



**Council Meeting**  
**Municipal Council Chambers, Municipal Office**  
**October 24, 2016 at 6:00 PM**  
**Agenda**

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- 1. CALL MEETING TO ORDER**
- 2. ADOPTION OF AGENDA – Additions or Deletions**
- 3. PAUSE TO SEEK GUIDANCE**
- 4. READING OF MISSION STATEMENT**
- 5. PRESENTATION/ DELEGATION**
  - 5.1**
- 6. APPROVAL OF MINUTES**
  - 6.1** Council Minutes – September 26, 2016
- 7. OLD BUSINESS/BUSINESS ARISING**
  - 7.1**
- 8. NEW BUSINESS**
  - 8.1** Gilbert’s Cove Lighthouse – fundraiser
  - 8.2** Islands Consolidated School – Encounters with Canada funding request
  - 8.3** Department of Business – rural internet connectivity
  - 8.4** Ken Hall Art – letter of support
  - 8.5** Jordantown Acaciaville Conway Betterment Association – letter of support
- 9. CHIEF ADMINISTRATIVE OFFICER REPORT**
  - 9.1** Meeting Reminders
  - 9.2** Update on Action Items
  - 9.3** Update on Capital Projects

## **COUNCIL AGENDA-October 24, 2016**

- 9.4** Update on Special Project/Initiatives
- 9.5** Decision/Direction Request
- 9.6** Approval of September 2016 payable \$387,621.90
- 9.7** Income & Expense Report September 2016

### **10. CORRESPONDENCE/INFORMATION ITEMS**

- 10.1** Transportation & Infrastructure Renewal – Wharf Rat Rally
- 10.2** Lotteries & Casino Corp

### **11. STANDING COMMITTEES OF COUNCIL RECOMMENDATION**

#### **11.1 BY-LAW & POLICY RECOMMENDATIONS**

#### **11.2 COTW RECOMMENDATIONS**

- 1) that the Municipality of the District of Digby agree in principal to the proposal to enter into an Intermunicipal Agreement for Phase 1 of Rural Internet Connectivity

### **12. ADVISORY COMMITTEES- REPORTS/UPDATES**

- 12.1** Digby Source Water Protection Advisory Committee – Councillor Adams
- 12.2** Heritage Advisory Committee – Warden Gregory, Councillor Adams
- 12.3** Planning Advisory Committee – Warden Gregory, Councillors Adams and Tudor
- 12.4** Joint RCMP Advisory Board – Warden Gregory, Councillor Adams
- 12.5** REMO Advisory Committee – Warden Gregory, Deputy Warden MacAlpine
- 12.6** Western Regional Housing Authority - Richard Fitzgerald

### **13. REGIONAL/JOINT COMMITTEES – REPORTS/UPDATES**

- 13.1** Age Friendly Community – Councillor Adams
- 13.2** Atlantic Mayors Congress – Warden Gregory
- 13.3** Canada Legacy Society – Warden Gregory

## **COUNCIL AGENDA-October 24, 2016**

- 13.4** Digby & Area Affordable & Supportive Housing Group - Councillor Tudor, Councillor Adams
- 13.5** Digby Annapolis Development Corporation - Deputy Warden MacAlpine, Councillor Tudor
- 13.6** Digby Area Learning Association – Councillor Manzer
  - 1) April minutes
  - 2) September board report
  - 3) Executive Director September report
  - 4) June minutes
- 13.7** Digby Area Recreation Commission – Warden Gregory, Councillor Manzer
  - 1) September minutes
  - 2) Recreation manager, facility supervisor & active living coordinator  
October reports
- 13.8** Digby Area Tourism Association – Councillor Manzer
  - 1) September minutes
- 13.9** Digby Development Agency – Warden Gregory, Deputy Warden MacAlpine
- 13.10** Digby Harbour Port Association – Warden Gregory
- 13.11** Digby Library Committee – Deputy Warden MacAlpine
- 13.12** Digby Municipal Fire Association – Councillor Tudor
  - 1) August minutes
- 13.13** Highway 101 Task Force - Warden Gregory, Councillor Adams
- 13.14** Kings Transit Authority – Warden Gregory
- 13.15** Open Spaces – Councillors Manzer & Tudor
- 13.16** Senior Safety Committee – Councillor Tudor, Deputy Warden MacAlpine
  - 1) Coordinators September report
  - 2) Financial report

## **COUNCIL AGENDA-October 24, 2016**

3) July minutes

**13.17** Shared Services Committee - Deputy Warden MacAlpine, Councillors Adams & Tudor

**13.18** Transport de Clare - Councillor Manzer

**13.19** Tideview Terrace – Councillor Manzer

**13.20** Upper Clements Park Society – Councillor Adams

**13.21** Waste Check – Warden Gregory, Deputy Warden MacAlpine

1) September meeting notes

**13.22** Western Counties Regional Library – Deputy Warden MacAlpine

1) Literacy Legacy Fund Investment Policy

2) September Director report

3) 2015/16 Annual report

**13.23** Western Regional Enterprise Network Liaison and Oversight Committee - Deputy Warden MacAlpine

**13.24** Weymouth Doctor Recruiting Committee – Warden Gregory, Councillor Manzer

### **14. COUNCIL DISTRICT REPORTS**

### **15. IN CAMERA**

### **16. ADJOURNMENT**

**Sent:** October 18, 2016 9:48 AM

**To:** Linda Gregory

**Subject:** Fundraiser Gilberts Cove Lighthouse

Linda, on Sat. Nov. 26th at 6PM the LH is having a supper at The Barn at the Point off the Lighthouse road in the Cove. We have a person paying The Barn for the supper and all proceeds from the ticket sales go to the LH. We are also doing a silent auction at this event. The price is \$30.00 a ticket and includes the whole meal. The main course is seafood lasagne as well as meat lasagne for those not into seafood. I was wondering if you might be interested in ticket/tickets. Also if you had suggestions of others I might present the event to. Our numbers are limited to 35 due to space.

Thanks for considering this event.

Debby Trask-Cushing



## Islands Consolidated School

P.O. Box 80  
Freeport, Nova Scotia  
B0V 1B0

Phone: (902) 839-6300  
[www.tcrsb.ca/ics](http://www.tcrsb.ca/ics)

**COUNCIL  
NEW BUSINESS  
OCT 24 2016**

October 11, 2016

To Whom It May Concern,

I am writing to you on behalf of Islands Consolidated School seeking your support and sponsorship for an exciting opportunity that is available for students in our community, the Encounters with Canada program. Last year two ICS students participated in the Encounters with Canada program and both returned eager to share stories of their valuable learning experience.

Participating students have the choice of 13 different theme weeks designed to allow them to explore and experience potential careers and areas of personal interest. Encounters with Canada is held at the Terry Fox Canadian Youth Centre in Ottawa and provides students with the opportunity to visit important Canadian institutions, meet famous and accomplished Canadians, and develop leadership skills. Moreover, participants take part in four unique and interactive modules:

- **Heritage Minute:** Participants reflect on Canadian history
- **Linguistic Duality:** Participants consider benefits/challenges of living in a bilingual country
- **Peace:** Participants honour and remember the brave men and women who are currently or have previously served to ensure all Canadians live in a free society
- **Youth Engagement:** Participants meet notable personalities who discuss how they can become more involved and make differences in their own communities and political process

ICS would like to be able to recommend one student to participate in the program again this year. Interested students would be required to complete a school-based application and selection process to receive recommendation for the program. Upon their return from Ottawa, the selected student would be required to share their experiences within the school community.

There is, however, a cost associated with providing a student with this opportunity. The cost per student for a week in Ottawa is \$675; this includes airfare, lodging, local transportation, meals and most activities. Any support in helping to raise the necessary funds to sponsor a student for the program would be greatly appreciated. Your sponsorship will help ensure that a student is able to participate in this exciting educational opportunity.

Please find enclosed a letter from Camryn Pyne, a Grade 11 student, who participated in the Encounters with Canada program last spring.

Thank you for your time and consideration. Please do not hesitate to contact me with any questions or concerns.

Sincerely,

Julie Keddy  
Guidance Counsellor  
Islands Consolidated School  
(902) 839-6302  
[julie.keddy@tcrsb.ca](mailto:julie.keddy@tcrsb.ca)

## **Encounters With Canada**

During the week of April 17th to 23rd, I travelled to Ottawa, Ontario to study Science and Ecology with Encounters With Canada.

During my week with Encounters, I stayed at the Terry Fox Canadian Youth Centre along with 119 other students from all over Canada plus the staff and teacher monitors (7 of us were from Nova Scotia).

Since I was there to study Science and Ecology, we were able to visit the St. Lawrence River where we were able to go fishing to collect data for the staff that work at the River. We visited lots of nature museums and visited wildlife parks. But we were also able to do other things such as, touring Parliament, Ottawa and parts of Quebec. We took part in evening activities such as mini golf, yoga, cosmic bowling etc, had a choice of a haunted tour of Ottawa at night time or to see an IMAX nature movie and experienced the taste of a Beaver Tail. We also took part in a Peace Module ceremony which we lit candles for fallen soldiers and placed them on their grave. We had one whole afternoon to shop downtown Ottawa at the mall or to explore the vendors who were set up in the market area. During my last night we had a beautiful banquet and had a chance to spend it with my new friends. To end the night we had a big dance that was held all night long.

Through my experience with Encounters With Canada, I was able to see a different part of Canada that I have never seen before and I got to learn about other cultures and most of all, I made friendships that will last a lifetime.

Encounters has helped me in so many ways. It's helped me become less shy, more outgoing and independent because during your time with Encounters, you don't have time to be shy! I was very lucky to have the opportunity to experience this and I really hope another student from ICS will get to have the same experience.

Sincerely,

Camryn Pyne

October 20, 2016

Minister Mark Furey  
Department of Business  
Centennial Building  
1660 Hollis St., Suite 600  
Halifax, Nova Scotia  
B3J 1V7

**RE: Rural Internet Connectivity**

**Please accept this correspondence as a shared request on behalf of the municipalities that are signatories to this letter.**

**Background**

As the department of Business is aware we have been proposing a design build approach to build a backbone solution that not only connects our rural communities, but establishes the internet capacity that will support “last mile” solutions. Municipal units from across southern Nova Scotia are committed to working together to improve broadband internet access for residents, businesses and public institutions.

The federal government is preparing to release a grant program to develop backbone open access internet service in under-served areas of the country; while not announced yet, we understand that applications may be due in February 2017.

Southern Nova Scotia has been identified as a priority area for improvement by the federal department who will be managing the grant, based on their mapping of existing gaps in high speed service. Grant applications will need to have a detailed budget based on a detailed design outlining how best to create the backbone. The design build approach will provide the detailed design.

The partnering municipalities are working together to sign an inter-municipal agreement with a phased approach. The intent of the first phase of the agreement is to acquire the needed detail design to submit a sufficiently researched grant application to the federal program.

We believe partnering with the province will lead to identifying the best solution and lead to the strongest grant application.

**Request**

The municipalities are seeking technical, project and financial management expertise to guide and evaluate the competitive procurement of a design/build proposal for a backbone solution.

We respectfully ask the Province of Nova Scotia through the Department of Business to consider our request to fund the above mention expertise and to work with the partnering municipalities in developing and submitting a proposal for backbone service to the federal program by February 2017. To be specific our request is for financial support to be funded and spent within this fiscal year.

We intend to release an Expression of Interest to guide our analysis on the talent and cost required for technical, project and financial management expertise. We will forward the budget estimate on this specific point when prepared.

Thank you in advance for considering our request. We must prepare our phased approach in a timely fashion and your prompt attention to our request is sincerely appreciated and anticipated.

Sincerely,

Mayor  
Don Downe  
Municipality of the District of Lunenburg

Mayor  
Christopher Clarke  
Region of Queens Municipality

Warden  
Reg Ritchie  
Municipality of the County of Annapolis

Warden  
Allen Webber  
Municipality of the District of Chester

Warden  
Ronnie LeBlanc  
Municipalité du district de Clare

Warden  
Linda Gregory  
Municipality of the District of Digby

CC: Deputy Minister Murray Coolican

Hello Guys

Do you remember that Brookes Diamond reached out to me? Well we have been talking a little and I got this today. Please take a look. And can I add this to the next agenda?

David Tudor

Sent from my iPhone

Begin forwarded message:

**From:** "Ken Hall" <[ken@kenhallart.com](mailto:ken@kenhallart.com)>  
**To:** "Brookes Diamond" <[brookes@brookesdiamond.com](mailto:brookes@brookesdiamond.com)>, "David Tudor" <[dtudor@municipality.digby.ns.ca](mailto:dtudor@municipality.digby.ns.ca)>, "Marie-Laure Hansson" <[marielaurehansson@gmail.com](mailto:marielaurehansson@gmail.com)>  
**Subject: RE: Conference Call**

Thanks for the introduction, Brookes!

Dear David, Marie-Laure, Torre;

As Brookes mentioned, I am a public installation artist, and I focus on creating artwork which explores social and environmental issues. I recently attended the International Marine Conservation Congress in St. John's this past summer, and was astounded by the crisis that is currently facing our oceans. I hope to create an installation artwork that will inspire people around the world to tackle some of these issues.

My plan is to apply for a \$150,000.00 Canada150 grant from the Canada Arts Council to create a life-sized endangered Atlantic Right Whale sculpture, entirely out of beach debris, in order to raise awareness of the importance of Ocean Health, and draw attention to the incredible amount of garbage currently polluting our oceans.

I want to involve the whole community in the creation of the artwork – having them help me collect the debris from local beaches and then help me assemble the sculpture by packing the debris into the armature (which I will create here at my studio and then transport to Brier Island, to be a centrepiece of our planned whale festival). I would particularly like to involve local youth, and encourage them to find their own voice through artistic expression. There may even already be local beach cleanup groups operating that I can partner with. (see <http://www.shorelinecleanup.ca/> for example). After the exhibition period, I would ensure that the garbage would be removed and processed appropriately.

The creation of this artwork will bring the local community together and help Canadians understand the impact that our disposable lifestyles have on the oceans – the lifeblood of our planet. It will also create exposure to the arts and inspire people to explore their own relationship with culture. I hope to add some kind of digital interactivity to the sculpture via social media, but the mechanic of this has yet to be determined.

Do you think such a project would be well received in the community? Would we get adequate participation? Is there enough shoreline litter to fill a sculpture of this size?

The applications are due by October 31<sup>st</sup>, and one thing that would really help the application is a letter of intent/support about allowing me to create and exhibit the sculpture. I realize that it's impossible to offer commitment this far out, but even a statement of interest or support would really help - the Canada Arts Council just wants to make sure that there is a path to public exhibition of the artwork

Ideally we could get letters from both the municipal government and from community members. Perhaps something like: "We are excited to explore the creation and exhibition of an installation artwork with award-winning Canadian artist Ken Hall. This experience will bring our community together, showcasing our diversity and creativity, while sharing a very important message about Ocean Health with all of Canada."

Anything like that would be great –the above blurb doesn't commit to anything specific, just indicates that the region is supportive of the concept.

Please don't hesitate to contact me if you have any questions, I'm happy to arrange to call you to discuss the project in more detail if that would help.

You can find out more about my previous environmental artwork Legacy on the website: <http://kenhallart.com/wp/gallery/gallery-legacy> and via the project's educational website: <http://kenhallart.com/legacy/> Legacy is currently touring Ontario before embarking on an international tour. Over 2 million visitors have experienced the artwork to date, and the Smithsonian Institute is currently writing a feature on Legacy for their Ocean Portal blog. Legacy will be on display at the Ontario Science Centre throughout 2017.

Thank you very much for any help you can offer, and I hope we get to work together to make this dream a reality!

Sincerely,

Ken Hall

**Ken Hall Art**

607085 River Rd.  
Mulmur, ON, Canada  
L9V 2T4

(519) 925-4003  
[www.kenhallart.com](http://www.kenhallart.com)  
[@KenHallArt](#)

naturallyinspired

- Town of Orangeville Arts & Culture awards "Artist of the Year"  
- Hills of Headwaters Tourism "Artisan of the Year"



**DANGEROUS  
TIDES**





Municipality of Digby  
PO Box 429  
Digby, NS  
BOV 1A0

Warden Linda Gregory.

The Jordantown Acaciaville Conway Betterment Association is making application for \$15,000 from the Canada 150 Forward Fund. The Association is planning a community reunion from July 28 – 30, 2017. We are requesting a letter of support for the application of our project entitled "Community Reunion 2017." The Reunion's objectives are:

#### Community Activities

- Official Start date recording our genealogy and the oral history of Brindley town (complete date July 2018)
- Art and cultural displays
- Sport, (i.e. Ball games, ring toss or other)
- Healthy and active living, children and senior activities such as children's games and bingo
- To bring home families and member from across Canada and internationally home
- Celebrate Community and Achievements
- Reconnect

#### Celebrate our Identity

- Celebrating the four cultures of the Municipality of Digby – the African Nova Scotian being a founding cultural group in NS
- Building a sense of pride and optimism in NS future
- Youth engagement, inter-generational interaction, Youth volunteerism for the event

#### Build on our Future

- How the community as a collective are moving forward after human rights case
- Promote and celebrate Nova Scotian innovation and achievements (within NS) over the last 150 years
- The event will be remembered beyond 2017 in a Community Centre that will be a testament of the community's culture, history, heritage and future

#### Venues

The venues to be used for the event are the Freeman Barton Gerald Barton Memorial Park, Digby Legion and the Acaciaville Baptist Church Hall.

For your Consideration,

Sincerely

  
Kerry Johnson  
President  
JACBA

## Chief Administrative Officer Report

Meeting Date	<i>October 24, 2016</i>
Submitted To	<i>Council</i>
Submitted By	<i>Linda Fraser, Chief Administrative Officer</i>
Carbon Copies	<i>Jeff Sunderland, Deputy CAO CoraLee Bremner, Manager Corporate Services Pat Stevens, Executive Secretary</i>

## Meeting Dates/Reminders-As of October 19, 2016

Date & Time	Meeting	Who Attends	Location
<b>Oct 25<sup>th</sup> @ 4:30 - Tuesday</b>	By-law & Policy	<b>New Council</b>	Municipal Board Room
Nov 7 <sup>th</sup> @ 6:00 pm	Special Council Meeting – Swearing In Ceremony	<b>New Council</b>	Council Chambers
Nov 9 <sup>th</sup> and 10 <sup>th</sup>	New Council Orientation	M Ross	Truro
Nov 14 <sup>th</sup> @ 4:30 pm	COTW	All Council	Council Chambers
Nov 16 <sup>th</sup> @ 10:00 am to 1:00	Rural Internet Workshop	All Council	Caledonia Fire Hall
Nov 21 <sup>st</sup> @ 1:00 pm	Highway 101 Task Force	Warden and 1 Councillor	Council Chambers
Nov 21 <sup>st</sup> @ 4:30 pm <b>To Be Confirmed</b>	Special Council Meeting	All Council	Municipal Board Room
Nov 21 <sup>st</sup> @ 4:45 pm	By-law & Policy	All Council	Municipal Board Room
Nov 28 <sup>th</sup> @ 6:00 pm	Council	All Council	Council Chambers
Nov 29 <sup>th</sup> to Dec 2	UNSM		Halifax
Dec 5 <sup>th</sup> @ 4:30	By-law & Policy	All Council	Municipal Board Room

Request for Decision or Direction	
#1	None

COUNCIL ACTION ITEM – JANUARY 2015
<b>Letter to Minister of Justice request a review of the RCMP complement.</b>
<p><b>Feb 2016</b> – RCMP staff from Strategic Planning and Client Services, Senior RCMP from H Division, staff from Dept of Justice met with members of Council and staff from the Municipality of Clare, the Town of Digby, and Municipality of Digby to present the results of the Policing Resource Model PRM looking at Digby Detachment, Meteghan Detachment, and a hypothetical District Policing Model with Digby and Meteghan combined. A recommendation from the report is that the current level of front line personnel, 10 in Digby and 5 in Clare remain. The report, along with the speaking notes will be distributed to Council. There was a discussion about the pros and cons of merging the two detachments. Further studies are needed to look at social/economic factors. The issue of needing French speaking members in Clare was discussed. Next step is to do further studies looking at Clare merging with either Digby or Yarmouth; and Digby and Annapolis County. This will take from 4 to 6 months to complete.</p> <p><b>Mar 2016-</b> Copy of presentation with comments circulated to Council and RCMP Joint Advisory Committee</p> <p><b>May 2016</b> – No update since last report.</p> <p><b>June/July 2016</b> – Warden, Mayor and CAO’s met with Cpl Sean Boulger from Digby RCMP and Staff Sgt Jeff Holmes from Meteghan RCMP for an update. Staff Sgt Holmes has been directed to work on a business case, looking at what opportunities, efficiencies would be gained from an amalgamation of the Digby Detachment (Town and Municipal) and Meteghan. There would be no reduction in the number of members so it is difficult to see what the advantages would be. Members would have to be bi-lingual to work in Clare. Digby Detachment has no French speaking members. A Yarmouth/Meteghan merge may make more sense. More information to come in the fall.</p> <p><b>Sept/Oct 2016 - No update from last report</b></p>

## COUNCIL ACTION ITEM – JUNE 2015

### Regional Tourism VIC Kiosk – Halifax Waterfront

**June/July 2015** – Letters to the following municipal units were sent the last week of June: Middleton, Annapolis Royal, Annapolis Co, Town of Digby, Clare, Town of Yarmouth, Municipality of Yarmouth, Municipality of Argyle, Municipality of Shelburne, Municipality of Barrington, Town of Shelburne, Lockport, Clarks Harbour, and the Region of Queens. The letter was to determine if there was any interest in participating in the initiative.

**Aug 2015** – I have received positive responses from the following Municipalities: County of Annapolis, Town of Shelburne, Barrington (depending upon costs), and District of Shelburne.

Yarmouth Acadian Shores (Town of Yarmouth, District of Yarmouth, Argyle) – dependent upon equal sharing of costs and Board approval on Sept 15<sup>th</sup>.

Region of Queens staff is in the process of preparing a report to take to Council.

**Sept/Oct 2015** – Letter received from Region of Queens that they are referring the matter to the South Shore Regional Enterprise Network. ( They are just in the process of hiring the CEO). Their Economic Development Staff provided feedback (see attached) on the type of questions that would require further investigation before determining whether or not to proceed.

I have received a letter providing support in principal from the Town of Digby. I have not heard anything yet from Municipality of Clare, the Towns of Lockport, Clarks Harbour.

**It is my recommendation that we take a serious look at the questions raised by Queens at a By-law & Policy Committee.**

**Nov/2015** Decision to put on hold until more information regarding the provinces plan regarding VIC's is known.

**Jan/Feb 2016** - I have reached out to Destinations Cape Breton Association regarding their plans for the upcoming tourism season. They are expecting to make a final decision this month. I have also requested the name of the contact at Halifax Waterfront Development Corporation that they have been working with. I have reached out to Halifax Waterfront Development Corp for some information. Waiting for a response. Deputy Warden MacAlpine is reaching out to Michael Johnson, the new Executive Director for NS Tourism Agency.

**Mar 2016** – Deputy Warden MacAlpine contacted Michael Johnson who is putting him in touch with another person in the Agency.

**May 2016** - I contacted Mary Tulle from Destinations Cape Breton, she indicated they have moved out of the Kiosk. Deputy Warden was speaking with April Hannah from NS Tourism regarding the possibility of setting something up next year outside the Provincial VIC on the waterfront.

**June 2016** – Regional Tourism item on agenda of UNSM Regional Meeting on June 23<sup>rd</sup>.  
Regional Tourism Marketing Strategy

## COUNCIL ACTION ITEM – JUNE 2015

### Regional Tourism VIC Kiosk – Halifax Waterfront (con't)

**July 2016** At the UNSM Regional Meeting Deputy Warden Jimmy MacAlpine, District of Digby discussed the potential for the South Western Shore Region to set up a kiosk on the Halifax Waterfront similar to Cape Breton to promote the region. Estimated costs are \$50,000 per year. 40 per cent of visitors to Upper Clements Park come from Halifax so it may be a useful strategy.

The following points were raised:

- A committee should be formed to consider a proposal for next year.
- The region needs to bring all of the tourism associations together to market the entire region, particularly large events
- Could produce a brochure where industry would pay for advertising
- Look at a two-year pilot
- Need to determine how to evaluate pilot
- Would the \$50,000 be better spent on developing an app or some form of online tourism?

*ACTION: District of Digby to send out letter to South Western Shore Region municipal units to determine interest in forming tourism committee*

**Sept/Oct 2016 – No update since last report**

## COTW ACTION ITEMS -January 2016

### Rural Internet Service

**Feb 2016** – Evan Nemeth, Research EDO, Western Regional Enterprise Network prepared the attached synopsis on Rural Internet in Nova Scotia.

**Mar/April/ 2016** – Council waiting on study being conducted by NS Business. The study is to be completed by early spring.

**May 2016** - \$ 6 Million in provincial budget for rural internet. NS Dept of Business is looking at how best to distribute funds. Suggestion that the province should provide project management and engineering for any internet projects as municipal units don't have the expertise for complex internet projects.

**June 2016** – Rural Broadband was a topic for a couple of workshops at FCM. Many Councillors from rural municipalities having the same issues we have here in NS. All indicated that having access to affordable, reliable broadband should be classed as an “essential service”. Criteria on how the \$ 500 million included in the Federal budget for rural broadband is to be rolled out should be available next month.

**July/Aug 2016**- WREN presented a report on July 14<sup>th</sup>. Council to hear a proposal from County of Annapolis. The WREN working group is going to meet with John Ferguson regarding County of Annapolis's proposal. Council to discuss at a future meeting.

**Sept 2016** – Topic for Sept 19<sup>th</sup> By-law & Policy Meeting.

**Oct 2016** - Evan Nemeth and I attended a meeting at the Annapolis County office to further understand and discuss the proposal to enter into an Intermunicipal Agreement in order to be ready to submit an application to the Federal Government for funding for Rural Internet Infrastructure. The application process is expected to open in November. Other municipal units in attendance were the Region of Queens, Lunenburg, Chester, Clare, Anna County.

I have attended two additional meetings on a proposed Intermunicipal Agreement between Region of Queens, Lunenburg, Chester, Clare, Anna County, and ourselves. A workshop for Councils of the participating municipal units is scheduled for Nov 16<sup>th</sup> in Caledonia.

**This item will be move to Special Projects in future CAO reports**

## CAPITAL PROJECTS – 2016/2017

### General Government Services

No planned Projects

### Protective Services

No planned Projects

### Transportation Services

**Digby Annapolis Regional Airport  
Runway repair**  
**Actual to Date: \$ 5,996**  
**Budget - \$ 10,000**

First Round of crack filling completed. Plan to do more as budget permits.

### Environmental Health Services-Wastewater

**Upgrades to Pump Stations – As  
needed**  
**Actual to Date: \$ 8,134**  
**Budget 67,000**

Replaced pump at lift station in Bear River.

### Environmental Health Services-Solidwaste

No planned projects

Environmental Development Services	
50 kw Wind Turbine Budget \$ 500,000 <b>Actual to Date \$ 360,828</b>	<b>Approved 2015-16 – Funds expensed 2016-17</b>
800 kw Wind Turbine <b>Actual to Date \$ 601,380</b> Budget \$690,000	<b>Approved 2015-16 – Funds expensed 2016-17</b>
EV Car Fast Charging Station – Atlantic Superstore Budget \$ 50,000 <b>Actual \$</b>	NSP are completing their scoping work (changes necessary to move the power over and interconnection details). As well, they are waiting on two easements from Superstore. The EV Fast Charging Station has been delivered.

SPECIAL PROJECTS/INITIATIVES	
Youth Engagement Workshops – Fall 2014  Citizen Engagement Budget Tool	<p><b>Council Strategic Priority – Social/Community</b>  <b>Goal: Engage youth in Local Government</b>  <b>ICSP Goal S-1.2 Engage youth in municipal governance and decision making processes</b></p> <p><b>July 2014</b> – Project approved. Project moving forward for September youth workshop.</p> <p><b>Sept 2014</b> – Two meeting have been held to work out details of the event which will be held in November. Article to be done for October Coastline.</p> <p><b>Oct 2014</b> - Sessions to be held Nov 14<sup>th</sup> and 15<sup>th</sup> October Coastline included an article on the Engagement Sessions.</p> <p><b>Nov 2014</b> – Consultants working on report from the sessions.</p> <p><b>Jan 2015</b> – Council to discuss how best to create a Junior Council.</p> <p><b>Mar-April 2015</b> Deputy CAO working on organizing a one day event with participants from all three high schools.</p> <p><b>May/June 2015</b> – Event held on May 26. Digby and SMBA participated, ICS declined. A full report will be presented at a later date.</p> <p><b>July/Aug 2015</b> – Update to follow.</p> <p><b>Sept 2015</b> – No update</p> <p><b>Oct-Dec 2015</b>- Project put on temporary hold. Looking at the development of a citizen/youth engagement budget template. Once developed, it would be presented to various classes in the schools.</p>

<p><b>Citizen Engagement Budget Tool</b></p>	<p><b>Jan/Feb 2016</b> –By-law &amp; Policy Committee approved the launch of Citizen Budget, a powerful online tool to involve residents in decision-making processes and to demonstrate a municipality’s commitment to citizen engagement. Information on the budget tool will be included in an article for the February Coastline Citizen Budget On-line Tool to be launched mid February</p> <p><b>Mar 2016</b> – Engagement tool up and running.</p> <p><b>April 2016</b> – Deputy CAO reported that only 16 people completed the survey. Council decided to keep the citizen engagement on-line budget up for a few more months.</p> <p><b>May 2016</b> - No update</p> <p><b>June 2016</b>- Final Report due</p> <p><b>July-Oct 2016</b> – Report to be discussed after the election.</p>
<p><b>Rural Internet</b></p>	<p><b>Oct 2016</b></p> <ul style="list-style-type: none"> <li>✓ Council approved in principal the proposal to enter into an Intermunicipal Agreement</li> <li>✓ Letter sent to Provincial Dept of Business from participating municipal units asking for funding for project/technical management of the project</li> <li>✓ Council information workshop scheduled for Nov 16<sup>th</sup> at 10:00 am in Caledonia to update Councils on project.</li> </ul> <p><b>Important Timelines to comply with Federal Funding Application Deadline of Feb 28, 2017</b></p> <ul style="list-style-type: none"> <li>✓ Intermunicipal Agreement needs approval by Nov 22<sup>nd</sup> at latest.</li> <li>✓ Advertisement for project/technical management to go out ASAP</li> <li>✓ EOI – (non-contractual) Issue date Nov 17<sup>th</sup>, close Dec 8<sup>th</sup></li> <li>✓ RFP – to 2 or 3 shortlisted from EOI, close by Feb 8<sup>th</sup></li> <li>✓ Council’s approval of Application before end of Feb 2017</li> </ul>

In the event that any new information has been received from the time of distribution of this report and the meeting, the Administration will provide the additional information at the meeting.

Municipality of Digby

Fiscal Year Period April 01,2016 To September 30,2016  
FUND10 - Fund 10

Income & Expense Statement

AcctName	Fiscal YTD	Annual Budget	Variance	% Used
<b>REVENUE</b>	<b>1000</b>			
<b>TAXES</b>	<b>1005</b>			
<b>ASSESSABLE PROPERTY TAXES</b>	<b>1010</b>			
ASSESSABLE PROPERTY	1015			
Totals For: ASSESSABLE PROPERTY	5,656,366.44	5,619,599.00	(36,767.44)	100.65
AREA RATES	1020			
Totals For: AREA RATES	258,028.44	254,168.00	(3,860.44)	101.52
SPECIAL ASSESSMENTS	1025			
Totals For: SPECIAL ASSESSMENTS	522,256.84	526,306.00	4,049.16	99.23
OTHER TAXES	1030			
Totals For: OTHER TAXES	279,626.00	392,578.00	112,952.00	71.23
Totals For: ASSESSABLE PROPERTY TAXES	6,716,277.72	6,792,651.00	76,373.28	98.88
<b>GRANTS IN LIEU OF TAXES</b>	<b>1035</b>			
FEDERAL GOVERNMENT	1040			
Totals For: FEDERAL GOVERNMENT	29,612.74	29,306.00	(306.74)	101.05
PROVINCIAL GOVERNMENT	1045			
Totals For: PROVINCIAL GOVERNMENT	41,851.20	113,814.00	71,962.80	36.77
Totals For: GRANTS IN LIEU OF TAXES	71,463.94	143,120.00	71,656.06	49.93
Totals For: TAXES	6,787,741.66	6,935,771.00	148,029.34	97.87
<b>SERVICES PROVIDED TO OTHER GOV</b>	<b>1050</b>			
Totals For: SERVICES PROVIDED TO OTHER GOV	70,635.63	84,100.00	13,464.37	83.99
<b>SALES OF SERVICE</b>	<b>1055</b>			
GENERAL GOVERNMENT	1060			
Totals For: GENERAL GOVERNMENT	400.00	600.00	200.00	66.67
PROTECTIVE SERVICES	1065			
Totals For: PROTECTIVE SERVICES	0.00	5,400.00	5,400.00	0.00
TRANSPORTATION SERVICES-OTHER	1070			
AIRPORT REVENUE	1075			
Totals For: AIRPORT REVENUE	71,032.06	86,800.00	15,767.94	81.83
Totals For: TRANSPORTATION SERVICES-OTHER	71,032.06	86,800.00	15,767.94	81.83
Totals For: SALES OF SERVICE	71,432.06	92,800.00	21,367.94	76.97
<b>OTHER REVENUE FROM OWN SOURCE</b>	<b>1085</b>			
LICENSES & PERMITS	1090			
Totals For: LICENSES & PERMITS	7,352.50	10,000.00	2,647.50	73.53
MUNICIPAL FINES	1095			
Totals For: MUNICIPAL FINES	9,000.24	15,100.00	6,099.76	59.60
RETURN ON INVESTMENTS	1100			
Totals For: RETURN ON INVESTMENTS	21,868.42	34,534.00	12,665.58	63.32
PENALTIES & INTEREST ON TAXES	1105			
Totals For: PENALTIES & INTEREST ON TAXES	62,345.29	130,000.00	67,654.71	47.96

Municipality of Digby

Fiscal Year Period April 01,2016 To September 30,2016  
FUND10 - Fund 10

Income & Expense Statement

AcctName	Fiscal YTD	Annual Budget	Variance	% Used
REVENUE COLLECTED FOR OTHER GO	1110			
Totals For: REVENUE COLLECTED FOR OTHER GO	251,958.57	249,494.00	(2,464.57)	100.99
OTHER REVENUE FROM OWN SOURCES	1115			
Totals For: OTHER REVENUE FROM OWN SOURCES	148,347.36	311,000.00	162,652.64	47.70
Totals For: OTHER REVENUE FROM OWN SOURCE	500,872.38	750,128.00	249,255.62	66.77
UNCONDITIONAL TRANSFERS FROM	1120			
PROVINCIAL GOVERNMENT	1125			
Totals For: PROVINCIAL GOVERNMENT	184,682.00	360,178.00	175,496.00	51.28
Totals For: UNCONDITIONAL TRANSFERS FROM	184,682.00	360,178.00	175,496.00	51.28
CONDITIONAL TRANSFERS-OTH GOV'	1130			
PROVINCIAL GOVERNMENT	1135			
Totals For: PROVINCIAL GOVERNMENT	3,560.00	3,560.00	0.00	100.00
OTHER LOCAL GOVERNMENTS	1140			
Totals For: OTHER LOCAL GOVERNMENTS	0.00	0.00	0.00	0.00
Totals For: CONDITIONAL TRANSFERS-OTH GOV'	3,560.00	3,560.00	0.00	100.00
TRANSFERS FROM OWN AGENCIES	1145			
Totals For: TRANSFERS FROM OWN AGENCIES	0.00	0.00	0.00	0.00
OPERATING RESERVES	1150			
Totals For: OPERATING RESERVES	0.00	65,000.00	65,000.00	0.00
CAPITAL AND GAS RESERVES	1155			
Totals For: CAPITAL AND GAS RESERVES	0.00	0.00	0.00	0.00
Totals For: REVENUE	7,618,923.73	8,291,537.00	672,613.27	91.89
EXPENSE	1295			
GENERAL GOVERNMENT SERVICES	1300			
LEGISLATIVE	1305			
Totals For: LEGISLATIVE	88,072.40	195,415.00	107,342.60	45.07
GENERAL ADMINISTRATION	1310			
ADMINISTRATION	1320			
Totals For: ADMINISTRATION	173,912.39	374,537.00	200,624.61	46.43
FINACIAL MANAGEMENT	1322			
Totals For: FINACIAL MANAGEMENT	50,854.99	78,300.00	27,445.01	64.95
TAXATION	1324			
Totals For: TAXATION	224,290.76	299,382.00	75,091.24	74.92
Municipal Office Operations	1325			
Totals For: Municipal Office Operations	48,797.62	134,000.00	85,202.38	36.42
OTHER GENERAL ADMIN SERVICES	1330			
Totals For: OTHER GENERAL ADMIN SERVICES	129,808.79	222,904.00	93,095.21	58.24
Totals For: GENERAL ADMINISTRATION	627,664.55	1,109,123.00	481,458.45	56.59
VALUATION ALLOWANCES RELATED	1360			
Totals For: VALUATION ALLOWANCES RELATED	0.00	0.00	0.00	0.00

Municipality of Digby

Fiscal Year Period April 01,2016 To September 30,2016  
FUND10 - Fund 10

Income & Expense Statement

AcctName		Fiscal YTD	Annual Budget	Variance	% Used
2nd GENERAL GOVERNMENT SERVICE	1365				
GENERAL GOVERNMENT SERVICES	1370				
Totals For: GENERAL GOVERNMENT SERVICES		41,723.14	68,564.00	26,840.86	60.85
COMMUNITY GRANTS	1375				
Other General Gov't Services	1377				
Totals For: Other General Gov't Services		62,946.80	123,235.00	60,288.20	51.08
Totals For: COMMUNITY GRANTS		162,496.80	231,965.00	69,468.20	70.05
Totals For: 2nd GENERAL GOVERNMENT SERVICE		204,219.94	300,529.00	96,309.06	67.95
Totals For: GENERAL GOVERNMENT SERVICES		919,956.89	1,605,067.00	685,110.11	57.32
PROTECTIVE SERVICES	1380				
POLICE SERVICES	1385				
Totals For: POLICE SERVICES		614,476.00	1,231,640.00	617,164.00	49.89
LAW ENFORCEMENT OTHER	1387				
Totals For: LAW ENFORCEMENT OTHER		15,000.00	25,200.00	10,200.00	59.52
TRANSFER TO CORRECTIONAL SERVI	1390				
Totals For: TRANSFER TO CORRECTIONAL SERVI		26,660.00	106,641.00	79,981.00	25.00
FIRE PROTECTION	1397				
WATER SUPPLY AND HYDRANTS	1400				
Totals For: WATER SUPPLY AND HYDRANTS		196,687.50	433,474.00	236,786.50	45.37
FIRE DEPARTMENTS	1405				
Totals For: FIRE DEPARTMENTS		240,044.43	239,919.00	(125.43)	100.05
Totals For: FIRE PROTECTION		436,731.93	673,393.00	236,661.07	64.86
EMERGENCY MANAGEMENT SERVICES	1415				
Totals For: EMERGENCY MANAGEMENT SERVICES		4,711.37	14,000.00	9,288.63	33.65
PROTECTIVE INSPECTIONS	1417				
BUILDING SERVICES	1430				
Totals For: BUILDING SERVICES		89,560.94	180,913.00	91,352.06	49.50
Totals For: PROTECTIVE INSPECTIONS		89,560.94	180,913.00	91,352.06	49.50
OTHER PROTECTIVE SERVICES	1420				
DISPATCH SERVICES	1410				
Totals For: DISPATCH SERVICES		115,918.06	216,644.00	100,725.94	53.51
DOG CONTROL	1425				
Totals For: DOG CONTROL		20,959.38	33,500.00	12,540.62	62.57
Totals For: OTHER PROTECTIVE SERVICES		136,877.44	250,144.00	113,266.56	54.72
Totals For: PROTECTIVE SERVICES		1,324,017.68	2,481,931.00	1,157,913.32	53.35
TRANSPORTATION SERVICES	1435				
COMMON SERVICES	1440				
PUBLIC WORKS	1445				
Totals For: PUBLIC WORKS		52,625.12	102,716.00	50,090.88	51.23
Totals For: COMMON SERVICES		52,625.12	102,716.00	50,090.88	51.23

Municipality of Digby

Fiscal Year Period April 01,2016 To September 30,2016  
FUND10 - Fund 10

Income & Expense Statement

AcctName	Fiscal YTD	Annual Budget	Variance	% Used
<b>ROAD TRANSPORT</b> 1450				
ROADS AND STREETS 1455				
Totals For: ROADS AND STREETS	14,877.28	75,751.00	60,873.72	19.64
STREET LIGHTING 1460				
Totals For: STREET LIGHTING	11,548.38	33,000.00	21,451.62	35.00
TRAFFIC SERVICES 1465				
Totals For: TRAFFIC SERVICES	0.00	1,500.00	1,500.00	0.00
Totals For: ROAD TRANSPORT	26,425.66	110,251.00	83,825.34	23.97
<b>AIR TRANSPORT, DISPATCH, PUBL</b> 1470				
DIGBY ANNAPOLIS REGIONAL AIRPO 1475				
AIRPORT EXPENDITURES-COMMON 1480				
Totals For: AIRPORT EXPENDITURES-COMMON	9,226.45	26,500.00	17,273.55	34.82
AIRPORT INVENTORY PURCHASES 1485				
Totals For: AIRPORT INVENTORY PURCHASES	47,368.56	66,200.00	18,831.44	71.55
DISPATCH GENERAL OPERATING EXP 1490				
Totals For: DISPATCH GENERAL OPERATING EXP	22,879.03	38,064.00	15,184.97	60.11
Totals For: DIGBY ANNAPOLIS REGIONAL AIRPO	79,474.04	130,764.00	51,289.96	60.78
Totals For: AIR TRANSPORT, DISPATCH, PUBL	79,474.04	130,764.00	51,289.96	60.78
<b>PUBLIC TRANSIT</b> 1495				
Totals For: PUBLIC TRANSIT	118,400.00	216,224.00	97,824.00	54.76
Totals For: TRANSPORTATION SERVICES	276,924.82	559,955.00	283,030.18	49.45
<b>ENVIRONMENTAL HEALTH</b> 1500				
WASTEWATER COLLECTION AND DISP 1505				
ADMINISTRATION 1510				
Totals For: ADMINISTRATION	5,174.24	9,792.00	4,617.76	52.84
Totals For: WASTEWATER COLLECTION AND DISP	5,174.24	9,792.00	4,617.76	52.84
<b>WASTE WATER COLLECTION &amp; LIFT</b> 1520				
Digby 1525				
Totals For: Digby	70,122.36	82,500.00	12,377.64	85.00
Weymouth 1530				
Totals For: Weymouth	9,229.45	33,000.00	23,770.55	27.97
Smiths Cove 1535				
Totals For: Smiths Cove	51,984.09	58,000.00	6,015.91	89.63
Bear River 1540				
Totals For: Bear River	18,539.08	16,000.00	(2,539.08)	115.87
Totals For: WASTE WATER COLLECTION & LIFT	149,874.98	189,500.00	39,625.02	79.09
<b>SOLID WASTE COLLECTION &amp; DISPO</b> 1545				
ADMINISTRATION 1550				
Totals For: ADMINISTRATION	8,339.00	16,800.00	8,461.00	49.64
COLLECTION & DISPOSAL 1555				

Municipality of Digby

Fiscal Year Period April 01,2016 To September 30,2016  
FUND10 - Fund 10

Income & Expense Statement

AcctName	Fiscal YTD	Annual Budget	Variance	% Used
Totals For: COLLECTION & DISPOSAL	368,139.42	685,240.00	317,100.58	53.72
RECYCLING 1560				
Totals For: RECYCLING	39,500.83	84,000.00	44,499.17	47.02
COMPOSTING 1565				
Totals For: COMPOSTING	34,300.81	69,000.00	34,699.19	49.71
SOLIDWASTE COLLECTION & DISPOS 1570				
Totals For: SOLIDWASTE COLLECTION & DISPOS	11,593.61	11,500.00	(93.61)	100.81
Totals For: SOLID WASTE COLLECTION & DISPO	461,873.67	866,540.00	404,666.33	53.30
DEBT CHARGES 1575				
Totals For: DEBT CHARGES	3,075.63	24,674.00	21,598.37	12.47
Totals For: ENVIRONMENTAL HEALTH	619,998.52	1,090,506.00	470,507.48	56.85
PUBLIC HEALTH SERVICES 1580				
HOUSING 1585				
Totals For: HOUSING	0.00	45,000.00	45,000.00	0.00
Totals For: PUBLIC HEALTH SERVICES	0.00	45,000.00	45,000.00	0.00
ENVIRONMENTAL DEVELOPMENT SERV 1590				
PLANNING & DEVELOPMENT 1595				
Totals For: PLANNING & DEVELOPMENT	14,609.71	28,500.00	13,890.29	51.26
COMMUNITY DEVELOPMENT 1600				
TRANSFER TO REGIONAL AUTHORITY 1605				
Totals For: TRANSFER TO REGIONAL AUTHORITY	45,957.00	45,771.00	(186.00)	100.41
OTHER COMMUNITY DEVELOPMENT 1610				
Totals For: OTHER COMMUNITY DEVELOPMENT	17,733.58	65,560.00	47,826.42	27.05
INDUSTRIAL PARKS 1615				
Totals For: INDUSTRIAL PARKS	10,000.02	20,000.00	9,999.98	50.00
Totals For: COMMUNITY DEVELOPMENT	73,690.60	131,331.00	57,640.40	56.11
TOURISM 1620				
Totals For: TOURISM	28,984.68	28,000.00	(984.68)	103.52
RENEWABLE ENERGY DEVELOPMENT 1625				
Totals For: RENEWABLE ENERGY DEVELOPMENT	64,286.19	197,900.00	133,613.81	32.48
Totals For: ENVIRONMENTAL DEVELOPMENT SERV	181,571.18	385,731.00	204,159.82	47.07
RECREATION AND CULTURAL SERVIC 1630				
RECREATION 1635				
Totals For: RECREATION	310,819.19	325,383.00	14,563.81	95.52
LOCAL LIBRARIES 1640				
Totals For: LOCAL LIBRARIES	14,352.55	50,926.00	36,573.45	28.18
REGIONAL LIBRARY 1645				
Totals For: REGIONAL LIBRARY	24,699.84	49,026.00	24,326.16	50.38
Totals For: RECREATION AND CULTURAL SERVIC	349,871.58	425,335.00	75,463.42	82.26

Municipality of Digby

Fiscal Year Period April 01,2016 To September 30,2016  
FUND10 - Fund 10

Income & Expense Statement

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Page 6 of 6

AcctName	Fiscal YTD	Annual Budget	Variance	% Used
HERITAGE	1650			
Totals For: HERITAGE	31,332.28	73,881.00	42,548.72	42.41
EDUCATION	1655			
Totals For: EDUCATION	699,565.68	1,399,131.00	699,565.32	50.00
CAPITAL	1660			
Totals For: CAPITAL	0.00	0.00	0.00	0.00
EXTRAORDINARY OR SPECIAL ITEMS	1665			
Totals For: EXTRAORDINARY OR SPECIAL ITEMS	0.00	0.00	0.00	0.00
FINANCING AND TRANSFERS	1670			
PRINCIPAL INSTALMENTS	1675			
Totals For: PRINCIPAL INSTALMENTS	0.00	110,000.00	110,000.00	0.00
TRANSFER (TO) OPERATING RES	1680			
Totals For: TRANSFER (TO) OPERATING RES	0.00	55,000.00	55,000.00	0.00
TRANSFER (TO) CAPITAL RESERVES	1685			
Totals For: TRANSFER (TO) CAPITAL RESERVES	0.00	60,000.00	60,000.00	0.00
TRANSFER (TO) TRANSFER TO GE	1690			
Totals For: TRANSFER (TO) TRANSFER TO GE	0.00	0.00	0.00	0.00
CHANGES IN EQUITY	1695			
Totals For: CHANGES IN EQUITY	0.00	0.00	0.00	0.00
Totals For: FINANCING AND TRANSFERS	0.00	225,000.00	225,000.00	0.00
Totals For: EXPENSE	4,403,238.63	8,291,537.00	3,888,298.37	53.11
<b>Total Income:</b>	\$ 7,618,923.73	\$ 8,291,537.00	\$ 0.00	91.89
<b>Total Expenses:</b>	4,403,238.63	\$ 8,291,537.00	0.00	53.11
<b>Totals:</b>	<u>\$ 3,215,685.10</u>	<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>38.78</u>

October 4, 2016

Ms. Linda Gregory, Warden  
Municipality of Digby  
PO Box 429  
Digby, NS B0V 1A0

**CORRESPONDENCE  
COUNCIL**

OCT 24 2016

Dear Warden Gregory:

Thank you for your letter to Deputy Minister Paul LaFleche regarding traffic control costs for the Wharf Rat Rally. The Deputy has asked that I respond on his behalf.

I am pleased to see the continued success of this annual event and that the Department has been able to assist the Town and Municipality with the traffic control.

In 1995, the Department moved to a new District Structure where authority for budgets and decision making was decentralized so that the Department could be more responsive to customer issues. At that time all budgets for annual road maintenance was also distributed to the Districts as it was felt they were in the best position to set local priorities and manage expenditures. The Department does not hold any funding centrally for maintenance operations. As traffic control is one component of the road maintenance budget, the funding to assist with the Wharf Rat Rally is coming from the appropriate budget.

By copy of this letter to District Director, Steve MacIsaac, I will ask that he discuss this issue with the local Area Manager.

Sincerely,



S. Bruce Fitzner, MPA, P.Eng.  
Chief Engineer Highway Programs

- c. Steve MacIsaac, District Director Western
- Paul LaFleche, Deputy Minister
- Gordon Wilson, MLA Clare Digby
- Ben Cleveland, Mayor Town of Digby

September 27, 2016

Warden Linda Gregory  
Municipality of the District of Digby  
PO Box 429  
Digby, NS B0V 1A0

**COUNCIL  
CORRESPONDENCE**

**OCT 24 2016**

Dear Warden Gregory:

This year marks the 10<sup>th</sup> anniversary of our Social Responsibility Charter. A North American first when it was created in 2006, it is the backbone of everything we do at the Nova Scotia Provincial Lotteries and Casino Corporation (NSPLCC). I am pleased to provide you with our 2015-16 Social Responsibility Community Report, which is an overview of our activities this past year to ensure social responsibility is integrated into every aspect of the gaming industry in Nova Scotia.

Some of these activities include our responsible gaming programs. Last year, NSPLCC delivered a comprehensive suite of these programs. Our commitment, as outlined in the Social Responsibility Charter, is critical to ensuring that the balance between economic sustainability and social responsibility continues to guide our actions and decisions.

The full Social Responsibility Community Report, which provides the detailed information of our social responsibility efforts in video format, can be viewed on our website at [www.gamingns.ca](http://www.gamingns.ca) under Reports.

I would like to take this opportunity to thank our operators and our many retailers for their commitment and dedication to running a socially responsible business in Nova Scotia.

Yours very truly,



Robert A. MacKinnon  
President & CEO

# 2015-16 Community Highlights Report

As the public corporation with responsibility to manage legalized gambling, every day we work hard to earn the trust and respect of the people of Nova Scotia.

Ten years ago, we formalized our commitment to social responsibility by creating the first Social Responsibility Charter in the North American gambling industry. Sharing our progress under five pillars each year is part of that pledge. We're proud of this ten-year milestone and believe it called for something special, so we made a short video highlighting how the industry has evolved over that time. You can view it at [www.gamingns.ca](http://www.gamingns.ca).

Our commitment to being socially responsible is deeply rooted in everything we do. And our Social Responsibility Charter is our north star.



## 1. Responsible Gambling

It is important for all Nova Scotians, whether they choose to gamble or not, to be confident that NSPLCC's activities are rooted in leading responsible gambling practices.

- Worked with responsible gambling experts to develop an awareness campaign based on the theme, *Balance is the Name of the Game*, which launched during Responsible Gambling Awareness Week (RGAW) 2015.
- Along with Atlantic Lottery and Casino Nova Scotia, assessed every new game and initiative using the rigorous standards of the Responsible Gambling Assessment Program to ensure social responsibility is integrated into every business decision.
- Marked the 14th annual RGAW from September 27 – October 3, 2015, promoting responsible gambling messages to Nova Scotians. More than 95% of those asked reported learning something new.

**785** Responsible Gambling Assessments completed.

**769**  
approved

**15**  
modified

**1**  
declined

- Invested \$6.4 million in prevention, education and treatment programs.
- In partnership with Casino Nova Scotia, completed the initial assessment for accreditation under RG Check, the most rigorous RG accreditation program in the world, developed by the Responsible Gambling Council, an independent non-profit organization.

4,300

visitors to the Responsible Gambling Resource Centres at Casino Nova Scotia, representing an increase of 19% over last year

16,850

unique visitors to yourbestbet.ca

4,200

casino guests used two new M.A.R.G.I. kiosks compared to 3,800 last year

16,700

Nova Scotians directly reached with responsible gambling messages during RGAW

- Maintained and updated key responsible gambling touch points for players, including the Responsible Gambling Resource Centres at the casinos, yourbestbet.ca, and Mobile Access to Responsible Gambling Information (M.A.R.G.I.) kiosks.
- Engaged an evaluation expert to assist with a review of responsible gambling evaluation and target setting.

## 2. Integrity and Security

Our games are fair and honest. New game development always includes independent testing and verification of game integrity.

- Worked with the Nova Scotia Department of Health and Wellness and the Nova Scotia Health Research Foundation (NSHRF) to conduct research about online gambling in Nova Scotia.
- As of March 2016, Atlantic Lottery's mobile app for ticket lottery purchases saw a total of almost 203,000 transactions, \$1.7 million in sales and an average of just over 3,000 unique players per month.
- Received and responded to four FOIPOP requests in 2015-16.
- Responded to 20 inquiries made through NSPLCC's corporate website.
- Reported 209 incidents related to Section 24(1)(e) of the *Gaming Control Act*; 207 were resolved through prescribed procedures and two remain open.
- There were 106 related party wins over \$1,000 in Nova Scotia. All prizes were verified before being paid out.

## 3. Citizens and Communities

We believe supporting community initiatives starts with funding what matters to Nova Scotians.

- *Support4Sport* is the most significant source of funding for amateur sport in Nova Scotia with 100% of the proceeds from *Support4Sport* products in Nova Scotia going to amateur sport. The funding program helps develop community and provincial sporting programs and provides training and development opportunities for athletes, coaches and officials. The program provided \$4.1 million in 2015-16, bringing the overall total since inception to more than \$31 million.
- In 2013, *Support4Culture* was launched to support arts, culture, and heritage in communities across Nova Scotia and has provided more than \$6 million to date for



- 360 aspiring and established artists and community arts, culture and heritage organizations.
- Casino Nova Scotia, in conjunction with Music Nova Scotia, announced that the Halifax and Sydney casinos would become the home for a newly created East Coast Music Hall of Fame. The Halifax site opened in the fall of 2015, with the Sydney site following in 2016.
- *Support4Communities* helped non-profit organizations raise more than \$68,000 through 10 Monte Carlo Night fundraisers. More than \$820,000 has been raised for much-needed community programs throughout the life of this program.
- Introduced the Zero Waste program by removing all desk-side trash cans and introducing sorting stations. Ninety per cent of employees also moved to paperless paystubs.



## 4. Corporate Governance

Good corporate governance means being open and accountable and holding ourselves to the highest ethical standards.

- Held a training session on effective board operation and governance maximization processes and boardroom diversity.
- In July 2016, NSPLCC publicly released its 2015-16 Report to Stakeholders.
- Updated online Fact Sheets on a quarterly basis. The corporate website is also updated regularly to show where gaming revenue comes from and where it goes.

## 5. Stakeholder Relationships

Respecting the experiences and viewpoints of others and working together provides the best opportunity to advance our mutual social responsibility goals.

- Regularly requested and gathered feedback from experts in the fields of responsible and problem gambling, as well as technical, regulatory, and legal experts, considering their views on major initiatives.
- NSPLCC continues to develop relationships with important stakeholders such as retailer groups, our operators Atlantic Lottery and Casino Nova Scotia, and government departments including Communities, Culture and Heritage, the Department of Health and Wellness, Office of Aboriginal Affairs, Agriculture, and the Alcohol, Gaming, Fuel and Tobacco Division of Service Nova Scotia.