will reflect additional travel and time expense. Cost includes placement of equipment, monitoring hoses and data analysis, providing you with a one week, twenty-four hour a day report, which includes an Annual Average Daily Traffic (AADT) calculation.

Should you require traffic volume or vehicle classification information please complete the attached form (it is included as a Word document and PDF) and return it to Evan Maxwell or Stephen Gallant before April 15, 2016 so that it may be included in this year's count program.

Enclosed are documents for making a count request and examples of the data we can provide once the count is done. Enclosed are:

- 1. Traffic Count Request Form (Fill out so we can identify the count properly)**
- 2. An example map (The best way for you to pin-point exactly where you want the count taken)**
- 3. An example of a Traffic Count Report (combined volume report)**
- 4. An example of a Class Volume Report (directional and combined volume report)**
- 5. An Example of an Axle Report (Vehicle Class) including Truck % (directional and combined)**
- 6. An example of a Speed Report including 85% (directional and combined)**

We are available to discuss the 2016 Count Program and answer any questions you may have.

Sincerely,

The Traffic Census Team

Evan Maxwell

Phone: 902-424-7909

Mobile: 902-456-9754

Evan.Maxwell@novascotia.ca

Stephen Gallant

Cell (902) 483-8183

Office (902) 424-4323

Stephen.D.Gallant@novascotia.ca

cc: Brian J. Ward, Director of Highway Engineering Services

Brian.Ward@novascotia.ca

Mike Croft, Manager of *Traffic Engineering & Road Safety*

Michael.Croft@novascotia.ca

27 Shreve Street
P.O. Box 1269
Digby, N.S.
B0V 1A0



Ph: (902) 245-5006
Fax: (902) 245-1944
E-mail:
darc@ns.aliantzinc.ca

Municipality of the District of Digby
C/o Linda Fraser
P.O. Box 429
Digby, N.S.
B0V 1A0

Friday, February 19, 2016

Dear Linda,

After a successful event in 2011, Digby Area Recreation Commission is pleased to be hosting the 2016 Everest Canadian Seniors Curling Championship March 28-April 2, 2016 at the Digby Area Arena and Digby Curling Centre.

We are excited to announce that Bell Canada has committed to live stream all games on two sheets office in the arena. Not only Canadians, but people all around the world will be have access to this national event being held in Digby, N.S. Not only will the event have high exposure, Digby and area can promote themselves internationally.

The Municipality of the District of Digby now has the opportunity to support the event and increase your exposure during the event by placing logos on the curling sheets in the Digby Arena. The cost to have two logos placed in one curling sheet, located at the home end and the away end would cost \$75.00 plus H.S.T. Logos will be made locally at JR Signs and Graphics

There are two options available;

1. The Municipality of the District of Digby place logos on all five sheets. This will cost \$375.00 plus H.S.T.
2. The Municipality of the District of Digby place logos on the two curling sheets that will be live streamed. This will cost \$150.00 plus H.S.T.

Please contact Bob Powell by March 1, 2016.

Thank you,

Cindy O'Neil & Bob Powell, Co Chairs
2016 Everest Canadian Seniors Curling Championship
Digby Area Recreation Commission

Chief Administrative Officer Report

Meeting Date	<i>February 22, 2016</i>
Submitted To	<i>Council</i>
Submitted By	<i>Linda Fraser, Chief Administrative Officer</i>
Carbon Copies	<i>Jeff Sunderland, Deputy CAO CoraLee Bremner, Manager Corporate Services Pat Stevens, Executive Secretary</i>

Meeting Dates/Reminders-As of January 19, 2016

Date & Time	Meeting	Who Attends	Location
Feb 27 th @ 6:00 pm	African NS Gala	All Council	Digby Legion
Feb 29 th @ 6:00 pm	Joint Meeting with Town Council, MP and MLA	All Council	Council Chambers
March 1 st @ 4:00 pm	DDA	Gregory, MacAlpine	Town Hall Council Chambers
March 7 th @ 10:30 am	DADC	MacAlpine, Tudor	Annapolis County Municipal Building
March 7 th @ 4:30 pm	By-law & Policy	All Council	Municipal Board Room
March 9 @ 6:00 pm	RCMP Joint Advisory Meeting	Gregory, Adams	Town Hall Council Chambers
March 10 th @ 1:00 pm	Highway 101 Task Force	Gregory, Adams	Council Chambers
March 14 th @ 4:30 pm	COTW	All Council	Council Chambers
March 21 st @ 4:30 pm	By-law & Policy	All Council	Municipal Board Room
March 28 th (Easter Monday)	NO MEETING	All Council	Council Chambers
March 29 th Tuesday @ 6:00	Council	All Council	Council Chambers

Request for Decision or Direction

#1	
----	--

COUNCIL ACTION ITEM – JANUARY 2015

Letter to Minister of Justice request a review of the RCMP complement.

Jan 2016 – The RCMP Resourcing Study will be presented to the Councils of the Municipality of Digby, the Town of Digby, and the Municipality of Clare, along with members of the Police Advisory Committees on Feb 17th at 9:30 am in the Municipality of Digby Council Chambers.

Feb 2016 – RCMP staff from Strategic Planning and Client Services, Senior RCMP from H Division, staff from Dept of Justice met with members of Council and staff from the Municipality of Clare, the Town of Digby, and Municipality of Digby to present the results of the Policing Resource Model PRM looking at Digby Detachment, Meteghan Detachment, and a hypothetical District Policing Model with Digby and Meteghan combined. A recommendation from the report is that the current level of front line personnel, 10 in Digby and 5 in Clare remain. The report, along with the speaking notes will be distributed to Council. There was a discussion about the pros and cons of merging the two detachments. Further studies are needed to look at social/economic factors. The issue of needing French speaking members in Clare was discussed. Next step is to do further studies looking at Clare merging with either Digby or Yarmouth; and Digby and Annapolis County. This will take from 4 to 6 months to complete.

COUNCIL ACTION ITEM – JUNE 2015

Request for Gilberts Cove Road Name Change

Nov 2015 – Bylaw & Policy recommendation to Council is to send road name changes as per staff report to TIR for final approval.

Jan 2016 –TIR is finalizing approval.

Feb 2016 - TIR has approved the following:

Road/Community	to	Road/Community
Gilberts Cove Road/Gilberts Cove	to	Henry Maillet Road/ Gilberts Cove
Gilberts Cove Road/Weymouth Mills	to	Henry Maillet Road/Weymouth Mills
Gilberts Cove Road/Sissiboo Falls	to	Henry Maillet Road/Sissiboo Falls
Gilberts Cove Road/Doucetteville	to	Fourth Lake Road/Doucetteville

COUNCIL ACTION ITEM – JUNE 2015

Regional Tourism VIC Kiosk – Halifax Waterfront

June/July 2015 – Letters to the following municipal units were sent the last week of June: Middleton, Annapolis Royal, Annapolis Co, Town of Digby, Clare, Town of Yarmouth, Municipality of Yarmouth, Municipality of Argyle, Municipality of Shelburne, Municipality of Barrington, Town of Shelburne, Lockport, Clarks Harbour, and the Region of Queens. The letter was to determine if there was any interest in participating in the initiative.

Aug 2015 – I have received positive responses from the following Municipalities: County of Annapolis, Town of Shelburne, Barrington (depending upon costs), and District of Shelburne.

Yarmouth Acadian Shores (Town of Yarmouth, District of Yarmouth, Argyle) – dependent upon equal sharing of costs and Board approval on Sept 15th.

Region of Queens staff is in the process of preparing a report to take to Council.

Sept/Oct 2015 – Letter received from Region of Queens that they are referring the matter to the South Shore Regional Enterprise Network. (They are just in the process of hiring the CEO). Their Economic Development Staff provided feedback (see attached) on the type of questions that would require further investigation before determining whether or not to proceed.

I have received a letter providing support in principal from the Town of Digby. I have not heard anything yet from Municipality of Clare, the Towns of Lockport, Clarks Harbour.

It is my recommendation that we take a serious look at the questions raised by Queens at a By-law & Policy Committee.

Regional Tourism VIC Kiosk – Halifax Waterfront (con't)

Nov/2015 Decision to put on hold until more information regarding the provinces plan regarding VIC's is known.

Jan/Feb 2016 - I have reached out to Destinations Cape Breton Association regarding their plans for the upcoming tourism season. They are expecting to make a final decision this month. I have also requested the name of the contact at Halifax Waterfront Development Corporation that they have been working with. I have reached out to Halifax Waterfront Development Corp for some information. Waiting for a response. Warden MacAlpine is reaching out to Michael Johnson, the new Executive Director for NS Tourism Agency.

COTW ACTION ITEMS -January 2016

Lack of Internet Services in Little River

Jan 2016 – I contacted Cody Joudry, who indicated they received a number of responses to their expression of interest and are in the middle of evaluating them. Cody indicated they had met other Municipalities to determine if there is an opportunity for a joint effort. Seems like this would have been a good topic/project for the Digby Annapolis Development Corp.

Feb 2016 – Evan Nemeth, Research EDO, Western Regional Enterprise Network prepared the attached synopsis on Rural Internet in Nova Scotia.

CAPITAL PROJECTS – 2015/2016

General Government Services

No planned projects	
---------------------	--

Protective Services

No planned projects	
---------------------	--

Transportation Services

Utility Trailer Budget- \$ 7,200 Actual - \$ 7,152	Purchased and in service
Replacement of Avgas Pump Budget \$ 23,000 Actual - \$	Feb 2016 Delivery date of Dec 21 th not met, hope for delivery before fiscal year end.

Environmental Health Services-Wastewater

Upgrades to Pump Stations – As needed Budget \$ 84,500	Feb 2016 – Possible pump replacement required on a lift Station in Bear River.
---	--

Actual \$	
------------------	--

Environmental Health Services-Wastewater (con't)	
Collection Expansion on Shore Road Budget \$ 1,262,000	Decision to postpone project until provincial and/or federal funding in place

Environmental Health Services-Solidwaste	
No planned projects	

Environmental Development Services	
50 kw Wind Turbine Budget \$ 500,000 Actual \$	Feb 2016 – Written confirmation of Comfit approval received. Moving forward with installation of turbine in Spring.
800 kw Wind Turbine Budget \$690,000	Jan 2016 – COTW recommendation to purchase 800 kw wind turbine from RESL to be ratified by Council Jan 25th. Feb 2016 Lawyers working on purchase and sale agreement.
EV Car Charging Stations Budget \$ 7,500 Actual \$	Oct 2015 –Terry Thibodeau is working on getting information about power hookups in Weymouth and Bear River. Terry has been meeting with Super Store management to find out if they would be willing to fund the \$ 15,000 cost of a fast charger if we would cover the installation costs. He expects an answer sometime after Jan 1st. Nov 2015 -We are moving forward with getting the power installed on a pole in the parking lot next to the grocery store. Terry also met with NSPI onsite at Superstore to discuss location of EV station close to where the community mailboxes are located. Dec 2015 – Sun Country is not getting funding for EV Charging Stations. Terry has been meeting with Super Store management to find out if they would be willing to fund the \$ 15,000 cost of a fast charger if we would cover the installation costs. He expects an answer sometime

after Jan 1st.

Feb 2016 – Terry Thibodeau has reached out to manager of Superstore for an update

SPECIAL PROJECTS/INITIATIVES

Youth Engagement Workshops – Fall 2014

Council Strategic Priority – Social/Community

Goal: Engage youth in Local Government

ICSP Goal S-1.2 Engage youth in municipal governance and decision making processes

July 2014 – Project approved. Project moving forward for September youth workshop.

Sept 2014 – Two meetings have been held to work out details of the event which will be held in November. Article to be done for October Coastline.

Oct 2014 - Sessions to be held Nov 14th and 15th October Coastline included an article on the Engagement Sessions.

Nov 2014 – Consultants working on report from the sessions.

Jan 2015 – Council to discuss how best to create a Junior Council.

Mar-April 2015 Deputy CAO working on organizing a one day event with participants from all three high schools.

May/June 2015 – Event held on May 26. Digby and SMBA participated, ICS declined. A full report will be presented at a later date.

July/Aug 2015 – Update to follow.

Sept 2015 – No update

Oct-Dec 2015- Project put on temporary hold. Looking at the development of a citizen/youth engagement budget template. Once developed, it would be presented to various classes in the schools.

Jan/Feb 2016 –By-law & Policy Committee approved the launch of Citizen Budget, a powerful online tool to involve residents in decision-making processes and to demonstrate a municipality's commitment to citizen engagement. Information on the budget tool will be included in an article for the February Coastline Citizen Budget On-line Tool to be launched mid February

SPECIAL PROJECTS/INITIATIVES (con't)

Cold Storage Facility

Council Strategic Priority – Environmental Reduce Our Carbon Footprint

Jan 2015 – Report from Dan

Cold Storage Feasibility study: Hired a Field Research Associate, developed a questionnaire and survey protocol, created multiple contact lists (for Fisheries and Agriculture), bi-weekly supervisory meetings with the field researcher, 2 Project Team meetings, etc. Data collection wraps up next week, and I begin the Demand Analysis and Feasibility portion of the work plan. An initial report has been provided to Terry, full Phase I report due in January. Data collection went very well; we had 91% cooperation and 99% data completeness. Preliminary look is that a facility would be supported-size and configuration to be determined.

Feb 2015 - Cold Storage Project: completed Phases I and II of the work plan, see attached. We are now into the stage where we determine start-up costs and project financial feasibility.

April 2015 – Dan presented report to Council in March and will continue with marketing to priority investors identified during the study.

May/June 2015 - – Warden Gregory, Mayor Cleveland, Dan Harvey, Terry Thibodeau, Tom Ossinger, Linda Fraser met with a potential investor who is also interested in including a biomass generator for a possible district heating system and who is also interested in including a biomass generator for a possible district heating system. Follow-up meeting took place in Halifax in June.

July 2015 – Dan Harvey working on draft Expressions of Interest

Aug 2015 – Call for Expressions of Interest due in August

Sept 2015- Report from Dan Harvey:

This project is proceeding well. I expect a facility will break ground next spring. The Memorandum of Understanding presented to DDA is being finalized. There were two local companies that had expressed interest: one confirmed last week that he will not be proceeding. A second, a company that originally had interest but declined, said yesterday they plan to build “in the next year”. Their facility would be for their own usage, however, not the industry-wide model we proposed. I promoted DDA lands, and he said they were a possibility. ACOA, after originally saying they weren’t interested in this project, is now. Met with Jeff Mullen, Brianne LeBlanc, and Blake Mann from ACOA last week and they

<p>Cold Storage Facility</p>	<p><i>are proposing to support investments in value-added seafood processing technologies located in the facility.</i></p>
	<p>Oct 2015 – Update provided to the DDA. MOU signed with potential developer.</p>
	<p style="text-align: center;">SPECIAL PROJECTS/INITIATIVES (con't)</p>
	<p>Nov 2015 – Waiting for RFP for Industrial Park to be awarded before entering into any land purchase agreement.</p>
	<p>Jan 2016 – Andrew Forsythe from Design Point Engineering & Surveying met with Dan Harvey and the developer to discuss the preferred location of the cold storage facility and how that would impact the engineering and pre design work being done by Design Point in the Industrial Park.</p>
	<p>Feb 2016 – Nothing new to report.</p>

In the event that any new information has been received from the time of distribution of this report and the meeting, the Administration will provide the additional information at the meeting.

Rural Internet Synopsis

Chronological Synopsis

Office of Economic Development (Sept 12, 2006) <http://novascotia.ca/news/release/?id=20060912003>

- Office of Economic Development provides \$430,000 to cover expenses of a pilot project that aims to provide rural broadband and expand coverage to 100% of the Nova Scotian population.

CBC News (Dec 9, 2009) N.S. Rural Broadband Delayed Months <http://www.cbc.ca/news/canada/nova-scotia/n-s-rural-broadband-delayed-months-1.777146>

- The Provincial and Federal governments invested \$35 million, while Eastlink and Seaside Communications fronted \$40 million between them.
- Delays in bringing broadband to 100% of Nova Scotians were announced at the time.

Karl Bode (Nov 30, 2011) The Bandwidth Hog is a Myth, and Caps Don't Really Address Truly Deceptive Users <http://www.dsreports.com/shownews/The-Bandwidth-Hog-is-a-Myth-117230>

- The author argues that while carriers claim to impose caps and overages due to network congestion or financial necessity, they are likely in place strictly to compensate for reduced TV revenues in the wake of streaming video.
- Quarterly earning reports are used as evidence against the caps/overages being financially necessary.
- Data usage studies are used as evidence against the claim that caps/overages are used to solve network congestion, as the data suggests that the users that over consume data are more rare than the companies claim.

Mike Masnick (Jan 23, 2013) Cable Industry Finally Admits that Data Caps Have Nothing to do with Congestion <https://www.techdirt.com/articles/20130118/17425221736/cable-industry-finally-admits-that-data-caps-have-nothing-to-do-with-congestion.shtml>

- The author argues that technologists from ISPs feel that there is no congestion issue that cannot be solved by basic upgrades and maintenance.
- It is argued that caps are put in place by broadband providers to increase revenue in a market that is already very lucrative and that has limited competition.

Jonathan Riley (May 4, 2015) Mainland Telecom Announces Timeline and Packages for Islands Highspeed <http://www.digbycourier.ca/Business/2014-05-04/article-3711280/Mainland-Telecom-announces-timeline-and-packages-for-islands-highspeed/1>

- Mainland Telecom, based out of Kentville, installed a fibre optic cable from their valley network to Clare. That cable feeds into two microwave antennae that feed into microwave antennae in Freeport and Westport.
- They offer a range of residential and business service options, with the base service option being a 10Mbps down, 5 up for \$62.50. The Elite 3 option is 40Mbps down and up for \$160/month.
- They will use a range of frequencies from their microwave towers, some licensed some unlicensed. This allows for greater signal strength in some hard to reach areas.
- <http://www.mainlandtelecom.com/>

Natalie Dobbin (July 7, 2015) Eastlink Internet Cap Causes Worries for Rural Customers

<http://www.cbc.ca/news/canada/nova-scotia/eastlink-internet-cap-causes-worries-for-rural-customers-1.3140795>

- Eastlink announces that they will be putting a 15 GB cap on users using their Rural Broadband service, with overage fees of \$2 per additional GB up to a maximum of \$20. The maximum of \$20 is claimed to be a transitional maximum, that could be removed allowing for much larger fees.

Marco Navarro-Genie (July 15, 2015) Bandwidth is Like Water, we should Pay for Consumption

<http://www.aims.ca/en/home/library/details.aspx/3853?dp>

- In the wake of the announcement of the upcoming 15 GB cap on Eastlink Rural Broadband, Marvo Nacarro-Genie argues that flat rates for water consumption lead to overconsumption in the past, which he believes is also the case with broadband.
- He argues that enforcing download caps can result in reduced slowdowns as well as innovation in delivery and decoding, which he relates to energy efficient appliances.

Tyler Matthies (Aug 14, 2015) Rural Internet Access: Broadband Co-ops are the Way to Go

<http://thechronicleherald.ca/opinion/1305172-rural-internet-access-broadband-co-ops-are-the-way-to-go>

- Seaside Communications is not imposing a cap on their Rural Broadband customers, and have actually improved the service to 15 Mbps with the help of a \$6 million federal government investment.
- Co-ops are proposed as the solution by making the public the shareholders. This insures their involvement and investment.
- Various community co-ops across Canada are cited for their success, as well as the development that they achieved in rural communities.
- The Valley Community Fibre Network is mentioned as a potential foundation for new service providers to base their service from. It is presently being used at 1% of its potential.

Yoni Heisler (Aug 16, 2015) Comcast Admits its 300GB Data Cap Serves No Technical Purpose

<http://bgr.com/2015/08/16/comcast-data-caps-300-gb/>

- Following Comcast's announcement of a 300Gb data cap on their internet service in the US, Comcast's VP of Internet Services, Jason Livingood, reported on twitter that the cap has nothing to do with improving the overall user experience.
- Based on the quote from Jason Livingood, the author argues that the implementation of a data cap was therefore not based on engineering considerations, but rather as an arbitrary business policy.

Jon Brodtkin (November, 2015) How a Group of Neighbors Created their Own Internet Service

<http://arstechnica.com/information-technology/2015/11/how-a-group-of-neighbors-created-their-own-internet-service/>

- Paid \$11,000 to get a microwave link from a local service provider. Transmitted 16km over water from the mainland to a 50ft water tower on the island. Spent \$25,000 in total on drones, dishes and antennae. \$900/month goes to the company that provides the bandwidth.
- Residents pay \$150 to join the network, and then \$75/month until the \$25,000 loan is paid off.

- Customers are receiving over 25Mbps upload and download speed, compared to the 1.5Mbps download, and 0.5 Mbps upload provided by Eastlink Rural Broadband.
- The network reaches 50 people over an area of about 12 square kilometers.
- <http://dbiua.org/> Doe Bay Internet Users Association is the group that created the network. They outline some of their setup in more detail on their site.

Michael Gorman (Jan 6, 2016) Firms to Probe Nova Scotia Internet problems

<http://thechronicleherald.ca/novascotia/1330756-firms-to-probe-nova-scotia-internet-problems>

- EY, in partnership with Concertia Technologies Inc., have been contracted by the province to investigate potential solutions for high-speed internet woes in rural Nova Scotia.
- The partnership will provide a report that covers a needs/barriers assessment, jurisdictional scan, analysis of technologies, identifying companies capable of providing the service, identifying partners, defining the appropriate role of the province.
- The report is hoped to be completed by the end of the winter.
- Complaints are acknowledged from the South Shore and Annapolis Valley, but not from the Western Region.

CBC News (Jan 14, 2016) Stephen McNeil looking for Federal Money to Improve Nova Scotia Internet

<http://www.cbc.ca/news/canada/nova-scotia/stephen-mcneil-justin-trudeau-meeting-1.3402985>

- Premier Stephen McNeil met with Prime Minister Justin Trudeau, hoping to tap into the federal government's Building Canada Fund as a means of improving the internet in the province.
- The Building Canada Fund supports infrastructure projects that help build a stronger economy, a cleaner environment and strong and prosperous communities.
- The premier claimed that the prime minister was very receptive.

CBC News (Jan 20, 2016) Annapolis Valley Community Close to Setting Up Broadband WiFi Service

<http://www.cbc.ca/news/canada/nova-scotia/lawrencetown-rural-wifi-service-1.3410630>

- The Lawrencetown Village Commission, along with volunteers, have been setting up two Wireless ISP towers that would service the community, with potential to build two additional towers in the future.
- The proposed network will offer speeds of up to 40 megabits per second, 10-25x faster than Eastlink's Rural Broadband and Bell Aliant's DSL services.
- Pricing will range from \$40-80 per month, depending on the level of service requested by the consumer.
- The town sees this as an opportunity to also address tourists' desire for WiFi hotspots, potentially bringing more tourists into the community.
- The system will make use of 2015 technology from the manufacturer Ubiquity that offers speeds up to 450 megabits per second.

Situation Summary by Gerry Curry

Gerry Curry – The Broadband for Rural Nova Scotia Initiative

- Suggests that the canopy program that was invested in by the Nova Scotian government was inadequate and dated from the beginning.
- The popularity of the service was not anticipated and access nodes are spread too thin both by geography and population.

- Minimum download/upload speed guarantees that were agreed upon by Eastlink and the Province have not been kept, and the government has not pressed Eastlink to uphold promised speeds.

Gerry Curry – Telecommunications in Rural Nova Scotia

- Claims that internet service is a surrogate term for telecommunications services that include voice, video, text, data, security monitoring, etc. These services are claimed to be as essential as access to electricity.
- Lists the options in Rural Nova Scotia as follows:
 - Aliant/Bell: Offers service over telephone wire, but depending on the distance to the closest switch the service may not be available. Speeds are up to 7MB/s on paper, but are most often closer to 1.5MB/s. \$55/month with additional surcharges for rural areas.
 - Eastlink: Offers service over cable wire, but the lines were purchased from a previous provider and have not been expanded into more rural areas. Speeds are up to 100MB/s. \$75/month.
 - Seaside Communications: Offers service over cable wire, but strictly in Cape Breton.
 - Xplornet: Offers a 4G cellular data service that is not yet available here, as well as a Satellite service. The Satellite service is at approximately 5MB/s, though weather can interfere with signal, and it has a data cap of 20GB/month. The delay between data being sent from and to the satellite makes some applications unusable. Has reached its limit on satellite users in this area. \$50/month.
 - 4G cellular data through Cellular companies: High speed access, but with low data caps and high costs. 15GB plans for \$105/month, with high overage charges.
 - Rural Broadband infrastructure was dated prior to being purchased. With data usage increasing constantly, the old infrastructure is obsolete.
- Proposes that the only future proof model of delivering high speed internet to everyone in the province is to expand the fibre optic network.

Wireless ISP (WISP) Equipment manufacturers / Resources

Ubiquiti - <https://www.ubnt.com/> & <https://ubnt.ca/>

- Company that supplies the equipment used by the Doe Bay Internet Users Association.
- Equipment appears to range from \$99-250 for on house equipment, to \$500-1200 for on tower/tree equipment.
- Range is 30-200+ km depending on the quality of the items.
- Speed is 30-500 Mbps depending on the quality of the items.

<https://airlink.ubnt.com/#/>

- Ubiquiti's site that allows you to test the availability of service in an area by placing theoretical transmission stations and access points. Uses google maps and accounts for elevation in between transmitter and access points.

Cambium Networks - <http://www.cambiumnetworks.com/>

- Company that supplies WISP equipment, similar to that sold by Ubiquiti.
- Based out of Illinois, USA.

LigoWave - <https://www.ligowave.com/>

- Company that supplies WISP equipment, similar to that sold by Ubiquiti.
- Based out of Georgia, USA.

<https://www.saftehnika.com/>

- Company that supplies WISP equipment, similar to that sold by Ubiquiti.
- Based out of Rigo, Latvia.

Broadband Companies Operating in Nova Scotia

Bell – www.bellaliant.ca

Maritime Chiropractic Advanced Wellness Centre
1505 Barrington St
Halifax, NS B3J 3K5
(902) 425-1343

Eastlink – www.eastlink.ca

5841 Bilby St
Halifax, NS
B3K 1V7
(902)-453-2800

NCS Network - <http://www.novascotiahighspeedinternet.com/>

Offers up to 15Mbps speeds over rural broadband at \$59.99/month with no cap or contract. Based out of Colchester County, but have expanded into Annapolis County, as well as Digby County as of November 2015.

100 Black Rock Rd.
Clifton, NS
B6L 1B9
1-877-473-3660

Mainland Telecom Inc. - <http://www.mainlandtelecom.com/index.php>

Offers voice, data and internet solutions. Their website suggests that they specialize in service to small and medium size businesses as well as global enterprises. They do however offer Rural Broadband as well on Digby Neck and Islands. It is not clear whether they offer residential internet outside of that area.

13 Pelton Drive
Kentville, NS
B4N 3V7
(902) 365 3132

Chris Norman – Chief Technology Officer
Cell 902.680.8803
Chris.Norman@mainlandtelecom.com

ISPs for Business, Institutions and Government

Internetworking Atlantic Inc. - <http://www.internetworking-atlantic.com/>

Provides direct fibre connections and cloud services to business, institutions and government in Halifax. They operate and manage the Valley Community Fibre Network, which extends these connections to the valley. Internetworking was sold on Dec 1 to Rogers Communications in a multi-million dollar deal. It is not yet clear on whether or not they will be keeping their name, or taking Rogers' name. As far as I know, they do not offer residential services, but they may be willing to provide bandwidth to networks that wish to.

<http://thechronicleherald.ca/business/1325184-rogers-acquires-halifax-telecom-firm-internetworking-atlantic>

Bruce MacDougall
 President
 Internetworking Atlantic Inc.
 t: (902) 442-1541
 Bruce.MacDougall@internetworking-atlantic.com

Valley Community Fibre Network - <http://www.valleycommunityfibrenetwork.com/index.html>
 Jointly owned and by five municipal units, NSCC and Acadia University. Operated and Managed by Internetworking Atlantic Inc. The network runs through the Annapolis Valley for 186 Kilometers, spanning the distance from Halifax to Middleton. Connection points are available anywhere along the route. The VCFN provides direct fibre-optic services to business and public sector users, local and national carriers, and municipal governments throughout the Annapolis Valley area.

Bruce MacDougall
 President
 Internetworking Atlantic Inc.
 t: (902) 442-1541
 Bruce.MacDougall@internetworking-atlantic.com

Third party ISP Resellers (*Buy bandwidth from major providers and resell it, typically at lower prices and with better customer service. They do not typically lay their own lines. There are a great number of these resellers. It appears most are not based out of the province. I can list them, but they might not be of much use.*)

City Wide Communications Inc. - <http://yourcitywide.com/residential>
 City Wide Communications Inc. is a Third Party ISP Reseller. In the Western Region they operate in the town of Yarmouth, Arcadia, Hebron, Deerfield, Greenville, Salmon River, Wedgeport Plymouth, Surette's Island, Tuskett, North and South Belleville, Port Maitland, Mavillette, St. Alphonse, areas of Carlton, Church Point, and Meteghan.

City Wide Communications Inc.
 PO Box 25166
 Halifax, NS B3M 4H4
 Toll Free: 1.800.600.5667
 Local: 902.457.5000
 Fax: 902.405.3780

Netfox - <http://netfox.ca/>

Netfox is a Third Party ISP Reseller for Eastlink. In the Western Region they operate in the town of Yarmouth, Arcadia, Hebron, Deerfield, Greenville, Salmon River, Wedgeport Plymouth, Surette's Island, Tusket, North and South Belleville, Port Maitland, Mavillette, St. Alphonse, areas of Carlton, Church Point, and Meteghan.

I do not have a physical address for a Nova Scotia. I believe they are based out of Mississauga, Ontario.

1-877-542-9945

sales@netfox.ca

Not for Profit - Advocacy

Digital Nova Scotia - <http://www.digitalnovascotia.com/>

Digital Nova Scotia is a not-for-profit organization dedicated to the ongoing growth and development of Nova Scotia's digital technologies industry. We actively aim to: connect our digital community, share its success stories, and drive our digital economy!

Digital Nova Scotia

1 Research Drive

Dartmouth, Nova Scotia

Canada B2Y 4M9

Phone: 902-423-5332

Email: info@digitalnovascotia.com

Municipality of Digby

Fiscal Year Period April 01,2015 To January 31,2016
FUND10 - Fund 10

Income & Expense Statement

AcctName	Fiscal YTD	Annual Budget	Variance	% Used
REVENUE	1000			
TAXES	1005			
ASSESSABLE PROPERTY TAXES	1010			
ASSESSABLE PROPERTY	1015			
Totals For: ASSESSABLE PROPERTY	5,617,438.40	5,599,218.00	(18,220.40)	100.33
AREA RATES	1020			
Totals For: AREA RATES	347,475.82	342,376.00	(5,099.82)	101.49
SPECIAL ASSESSMENTS	1025			
Totals For: SPECIAL ASSESSMENTS	523,345.08	526,080.00	2,734.92	99.48
OTHER TAXES	1030			
Totals For: OTHER TAXES	373,827.44	385,608.00	11,780.56	96.94
Totals For: ASSESSABLE PROPERTY TAXES	6,862,086.74	6,853,282.00	(8,804.74)	100.13
GRANTS IN LIEU OF TAXES	1035			
FEDERAL GOVERNMENT	1040			
Totals For: FEDERAL GOVERNMENT	29,372.76	23,000.00	(6,372.76)	127.71
PROVINCIAL GOVERNMENT	1045			
Totals For: PROVINCIAL GOVERNMENT	107,547.60	111,216.00	3,668.40	96.70
Totals For: GRANTS IN LIEU OF TAXES	136,920.36	134,216.00	(2,704.36)	102.01
Totals For: TAXES	6,999,007.10	6,987,498.00	(11,509.10)	100.16
SERVICES PROVIDED TO OTHER GOV	1050			
Totals For: SERVICES PROVIDED TO OTHER GOV	76,745.72	84,100.00	7,354.28	91.26
SALES OF SERVICE	1055			
GENERAL GOVERNMENT	1060			
Totals For: GENERAL GOVERNMENT	500.00	1,000.00	500.00	50.00
PROTECTIVE SERVICES	1065			
Totals For: PROTECTIVE SERVICES	5,748.38	9,600.00	3,851.62	59.88
TRANSPORTATION SERVICES-OTHER	1070			
AIRPORT REVENUE	1075			
Totals For: AIRPORT REVENUE	84,342.04	54,700.00	(29,642.04)	154.19
Totals For: TRANSPORTATION SERVICES-OTHER	84,342.04	54,700.00	(29,642.04)	154.19
Totals For: SALES OF SERVICE	90,590.42	65,300.00	(25,290.42)	138.73
OTHER REVENUE FROM OWN SOURCE	1085			
LICENSES & PERMITS	1090			
Totals For: LICENSES & PERMITS	8,788.35	10,000.00	1,211.65	87.88
MUNICIPAL FINES	1095			
Totals For: MUNICIPAL FINES	13,824.52	10,100.00	(3,724.52)	136.88
RETURN ON INVESTMENTS	1100			
Totals For: RETURN ON INVESTMENTS	28,030.10	31,000.00	2,969.90	90.42
PENALTIES & INTEREST ON TAXES	1105			
Totals For: PENALTIES & INTEREST ON TAXES	112,283.10	130,000.00	17,716.90	86.37

Municipality of Digby

Fiscal Year Period April 01,2015 To January 31,2016
FUND10 - Fund 10

Income & Expense Statement

AcctName	Fiscal YTD	Annual Budget	Variance	% Used
REVENUE COLLECTED FOR OTHER GO	1110			
Totals For: REVENUE COLLECTED FOR OTHER GO	229,256.94	226,174.00	(3,082.94)	101.36
OTHER REVENUE FROM OWN SOURCES	1115			
Totals For: OTHER REVENUE FROM OWN SOURCES	85,861.50	200,300.00	114,438.50	42.87
Totals For: OTHER REVENUE FROM OWN SOURCE	478,044.51	607,574.00	129,529.49	78.68
UNCONDITIONAL TRANSFERS FROM	1120			
PROVINCIAL GOVERNMENT	1125			
Totals For: PROVINCIAL GOVERNMENT	351,513.00	360,201.00	8,688.00	97.59
Totals For: UNCONDITIONAL TRANSFERS FROM	351,513.00	360,201.00	8,688.00	97.59
CONDITIONAL TRANSFERS-OTH GOV'	1130			
PROVINCIAL GOVERNMENT	1135			
Totals For: PROVINCIAL GOVERNMENT	14,190.76	0.00	(14,190.76)	0.00
OTHER LOCAL GOVERNMENTS	1140			
Totals For: OTHER LOCAL GOVERNMENTS	0.00	0.00	0.00	0.00
Totals For: CONDITIONAL TRANSFERS-OTH GOV'	14,190.76	0.00	(14,190.76)	0.00
TRANSFERS FROM OWN AGENCIES	1145			
Totals For: TRANSFERS FROM OWN AGENCIES	0.00	0.00	0.00	0.00
OPERATING RESERVES	1150			
Totals For: OPERATING RESERVES	0.00	0.00	0.00	0.00
CAPITAL AND GAS RESERVES	1155			
Totals For: CAPITAL AND GAS RESERVES	0.00	5,000.00	5,000.00	0.00
Totals For: REVENUE	8,010,091.51	8,109,673.00	99,581.49	98.77
EXPENSE	1295			
GENERAL GOVERNMENT SERVICES	1300			
LEGISLATIVE	1305			
Totals For: LEGISLATIVE	147,605.23	194,347.00	46,741.77	75.95
GENERAL ADMINISTRATION	1310			
ADMINISTRATION	1320			
Totals For: ADMINISTRATION	294,991.31	367,683.00	72,691.69	80.23
FINACIAL MANAGEMENT	1322			
Totals For: FINACIAL MANAGEMENT	72,315.44	73,300.00	984.56	98.66
TAXATION	1324			
Totals For: TAXATION	288,648.34	294,061.00	5,412.66	98.16
Municipal Office Operations	1325			
Totals For: Municipal Office Operations	95,663.73	131,500.00	35,836.27	72.75
OTHER GENERAL ADMIN SERVICES	1330			
Totals For: OTHER GENERAL ADMIN SERVICES	185,993.05	210,013.00	24,019.95	88.56
Totals For: GENERAL ADMINISTRATION	937,611.87	1,076,557.00	138,945.13	87.09
VALUATION ALLOWANCES RELATED	1360			
Totals For: VALUATION ALLOWANCES RELATED	0.00	0.00	0.00	0.00

Municipality of Digby

Fiscal Year Period April 01,2015 To January 31,2016
FUND10 - Fund 10

Income & Expense Statement

AcctName		Fiscal YTD	Annual Budget	Variance	% Used
2nd GENERAL GOVERNMENT SERVICE	1365				
GENERAL GOVERNMENT SERVICES	1370				
Totals For: GENERAL GOVERNMENT SERVICES		27,074.00	27,072.00	(2.00)	100.01
COMMUNITY GRANTS	1375				
Other General Gov't Services	1377				
Totals For: Other General Gov't Services		88,295.84	121,143.00	32,847.16	72.89
Totals For: COMMUNITY GRANTS		191,492.18	231,190.00	39,697.82	82.83
Totals For: 2nd GENERAL GOVERNMENT SERVICE		218,566.18	258,262.00	39,695.82	84.63
Totals For: GENERAL GOVERNMENT SERVICES		1,303,783.28	1,529,166.00	225,382.72	85.26
PROTECTIVE SERVICES	1380				
POLICE SERVICES	1385				
Totals For: POLICE SERVICES		887,427.00	1,184,269.00	296,842.00	74.93
LAW ENFORCEMENT OTHER	1387				
Totals For: LAW ENFORCEMENT OTHER		20,164.54	21,000.00	835.46	96.02
TRANSFER TO CORRECTIONAL SERVI	1390				
Totals For: TRANSFER TO CORRECTIONAL SERVI		106,953.00	106,953.00	0.00	100.00
FIRE PROTECTION	1397				
WATER SUPPLY AND HYDRANTS	1400				
Totals For: WATER SUPPLY AND HYDRANTS		401,122.00	438,234.00	37,112.00	91.53
FIRE DEPARTMENTS	1405				
Totals For: FIRE DEPARTMENTS		239,285.10	239,286.00	0.90	100.00
Totals For: FIRE PROTECTION		640,407.10	677,520.00	37,112.90	94.52
EMERGENCY MANAGEMENT SERVICES	1415				
Totals For: EMERGENCY MANAGEMENT SERVICES		13,053.54	16,800.00	3,746.46	77.70
PROTECTIVE INSPECTIONS	1417				
BUILDING SERVICES	1430				
Totals For: BUILDING SERVICES		147,829.52	173,758.00	25,928.48	85.08
Totals For: PROTECTIVE INSPECTIONS		147,829.52	173,758.00	25,928.48	85.08
OTHER PROTECTIVE SERVICES	1420				
DISPATCH SERVICES	1410				
Totals For: DISPATCH SERVICES		171,957.27	220,240.00	48,282.73	78.08
DOG CONTROL	1425				
Totals For: DOG CONTROL		29,168.28	36,600.00	7,431.72	79.69
Totals For: OTHER PROTECTIVE SERVICES		201,125.55	256,840.00	55,714.45	78.31
Totals For: PROTECTIVE SERVICES		2,016,960.25	2,437,140.00	420,179.75	82.76
TRANSPORTATION SERVICES	1435				
COMMON SERVICES	1440				
PUBLIC WORKS	1445				
Totals For: PUBLIC WORKS		88,204.45	99,159.00	10,954.55	88.95
Totals For: COMMON SERVICES		88,204.45	99,159.00	10,954.55	88.95

Municipality of Digby

Fiscal Year Period April 01,2015 To January 31,2016
FUND10 - Fund 10

Income & Expense Statement

AcctName	Fiscal YTD	Annual Budget	Variance	% Used
ROAD TRANSPORT	1450			
ROADS AND STREETS	1455			
Totals For: ROADS AND STREETS	65,803.30	73,911.00	8,107.70	89.03
STREET LIGHTING	1460			
Totals For: STREET LIGHTING	(10,384.23)	100,000.00	110,384.23	(10.38)
TRAFFIC SERVICES	1465			
Totals For: TRAFFIC SERVICES	0.00	1,500.00	1,500.00	0.00
Totals For: ROAD TRANSPORT	55,419.07	175,411.00	119,991.93	31.59
AIR TRANSPORT, DISPATCH, PUBL	1470			
DIGBY ANNAPOLIS REGIONAL AIRPO	1475			
AIRPORT EXPENDITURES-COMMON	1480			
Totals For: AIRPORT EXPENDITURES-COMMON	18,787.09	27,000.00	8,212.91	69.58
AIRPORT INVENTORY PURCHASES	1485			
Totals For: AIRPORT INVENTORY PURCHASES	87,298.71	61,200.00	(26,098.71)	142.64
DISPATCH GENERAL OPERATING EXP	1490			
Totals For: DISPATCH GENERAL OPERATING EXP	31,512.83	41,200.00	9,687.17	76.49
Totals For: DIGBY ANNAPOLIS REGIONAL AIRPO	137,598.63	129,400.00	(8,198.63)	106.34
Totals For: AIR TRANSPORT, DISPATCH, PUBL	137,598.63	129,400.00	(8,198.63)	106.34
PUBLIC TRANSIT	1495			
Totals For: PUBLIC TRANSIT	182,000.00	216,224.00	34,224.00	84.17
Totals For: TRANSPORTATION SERVICES	463,222.15	620,194.00	156,971.85	74.69
ENVIRONMENTAL HEALTH	1500			
WASTEWATER COLLECTION AND DISP	1505			
ADMINISTRATION	1510			
Totals For: ADMINISTRATION	6,382.31	12,246.00	5,863.69	52.12
Totals For: WASTEWATER COLLECTION AND DISP	6,382.31	12,246.00	5,863.69	52.12
WASTE WATER COLLECTION & LIFT	1520			
Digby	1525			
Totals For: Digby	71,677.41	82,500.00	10,822.59	86.88
Weymouth	1530			
Totals For: Weymouth	24,897.22	29,000.00	4,102.78	85.85
Smiths Cove	1535			
Totals For: Smiths Cove	50,653.66	64,000.00	13,346.34	79.15
Bear River	1540			
Totals For: Bear River	9,179.20	15,000.00	5,820.80	61.19
Totals For: WASTE WATER COLLECTION & LIFT	156,407.49	190,500.00	34,092.51	82.10
SOLID WASTE COLLECTION & DISPO	1545			
ADMINISTRATION	1550			
Totals For: ADMINISTRATION	23,791.11	16,800.00	(6,991.11)	141.61
COLLECTION & DISPOSAL	1555			

Municipality of Digby

Fiscal Year Period April 01,2015 To January 31,2016
FUND10 - Fund 10

Income & Expense Statement

AcctName	Fiscal YTD	Annual Budget	Variance	% Used
Totals For: COLLECTION & DISPOSAL	568,490.88	645,167.00	76,676.12	88.12
RECYCLING 1560				
Totals For: RECYCLING	66,251.00	91,000.00	24,749.00	72.80
COMPOSTING 1565				
Totals For: COMPOSTING	52,181.33	62,000.00	9,818.67	84.16
SOLIDWASTE COLLECTION & DISPOS 1570				
Totals For: SOLIDWASTE COLLECTION & DISPOS	3,895.95	11,500.00	7,604.05	33.88
Totals For: SOLID WASTE COLLECTION & DISPO	714,610.27	826,467.00	111,856.73	86.47
DEBT CHARGES 1575				
Totals For: DEBT CHARGES	16,490.04	26,285.00	9,794.96	62.74
Totals For: ENVIRONMENTAL HEALTH	893,890.11	1,055,498.00	161,607.89	84.69
PUBLIC HEALTH SERVICES 1580				
HOUSING 1585				
Totals For: HOUSING	0.00	45,000.00	45,000.00	0.00
Totals For: PUBLIC HEALTH SERVICES	0.00	45,000.00	45,000.00	0.00
ENVIRONMENTAL DEVELOPMENT SERV 1590				
PLANNING & DEVELOPMENT 1595				
Totals For: PLANNING & DEVELOPMENT	21,389.76	27,500.00	6,110.24	77.78
COMMUNITY DEVELOPMENT 1600				
TRANSFER TO REGIONAL AUTHORITY 1605				
Totals For: TRANSFER TO REGIONAL AUTHORITY	15,381.76	47,873.00	32,491.24	32.13
OTHER COMMUNITY DEVELOPMENT 1610				
Totals For: OTHER COMMUNITY DEVELOPMENT	45,797.18	49,000.00	3,202.82	93.46
INDUSTRIAL PARKS 1615				
Totals For: INDUSTRIAL PARKS	16,666.70	20,000.00	3,333.30	83.33
Totals For: COMMUNITY DEVELOPMENT	77,845.64	116,873.00	39,027.36	66.61
TOURISM 1620				
Totals For: TOURISM	37,351.68	23,500.00	(13,851.68)	158.94
RENEWABLE ENERGY DEVELOPMENT 1625				
Totals For: RENEWABLE ENERGY DEVELOPMENT	80,565.20	172,381.00	91,815.80	46.74
Totals For: ENVIRONMENTAL DEVELOPMENT SERV	217,152.28	340,254.00	123,101.72	63.82
RECREATION AND CULTURAL SERVIC 1630				
RECREATION 1635				
Totals For: RECREATION	305,159.50	303,271.00	(1,888.50)	100.62
LOCAL LIBRARIES 1640				
Totals For: LOCAL LIBRARIES	18,912.03	53,434.00	34,521.97	35.39
REGIONAL LIBRARY 1645				
Totals For: REGIONAL LIBRARY	49,026.34	49,026.00	(0.34)	100.00
Totals For: RECREATION AND CULTURAL SERVIC	373,097.87	405,731.00	32,633.13	91.96

Municipality of Digby

Fiscal Year Period April 01,2015 To January 31,2016
 FUND10 - Fund 10

Income & Expense Statement

Printed: 12:23:43PM 02/18/2016

Page 6 of 6

AcctName	Fiscal YTD	Annual Budget	Variance	% Used
HERITAGE 1650				
Totals For: HERITAGE	51,418.37	71,575.00	20,156.63	71.84
EDUCATION 1655				
Totals For: EDUCATION	1,121,684.90	1,346,022.00	224,337.10	83.33
CAPITAL 1660				
Totals For: CAPITAL	0.00	0.00	0.00	0.00
EXTRAORDINARY OR SPECIAL ITEMS 1665				
Totals For: EXTRAORDINARY OR SPECIAL ITEMS	0.00	0.00	0.00	0.00
FINANCING AND TRANSFERS 1670				
PRINCIPAL INSTALMENTS 1675				
Totals For: PRINCIPAL INSTALMENTS	110,000.00	110,000.00	0.00	100.00
TRANSFER (TO) OPERATING RES 1680				
Totals For: TRANSFER (TO) OPERATING RES	0.00	110,000.00	110,000.00	0.00
TRANSFER (TO) CAPITAL RESERVES 1685				
Totals For: TRANSFER (TO) CAPITAL RESERVES	0.00	39,093.00	39,093.00	0.00
TRANSFER (TO) TRANSFER TO GE 1690				
Totals For: TRANSFER (TO) TRANSFER TO GE	0.00	0.00	0.00	0.00
CHANGES IN EQUITY 1695				
Totals For: CHANGES IN EQUITY	0.00	0.00	0.00	0.00
Totals For: FINANCING AND TRANSFERS	110,000.00	259,093.00	149,093.00	42.46
Totals For: EXPENSE	6,551,209.21	8,109,673.00	1,558,463.79	80.78
Total Income:	\$ 8,010,091.51	\$ 8,109,673.00	\$ 0.00	98.77
Total Expenses:	6,551,209.21	\$ 8,109,673.00	0.00	80.78
Totals:	<u>\$ 1,458,882.30</u>	<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>17.99</u>

TRANSPORT DE CLARE

Mailing address:

Site 6, Box 0
RR1 Saulnierville, NS
B0W 2Z0

Civic address :

795 highway 1
Comeauville, NS
B0W 1L0

COMMITTEE OF THE WHOLE
CORRESPONDENCE

FEB 08 2016

Cathy Theriault, Manager

tdcmanager@eastlink.ca

902-769-2333 (office)

902-769-8424 (cell)

902-769-2477 (dispatch)

December 7, 2015

To whom it may concern,

We (Le Transport de Clare Society) are moving our office and have hired a new manager. Please change all your current information about us to the new information listed above. Mr. Claredon Robicheau has recently retired from the manager position but will still stay on as President of the Board of Directors. All this new information is accurate as of last week.

If you have any questions or concerns please call or email me anytime. Please make sure to update your record of our new mailing, civic address, email and phone numbers.

Cathy Theriault, manager



PRIME MINISTER · PREMIER MINISTRE

February 16, 2016

Dear Friends:

I am pleased to extend my warmest greetings to everyone attending the 2016 Flag Day ceremony in Digby, Nova Scotia.

On this special day, I encourage you to take the opportunity to pause and consider what the flag means to you. To me, the flag is a symbol of fairness, generosity, honesty, the hard work we do in our communities, and the hope that I have for Canada. Around the world, our flag is seen as a beacon of freedom, prosperity and inclusiveness. Because we constantly strive to improve our society, and to share our good fortune with the rest of the world, Canadians can display our flag with pride.

For the past 16 years, the Town and Municipality of Digby, Nova Scotia have shown their national pride by conducting an official flag raising ceremony on National Flag of Canada Day. I commend the citizens of Digby for their outstanding community spirit and devotion to Canada.

On behalf of the Government of Canada, I offer my best wishes for a memorable day.

Sincerely,

A handwritten signature in blue ink, appearing to be "Justin Trudeau", written in a cursive style.

The Rt. Hon. Justin P.J. Trudeau, P.C., M.P.
Prime Minister of Canada

