



**Council Meeting**  
**Municipal Council Chambers, Municipal Office**  
**September 26, 2016 at 6:00 PM**  
**Agenda**

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- 1. CALL MEETING TO ORDER**
- 2. ADOPTION OF AGENDA – Additions or Deletions**
- 3. PAUSE TO SEEK GUIDANCE**
- 4. READING OF MISSION STATEMENT**
- 5. PRESENTATION/ DELEGATION**
  - 5.1**
- 6. APPROVAL OF MINUTES**
  - 6.1** Council Minutes – July 25, 2016
- 7. OLD BUSINESS/BUSINESS ARISING**
  - 7.1** Second Reading of Alternative Voting By-law 2016-02
  - 7.2** Second Reading – Tax Exemption By-Law 2000-02
- 8. NEW BUSINESS**
  - 8.1** Youth Grant Policy Change
  - 8.2** Digby Clare Mental Health – funding request
  - 8.3** Gateway to Bay of Fundy
  - 8.4** Canadian Ferry Operators Association
  - 8.5** Revised UNSM Resolutions Process
  - 8.6** Digby Harbour Port Association – letter of support & funding request
  - 8.7** Upper Clements Park – letter of support
  - 8.8** Trinity Church – letter of support
  - 8.9**

**9. CHIEF ADMINISTRATIVE OFFICER REPORT**

- 9.1 Meeting Reminders
- 9.2 Update on Action Items
- 9.3 Update on Capital Projects
- 9.4 Update on Special Project/Initiatives
- 9.5 Decision/Direction Request
- 9.6 Approval of July 2016 payable \$1,237,641.78 and August 2016 payable \$455,211.33
- 9.7 Income & Expense Report July & August 2016

**10. CORRESPONDENCE/INFORMATION ITEMS**

- 10.1 Energy to Waste Stakeholder letter
- 10.2

**11. STANDING COMMITTEES OF COUNCIL RECOMMENDATION**

- 11.1 **BY-LAW & POLICY RECOMMENDATIONS**
- 11.2 **COTW RECOMMENDATIONS**

**12. ADVISORY COMMITTEES- REPORTS/UPDATES**

- 12.1 Digby Source Water Protection Advisory Committee – Councillor Adams
- 12.2 Heritage Advisory Committee – Warden Gregory, Councillor Adams
  - 1) Recommendation that Point Prim be accepted as a Municipal Heritage property.
  - 2) Recommendation to accept the installation of steel roofing on the Doelle property with the roofing being the design and colour that will respect the heritage features of the property.
- 12.3 Planning Advisory Committee – Warden Gregory, Councillors Adams and Tudor
- 12.4 Joint RCMP Advisory Board – Warden Gregory, Councillor Adams
- 12.5 REMO Advisory Committee – Warden Gregory, Deputy Warden MacAlpine

## **COUNCIL AGENDA-September 26, 2016**

**12.6** Western Regional Housing Authority - Richard Fitzgerald

- 1) September report

### **13. REGIONAL/JOINT COMMITTEES – REPORTS/UPDATES**

**13.1** Age Friendly Community – Councillor Adams

**13.2** Atlantic Mayors Congress – Warden Gregory

- 1) May minutes

**13.3** Canada Legacy Society – Warden Gregory

**13.4** Digby & Area Affordable & Supportive Housing Group - Councillor Tudor,  
Councillor Adams

**13.5** Digby Annapolis Development Corporation - Deputy Warden MacAlpine,  
Councillor Tudor

**13.6** Digby Area Learning Association – Councillor Manzer

**13.7** Digby Area Recreation Commission – Warden Gregory, Councillor Manzer

- 1) August minutes & September reports

**13.8** Digby Area Tourism Association – Councillor Manzer

- 1) July marketing committee minutes
- 2) July Board of Director minutes

**13.9** Digby Development Agency – Warden Gregory, Deputy Warden  
MacAlpine

- 1) July minutes
- 2) August minutes

**13.10** Digby Harbour Port Association – Warden Gregory

- 1) June minutes & Manager's report

**13.11** Digby Library Committee – Deputy Warden MacAlpine

## **COUNCIL AGENDA-September 26, 2016**

**13.12** Digby Municipal Fire Association – Councillor Tudor

- 1) June minutes

**13.13** Highway 101 Task Force - Warden Gregory, Councillor Adams

**13.14** Kings Transit Authority – Warden Gregory

- 1) June minutes & General Manager report
- 2) July newsletter

**13.15** Open Spaces – Councillors Manzer & Tudor

**13.16** Senior Safety Committee – Councillor Tudor, Deputy Warden MacAlpine

**13.17** Shared Services Committee - Deputy Warden MacAlpine, Councillors Adams & Tudor

**13.18** Transport de Clare - Councillor Manzer

**13.19** Tideview Terrace – Councillor Manzer

**13.20** Upper Clements Park Society – Councillor Adams

- 1) July minutes
- 2) August minutes

**13.21** Waste Check – Warden Gregory, Deputy Warden MacAlpine

- 1) April minutes
- 2) Management Team July & September updates
- 3) A Coordinator Minute March & June updates
- 4) Education Coordinator April to August updates
- 5) Enforcement July & September reports

**13.22** Western Counties Regional Library – Deputy Warden MacAlpine

- 1) June minutes

**13.23** Western Regional Enterprise Network Liaison and Oversight Committee - Deputy Warden MacAlpine

- 1) CEO August report

## **COUNCIL AGENDA-September 26, 2016**

**13.24** Weymouth Doctor Recruiting Committee – Warden Gregory, Councillor Manzer

- 1) March minutes

### **14. COUNCIL DISTRICT REPORTS**

### **15. IN CAMERA**

- 1) Municipal Properties
- 2) Personnel Issue

### **16. ADJOURNMENT**

## Municipality of Digby

### Alternative Voting (Internet and Phone) By-law #2016-01

**BE IT ENACTED** by the Council of Municipality of Digby, under the authority of Section 146A of the *Municipal Elections Act*, 1989 R.S.N.S. c. 300, as amended, as follows:

#### **SHORT TITLE**

1. This By-law shall be known as **Alternative Voting (Internet and Phone) By-law #2016-01** and may be cited as the “Alternative Voting By-law”.

#### **DEFINITIONS**

2. In this by-law:

(a) “Act” means the *Municipal Elections Act*, 1989 R.S.N.S. c. 300, as amended;

(b) “advance polling day” means:

(i) the Tuesday immediately preceding ordinary polling day; and

(ii) one other day fixed by the Council by resolution that is either Thursday, the ninth day before ordinary polling day or Saturday, the seventh day before ordinary polling day;

(c) “alternative polling days” means any hours and dates fixed by a resolution of

Council for alternative voting and may include dates and times during advance polling days and on the ordinary polling day;

(d) “alternative voting” means voting by telephone or via the internet through the unsupervised use of a personal computing device and includes a combination of telephone and internet voting;

(e) “ballot box” means a computer database in the system where cast internet ballots and telephone ballots are put;

(f) “candidate” means a person who has been nominated as a candidate pursuant to the Act;

(g) “Council” means the Council of the Municipality;

(h) “Education Act” means the *Education Act* 1995-1996 S.N.S. c. 1, as amended;

(i) “election” means an election held pursuant to the Act and the Education Act, including a school board election and special election;

(j) “Election Officer” means an election officer under the Act;

- (k) “elector” means a person:
- (i) qualified to vote pursuant to the Act and the Education Act; and
  - (ii) entitled to vote on advance polling days for an election pursuant to Section **10** of this by-law, or entitled to vote on the ordinary polling day; and
  - (iii) who is not disqualified to vote pursuant to the Act.
- (l) “final list of electors” means the final list of electors completed pursuant to the Act;
- (m) “friend voter” means a friend who votes for an elector pursuant to Section **12** of this by-law;
- (n) “internet ballot” means an image of a ballot on an Internet enabled digital device screen including all the choices available to an elector and the spaces in which an elector marks a vote;
- (o) “Municipality” means the Municipality of Digby;
- (p) “normal business hours” means the time between 9:00 am and 4:30 pm, Monday through to and including Friday;
- (q) “ordinary polling day” means the third Saturday in October in a regular election year and in the case of any other election, means the Saturday fixed for the election;
- (r) “PIN” means the Personal Identification Number issued to an elector for alternative voting on alternative polling days;
- (s) “proxy voter” means an elector who votes by a proxy pursuant to the Act;
- (t) “regular election year” means 2012 and every fourth year thereafter;
- (u) “rejected ballot” means the refusal by an elector to accept a ballot or as defined in the Act
- (v) “spoiled ballot” means an internet ballot or telephone ballot that has not been clearly marked for any candidate;
- (w) “Returning Officer” means a Returning Officer appointed pursuant to the Act;
- (x) “seal” means to secure the ballot box and prevent internet and telephone ballots from being cast after the close of alternative polling days;
- (y) “system” means the technology, including software, that:
- (i) records and counts alternative votes; and
  - (ii) processes and stores the results of alternative voting during alternative polling days and on the ordinary polling day;
- (z) “System Elections Officer” means:
- (i) a person who maintains, monitors, or audits the system, and
  - (ii) a person who has access to the system beyond the access necessary to vote by

alternative voting;

(aa) “telephone ballot” means:

- (i) an audio set of instructions which describes the voting choices available to an elector; and
- (ii) the marking of a selection by an elector by depressing the number on a touch tone keypad.

### **ALTERNATIVE VOTING PERMITTED**

- 3. Subject to this by-law, alternative voting shall be permitted on alternative polling days, and may be permitted on advance polling days, and on the ordinary polling day pursuant to this by-law and the Act.
- 4. The Municipality may elect to use alternative voting on the ordinary polling day and/or advance polling days, and/or make available the equipment to use alternative voting at any poll.
- 5. Not fewer than 60 days before the ordinary polling day, the Returning Officer is directed to establish procedures and forms for the conduct of voting in accordance with the by-law and to provide a copy of the procedures and forms to each candidate for election.

### **NOTIFICATION OF ELECTORS**

- 6. (1) The Returning Officer shall cause notice of advance and alternative polling days to be published in a newspaper circulating in the municipality.
- (2) The notice of advance and alternative polling days shall:
  - (a) identify the advance poll days for paper voting and for alternative voting; and
  - (b) inform the elector that telephone voting and internet voting is permitted during alternative polling days, and during advance/ordinary polling days where permitted.
- (3) The notice may include any other information the Returning Officer deems necessary.
- 7. (1) The Returning Officer shall cause notice of the ordinary polling day to be published as required by the Act.
- (2) The notice may include any information the Returning Officer deems necessary to comply with the Act or this by-law.

### **FORM OF TELEPHONE AND INTERNET BALLOTS**

8. (1) A telephone ballot and internet ballot shall:

- (a) identify by the title “Election for Councillor” or “Election for School Board Member”, **as the case may be;**
- (b) identify the name or names by which they are commonly known of the candidates with given names followed by surnames, arranged alphabetically in order of their surnames and, where necessary, their given names; and
- (c) warn the elector to “vote for one candidate only” or “vote for not more than (the number of candidates to be elected) candidates”, as the case may be.

(2) No title, honour, decoration or degree shall be included with a candidate’s name on an internet ballot or telephone ballot.

### **OATH**

9. Any oath that is authorized or required shall be made in the form required by this by-law or by the Act.

### **ELECTORS**

10. No person shall vote by alternative voting unless:

- (a) the person’s name appears on the final list of electors on the date chosen by Council for the final list of electors, to be completed pursuant to f the Act; **or**
- (b) The person’s name does not appear on the final list of electors and the requirements of the Act have been met, including:
  - (i) the person appears before the Returning Officer during normal business hours during advance polling days; and
  - (ii) the person swears an oath in the prescribed form to this by-law or to the Act.

### **PROXY VOTING**

11. A proxy voter shall not vote for an elector by alternative voting.

### **FRIEND VOTING**

12. (1) A friend voter shall only vote for an elector by alternative voting if the elector is on the list of electors, subject to section 10 herein, and:

- (a) an elector is unable to vote because:
  - (i) the elector is blind;
  - (ii) the elector cannot read; or
  - (iii) the elector has a physical disability that prevents him or her from voting by alternative voting.

(b) the elector and the friend appear, in person, before the Returning Officer and take the prescribed oaths.

(2) A candidate shall not act as a friend voter unless the elector is a child, grandchild, brother, sister, parent, grandparent, or spouse of the candidate.

(3) The elector shall take an oath in the prescribed form to the Act providing that he or she is incapable of voting without assistance.

(4) The friend of the elector shall take an oath in the prescribed form to the Act that:

(a) the friend has not previously acted as a friend for any other elector in the election other than an elector who is a child, grandchild, brother, sister, parent, grandparent, or spouse of the friend of the elector;

(b) the friend will mark the ballot as requested by the elector; and

(c) the friend will keep secret the choice of the elector.

(5) The Returning Officer shall enter in the poll book:

(a) the reason why the elector is unable to vote;

(b) the name of the friend; and

(c) the fact that the oaths were taken.

## **VOTING**

13. The system shall put internet ballots and telephone ballots cast by an elector in the ballot box.

## **SEAL**

14. (1) At the close of the alternative polling days, the system shall seal the ballot box until after the close of the poll on ordinary polling day.

(2) The system shall seal the ballot box even where fewer than ten persons from any polling district voted for a candidate during alternative polling days.

## **LIST OF PERSONS WHO VOTED**

15. (1) At the close of alternative polling days, the system shall:

(a) generate a list of all electors who voted either manually or by alternative voting; and

(b) a list of voters who did not vote, if required by the Returning Officer.

16. A printed and electronic copy of the lists under Section 15 shall be delivered to the Returning Officer within 24 hours of the close of alternative polling days. (this section 16 is not needed if only evoting is being used.)

## **COUNTING**

17. (1) At the close of ordinary polling day, the system shall generate a count of the telephone ballots and internet ballots in the ballot box that were cast for each candidate during alternative polling days.

(2) In counting the telephone and internet ballots in the ballot box, the system shall count spoiled ballots but shall not count rejected ballots.

(3) In counting the telephone and internet ballots, the system shall tally the number of spoiled ballots and the tally shall be delivered to the Returning Officer.

## **RECOUNT BY SYSTEM**

19. In the event of a recount, the system shall regenerate the election count and a printed copy of the regenerated count shall be given to the Returning Officer.

20. If the initial count and the regenerated count match, the regenerated count shall be the final count of the votes cast by alternative voting.

21. (1) If the regenerated count and the initial count do not match, the Returning Officer shall:  
(a) direct one final count be regenerated by the system of the votes cast by alternative voting, and  
(b) attend while the final count is being regenerated.

(2) The regenerated final count pursuant to subsection (1) shall be the final count of the votes cast by alternative voting.

## **RECOUNT BY COURT**

22. (1) For a recount, the judge shall only consider the final count by the system, as determined by Section 21 or 22, of the total number of votes that were cast by alternative voting for each candidate.

(2) The final count by the system, as determined by Section 21 or 22, of the total number of votes that were cast by alternative voting for each candidate, shall be added to the judge's count of the number of votes for each candidate cast by non-alternative voting.

## **SECRECY**

23. An Election Officer and System Election Officer shall maintain and aid in maintaining the secrecy of the voting.

24. Every person in attendance at a polling station, or at the counting of the votes, shall maintain

and aid in maintaining the secrecy of the voting.

### **OTHER METHODS OF VOTING**

25. Notwithstanding this by-law, **paper balloting** is permitted at advance polls or on the ordinary polling day held pursuant to this by-law and the Act.

### **SEVERABILITY**

26. If a court of competent jurisdiction should declare any section or part of a section of this by-law to be invalid, such section or part of a section shall not be construed as having persuaded or influenced Council to pass the remainder of the by-law and it is hereby declared that the remainder of the by-law shall be valid and shall remain in force.

### **PROHIBITIONS**

27. (1) No person shall:

- (a) use another person's PIN to vote or access the system unless the person is a friend voter;
- (b) take, seize, or deprive an elector of his or her PIN; or
- (c) sell, gift, transfer, assign or purchase a PIN.

28. (1) No person shall:

- (a) interfere or attempt to interfere with an elector who is casting an internet ballot or telephone ballot;
- (b) interfere or attempt to interfere with alternative voting; or
- (c) attempt to ascertain the name of the candidate for whom an elector is about to vote or has voted.

29. No person shall, at any time, communicate or attempt to communicate any information relating to the candidate for whom an elector has voted.

### **OFFENCES AND PENALTIES**

30. (1) A person who:

- (a) violates any provision of this by-law; or
- (b) permits anything to be done in violation of any provision of this by-law;

is guilty of an offence.

(2) A person who contravenes Subsection (1) of this section is guilty of an offence and is liable, on summary conviction, to a penalty of not less than five thousand (\$5,000) dollars and not more than ten thousand (\$10,000) dollars and in default of payment, to imprisonment for up to a

maximum term of two years less a day, or both.

(3) In determining a penalty under Subsection (2), a judge shall take into account:

- (a) the number of votes attempted to be interfered with;
- (b) the number of votes interfered with; and
- (c) any potential interference with the outcome of an election.

(4) Pursuant to Section 146A of the Act:

- (a) the limitation period for the prosecution of an offence under this by-law is two years from the later of the date of the commission of the offence and the date on which it was discovered that an offence had been committed; and
- (b) *The Remission of Penalties Act, 1989 SNS c.397*, as amended, does not apply to a pecuniary penalty imposed by this by-law.

Date – First Reading: _____
Date – Notice, in paper, to Public: _____
Date – Second Reading: _____
<b>Adopted by the Council of the Municipality of Digby</b>
<b>the    day            2016.</b>
Clerk (Sign) _____
Clerk (Print) _____ Date: _____
Date – Mailed 3 certified copies of by-law to SNS&MR:
*Date – Ad in local newspaper - Passage of by-law: _____
*Effective Date of by-law unless otherwise specified in the text of the by-law.

**THIS IS TO CERTIFY** that the foregoing is a true copy of a by-law passed at a duly convened meeting of the Council of Municipality of Digby, held the    day of                      2016.

**GIVEN** under the hand of the Clerk and under the seal of the Municipality of Town of Digby, this    day of                      2016.

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Linda Fraser  
Clerk / Chief Administrative Officer

DRAFT

**Municipality of Digby**

**By Law # 2016-01**

**FORM 24**

**SECTION 83 of the Municipal Elections Act**

**ELECTOR'S OATH OR AFFIRMATION  
OF QUALIFICATION AT POLL**

I swear (or solemnly affirm) that:

1. I am the person named (or intended to be named) \_\_\_\_\_  
In the list of electors now shown to me (being shown the list to the elector) and that on this date  
of the poll in this election, I do actually reside in the Municipality of Digby and that the address  
of my Residence is \_\_\_\_\_.
2. I am of the full age of eighteen (18) years.
3. I am a Canadian citizen
4. As of the first advance polling day, I have been ordinarily resident in
  - The province of Nova Scotia for a period of six (6) months; and
  - In the Municipality
5. I am not the returning officer; a person serving sentence in a penal or reform institution, or a  
Person convicted of bribery under the *Municipal Elections Act* in the six years preceding ordinary  
polling day.
6. I have not voted before in this election at any polling place and will not do so or attempt to do  
so, and I have not received anything nor has anything been promised to me directly or indirectly  
in order to induce me to vote or refrain from voting in this election.

**Sworn (or affirmed) at** \_\_\_\_\_  
**In the** \_\_\_\_\_  
**This** \_\_\_\_\_ **day of** \_\_\_\_\_, \_\_\_\_\_, **before me**

\_\_\_\_\_  
**Revising Officer**

\_\_\_\_\_  
**Name of Elector**

**Municipality of Digby  
By Law #2016-01**

**FORM 25**

**SECTION 86 of the Municipal Election Act**

**OATH OR AFFIRMATION OF  
ELECTOR REQUIRING ASSISTANCE**

You swear (or solemnly affirm) that you require assistance in voting because you are blind, unable to read or have a physical disability which prevents you from voting without assistance.

DRAFT

# Municipality of Digby

## By Law #2016-01

### FORM 26

#### SECTION 86 of the Municipal Election Act

#### OATH OR AFFIRMATION OF FRIEND OF ELECTOR REQUIRING ASSISTANCE FOR ALTERNATIVE VOTING (UNRELATED)

*(For use by a person who is not a candidate and who is not related to the elector)*

You swear (or solemnly affirm) that you have not previously acted as a friend for any other elector in the election who is not a child, grandchild, brother, sister, parent, grandparent, husband or wife, that you will carry out the wishes of the elector on whose behalf you act and that you will keep secret the name of the candidate or candidates for whom you mark the ballot paper.

**Note: A candidate may not act as friend of an elector who is not a child, grandchild, brother, sister, parent, grandparent, husband or wife of the candidate. A person who is not a candidate may act as friend for one unrelated elector and any number of electors who are a child, grandchild, brother, sister, parent, grandparent, husband or wife of the friend.**

# **Municipality of Digby**

## **By Law #2016-01**

### **FORM 26A**

#### **SECTION 86 of the Municipal Elections Act**

##### **OATH OR AFFIRMATION OF FRIEND OF ELECTOR REQUIRING ASSISTANCE FOR ALTERNATIVE VOTING (CANDIDATE/RELATIVE)**

*(For use by a person, including a candidate, who is related to the elector)*

You swear (or solemnly affirm) that the elector on whose behalf you act is a child, grandchild, brother, sister, parent, grandparent, husband or wife, that you will carry out the wishes of the elector and that you will keep secret the name of the candidate or candidates for whom you mark the ballot paper.

**Note: A candidate may not act as friend of an elector who is not a child, grandchild, brother, sister, parent, grandparent, husband or wife of the candidate. A person who is not a candidate may act as friend for one unrelated elector and any number of electors who are a child, grandchild, brother, sister, parent, grandparent, husband or wife of the friend**

**Municipality of Digby  
By Law #2016-01**

**FORM 28**

**SECTION 92 of the Municipal Elections Act**

**OATH OR AFFIRMATION  
AS TO ERROR ON LIST**

You swear (or solemnly affirm) that you believe that you are the person intended to be referred to under the name (name as on official list of electors) whose address is given as (address as on the official list of electors).

DRAFT

**Municipality of Digby  
By Law #2016-01**

**FORM 29**

**SECTION 93 of the Municipal Election Act**

**OATH OR AFFIRMATION OF  
A PERSONATED ELECTOR**

You swear (or solemnly affirm) that you are (name as on official list of electors) of (address as on official list of electors) whose name is entered on the list of electors now shown you, and that you have not previously voted at this election.

DRAFT

**Municipality of Digby**

**By Law #2016-01**

**FORM 31**

**SECTION 98 of the Municipal Election Act**

**OATH OR AFFIRMATION OF ELECTOR  
NOT ON LIST OF ELECTORS ON POLLING DAY**

I swear (or solemnly affirm) that:

1. On this date, I actually reside in The Municipality of Digby.
2. As of the first advance polling day in this election, I have been ordinarily resident in:
  - the Province of Nova Scotia for a period of six (6) months; and
  - the Municipality (or in an area annexed to the Municipality).
3. I have not previously voted in this election at any other polling place, and I will not or will not attempt to vote at any other polling place.
4. As of the first advance polling day, I was a Canadian citizen and of the full age of eighteen years.
5. I am not the returning officer, a person serving a sentence in a penal or reform institution, or a person convicted of bribery under the *Municipal Elections Act* in the six years preceding ordinary polling day.
6. I wish to be added to the list of electors for the purpose of voting in this election.

<b>Name of Elector (Please Print)</b>	<b>Civic Address of Elector</b>	<b>Date of Birth</b>
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Sworn (or affirmed) at \_\_\_\_\_  
 in the County of \_\_\_\_\_  
 this \_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, before me

\_\_\_\_\_

Deputy Returning Officer <b>The Voters List may be used in future municipal, provincial or federal elections.</b> (Date of Birth will be removed from final list of electors.)	Applicant
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**Municipality of Digby**

**By Law # 2016-01**

**FORM 31A**

**SECTION 98 of the Municipal Elections Act**

**OATH OR AFFIRMATION OF ELECTOR  
NOT ON LIST OF ELECTORS ON POLLING DAY  
(WHERE ELECTOR CAN VOTE ONLY FOR REGIONAL SCHOOL BOARD)**

I swear (or solemnly affirm) that:

1. On this date I actually reside in the Municipality of Digby.
2. As of the first advance polling day in this election, I have been ordinarily resident in:
  - The Province of Nova Scotia for a period of six (6) months; and
  - The school region in which my polling division is located.
3. I have not previously voted in this election at any other polling place, and I will not or will not attempt to do so.
4. As of the first advance polling day, I was a Canadian citizen and of the full age of eighteen years.
5. I am not the returning officer; a person serving sentence in a penal or reform institution, or a Person convicted of bribery under the *Municipal Elections Act* in the six years preceding ordinary Polling day.
6. I wish to be added to the list of electors for the purpose of voting in this election.

**Name of Elector  
(Please Print)**

**Civic Address of Elector  
Elector**

**Elector's  
Date of Birth**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Sworn (or affirmed) at** \_\_\_\_\_

**In the County of** \_\_\_\_\_

**This** \_\_\_\_\_ **day of** \_\_\_\_\_, \_\_\_\_\_, **before me**

\_\_\_\_\_  
**Deputy Returning Officer**

\_\_\_\_\_  
**Applicant**

**The Voters List may be used in future municipal, provincial or federal elections.**

(Date of Birth will be removed from final list of electors)

**Municipality of Digby**

**By Law # 2016-01**

**FORM 31B**

**SECTION 98 of the Municipal Elections Act**

**OATH OR AFFIRMATION OF ELECTOR  
NOT ON LIST OF ELECTORS FOR USE WHEN ELECTOR CAN VOTE ONLY FOR  
CONSEIL SCOLAIRE ACADIEN PROVINCIAL**

I swear (or solemnly affirm) that:

1. On this date I actually reside in the Municipality of Digby.
2. As of the first advance polling day in this election, I have been ordinarily resident in:
  - The Province of Nova Scotia for a period of six (6) months; and
  - The school region in which my polling division is located.
3. I have not previously voted before in this election at any other polling place, and I will not or will not attempt to vote at any other polling place.
4. As of the first advance polling day, I was a Canadian citizen and of the full age of eighteen years.
5. I am not the returning officer; a person serving sentence in a penal or reform institution, or a Person convicted of bribery under the *Municipal Elections Act* in the six years preceding ordinary Polling day.
6. I wish to be added to the list of electors for the purpose of voting in this election.

**Name of Elector  
(Please Print)**

**Civic Address of Elector  
Elector**

**Elector's  
Date of Birth**

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Sworn (or affirmed) at** \_\_\_\_\_

**In the County of** \_\_\_\_\_

**This** \_\_\_\_\_ **day of** \_\_\_\_\_, \_\_\_\_\_, **before me**

\_\_\_\_\_  
**Deputy Returning Officer**

\_\_\_\_\_  
**Applicant**

**The Voters List may be used in future municipal, provincial or federal elections.**

(Date of Birth will be removed from final list of electors)

**FIRST READING OF AN AMENDMENT # 14 TO  
THE TAX EXEMPTION BY-LAW # 2000-02**

**Tax Exemption By-Law # 2000-02  
Schedule "A"  
Amendment # 14**

District #	Assessment Account Number	Property Owner	Exemption Status	Effective Date
5	06042155 New Road, Weymouth, NS	Weymouth Fire Department	100 Percent Reduction	2016-2017 Fiscal Year
5	0573247635 New Road, Weymouth, NS	Weymouth Fire Department	100 Percent Reduction	2016-2017 Fiscal Year
2	07024126 Lot A Sissiboo Rd, Doucetteville	Digby East Fish & Game Association	100 Percent Reduction	2016-2017 Fiscal Year

Bailey Ross  
P.O Box 33  
Barton, NS  
B0W 1H0

1-902-308-9600  
bailey66ross@gmail.com

August 15th, 2016

Dear Warden Linda Gregory,

Today I am writing to you for several reasons. Firstly, I have received the council's letter from Linda Fraser. She explained to me that my application did not fit the criteria due to the fact that the trip was not financially supported by the school. That is true and I respect the decision made by the municipal council.

Now, with policies in mind, is there a reason that the Me to We program cannot be acceptable for the Youth Grants Program at all? The Me to We trip is quite similar to other school trips in many ways. For instance, similar to Encounters with Canada (Leadership Conference in Ottawa), the school selects the students that are permitted to attend. We send an application to the administration and a selection committee comprised of staff selects the best four participants.

Furthermore, the money we raise never goes into the pockets of a profit organization (Me to We). Our trip is bit of a misnomer really. Although it's called the Me to We trip, the money goes to it's parent organization (a nonprofit) *Free the Children*. From my previous trip, which had a price tag of \$4529, \$2000 went towards building supplies for the worksite, \$500 went to *Free the Children*, and the rest paid for our flights, food, and lodging.

With this information, I do believe it is in the best interest of the municipality to revise the Youth Grant Policy. Due to high prices, many students decide not to partake in this trip of a lifetime. This grant makes students feel that the entire community is backing them in their endeavours. Many more students would participate in the trip if they could apply and receive this grant.

If the municipal council or yourself have any questions about the Me to We trip, please do not hesitate to contact me. I would be more than happy to present this program as a worthy cause in any way I can. My contact information is above.

Sincerely,

Bailey Ross

## Acadia Basketball - October is Mental Health Month

This October 28th, Digby Clare Mental Health Volunteers will be hosting an exhibition game in Digby as part of Mental Health Month in support of our local Schools Plus Program at Digby Regional High School.

The games will begin at 6pm when the Acadia women's team plays Mount Saint Vincent, then following this game at 8pm the men of the two universities take the court.

We have put together some sponsor packages like signage, score table banner sponsor and some draws for the fans. Acadia will be giving some game packages for Acadia as well Basketball Canada the former coach Steve Baur of Acadia presently with the Canadian Women's Olympic team is sending Rio Olympic t shirts. We will also be doing some fun activities during time outs as well at half times for both games.

Signage around court: \$100.00

Banner for score table: \$200.00

Logo in Program: \$75.00

Corporate Tickets Court Side \$20.00 each Prizes for draws with list your business in Program

The games will focus around youth and athletes who try to juggle studies and athletics. As I'm sure you are aware Acadia men lost a player to suicide a few years back I had the opportunity to be a part of his coaching with Basketball Nova Scotia prior to his Acadia years.

Hope you will be part of this great event in Digby on October 28th and support Mental Health in our area.

Mike Bartlett

Chair Digby Clare Mental Health Volunteers

# Village of Westport

INCORPORATED 1946

Westport, N. S.

BOV 1H0

Village of Westport  
PO Box 1197  
Westport, Nova Scotia  
BOV 1H0

12 September 2016

Warden Linda Gregory, Municipality of Digby  
12548 Hwy 217- Seabrook  
PO Box 429,  
Nova Scotia  
BOV 1A0

Warden Gregory,

Ms. Penny Graham, a Brier Island resident and business owner has raised a concern to the Village of Westport Commissioners over the use of the term/brand "Gateway to the Bay of Fundy". This letter is written to support Ms. Graham over our concern that other Nova Scotia communities are using the term "Gateway to the Bay of Fundy" which could be confusing for tourists and residents, and furthermore is not geographically accurate as shown in the enclosed document (map).

This concern surfaced because of an article in the Chronicle Herald dated 8 September 2016, which indicated that preliminary plans to brand Truro as the "Gateway to the Bay of Fundy" would be revealed to the public 13 September 2016. Ms. Graham has a registered trade-mark, copy enclosed, for the term "Brier Island-Gateway to the Bay of Fundy", and as such, it seems inappropriate for other Nova Scotia communities to use the same term.

The Chronicle Herald article discussed Ms. Graham's concerns and eventually resulted in email correspondence between Mr. Paul Smith, Project Manager Municipality of Colchester, and Mr. Greg Turner, Digby Area Tourism Association, on 8 September 2016. In the email, Mr. Smith indicated that Truro's brand has yet to be determined and a Request for Proposals for Branding and Marketing is to be issued in the next month, presumably October 2016.

The Village of Westport considers Brier Island as the "Gateway to the Bay of Fundy" and we solicit your support in advising other municipalities that border on the Bay of Fundy that Brier Island, in the Municipality of Digby County, is **the** "Gateway to the Bay of Fundy".

Your assistance and support for recognizing and protecting this "Gateway to the Bay of Fundy" designation for the geographical area of the Village of Westport, Brier Island is appreciated.

Sincerely,



Brian L. Bowerman  
Village of Westport Commissioner  
902-247-3228  
villageofwestport@outlook.com

Enclosures: 3

cc: MLA Gordon Wilson,  
gwilson@claredigby.ca

cc: Councillor David Tudor District 4 Municipality of Digby  
dtudor@municipality.digby.ns.ca

cc: Mr. Paul Smith, Project Manager Municipality of Colchester  
psmith@colchester.ca

cc: Norma Dankin, Village of Westport Commissioner  
villageofwestport@outlook.com

cc: James Outhouse, Village of Westport Commissioner  
villageofwestport@outlook.com

cc: Mr. Greg Turner, Digby Area Tourism Association  
bunsenbt@gmail.com

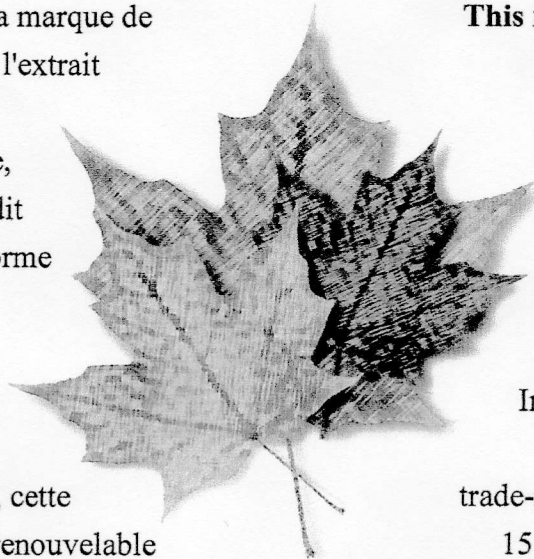
cc: Pat Moore, Village of Westport Clerk  
villageofwestport@outlook.com

cc: Ms. Penny Graham

*Marques de commerce*  
*Certificat d'enregistrement*

**La présente atteste** que la marque de commerce identifiée dans l'extrait ci-joint, tiré du registre des marques de commerce, a été enregistrée et que ledit extrait est une copie conforme de l'inscription de son enregistrement.

**Conformément** aux dispositions de la *Loi sur les marques de commerce*, cette marque de commerce est renouvelable tous les quinze ans à compter de la date d'enregistrement.



*Trade-marks*  
*Certificate of Registration*

**This is to certify that** the trade-mark, identified in the attached extract from the register of trade-marks, has been registered and that the said extract is a true copy of the record of its registration.

In accordance with the provisions of the Trade-marks Act, this trade-mark is subject to renewal every 15 years from the registration date.

**Brier Island - Gateway to the Bay of Fundy**

Numéro d'enregistrement  
Registration Number **TMA630,814**

Numéro de dossier  
File Number **1178901**

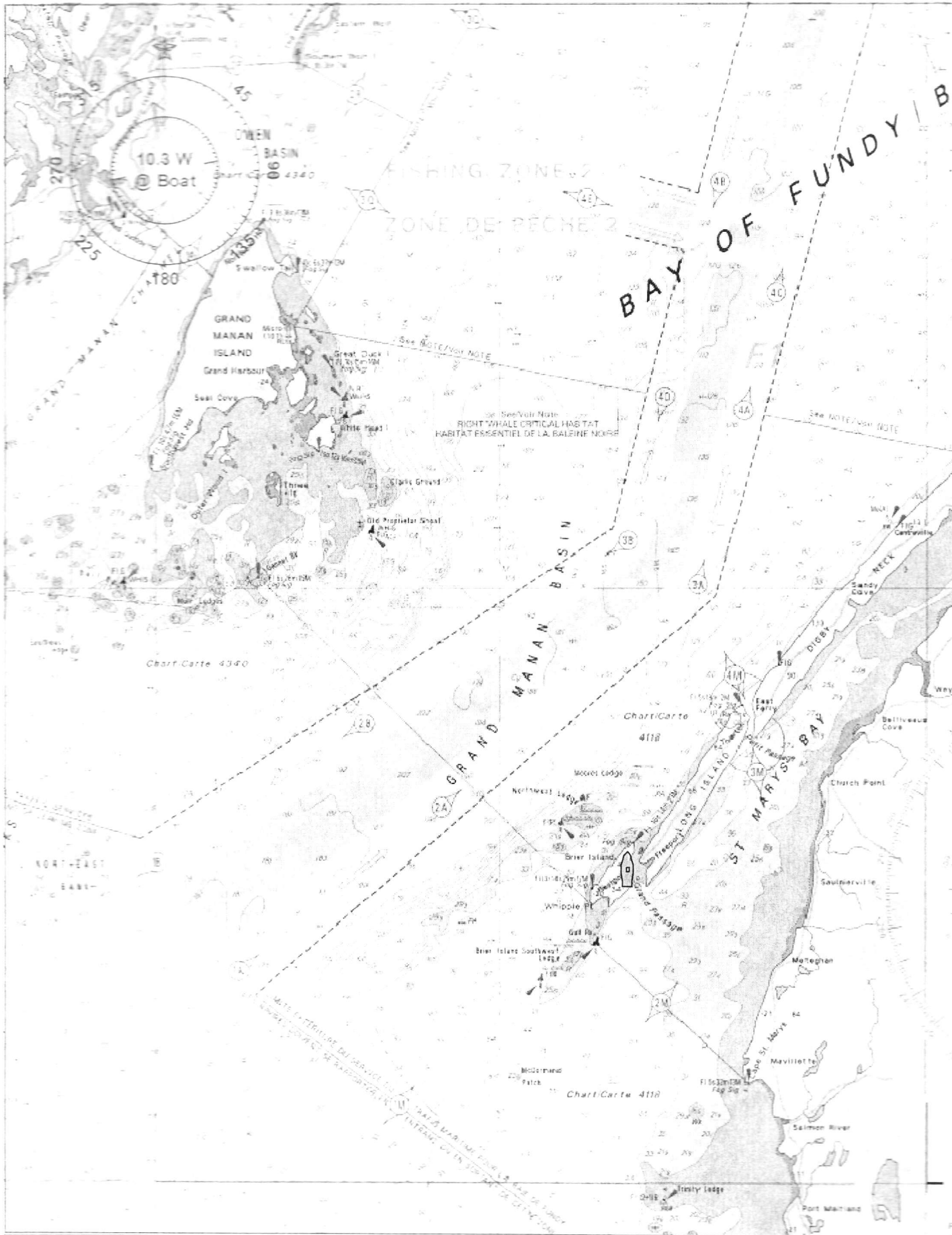
Registraire des marques de commerce  
Registrar of Trade-marks  
(CIPO 196)11-03

Date d'enregistrement  
Registration Date **21 janv/Jan 2005**

**Canada**

OPIC  CIPO

GULF OF MAINE TO STRAIT OF BELLE ISLE / AU DÉTROIT DE BELLE ISLE - 1 : 473,000  
(NOAA Chart) Chart #400101 - Depth Units: METRES



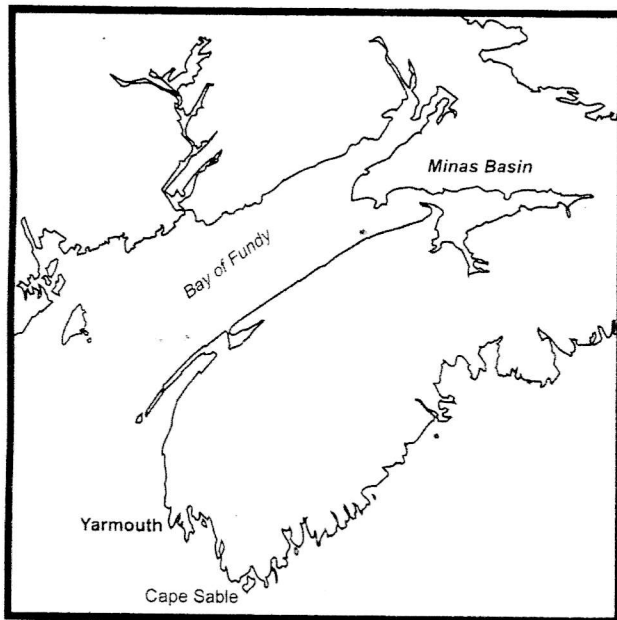
DO NOT USE FOR NAVIGATION  
SOME NAVIGATION AIDS MAY NOT BE SHOWN

# Bay of Fundy

## Yarmouth to Minas Basin

### Bay of Fundy

*Charts 4011, 4010*




1 The **Bay of Fundy**, the name of which is thought to be a corruption of Fond de la Baie or Baya Fonda (deep water), lies between the coast of New Brunswick and the west part of Nova Scotia.

2 From its entrance between Brier Island, 28 miles NNW of Cape Forchu, and the coast of Maine, 41 miles to the NW, the bay trends NE for 90 miles to Cape Chignecto ( $45^{\circ}20'N$ ,  $64^{\circ}57'W$ ), where it divides into two arms, Chignecto Bay and Minas Basin.

3 Passamaquoddy Bay, close inside of the entrance on the NW side of the Bay of Fundy, forms part of the boundary between Canada and the United States of America.


4 Grand Manan Island, together with its off-lying shoals, occupies nearly half the width at the entrance to the bay, which divides into two channels. Grand Manan Channel, to the west of the island, is 5.5 miles wide and free of dangers. The SE channel is much obstructed by rocks and shoals. The navigable passage between Old Proprietor Shoal and Northwest Ledge is 17 miles in width.

5  Owing to the strong tidal streams, the prevalence of fogs, and the difficulty of obtaining anchorage due to the depth of water, navigation in the Bay of Fundy calls for unremitting attention.

6 A **vessel traffic services** system is in operation for the Bay of Fundy and approaches. For vessels entering or leaving the Bay of Fundy through the SE channel, a **traffic separation scheme** is in effect. For further information, consult the *Annual Edition of Notices to Mariners*.

7 Fairway light **buoy M (251.8)** is moored at the seaward end of the traffic separation scheme. A **racon** (—•••) operates from this buoy.

8 A **conspicuous tower** showing quick flashing lights is situated in position  $43^{\circ}56'N$ ,  $66^{\circ}06'W$ .

9  Large concentrations of **fishing vessels** may be encountered throughout the year in the south approaches to the Bay of Fundy and within the area of Grand Manan Basin. Vessels navigating these areas should do so with extreme caution to avoid risk of collision.

10 **Ice** forms at the head of the Bay of Fundy and in most sheltered harbours and anchorages, sometimes as early

Dear Warden Gregory,

The Canadian Ferry Operators Association (CFOA) is the national voice of the ferry industry in Canada.

We are a member-based organization and represent Canadian ferry owners, operators and industry stakeholders across the country. They include provincial governments, regional and municipal governments, Crown corporations, indigenous governments and private companies. We serve nearly all of the major ferry routes in Canada including those that service communities like yours.

As Warden of Digby County you know how important ferry services are for your community.

We have created a new membership category for regional and municipal governments that are served by ferries. Membership is free. Our objective is to keep you informed on crucial issues affecting ferry services as well as let you know when we advocate on key issues related to ferry services.

Ferries are an integral part of Canada's transportation system and support commerce and tourism by moving more than 55 million passengers and 19 million vehicles annually. Collectively, CFOA's members run a fleet of almost 162 ferries, employ approximately 9,000 people directly and generate another 22,600 jobs from coast to coast to coast.

CFOA and provincial governments urged the federal government to revise the New Building Canada Fund to include ferries and ferry operators. Our collective effort resulted in confirmation that ferries would indeed be eligible to apply for and access the New Building Canada Fund and the fund now covers projects such as:

- Wharves and associated infrastructure;
- Passenger terminals;
- Access road infrastructures that provides the main vehicular access to the passenger ferry terminal;
- Vessel purchase and/or conversion; and
- Intelligent transportation systems in support of ferry services.

This success may enable operators and owners to make crucial investments that will benefit passengers and the communities they serve. These investments will also help operators better ensure the safety of their passengers while making sustainable improvements to their environmental efficiency. And with operators across Atlantic Canada, this will help to create employment by benefitting businesses that supply goods and services to ferry operators.

At your convenience, I would welcome the opportunity to discuss our initiatives and membership in our association. We will be following up with your office by telephone.

**Serge A. Buy**

*Chief Executive Officer, Canadian Ferry Operators Association*

*Président directeur général, Association canadienne des opérateurs de traversiers*

*Ottawa-Toronto*

**TO: Mayors, Wardens, Councillors and CAO's**

**FR: Betty MacDonald, UNSM Executive Director**

**RE: REVISED UNSM RESOLUTIONS PROCESS**

The UNSM Resolutions Policy was revised and approved by the membership at the 2014 AGM. While the new policy was an improvement from the previous practice, it still lacked focus on key priority areas.

Since the 2014 policy was introduced, many members attending regional and caucus meetings indicated that UNSM needs to support resolutions focussed on the most important municipal issues. This was also expressed by the Department of Municipal Affairs.

Given this feedback, the UNSM Board and staff have prepared a more focussed resolutions process. The intention is to have a greater impact on provincial policy, regulation, and legislation. The draft document is attached for your review.

Highlights of the revised resolutions process document include:

- Goal - To create a more focussed and streamlined process in order to have a greater impact on provincial and federal policy impacting municipalities.
- Resolutions can only be submitted by the UNSM Board, UNSM Executive, Regions, Caucuses, or with the support from at least one-third of all member municipalities.
- Each group can submit up to three resolutions each on an annual basis.
- Each resolution prior to submission must be researched by the group submitting it. This would include providing relevant background information, outlining the issue, what it means to municipalities, how to resolve it, and a process for achieving the desired outcome
- The UNSM Executive shall serve as the Resolutions Review Committee. Its role is to approve or reject all submitted resolutions.
- Emergency resolutions can be submitted to the UNSM Board for consideration shortly before the Fall conference. The resolution as drafted must have support from at least three member units.
- Issues under provincial jurisdiction that impact a number of communities would not be considered resolutions but could be introduced at the UNSM Annual Conference as Statements of Interest.
- Individual municipalities with unique issues would address them directly with their own MLA or through the applicable provincial department.

The UNSM Board will review all submission received, make any necessary adjustments and discuss it with members at the Fall Conference.

**Feedback on the draft document should be received at the UNSM office via email by Friday, October 28.**

Please email comments to:

Lyle Goldberg  
Manager, Member Relations  
[lgoldberg@unsm.ca](mailto:lgoldberg@unsm.ca)  
ph: 902-423-8673



Phone: (902) 423-8331

Fax: (902) 425-5592

[www.unsm.ca](http://www.unsm.ca)

# Proposed UNSM Resolutions Process September 2016

## **Background:**

The UNSM Resolutions Policy was revised and approved by the membership at the 2014 AGM. While the new policy was an improvement from the previous practice, it still lacked focus on key priority areas.

Since the 2014 policy was introduced, many members attending regional and caucus meetings indicated that UNSM needs to support resolutions focussed on the most important municipal issues. This was also expressed by the Department of Municipal Affairs.

Given this feedback, the UNSM Board and staff have prepared a more focussed resolutions process. The intention is to have a greater impact on provincial policy, regulation, and legislation. The draft document is outlined below for your review.

It is also recognized that municipalities may be approached by their citizens on issues of concern within their communities, but fall outside the municipal mandate. Over the years, a number of resolutions put forward were matters of provincial jurisdiction. These issues can be significant, and municipalities often feel an obligation to bring these matters to the attention of the Province. The document below introduces a new concept, Statements of Interest, to capture these concerns. These typically involve matters for which municipalities do not have specific expertise. They would be presented to the Province from a number of communities as matters of concern requiring action. The type of action would not be specified. The assumption is that because these are areas of provincial jurisdiction, the Province would provide solutions.

## **PART A: RESOLUTIONS PROCESS**

### **A1. Goal of the UNSM Resolutions Process**

The goal of the resolutions process is to create a more focussed and streamlined process in order to have a greater impact on provincial and federal policy impacting municipalities. Demonstrating significant support from the UNSM membership will enhance the credibility of the issue.

Each resolution must represent a significant issue supported by the majority of Nova Scotia municipalities. The resolution should be specific in terms of request for action, based on solid evidence, be thoroughly researched and discussed, and include clear objectives on what municipalities would like to see changed and implemented. Providing this level of detail will enhance the chance for success.

## **A2. Who can submit resolutions?**

- a) Resolutions can only be submitted by the UNSM Board, UNSM Executive, Regions, Caucuses, or with the support from at least one-third of all member municipalities.
- b) No individual municipal unit can submit a resolution.

## **A3. How many can be submitted?**

- a) All groups identified in Section A2(a) can submit up to three resolutions each on an annual basis. This will ensure a focus on the most important matters.

## **A4. Resolution Categories:**

Resolutions would be divided into three main categories:

- a) Those requesting action from FCM or the Federal Government.
- b) Those requesting action from the Province that specifically address municipal issues. *These resolutions focus on direct municipal responsibilities involving a specific request for change that will strengthen and improve municipal government and operations. Each of these resolutions will be solutions-oriented requiring research and discussion on various options. They represent significant/top priority matters for members.*
- c) Those requesting action from UNSM.

## **A5. Steps to Submit Resolutions**

- a) One or more municipal units may bring an issue to a caucus or regional meeting for discussion. Each issue must be researched prior to being added to the meeting agenda.
- b) The caucus or region will determine if the issue goes forward as a resolution based on level of significance and ample research.
- c) If both of these conditions are met, the resolution will be forwarded to the UNSM Executive for consideration.
- d) If the issue is determined not to be significant for a large number of units, the resolution does not move forward to the UNSM Executive.
- e) Each resolution prior to submission must be researched by the group submitting it. This would include providing relevant background information, outlining the issue, what it means to municipalities, how to resolve it, and a process for achieving the desired outcome. UNSM will provide a research template to assist in this process.
- f) If the issue is determined significant, but requires more research, the issue will be forwarded to UNSM staff who will work with the Association of Municipal Administrators (AMA) and other municipalities to conduct further research. Following

this, the issue will be sent back to the relevant caucus or region for further discussion and decision.

## **A6. Resolutions Review Committee**

- a) The UNSM Executive shall serve as the Resolutions Review Committee. Its role is to approve or reject all submitted resolutions.
- b) All resolutions must fall within the mandate of municipalities.
- c) Priority will be given to those resolutions addressing issues identified within the UNSM priorities which are set annually at the UNSM Fall Conference, or significant emerging issues impacting the majority of municipal units.
- d) Rejected resolutions would not be brought forward for debate at the Fall Conference but may continue to be explored through other means.
- e) All approved resolutions will be brought forward at the Fall Conference for further discussion and action.
- f) The UNSM Executive has the authority to accept resolutions which do not fall within the priority areas if the submitter of the resolution can provide strong evidence as to why UNSM should pursue the particular issue identified.

## **A7. Emergency Resolutions**

Given the objective of being transparent to the membership and allowing time for thoughtful consideration of the proposed resolutions, timelines need to be established. It is recognized that on occasion unanticipated issues may emerge. Should this occur, an emergency resolution could be brought to the UNSM Board shortly before the Fall conference. The resolution as drafted must have support from at least three member units. The Board will determine if the issue brought forward should be deemed an emergency. If approved, it would go forward for debate and decision at the Annual Conference.

## **A8. Formal Approval Process**

During the UNSM Fall conference, time will be allocated for the membership to debate and vote on each resolution.

## **Part B: Statements of Interest**

### **B1: Purpose of Statements of Interest**

The purpose of the statement of interest would be to inform the Province of significant matters being expressed at the community level. Sending the statements through the UNSM should be a signal to the Province that these are serious issues for a number of communities. Because they involve issues outside of municipal jurisdiction, the submissions would not include clear direction or solutions but would require provincial expertise to resolve.

### **B2: Who Can Submit a Statement of Interest?**

Any municipality can bring forward a proposal for a statement of interest to a regional or caucus meeting for discussion. If supported, the Region or Caucus would submit the statement of interest to the UNSM office. The UNSM Board may also submit statements of interest.

### **B3: How many can be submitted?**

There would not be no limit on the number of statements of interest.

### **B4: Formal Approval Process**

- a) The proposed Statements of Interest would be brought to the UNSM Fall conference as a block.
- b) Each proposed Statement of Interest would be read at the meeting by a member of the municipality who introduced the statement.
- c) Each assigned member will have up to two minutes to recite their statement.
- d) After all have been read, the membership would be asked to indicate their support of the block of statements.
- e) Statements of Interest shall not be debated.
- f) The UNSM would send the approved statements as a single package to the Province for consideration.
- g) Each municipal unit that introduced the statement would be responsible for follow up with the Province.
- h) Each municipal unit would be asked to forward any updates to the UNSM office so the information can be shared with all municipalities.

### **Part C: Role of Individual Municipalities:**

- a) The UNSM recommends that those municipalities with unique issues address them directly with their own MLA or through the applicable provincial department.
- b) An individual unit has the opportunity to bring forward an issue for consideration to their respective region or caucus. The issue would need to be researched and determined by the region or caucus if the issue impacts multiple units. The region or caucus would determine if it goes forward as a resolution. Alternatively, the region or caucus may recommend the issue go forward as a Statement of Interest.

### **Part D: Timelines**

- a) Any resolution considered by the Resolutions Committee shall be forwarded to the UNSM office by a caucus or region within sixty (60) days of the Annual Conference.
- b) Resolutions received within the 60 day time period shall be reviewed by the Resolutions Committee. All approved resolutions will be forwarded to member units at least thirty (30) days prior to the Annual Conference.
- c) Emergency resolutions should be submitted to the UNSM Board no later than one week prior to the start of the Annual Conference.
- d) Statements of Interest should be submitted to the UNSM office by a Caucus or Region within fourteen (14) days prior to the start of the Annual Conference.
- e) The UNSM Board of Directors or UNSM Executive Committee may, on its own motion, present any matter to the Annual Conference without notice.

### **Part E: Evaluation of the Process:**

It is recommended that initially the newly introduced resolutions/statement of interest process be evaluated annually to determine its effectiveness.

**Digby** 

**Harbour Port Association**

PO Box 1792, Digby, NS B0V 1A0  
PH: (902) 245-1867 FAX: (902) 245-2194  
[info@PortOfDigby.ca](mailto:info@PortOfDigby.ca)

**NEW BUSINESS  
COUNCIL**

**SEP 26 2016**

---

September 20, 2016

Linda Gregory  
Warden  
Municipality of District of Digby  
Seabrook, Nova Scotia  
B0V 1A0

Warden Gregory

The Digby Harbour Port Association requests a letter of support and a financial contribution of \$4,000 toward the preparation of a business plan that will ensure the financial viability of the port for the foreseeable future. Our facility is currently at capacity. As we consider expansion to accommodate the fishing fleet we will evaluate other investment opportunities that have implications for the broader regional economy.

### **Issue**

The purchase, refurbishment and operation of the Digby Wharf by local ownership is a success story of rural entrepreneurship, risk taking and community collaboration. With that success has come a demand for service beyond the capacity of the current facility. The timing of this demand offers the owners of the wharf, the Digby Harbour Port Authority, (DHPA), the opportunity to explore how the assets under their control can be exploited for the financial sustainability of the port and the economic benefit of the region.

There is expressed interest in using port facilities for renewable energy, seafood processing, recreational boating, cruise ship servicing and other tourism related interests as well as accommodating and servicing larger vessels and a larger fleet. The DHPA must now determine which of these opportunities has the best commercial opportunity; the magnitude of the investment required to develop these commercial opportunities; and identify public and private partners willing to invest.

The business plan that will identify the opportunities, partners, and financing required to assure best chance of success.

### **BACKGROUND**

The Digby Harbour Port Association, (DHPA), was incorporated in 2004 as a not-for-profit society in response to a community need to acquire and refurbish the Port of Digby's Fisherman's Wharf. The facility had fallen into a state of disrepair under ownership at the time. There were operational and safety

issues. In 2007 DHPA purchased the wharf from the previous owner and took on the risk involved in operating and rebuilding this important facility. In 2009 DHPA commissioned a ten year business plan for the port of Digby. The plan served to guide the association through the redesign and construction of the major port elements including replacement of deteriorating wharf infrastructure, provision of basic services, (power, water, fuel, hoists), and the construction of an armour stone breakwater to ensure protection of the renovated structures. Today the investments have been made, construction completed and the Port of Digby as the largest port on the Nova Scotia side of the Bay of Fundy is the major economic driver for the Digby area.

DHPA is positioned to play a crucial role in economic development of the region through expansion of the facilities to accommodate the growing fishing fleet; providing facilities for the emerging tidal energy industry, including space for research and development; providing facilities and services for the marine tourism sector and the recreational boating market. Making the right choices and investment decisions is critical.

### Request

1. A letter of support indicating that this proposal is consistent with Municipality economic development strategies and priorities.
2. A financial contribution of \$4,000.00 toward the preparation of the business plan.

Total Budget: \$150,000.00 (Based on previous port plan and the requirement to engage market research, engineering, legal and accounting expertise).

#### Sources of Funding:

Atlantic Canada Opportunities Agency:	\$112,000.00
Province of Nova Scotia:	20,000.00
Municipality of Digby:	4,000.00
Town of Digby:	4,000.00
DHPA:	10,000.00

**Total: \$150,000.00**

Thank you for consideration of this request and your ongoing support of the Digby Harbour Port Association.



Edwin Chisholm  
CEO & Harbour Manager  
Digby Harbour Port Association

Hi Folks,

Our application for the Canada 150 project requires letters of support from the community.

Could you assist in obtaining those and hopefully within the next week?

For your information our Canada 150 Project is defined as follows:

“The UCP Heritage Trail will incorporate two overarching components: 1) historical significance of UCP properties; e.g., its unique wooden Roller Coaster, its replica of the iconic Troop Barn, its Evangeline Train, etc. and 2) historical and cultural backgrounds of UCP properties as it relates and interacts with the history of the region; e.g., the Mi’kmaq, Acadian, and English communities. The trail will be comprised of a set of 12 bilingual panels of a heritage/educational nature, positioned throughout UCP. In construction and esthetics, these panels will be of similar quality as seen in National and Historic Parks across Canada. These exterior panels will be 24’ x 36’ phenolic ½” in size. The trail will also incorporate an anchored, dual-binocular (20x) viewing station (wheelchair accessible) to view the replica historical fort as built by Samuel Champlain in 1609/10, and the historic Melanson Village, both of which sit across the Annapolis Basin from a vantage point on UCP property.”

Could you let me know if you could get me those letters of support from your respective Councils or designated representative by the middle of next week? Otherwise, I will inform the Canada 150 group that the letters of support are to follow.

Much thanks,  
Ray Dempsey

**From:** John Light [<mailto:houseoflight@outlook.com>]

**Sent:** September 23, 2016 6:31 AM

**To:** Linda Gregory

**Subject:** Re: Trinity Church Canada 150 Project Support

Many thanks for getting back to me so quickly.

We are asking for a letter of support from the council and if it could be brought up at the meeting on Monday, it would be wonderful.

As you are probably aware, Trinity is in need of repair and the Canada 150 Fund seems to be a perfect avenue. The project is to repair the steeple on the inside and outside and fix the bell's supports. We hope to have the project finished in time for July 1 celebrations. I am also requesting similar letters of support from Mr. Colin Fraser, Mr. Gordon Wilson and Mr. Ben Cleveland.

We are also applying for a grant from the province to help with the current project to paint the outside of the church.

John

## Chief Administrative Officer Report

Meeting Date	<i>September 26, 2016</i>
Submitted To	<i>Council</i>
Submitted By	<i>Linda Fraser, Chief Administrative Officer</i>
Carbon Copies	<i>Jeff Sunderland, Deputy CAO CoraLee Bremner, Manager Corporate Services Pat Stevens, Executive Secretary</i>

### Meeting Dates/Reminders-As of September 19, 2016

Date & Time	Meeting	Who Attends	Location
<b>Oct 3<sup>rd</sup></b>	<b>No Meeting</b>		
<b>Oct 10<sup>th</sup> - Holiday</b>	<b>No Meeting</b>		
Oct 11 <sup>th</sup> @ 4:30 pm <b>(Tuesday)</b>	COTW	All Council	Council Chambers
Oct 17 <sup>th</sup>	<b>No Meeting</b>		
Oct 24 <sup>th</sup> @ 6:00 pm	Council	All Council	Council Chambers
<b>Oct 25<sup>th</sup> @ 4:30 - Tuesday</b>	By-law & Policy	<b>New Council</b>	Municipal Board Room
Nov 7 <sup>th</sup> @ 6:00 pm	Special Council Meeting – Swearing In Ceremony	<b>New Council</b>	Council Chambers

### Request for Decision or Direction

#1	None
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## COUNCIL ACTION ITEM – JANUARY 2015

### Letter to Minister of Justice request a review of the RCMP complement.

**Feb 2016** – RCMP staff from Strategic Planning and Client Services, Senior RCMP from H Division, staff from Dept of Justice met with members of Council and staff from the Municipality of Clare, the Town of Digby, and Municipality of Digby to present the results of the Policing Resource Model PRM looking at Digby Detachment, Meteghan Detachment, and a hypothetical District Policing Model with Digby and Meteghan combined. A recommendation from the report is that the current level of front line personnel, 10 in Digby and 5 in Clare remain. The report, along with the speaking notes will be distributed to Council. There was a discussion about the pros and cons of merging the two detachments. Further studies are needed to look at social/economic factors. The issue of needing French speaking members in Clare was discussed. Next step is to do further studies looking at Clare merging with either Digby or Yarmouth; and Digby and Annapolis County. This will take from 4 to 6 months to complete.

**Mar 2016**- Copy of presentation with comments circulated to Council and RCMP Joint Advisory Committee

**May 2016** – No update since last report.

**June/July 2016** – Warden, Mayor and CAO's met with Cpl Sean Boulger from Digby RCMP and Staff Sgt Jeff Holmes from Meteghan RCMP for an update. Staff Sgt Holmes has been directed to work on a business case, looking at what opportunities, efficiencies would be gained from an amalgamation of the Digby Detachment (Town and Municipal) and Meteghan. There would be no reduction in the number of members so it is difficult to see what the advantages would be. Members would have to be bi-lingual to work in Clare. Digby Detachment has no French speaking members. A Yarmouth/Meteghan merge may make more sense. More information to come in the fall.

**Sept 2016**- No update since last report.

## COUNCIL ACTION ITEM – JUNE 2015

### Regional Tourism VIC Kiosk – Halifax Waterfront

**June/July 2015** – Letters to the following municipal units were sent the last week of June: Middleton, Annapolis Royal, Annapolis Co, Town of Digby, Clare, Town of Yarmouth, Municipality of Yarmouth, Municipality of Argyle, Municipality of Shelburne, Municipality of Barrington, Town of Shelburne, Lockport, Clarks Harbour, and the Region of Queens. The letter was to determine if there was any interest in participating in the initiative.

**Aug 2015** – I have received positive responses from the following Municipalities: County of Annapolis, Town of Shelburne, Barrington (depending upon costs), and District of Shelburne.

Yarmouth Acadian Shores (Town of Yarmouth, District of Yarmouth, Argyle) – dependent upon equal sharing of costs and Board approval on Sept 15<sup>th</sup>.

Region of Queens staff is in the process of preparing a report to take to Council.

**Sept/Oct 2015** – Letter received from Region of Queens that they are referring the matter to the South Shore Regional Enterprise Network. ( They are just in the process of hiring the CEO). Their Economic Development Staff provided feedback (see attached) on the type of questions that would require further investigation before determining whether or not to proceed.

I have received a letter providing support in principal from the Town of Digby. I have not heard anything yet from Municipality of Clare, the Towns of Lockport, Clarks Harbour.

**It is my recommendation that we take a serious look at the questions raised by Queens at a By-law & Policy Committee.**

**Nov/2015** Decision to put on hold until more information regarding the provinces plan regarding VIC's is known.

**Jan/Feb 2016** - I have reached out to Destinations Cape Breton Association regarding their plans for the upcoming tourism season. They are expecting to make a final decision this month. I have also requested the name of the contact at Halifax Waterfront Development Corporation that they have been working with. I have reached out to Halifax Waterfront Development Corp for some information. Waiting for a response. Deputy Warden MacAlpine is reaching out to Michael Johnson, the new Executive Director for NS Tourism Agency.

**Mar 2016** – Deputy Warden MacAlpine contacted Michael Johnson who is putting him in touch with another person in the Agency.

**May 2016** - I contacted Mary Tulle from Destinations Cape Breton, she indicated they have moved out of the Kiosk. Deputy Warden was speaking with April Hannah from NS Tourism regarding the possibility of setting something up next year outside the Provincial VIC on the waterfront.

**June 2016** – Regional Tourism item on agenda of UNSM Regional Meeting on June 23<sup>rd</sup>.  
Regional Tourism Marketing Strategy

## Regional Tourism VIC Kiosk – Halifax Waterfront (con't)

July 2016 At the UNSM Regional Meeting Deputy Warden Jimmy MacAlpine, District of Digby discussed the potential for the South Western Shore Region to set up a kiosk on the Halifax Waterfront similar to Cape Breton to promote the region. Estimated costs are \$50,000 per year. 40 per cent of visitors to Upper Clements Park come from Halifax so it may be a useful strategy.

The following points were raised:

- A committee should be formed to consider a proposal for next year.
- The region needs to bring all of the tourism associations together to market the entire region, particularly large events
- Could produce a brochure where industry would pay for advertising
- Look at a two-year pilot
- Need to determine how to evaluate pilot
- Would the \$50,000 be better spent on developing an app or some form of online tourism?

*ACTION: District of Digby to send out letter to South Western Shore Region municipal units to determine interest in forming tourism committee*

**Sept 2016 – No update since last report**

## COTW ACTION ITEMS -January 2016

### Rural Internet Service

**Feb 2016** – Evan Nemeth, Research EDO, Western Regional Enterprise Network prepared the attached synopsis on Rural Internet in Nova Scotia.

**Mar/April/ 2016** – Council waiting on study being conducted by NS Business. The study is to be completed by early spring.

**May 2016** - \$ 6 Million in provincial budget for rural internet. NS Dept of Business is looking at how best to distribute funds. Suggestion that the province should provide project management and engineering for any internet projects as municipal units don't have the expertise for complex internet projects.

**June 2016** – Rural Broadband was a topic for a couple of workshops at FCM. Many Councillors from rural municipalities having the same issues we have here in NS. All indicated that having access to affordable, reliable broadband should be classed as an “essential service”. Criteria on how the \$ 500 million included in the Federal budget for rural broadband is to be rolled out should be available next month.

## Rural Internet Service (con't)

**July/Aug 2016-** WREN presented a report on July 14<sup>th</sup>. Council to hear a proposal from County of Annapolis. The WREN working group is going to meet with John Ferguson regarding County of Annapolis's proposal. Council to discuss at a future meeting.

**Sept 2016 – Topic for Sept 19<sup>th</sup> By-law & Policy Meeting.**

## CAPITAL PROJECTS – 2016/2017

### General Government Services

No planned Projects

### Protective Services

No planned Projects

### Transportation Services

**Digby Annapolis Regional Airport  
Runway repair**

**Actual to Date: \$ 5,996**

**Budget - \$ 10,000**

First Round of crack filling completed. Plan to do more as budget permits.

### Environmental Health Services-Wastewater

**Upgrades to Pump Stations – As  
needed**

**Actual to Date: \$ 8,134**

**Budget 67,000**

Replaced pump at lift station in Bear River.

## Environmental Health Services-Solidwaste

No planned projects

## Environmental Development Services

50 kw Wind Turbine  
Budget \$ 500,000  
Actual to Date \$ 360,828

Approved 2015-16 – Funds expensed 2016-17

800 kw Wind Turbine  
Actual to Date \$ 601,380  
Budget \$690,000

Approved 2015-16 – Funds expensed 2016-17

EV Car Fast Charging Station – Bear River  
Budget \$ 50,000  
Actual \$

NSP are completing their scoping work (changes necessary to move the power over and interconnection details). As well, they are waiting on two easements. The installers are scheduled to be here next week.

## SPECIAL PROJECTS/INITIATIVES

Youth Engagement Workshops – Fall 2014

Citizen Engagement Budget Tool

**Council Strategic Priority – Social/Community**

**Goal: Engage youth in Local Government**

**ICSP Goal S-1.2 Engage youth in municipal governance and decision making processes**

**July 2014** – Project approved. Project moving forward for September youth workshop.

**Sept 2014** – Two meetings have been held to work out details of the event which will be held in November. Article to be done for October Coastline.

**Oct 2014** - Sessions to be held Nov 14<sup>th</sup> and 15<sup>th</sup> October Coastline included an article on the Engagement Sessions.

**Nov 2014** – Consultants working on report from the sessions.

**Jan 2015** – Council to discuss how best to create a Junior Council.

**Mar-April 2015** Deputy CAO working on organizing a one day event with participants from all three high schools.

**May/June 2015** – Event held on May 26. Digby and SMBA participated, ICS declined. A full report will be presented at a later date.

**July/Aug 2015** – Update to follow.

<p><b>Citizen Engagement Budget Tool</b></p>	<p><b>Sept 2015</b> – No update</p> <p><b>Oct-Dec 2015</b>- Project put on temporary hold. Looking at the development of a citizen/youth engagement budget template. Once developed, it would be presented to various classes in the schools.</p> <p><b>Jan/Feb 2016</b> –By-law &amp; Policy Committee approved the launch of Citizen Budget, a powerful online tool to involve residents in decision-making processes and to demonstrate a municipality’s commitment to citizen engagement. Information on the budget tool will be included in an article for the February CoastlineCitizen Budget On-line Tool to be launched mid February</p> <p><b>Mar 2016</b> – Engagement tool up and running.</p> <p><b>April 2016</b> – Deputy CAO reported that only 16 people completed the survey. Council decided to keep the citizen engagement on-line budget up for a few more months.</p> <p><b>May 2016</b> - No update</p> <p><b>June 2016</b>- Final Report due</p> <p><b>July-Sept 2016</b> – Report to be discussed after the election.</p>
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In the event that any new information has been received from the time of distribution of this report and the meeting, the Administration will provide the additional information at the meeting.

Municipality of Digby

Fiscal Year Period April 01,2016 To July 31,2016  
FUND10 - Fund 10

Income & Expense Statement

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AcctName	Fiscal YTD	Annual Budget	Variance	% Used
<b>REVENUE</b>	<b>1000</b>			
<b>TAXES</b>	<b>1005</b>			
<b>ASSESSABLE PROPERTY TAXES</b>	<b>1010</b>			
ASSESSABLE PROPERTY	1015			
Totals For: ASSESSABLE PROPERTY	2,845,282.41	5,619,599.00	2,774,316.59	50.63
AREA RATES	1020			
Totals For: AREA RATES	128,611.64	254,168.00	125,556.36	50.60
SPECIAL ASSESSMENTS	1025			
Totals For: SPECIAL ASSESSMENTS	522,256.84	526,306.00	4,049.16	99.23
OTHER TAXES	1030			
Totals For: OTHER TAXES	243,024.38	392,578.00	149,553.62	61.90
Totals For: ASSESSABLE PROPERTY TAXES	3,739,175.27	6,792,651.00	3,053,475.73	55.05
<b>GRANTS IN LIEU OF TAXES</b>	<b>1035</b>			
FEDERAL GOVERNMENT	1040			
Totals For: FEDERAL GOVERNMENT	29,612.74	29,306.00	(306.74)	101.05
PROVINCIAL GOVERNMENT	1045			
Totals For: PROVINCIAL GOVERNMENT	1,989.00	113,814.00	111,825.00	1.75
Totals For: GRANTS IN LIEU OF TAXES	31,601.74	143,120.00	111,518.26	22.08
Totals For: TAXES	3,770,777.01	6,935,771.00	3,164,993.99	54.37
<b>SERVICES PROVIDED TO OTHER GOV</b>	<b>1050</b>			
Totals For: SERVICES PROVIDED TO OTHER GOV	52,866.67	84,100.00	31,233.33	62.86
<b>SALES OF SERVICE</b>	<b>1055</b>			
GENERAL GOVERNMENT	1060			
Totals For: GENERAL GOVERNMENT	200.00	600.00	400.00	33.33
PROTECTIVE SERVICES	1065			
Totals For: PROTECTIVE SERVICES	0.00	5,400.00	5,400.00	0.00
TRANSPORTATION SERVICES-OTHER	1070			
AIRPORT REVENUE	1075			
Totals For: AIRPORT REVENUE	32,897.23	86,800.00	53,902.77	37.90
Totals For: TRANSPORTATION SERVICES-OTHER	32,897.23	86,800.00	53,902.77	37.90
Totals For: SALES OF SERVICE	33,097.23	92,800.00	59,702.77	35.67
<b>OTHER REVENUE FROM OWN SOURCE</b>	<b>1085</b>			
LICENSES & PERMITS	1090			
Totals For: LICENSES & PERMITS	4,164.40	10,000.00	5,835.60	41.64
MUNICIPAL FINES	1095			
Totals For: MUNICIPAL FINES	6,683.35	15,100.00	8,416.65	44.26
RETURN ON INVESTMENTS	1100			
Totals For: RETURN ON INVESTMENTS	16,286.95	34,534.00	18,247.05	47.16
PENALTIES & INTEREST ON TAXES	1105			
Totals For: PENALTIES & INTEREST ON TAXES	45,084.91	130,000.00	84,915.09	34.68

Municipality of Digby

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AcctName	Fiscal YTD	Annual Budget	Variance	% Used
REVENUE COLLECTED FOR OTHER GO	1110			
Totals For: REVENUE COLLECTED FOR OTHER GO	24,919.31	249,494.00	224,574.69	9.99
OTHER REVENUE FROM OWN SOURCES	1115			
Totals For: OTHER REVENUE FROM OWN SOURCES	112,003.01	311,000.00	198,996.99	36.01
Totals For: OTHER REVENUE FROM OWN SOURCE	209,141.93	750,128.00	540,986.07	27.88
UNCONDITIONAL TRANSFERS FROM	1120			
PROVINCIAL GOVERNMENT	1125			
Totals For: PROVINCIAL GOVERNMENT	101,278.00	360,178.00	258,900.00	28.12
Totals For: UNCONDITIONAL TRANSFERS FROM	101,278.00	360,178.00	258,900.00	28.12
CONDITIONAL TRANSFERS-OTH GOV'	1130			
PROVINCIAL GOVERNMENT	1135			
Totals For: PROVINCIAL GOVERNMENT	3,560.00	3,560.00	0.00	100.00
OTHER LOCAL GOVERNMENTS	1140			
Totals For: OTHER LOCAL GOVERNMENTS	0.00	0.00	0.00	0.00
Totals For: CONDITIONAL TRANSFERS-OTH GOV'	3,560.00	3,560.00	0.00	100.00
TRANSFERS FROM OWN AGENCIES	1145			
Totals For: TRANSFERS FROM OWN AGENCIES	0.00	0.00	0.00	0.00
OPERATING RESERVES	1150			
Totals For: OPERATING RESERVES	0.00	65,000.00	65,000.00	0.00
CAPITAL AND GAS RESERVES	1155			
Totals For: CAPITAL AND GAS RESERVES	0.00	0.00	0.00	0.00
Totals For: REVENUE	4,170,720.84	8,291,537.00	4,120,816.16	50.30
EXPENSE	1295			
GENERAL GOVERNMENT SERVICES	1300			
LEGISLATIVE	1305			
Totals For: LEGISLATIVE	65,402.03	195,415.00	130,012.97	33.47
GENERAL ADMINISTRATION	1310			
ADMINISTRATION	1320			
Totals For: ADMINISTRATION	116,241.77	374,537.00	258,295.23	31.04
FINACIAL MANAGEMENT	1322			
Totals For: FINACIAL MANAGEMENT	46,118.50	78,300.00	32,181.50	58.90
TAXATION	1324			
Totals For: TAXATION	139,195.52	299,382.00	160,186.48	46.49
Municipal Office Operations	1325			
Totals For: Municipal Office Operations	29,889.49	134,000.00	104,110.51	22.31
OTHER GENERAL ADMIN SERVICES	1330			
Totals For: OTHER GENERAL ADMIN SERVICES	96,793.19	222,904.00	126,110.81	43.42
Totals For: GENERAL ADMINISTRATION	428,238.47	1,109,123.00	680,884.53	38.61
VALUATION ALLOWANCES RELATED	1360			
Totals For: VALUATION ALLOWANCES RELATED	0.00	0.00	0.00	0.00

Municipality of Digby

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Income & Expense Statement

AcctName		Fiscal YTD	Annual Budget	Variance	% Used
2nd GENERAL GOVERNMENT SERVICE	1365				
GENERAL GOVERNMENT SERVICES	1370				
Totals For: GENERAL GOVERNMENT SERVICES		33,959.63	68,564.00	34,604.37	49.53
COMMUNITY GRANTS	1375				
Other General Gov't Services	1377				
Totals For: Other General Gov't Services		47,181.82	123,235.00	76,053.18	38.29
Totals For: COMMUNITY GRANTS		146,481.82	231,965.00	85,483.18	63.15
Totals For: 2nd GENERAL GOVERNMENT SERVICE		180,441.45	300,529.00	120,087.55	60.04
Totals For: GENERAL GOVERNMENT SERVICES		674,081.95	1,605,067.00	930,985.05	42.00
PROTECTIVE SERVICES	1380				
POLICE SERVICES	1385				
Totals For: POLICE SERVICES		307,238.00	1,231,640.00	924,402.00	24.95
LAW ENFORCEMENT OTHER	1387				
Totals For: LAW ENFORCEMENT OTHER		0.00	25,200.00	25,200.00	0.00
TRANSFER TO CORRECTIONAL SERVI	1390				
Totals For: TRANSFER TO CORRECTIONAL SERVI		26,660.00	106,641.00	79,981.00	25.00
FIRE PROTECTION	1397				
WATER SUPPLY AND HYDRANTS	1400				
Totals For: WATER SUPPLY AND HYDRANTS		196,687.50	433,474.00	236,786.50	45.37
FIRE DEPARTMENTS	1405				
Totals For: FIRE DEPARTMENTS		222,359.83	239,919.00	17,559.17	92.68
Totals For: FIRE PROTECTION		419,047.33	673,393.00	254,345.67	62.23
EMERGENCY MANAGEMENT SERVICES	1415				
Totals For: EMERGENCY MANAGEMENT SERVICES		2,749.37	14,000.00	11,250.63	19.64
PROTECTIVE INSPECTIONS	1417				
BUILDING SERVICES	1430				
Totals For: BUILDING SERVICES		63,526.68	180,913.00	117,386.32	35.11
Totals For: PROTECTIVE INSPECTIONS		63,526.68	180,913.00	117,386.32	35.11
OTHER PROTECTIVE SERVICES	1420				
DISPATCH SERVICES	1410				
Totals For: DISPATCH SERVICES		80,409.11	216,644.00	136,234.89	37.12
DOG CONTROL	1425				
Totals For: DOG CONTROL		17,649.45	33,500.00	15,850.55	52.68
Totals For: OTHER PROTECTIVE SERVICES		98,058.56	250,144.00	152,085.44	39.20
Totals For: PROTECTIVE SERVICES		917,279.94	2,481,931.00	1,564,651.06	36.96
TRANSPORTATION SERVICES	1435				
COMMON SERVICES	1440				
PUBLIC WORKS	1445				
Totals For: PUBLIC WORKS		35,010.71	102,716.00	67,705.29	34.08
Totals For: COMMON SERVICES		35,010.71	102,716.00	67,705.29	34.08

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AcctName	Fiscal YTD	Annual Budget	Variance	% Used
<b>ROAD TRANSPORT</b>	<b>1450</b>			
ROADS AND STREETS	1455			
Totals For: ROADS AND STREETS	14,355.85	75,751.00	61,395.15	18.95
STREET LIGHTING	1460			
Totals For: STREET LIGHTING	6,944.26	33,000.00	26,055.74	21.04
TRAFFIC SERVICES	1465			
Totals For: TRAFFIC SERVICES	0.00	1,500.00	1,500.00	0.00
Totals For: ROAD TRANSPORT	21,300.11	110,251.00	88,950.89	19.32
<b>AIR TRANSPORT, DISPATCH, PUBL</b>	<b>1470</b>			
DIGBY ANNAPOLIS REGIONAL AIRPO	1475			
AIRPORT EXPENDITURES-COMMON	1480			
Totals For: AIRPORT EXPENDITURES-COMMON	7,426.76	26,500.00	19,073.24	28.03
AIRPORT INVENTORY PURCHASES	1485			
Totals For: AIRPORT INVENTORY PURCHASES	29,527.04	66,200.00	36,672.96	44.60
DISPATCH GENERAL OPERATING EXP	1490			
Totals For: DISPATCH GENERAL OPERATING EXP	19,368.07	38,064.00	18,695.93	50.88
Totals For: DIGBY ANNAPOLIS REGIONAL AIRPO	56,321.87	130,764.00	74,442.13	43.07
Totals For: AIR TRANSPORT, DISPATCH, PUBL	56,321.87	130,764.00	74,442.13	43.07
<b>PUBLIC TRANSIT</b>	<b>1495</b>			
Totals For: PUBLIC TRANSIT	86,600.00	216,224.00	129,624.00	40.05
Totals For: TRANSPORTATION SERVICES	199,232.69	559,955.00	360,722.31	35.58
<b>ENVIRONMENTAL HEALTH</b>	<b>1500</b>			
WASTEWATER COLLECTION AND DISP	1505			
ADMINISTRATION	1510			
Totals For: ADMINISTRATION	5,094.78	9,792.00	4,697.22	52.03
Totals For: WASTEWATER COLLECTION AND DISP	5,094.78	9,792.00	4,697.22	52.03
<b>WASTE WATER COLLECTION &amp; LIFT</b>	<b>1520</b>			
Digby	1525			
Totals For: Digby	66,328.27	82,500.00	16,171.73	80.40
Weymouth	1530			
Totals For: Weymouth	8,033.56	33,000.00	24,966.44	24.34
Smiths Cove	1535			
Totals For: Smiths Cove	44,335.26	58,000.00	13,664.74	76.44
Bear River	1540			
Totals For: Bear River	13,193.25	16,000.00	2,806.75	82.46
Totals For: WASTE WATER COLLECTION & LIFT	131,890.34	189,500.00	57,609.66	69.60
<b>SOLID WASTE COLLECTION &amp; DISPO</b>	<b>1545</b>			
ADMINISTRATION	1550			
Totals For: ADMINISTRATION	8,339.00	16,800.00	8,461.00	49.64
COLLECTION & DISPOSAL	1555			

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AcctName	Fiscal YTD	Annual Budget	Variance	% Used
Totals For: COLLECTION & DISPOSAL	232,473.14	685,240.00	452,766.86	33.93
RECYCLING 1560				
Totals For: RECYCLING	28,175.49	84,000.00	55,824.51	33.54
COMPOSTING 1565				
Totals For: COMPOSTING	19,470.55	69,000.00	49,529.45	28.22
SOLIDWASTE COLLECTION & DISPOS 1570				
Totals For: SOLIDWASTE COLLECTION & DISPOS	8,048.23	11,500.00	3,451.77	69.98
Totals For: SOLID WASTE COLLECTION & DISPO	296,506.41	866,540.00	570,033.59	34.22
DEBT CHARGES 1575				
Totals For: DEBT CHARGES	3,075.63	24,674.00	21,598.37	12.47
Totals For: ENVIRONMENTAL HEALTH	436,567.16	1,090,506.00	653,938.84	40.03
PUBLIC HEALTH SERVICES 1580				
HOUSING 1585				
Totals For: HOUSING	0.00	45,000.00	45,000.00	0.00
Totals For: PUBLIC HEALTH SERVICES	0.00	45,000.00	45,000.00	0.00
ENVIRONMENTAL DEVELOPMENT SERV 1590				
PLANNING & DEVELOPMENT 1595				
Totals For: PLANNING & DEVELOPMENT	9,958.62	28,500.00	18,541.38	34.94
COMMUNITY DEVELOPMENT 1600				
TRANSFER TO REGIONAL AUTHORITY 1605				
Totals For: TRANSFER TO REGIONAL AUTHORITY	22,978.50	45,771.00	22,792.50	50.20
OTHER COMMUNITY DEVELOPMENT 1610				
Totals For: OTHER COMMUNITY DEVELOPMENT	22,002.18	65,560.00	43,557.82	33.56
INDUSTRIAL PARKS 1615				
Totals For: INDUSTRIAL PARKS	6,666.68	20,000.00	13,333.32	33.33
Totals For: COMMUNITY DEVELOPMENT	51,647.36	131,331.00	79,683.64	39.33
TOURISM 1620				
Totals For: TOURISM	27,893.68	28,000.00	106.32	99.62
RENEWABLE ENERGY DEVELOPMENT 1625				
Totals For: RENEWABLE ENERGY DEVELOPMENT	56,542.07	197,900.00	141,357.93	28.57
Totals For: ENVIRONMENTAL DEVELOPMENT SERV	146,041.73	385,731.00	239,689.27	37.86
RECREATION AND CULTURAL SERVIC 1630				
RECREATION 1635				
Totals For: RECREATION	306,546.17	325,383.00	18,836.83	94.21
LOCAL LIBRARIES 1640				
Totals For: LOCAL LIBRARIES	12,055.55	50,926.00	38,870.45	23.67
REGIONAL LIBRARY 1645				
Totals For: REGIONAL LIBRARY	24,326.50	49,026.00	24,699.50	49.62
Totals For: RECREATION AND CULTURAL SERVIC	342,928.22	425,335.00	82,406.78	80.63

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AcctName	Fiscal YTD	Annual Budget	Variance	% Used
HERITAGE	1650			
Totals For: HERITAGE	18,213.38	73,881.00	55,667.62	24.65
EDUCATION	1655			
Totals For: EDUCATION	466,377.12	1,399,131.00	932,753.88	33.33
CAPITAL	1660			
Totals For: CAPITAL	0.00	0.00	0.00	0.00
EXTRAORDINARY OR SPECIAL ITEMS	1665			
Totals For: EXTRAORDINARY OR SPECIAL ITEMS	0.00	0.00	0.00	0.00
FINANCING AND TRANSFERS	1670			
PRINCIPAL INSTALMENTS	1675			
Totals For: PRINCIPAL INSTALMENTS	0.00	110,000.00	110,000.00	0.00
TRANSFER (TO) OPERATING RES	1680			
Totals For: TRANSFER (TO) OPERATING RES	0.00	55,000.00	55,000.00	0.00
TRANSFER (TO) CAPITAL RESERVES	1685			
Totals For: TRANSFER (TO) CAPITAL RESERVES	0.00	60,000.00	60,000.00	0.00
TRANSFER (TO) TRANSFER TO GE	1690			
Totals For: TRANSFER (TO) TRANSFER TO GE	0.00	0.00	0.00	0.00
CHANGES IN EQUITY	1695			
Totals For: CHANGES IN EQUITY	0.00	0.00	0.00	0.00
Totals For: FINANCING AND TRANSFERS	0.00	225,000.00	225,000.00	0.00
Totals For: EXPENSE	3,200,722.19	8,291,537.00	5,090,814.81	38.60
<b>Total Income:</b>	\$ 4,170,720.84	\$ 8,291,537.00	\$ 0.00	50.30
<b>Total Expenses:</b>	3,200,722.19	\$ 8,291,537.00	0.00	38.60
<b>Totals:</b>	<u>\$ 969,998.65</u>	<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>11.70</u>

Municipality of Digby

Fiscal Year Period April 01,2016 To August 31,2016  
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AcctName	Fiscal YTD	Annual Budget	Variance	% Used
<b>REVENUE</b>	<b>1000</b>			
<b>TAXES</b>	<b>1005</b>			
<b>ASSESSABLE PROPERTY TAXES</b>	<b>1010</b>			
ASSESSABLE PROPERTY	1015			
Totals For: ASSESSABLE PROPERTY	2,845,243.04	5,619,599.00	2,774,355.96	50.63
<b>AREA RATES</b>	<b>1020</b>			
Totals For: AREA RATES	128,611.60	254,168.00	125,556.40	50.60
<b>SPECIAL ASSESSMENTS</b>	<b>1025</b>			
Totals For: SPECIAL ASSESSMENTS	522,256.84	526,306.00	4,049.16	99.23
<b>OTHER TAXES</b>	<b>1030</b>			
Totals For: OTHER TAXES	257,794.98	392,578.00	134,783.02	65.67
Totals For: ASSESSABLE PROPERTY TAXES	3,753,906.46	6,792,651.00	3,038,744.54	55.26
<b>GRANTS IN LIEU OF TAXES</b>	<b>1035</b>			
<b>FEDERAL GOVERNMENT</b>	<b>1040</b>			
Totals For: FEDERAL GOVERNMENT	29,612.74	29,306.00	(306.74)	101.05
<b>PROVINCIAL GOVERNMENT</b>	<b>1045</b>			
Totals For: PROVINCIAL GOVERNMENT	1,989.00	113,814.00	111,825.00	1.75
Totals For: GRANTS IN LIEU OF TAXES	31,601.74	143,120.00	111,518.26	22.08
Totals For: TAXES	3,785,508.20	6,935,771.00	3,150,262.80	54.58
<b>SERVICES PROVIDED TO OTHER GOV</b>	<b>1050</b>			
Totals For: SERVICES PROVIDED TO OTHER GOV	57,549.39	84,100.00	26,550.61	68.43
<b>SALES OF SERVICE</b>	<b>1055</b>			
<b>GENERAL GOVERNMENT</b>	<b>1060</b>			
Totals For: GENERAL GOVERNMENT	325.00	600.00	275.00	54.17
<b>PROTECTIVE SERVICES</b>	<b>1065</b>			
Totals For: PROTECTIVE SERVICES	0.00	5,400.00	5,400.00	0.00
<b>TRANSPORTATION SERVICES-OTHER</b>	<b>1070</b>			
<b>AIRPORT REVENUE</b>	<b>1075</b>			
Totals For: AIRPORT REVENUE	61,764.79	86,800.00	25,035.21	71.16
Totals For: TRANSPORTATION SERVICES-OTHER	61,764.79	86,800.00	25,035.21	71.16
Totals For: SALES OF SERVICE	62,089.79	92,800.00	30,710.21	66.91
<b>OTHER REVENUE FROM OWN SOURCE</b>	<b>1085</b>			
<b>LICENSES &amp; PERMITS</b>	<b>1090</b>			
Totals For: LICENSES & PERMITS	6,353.90	10,000.00	3,646.10	63.54
<b>MUNICIPAL FINES</b>	<b>1095</b>			
Totals For: MUNICIPAL FINES	7,863.24	15,100.00	7,236.76	52.07
<b>RETURN ON INVESTMENTS</b>	<b>1100</b>			
Totals For: RETURN ON INVESTMENTS	19,180.91	34,534.00	15,353.09	55.54
<b>PENALTIES &amp; INTEREST ON TAXES</b>	<b>1105</b>			
Totals For: PENALTIES & INTEREST ON TAXES	54,689.25	130,000.00	75,310.75	42.07

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AcctName	Fiscal YTD	Annual Budget	Variance	% Used
REVENUE COLLECTED FOR OTHER GO	1110			
Totals For: REVENUE COLLECTED FOR OTHER GO	24,918.01	249,494.00	224,575.99	9.99
OTHER REVENUE FROM OWN SOURCES	1115			
Totals For: OTHER REVENUE FROM OWN SOURCES	124,987.06	311,000.00	186,012.94	40.19
Totals For: OTHER REVENUE FROM OWN SOURCE	237,992.37	750,128.00	512,135.63	31.73
UNCONDITIONAL TRANSFERS FROM	1120			
PROVINCIAL GOVERNMENT	1125			
Totals For: PROVINCIAL GOVERNMENT	184,682.00	360,178.00	175,496.00	51.28
Totals For: UNCONDITIONAL TRANSFERS FROM	184,682.00	360,178.00	175,496.00	51.28
CONDITIONAL TRANSFERS-OTH GOV'	1130			
PROVINCIAL GOVERNMENT	1135			
Totals For: PROVINCIAL GOVERNMENT	3,560.00	3,560.00	0.00	100.00
OTHER LOCAL GOVERNMENTS	1140			
Totals For: OTHER LOCAL GOVERNMENTS	0.00	0.00	0.00	0.00
Totals For: CONDITIONAL TRANSFERS-OTH GOV'	3,560.00	3,560.00	0.00	100.00
TRANSFERS FROM OWN AGENCIES	1145			
Totals For: TRANSFERS FROM OWN AGENCIES	0.00	0.00	0.00	0.00
OPERATING RESERVES	1150			
Totals For: OPERATING RESERVES	0.00	65,000.00	65,000.00	0.00
CAPITAL AND GAS RESERVES	1155			
Totals For: CAPITAL AND GAS RESERVES	0.00	0.00	0.00	0.00
Totals For: REVENUE	4,331,381.75	8,291,537.00	3,960,155.25	52.24
EXPENSE	1295			
GENERAL GOVERNMENT SERVICES	1300			
LEGISLATIVE	1305			
Totals For: LEGISLATIVE	76,216.21	195,415.00	119,198.79	39.00
GENERAL ADMINISTRATION	1310			
ADMINISTRATION	1320			
Totals For: ADMINISTRATION	145,079.29	374,537.00	229,457.71	38.74
FINACIAL MANAGEMENT	1322			
Totals For: FINACIAL MANAGEMENT	48,489.84	78,300.00	29,810.16	61.93
TAXATION	1324			
Totals For: TAXATION	108,040.52	299,382.00	191,341.48	36.09
Municipal Office Operations	1325			
Totals For: Municipal Office Operations	37,467.70	134,000.00	96,532.30	27.96
OTHER GENERAL ADMIN SERVICES	1330			
Totals For: OTHER GENERAL ADMIN SERVICES	110,240.65	222,904.00	112,663.35	49.46
Totals For: GENERAL ADMINISTRATION	449,318.00	1,109,123.00	659,805.00	40.51
VALUATION ALLOWANCES RELATED	1360			
Totals For: VALUATION ALLOWANCES RELATED	0.00	0.00	0.00	0.00

Municipality of Digby

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AcctName		Fiscal YTD	Annual Budget	Variance	% Used
2nd GENERAL GOVERNMENT SERVICE	1365				
GENERAL GOVERNMENT SERVICES	1370				
Totals For: GENERAL GOVERNMENT SERVICES		42,569.14	68,564.00	25,994.86	62.09
COMMUNITY GRANTS	1375				
Other General Gov't Services	1377				
Totals For: Other General Gov't Services		54,854.69	123,235.00	68,380.31	44.51
Totals For: COMMUNITY GRANTS		154,404.69	231,965.00	77,560.31	66.56
Totals For: 2nd GENERAL GOVERNMENT SERVICE		196,973.83	300,529.00	103,555.17	65.54
Totals For: GENERAL GOVERNMENT SERVICES		722,508.04	1,605,067.00	882,558.96	45.01
PROTECTIVE SERVICES	1380				
POLICE SERVICES	1385				
Totals For: POLICE SERVICES		307,238.00	1,231,640.00	924,402.00	24.95
LAW ENFORCEMENT OTHER	1387				
Totals For: LAW ENFORCEMENT OTHER		15,000.00	25,200.00	10,200.00	59.52
TRANSFER TO CORRECTIONAL SERVI	1390				
Totals For: TRANSFER TO CORRECTIONAL SERVI		26,660.00	106,641.00	79,981.00	25.00
FIRE PROTECTION	1397				
WATER SUPPLY AND HYDRANTS	1400				
Totals For: WATER SUPPLY AND HYDRANTS		196,687.50	433,474.00	236,786.50	45.37
FIRE DEPARTMENTS	1405				
Totals For: FIRE DEPARTMENTS		240,044.43	239,919.00	(125.43)	100.05
Totals For: FIRE PROTECTION		436,731.93	673,393.00	236,661.07	64.86
EMERGENCY MANAGEMENT SERVICES	1415				
Totals For: EMERGENCY MANAGEMENT SERVICES		3,373.97	14,000.00	10,626.03	24.10
PROTECTIVE INSPECTIONS	1417				
BUILDING SERVICES	1430				
Totals For: BUILDING SERVICES		75,720.22	180,913.00	105,192.78	41.85
Totals For: PROTECTIVE INSPECTIONS		75,720.22	180,913.00	105,192.78	41.85
OTHER PROTECTIVE SERVICES	1420				
DISPATCH SERVICES	1410				
Totals For: DISPATCH SERVICES		98,211.14	216,644.00	118,432.86	45.33
DOG CONTROL	1425				
Totals For: DOG CONTROL		18,915.67	33,500.00	14,584.33	56.46
Totals For: OTHER PROTECTIVE SERVICES		117,126.81	250,144.00	133,017.19	46.82
Totals For: PROTECTIVE SERVICES		981,850.93	2,481,931.00	1,500,080.07	39.56
TRANSPORTATION SERVICES	1435				
COMMON SERVICES	1440				
PUBLIC WORKS	1445				
Totals For: PUBLIC WORKS		45,077.93	102,716.00	57,638.07	43.89
Totals For: COMMON SERVICES		45,077.93	102,716.00	57,638.07	43.89

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AcctName	Fiscal YTD	Annual Budget	Variance	% Used
<b>ROAD TRANSPORT</b> 1450				
ROADS AND STREETS 1455				
Totals For: ROADS AND STREETS	14,746.92	75,751.00	61,004.08	19.47
STREET LIGHTING 1460				
Totals For: STREET LIGHTING	9,246.32	33,000.00	23,753.68	28.02
TRAFFIC SERVICES 1465				
Totals For: TRAFFIC SERVICES	0.00	1,500.00	1,500.00	0.00
Totals For: ROAD TRANSPORT	23,993.24	110,251.00	86,257.76	21.76
<b>AIR TRANSPORT, DISPATCH, PUBL</b> 1470				
DIGBY ANNAPOLIS REGIONAL AIRPO 1475				
AIRPORT EXPENDITURES-COMMON 1480				
Totals For: AIRPORT EXPENDITURES-COMMON	7,811.81	26,500.00	18,688.19	29.48
AIRPORT INVENTORY PURCHASES 1485				
Totals For: AIRPORT INVENTORY PURCHASES	43,288.89	66,200.00	22,911.11	65.39
DISPATCH GENERAL OPERATING EXP 1490				
Totals For: DISPATCH GENERAL OPERATING EXP	20,935.01	38,064.00	17,128.99	55.00
Totals For: DIGBY ANNAPOLIS REGIONAL AIRPO	72,035.71	130,764.00	58,728.29	55.09
Totals For: AIR TRANSPORT, DISPATCH, PUBL	72,035.71	130,764.00	58,728.29	55.09
<b>PUBLIC TRANSIT</b> 1495				
Totals For: PUBLIC TRANSIT	102,500.00	216,224.00	113,724.00	47.40
Totals For: TRANSPORTATION SERVICES	243,606.88	559,955.00	316,348.12	43.50
<b>ENVIRONMENTAL HEALTH</b> 1500				
WASTEWATER COLLECTION AND DISP 1505				
ADMINISTRATION 1510				
Totals For: ADMINISTRATION	5,137.41	9,792.00	4,654.59	52.47
Totals For: WASTEWATER COLLECTION AND DISP	5,137.41	9,792.00	4,654.59	52.47
<b>WASTE WATER COLLECTION &amp; LIFT</b> 1520				
Digby 1525				
Totals For: Digby	69,993.03	82,500.00	12,506.97	84.84
Weymouth 1530				
Totals For: Weymouth	8,256.48	33,000.00	24,743.52	25.02
Smiths Cove 1535				
Totals For: Smiths Cove	51,962.86	58,000.00	6,037.14	89.59
Bear River 1540				
Totals For: Bear River	18,244.89	16,000.00	(2,244.89)	114.03
Totals For: WASTE WATER COLLECTION & LIFT	148,457.26	189,500.00	41,042.74	78.34
<b>SOLID WASTE COLLECTION &amp; DISPO</b> 1545				
ADMINISTRATION 1550				
Totals For: ADMINISTRATION	8,339.00	16,800.00	8,461.00	49.64
COLLECTION & DISPOSAL 1555				

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Totals For: COLLECTION & DISPOSAL	294,270.36	685,240.00	390,969.64	42.94
RECYCLING 1560				
Totals For: RECYCLING	32,298.73	84,000.00	51,701.27	38.45
COMPOSTING 1565				
Totals For: COMPOSTING	24,833.11	69,000.00	44,166.89	35.99
SOLIDWASTE COLLECTION & DISPOS 1570				
Totals For: SOLIDWASTE COLLECTION & DISPOS	11,593.61	11,500.00	(93.61)	100.81
Totals For: SOLID WASTE COLLECTION & DISPO	371,334.81	866,540.00	495,205.19	42.85
DEBT CHARGES 1575				
Totals For: DEBT CHARGES	3,075.63	24,674.00	21,598.37	12.47
Totals For: ENVIRONMENTAL HEALTH	528,005.11	1,090,506.00	562,500.89	48.42
PUBLIC HEALTH SERVICES 1580				
HOUSING 1585				
Totals For: HOUSING	0.00	45,000.00	45,000.00	0.00
Totals For: PUBLIC HEALTH SERVICES	0.00	45,000.00	45,000.00	0.00
ENVIRONMENTAL DEVELOPMENT SERV 1590				
PLANNING & DEVELOPMENT 1595				
Totals For: PLANNING & DEVELOPMENT	11,783.62	28,500.00	16,716.38	41.35
COMMUNITY DEVELOPMENT 1600				
TRANSFER TO REGIONAL AUTHORITY 1605				
Totals For: TRANSFER TO REGIONAL AUTHORITY	22,978.50	45,771.00	22,792.50	50.20
OTHER COMMUNITY DEVELOPMENT 1610				
Totals For: OTHER COMMUNITY DEVELOPMENT	17,165.86	65,560.00	48,394.14	26.18
INDUSTRIAL PARKS 1615				
Totals For: INDUSTRIAL PARKS	8,333.35	20,000.00	11,666.65	41.67
Totals For: COMMUNITY DEVELOPMENT	48,477.71	131,331.00	82,853.29	36.91
TOURISM 1620				
Totals For: TOURISM	27,893.68	28,000.00	106.32	99.62
RENEWABLE ENERGY DEVELOPMENT 1625				
Totals For: RENEWABLE ENERGY DEVELOPMENT	58,674.02	197,900.00	139,225.98	29.65
Totals For: ENVIRONMENTAL DEVELOPMENT SERV	146,829.03	385,731.00	238,901.97	38.07
RECREATION AND CULTURAL SERVIC 1630				
RECREATION 1635				
Totals For: RECREATION	309,438.75	325,383.00	15,944.25	95.10
LOCAL LIBRARIES 1640				
Totals For: LOCAL LIBRARIES	12,786.26	50,926.00	38,139.74	25.11
REGIONAL LIBRARY 1645				
Totals For: REGIONAL LIBRARY	24,699.84	49,026.00	24,326.16	50.38
Totals For: RECREATION AND CULTURAL SERVIC	346,924.85	425,335.00	78,410.15	81.57

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AcctName	Fiscal YTD	Annual Budget	Variance	% Used
HERITAGE	1650			
Totals For: HERITAGE	27,035.91	73,881.00	46,845.09	36.59
EDUCATION	1655			
Totals For: EDUCATION	582,971.40	1,399,131.00	816,159.60	41.67
CAPITAL	1660			
Totals For: CAPITAL	0.00	0.00	0.00	0.00
EXTRAORDINARY OR SPECIAL ITEMS	1665			
Totals For: EXTRAORDINARY OR SPECIAL ITEMS	0.00	0.00	0.00	0.00
FINANCING AND TRANSFERS	1670			
PRINCIPAL INSTALMENTS	1675			
Totals For: PRINCIPAL INSTALMENTS	0.00	110,000.00	110,000.00	0.00
TRANSFER (TO) OPERATING RES	1680			
Totals For: TRANSFER (TO) OPERATING RES	0.00	55,000.00	55,000.00	0.00
TRANSFER (TO) CAPITAL RESERVES	1685			
Totals For: TRANSFER (TO) CAPITAL RESERVES	0.00	60,000.00	60,000.00	0.00
TRANSFER (TO) TRANSFER TO GE	1690			
Totals For: TRANSFER (TO) TRANSFER TO GE	0.00	0.00	0.00	0.00
CHANGES IN EQUITY	1695			
Totals For: CHANGES IN EQUITY	0.00	0.00	0.00	0.00
Totals For: FINANCING AND TRANSFERS	0.00	225,000.00	225,000.00	0.00
Totals For: EXPENSE	3,579,732.15	8,291,537.00	4,711,804.85	43.17
<b>Total Income:</b>	\$ 4,331,381.75	\$ 8,291,537.00	\$ 0.00	52.24
<b>Total Expenses:</b>	3,579,732.15	\$ 8,291,537.00	0.00	43.17
<b>Totals:</b>	<u>\$ 751,649.60</u>	<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>9.07</u>

September 13, 2016

Dear Stakeholders:

The province of Nova Scotia has revised the rules for Waste to Energy facilities. Previously, Waste to Energy technologies, like pyrolysis, gasification, and plasma-arc gasification, were treated the same as incinerators for the purposes of Environmental Assessment review and for the issuance of operating approvals. As such, they were subject to the highest level of Environmental Assessment (Class II).

In order to reduce unnecessary regulatory burden on new and innovative technologies for managing solid waste in Nova Scotia, Nova Scotia Environment has, through regulatory amendments, defined Waste to Energy technologies separately from conventional incinerators. In addition, Waste to Energy technologies will now be subject to a less onerous Class I Environmental Assessment.

It should be noted that the Minister of Environment maintains the right to require additional information needed to further assess any Energy from Waste application. As well, the new regulatory changes ensure that items banned from landfills and incinerators will continue to be banned from Waste to Energy facilities. This means that materials previously destined for recycling markets will continue to be diverted from landfill, incineration and Waste to Energy.

These amendments allow the department to adequately protect the environment while eliminating unnecessary administrative burden for new and innovative solutions to waste management programs.

If you have any questions, please contact Chuck McKenna, Resource Manager at Nova Scotia Environment ([Chuck.McKenna@novascotia.ca](mailto:Chuck.McKenna@novascotia.ca)).

Sincerely,



Andrew Murphy  
Executive Director  
Sustainability & Applied Science

/AM

## **Heritage Advisory Committee Recommendations to Council Sept 26, 2016**

### **Heritage Registration of Point Prim Lighthouse.**

As part of the requirement of heritage Canada the municipal is applying to register point prim Lighthouse as a municipal heritage property. The application is for the lighthouse alone and does not include the grounds. Point prim is a designated heritage Canada Lighthouse and is protected under the Heritage Lighthouse protection act.

Rob explained that point prim was the only concrete tower lighthouse in the district. The registration would also make the municipality/ Friends of Point Prim eligible for conservation funding from the province \$7500 every two years.

Motion; David

Seconded: Louise

To recommend to council that Point Prim be accepted as a Municipal heritage property.

Passed

### **Sigmar Doelle request to install steel roofing on his property.**

Mr. Deolle contacted Rob to inquire if he could replace his asphalt roofing shingles with steel roofing. The reason is because the asphalt shingles have been blowing off repeatedly every year even though the shingles are new. Steel roofing would correct this situation.

Motion: Alan

Seconded: Andrena

To make recommendation to council to accept the installation of steel roofing on the Doelle property. The roofing should be of the design and colour that will respect the heritage features of the property.

Passed