



**Council Meeting**  
**Municipal Council Chambers, Municipal Office**  
**February 27, 2017 at 6:00 PM**  
**Agenda**

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- 1. CALL MEETING TO ORDER**
- 2. ADOPTION OF AGENDA – Additions or Deletions**
- 3. PAUSE TO SEEK GUIDANCE**
- 4. READING OF MISSION STATEMENT**
- 5. PRESENTATION/ DELEGATION**
  - 5.1** Wharf Rat Rally – Laura Simmons
- 6. APPROVAL OF MINUTES**
  - 6.1** Council Minutes – January 23, 2017
- 7. OLD BUSINESS/BUSINESS ARISING**
  - 7.1**
- 8. NEW BUSINESS**
  - 8.1** **Funding Requests:**
    - Weymouth Waterfront Development Committee
    - Digby East Fish & Game
    - Fundy WhaleFest Association
    - Baie Ste Marie Animal Society
  - 8.2** Digby Neck Collective- Time Sensitive (February)
  - 8.3** Council Strategic Priorities report
  - 8.4** Communities in Bloom program

## **9. CHIEF ADMINISTRATIVE OFFICER REPORT**

- 9.1** Meeting Reminders
- 9.2** Decision/Direction Request
- 9.3** Update on Action Items
- 9.4** Update on Capital Projects
- 9.5** Update on Corporate NOW Priorities
- 9.6** Approval of January 2017 payable \$743,823.10
- 9.7** Income & Expense Report January 2017

## **10. CORRESPONDENCE/INFORMATION ITEMS**

- 10.1** Full Steering Committee meeting
- 10.2** Apple Blossom Festival event change
- 10.3** Canadian Lyme Disease Foundation

## **11. STANDING COMMITTEES OF COUNCIL RECOMMENDATION**

### **11.1 BY-LAW & POLICY RECOMMENDATIONS**

- 1) That the recommendation to have a letter sent to the Minister of Transportation & Infrastructure in support of paving the Upper Cross Road be approved.

### **11.2 COTW RECOMMENDATIONS**

- 1) That for a 90 day period, starting March 1, 2017, that the Municipality of the District of Digby pay SEEL \$0.17 5 (seventeen and ½ cents) per kWh (kilo watt hour) of electricity sold by the Municipality of the District of Digby to Nova Scotia Power Inc with conditions be approved.

## **12. ADVISORY COMMITTEES- REPORTS/UPDATES**

- 12.1** Digby Source Water Protection Advisory Committee – Councillor Ross
- 12.2** Heritage Advisory Committee – Deputy Warden Gregory, Councillor Ross
- 12.3** Planning Advisory Committee – Deputy Warden Gregory, Councillors Ross and Tudor
- 12.4** Joint RCMP Advisory Board – Deputy Warden Gregory, Councillor Ross
- 12.5** REMO Advisory Committee –Warden MacAlpine, Deputy Warden Gregory
  - 1) August 2016 minutes
  - 2) January 2017 minutes
- 12.6** Western Regional Housing Authority – Citizen Member Vacancy

### **13. REGIONAL/JOINT COMMITTEES – REPORTS/UPDATES**

- 13.1** Age Friendly Community – Warden MacAlpine
- 13.2** Atlantic Mayors Congress – Warden MacAlpine
- 13.3** Canada Legacy Society – Deputy Warden Gregory
  - 1) Letter to MP Colin Fraser
- 13.4** Digby & Area Affordable & Supportive Housing Group - Councillor Tudor
  - 1) January meeting notes
  - 2) January Points of Discussion
- 13.5** Digby Area Board of Trade – Councillor Tudor
  - 1) November, December & January minutes
- 13.6** Digby Annapolis Development Committee - Warden MacAlpine, Councillor Tudor
- 13.7** Digby Area Learning Association – Councillor Manzer
  - 1) DALA November 2016 board meeting
  - 2) Adult Learning Program January 2017 board report
  - 3) November to January Family Literacy report
  - 4) Executive Director January report
  - 5) Learning Grove January report
  - 6) YouthWorx January report
- 13.8** Digby Area Recreation Commission – Deputy Warden Gregory, Councillor Ross
- 13.9** Digby Area Tourism Association – Councillor Manzer
  - 1) January minutes
- 13.10** Digby Community/NS Health Authority Stakeholder Group – Warden MacAlpine
- 13.11** Digby Development Agency – Warden MacAlpine, Deputy Warden Gregory
  - 1) October 2016 minutes
- 13.12** Digby Harbour Port Association – Councillor Tudor
- 13.13** Digby Library Committee –Warden MacAlpine
- 13.14** Digby Municipal Fire Association – Councillor Tudor

- 13.15** Highway 101 Task Force - Deputy Warden Gregory, Councillor Ross
- 13.16** Kings Transit Authority – Deputy Warden Gregory
- 1) January newsletter
  - 2) January minutes, General Manager report, Ridership report, Operating Budget
- 13.17** Open Spaces – Councillors Tudor & Ross
- 13.18** Senior Safety Committee –Warden MacAlpine, Councillor Manzer
- 13.19** Shared Services Committee - Warden MacAlpine, Councillors Manzer & Tudor
- 1) Current Shared Services list
  - 2) November 2015 minutes
- 13.20** South West Biosphere Society – Deputy Warden Gregory
- 1) 2017 MAB Youth Forum information
- 13.21** Transport de Clare - Councillor Manzer
- 13.22** Tideview Terrace – Councillor Manzer
- 1) October 2016 minutes
  - 2) November 2016 minutes
- 13.23** Upper Clements Park Society – Councillor Ross
- 1) January Board minutes
- 13.24** Waste Check – Deputy Warden Gregory, Councillor Manzer
- 1) December 2016 minutes
  - 2) Waste Check Connections Dec 2016 – Jan 2017
- 13.25** Western Counties Regional Library – Warden MacAlpine
- 13.26** Western Regional Enterprise Network Liaison and Oversight Committee - Warden MacAlpine
- 1) WREN IMA proposed changes
  - 2) IMA funding allocation
  - 3) CEO report
- 13.27** Weymouth Doctor Recruiting Committee – Deputy Warden Gregory, Councillor Manzer

- 1) Letter to Dr. Lynne Harrigan
- 2) Presentation to Minister of Health
- 3) Letter to Minister Glavine

**14. COUNCIL DISTRICT REPORTS**

**15. IN CAMERA**

**16. ADJOURNMENT**



# STRATEGIC PRIORITY CHART

CORPORATE PRIORITIES (Council/CAO) - Feb 2017		
<p><b>NOW</b></p> <ol style="list-style-type: none"> <li>1. Rural Internet Federal Funding Application</li> <li>2. Industrial Park Servicing Position Statement</li> <li>3. Trails and Open Space Coordination</li> <li>4. Island Villages Meetings-Areas of Interest</li> <li>5. Fires Services Options Report</li> </ol>	<p>Timeline</p> <ol style="list-style-type: none"> <li>March</li> <li>April</li> <li>April</li> <li>March</li> <li>June</li> </ol>	<p style="text-align: center;"><i>Advocacy / Partnerships</i></p> <ul style="list-style-type: none"> <li>✓ Tidal Industry Feasibility</li> <li>✓ Regional Renewable Energy Strategy (WREN supply chain)</li> <li>✓ Electric Grid Capacity (NSPI and Province)</li> <li>✓ Access to Primary Health Care (Digby Community &amp; NSHA Stakeholder Committee)</li> <li>✓ Rural Internet-Western REN Rural Broadband Partnership</li> </ul>
<p><b>NEXT</b> </p> <ul style="list-style-type: none"> <li>• Haines Lake Property Plan</li> <li>• Industrial Park Prospectus Report</li> <li>• Joint Council Meeting with Clare-Shared Areas of Interest</li> <li>• Joint Council Meeting with Town of Digby-Shared Services</li> <li>• Village of Weymouth Meeting-Shared Areas of Interest</li> <li>• Multi-Use Terminal Business Case</li> <li>• Climate Change- Municipal Strategy</li> <li>• Barton School Property</li> </ul>		
ORGANIZATIONAL PRINCIPLES		
<ul style="list-style-type: none"> <li>✓ Be Environmental Friendly</li> <li>✓ Maximize Community Engagement</li> <li>✓ Encourage Youth Engagement</li> </ul>	<ul style="list-style-type: none"> <li>✓ Develop Alternative Revenue Sources</li> <li>✓ Pursue Partnerships</li> </ul>	
OPERATIONAL STRATEGIES		
<p>CAO - Linda</p> <ol style="list-style-type: none"> <li>1) Rural Internet-Federal Application Support-March</li> <li>2) Island Villages Meeting-March</li> <li>3) Fire Service Options Research &amp; Report-June</li> <li>4) Joint Council Meeting – Municipality of Clare-April</li> <li>5) Joint Council Meeting – Town of Digby-April</li> </ol>	<p>Renewable Energy/Climate Change – Terry</p> <ol style="list-style-type: none"> <li>1) Climate Change Municipal Strategy- Dec</li> <li>2) PACE Program Management –On-going responsibility</li> <li>3) EV Charging Stations -May</li> <li>4) Solar Program: ID Eligible Community Groups-May</li> <li>5) Regional Renewable Energy Strategy? (WREN)</li> <li>6) Bio-gas Generator/SEEL- On-going responsibility</li> <li>7) Tidal Feasibility-Continue Advocacy</li> </ol>	
<p>Deputy CAO/Operations - Jeff</p> <ol style="list-style-type: none"> <li>1) Trail /Open Space Coordination Feasibility Report-April</li> <li>2) Lighthouse Transition -August</li> <li>3) Airport Capital/Maintenance Plan -August</li> </ol>	<p>Corporate – Cora Lee</p> <ol style="list-style-type: none"> <li>1) Administration Dept. Re-organization -May</li> <li>2) Fiscal Control Policies -June</li> <li>3) Annual Audit Prep Work -June</li> </ol>	
<p>Business/Economic Development - Dan</p> <ol style="list-style-type: none"> <li>1) Industrial Park Positioning Statement-April</li> <li>2) Industrial Park Prospectus Report- August</li> <li>3) Multi-Use Marine Terminal Business Case-March 2018</li> <li>4) Business Owner Education Workshops-Only if demand arises and no conflict with previous 3 objectives</li> <li>5) Tidal Feasibility-Continue Advocacy</li> </ol>	<p>Open Space/ Trails - (TBD)</p> <ol style="list-style-type: none"> <li>1) Trail Plan-June</li> <li>2) Open Space Plan Implementation-June</li> <li>3) Haines Lake Property Plan</li> <li>4) Barton School Property-Options</li> </ol>	

Blue=NOW; Red=NEXT; Green=Advocacy/Partnerships; Black=Operational Strategies