

Call to Order The Council meeting was called to order with Warden Gregory in the chair at 6:20 p.m.

Attendance

Councillors present:

- Linda Gregory, Warden
- Jimmy MacAlpine, Deputy Warden
- David Tudor, Councillor
- George Manzer, Councillor
- Maritza Adams, Councillor

Staff present:

- Linda Fraser, Chief Administrative Officer
- Jeff Sunderland, Deputy Chief Administrative Officer
- Pat Stevens, Executive Assistant

Regrets:

-

Prayer Warden Gregory welcomed everyone to the meeting and asked everyone to pause to seek guidance for the meeting. Warden Gregory thanked everyone for coming and read the Municipality's mission statement.

Agenda **MOVED and Seconded that the agenda be approved with the addition of the By-Law & Policy Amendment to Business Arising.**

Motion Carried

Presentation

Minutes
January 27, 2014 - **MOVED and Seconded that the minutes from Council of**
Council. **January 27, 2014 be approved as circulated.**

Motion Carried

Business Arising **from Minutes/Old** **Business**

#1 Second Reading of **MOVED and Seconded to accept the Second Reading of the**
the Amendments to **Amendments to the Conway Area Municipal Planning**
the Conway Area **Strategy and Land Use By-Law as presented.**
Municipal Planning

Strategy and Land **Motion Carried**
Use By-Law

#2

Councillor Manzer

- Councillor Manzer delivered Jeanne Nesbit's gift from Council. Discussion ensued regarding the purchase of the video camera that Ms. Nesbit had been using. Staff will go back to the original document to clarify ownership of the video camera and bring the information back to Council.

Councillor Adams

- No Old Business.

Councillor Tudor

- No Old Business.

Deputy Warden
MacAlpine

- No Old Business.

Warden Gregory

- No Old Business.

New Business

#1 Genealogical Association of NS - Funding Request - Advise of Conference in May

Council discussed the funding request from the Genealogical Association of NS.

A letter is to be sent thanking the Genealogical Association of NS for their request and advising them any funding set forth for Genealogical research is used to support the local museum.

#2 Weymouth Fire Dept – Request for Lands to be Tax Exempt

The Weymouth Fire Department are requesting that two properties (AAN #'s 06042155 & 05732476), both on the New Road and have wells on them to be used to fill the trucks for firefighting, be considered for a tax exemption. CAO Fraser advised that the annual taxes between the two properties amount to \$40.60. The CAO will advise the Weymouth Fire Department of the decision made.

Moved and Seconded to recommend amending the bylaw but holding onto the Weymouth Fire Department information and when there is more tax exemption requests deal with them all at once.

Motion Carried

Moved and Seconded that a grant be issued to the Weymouth Fire Department to cover the taxes due annually on AAN #'s 06042155 & 05732476.

Motion Carried

#3 Electric Vehicle Charging Station

Council discussed how having an electric vehicle charging station would fit in with plans to develop the parking lot in Bear River.

Moved and Seconded that a letter of intent, regarding an Electric Vehicle Charging Station, be sent to The Nova Scotian Electric Vehicle Highway Services.

Motion Carried

#4 Russell Prime – Municipal Civil Constable Request

Council discussed the letter from Russell Prime asking that he be appointed a Municipal Civil Constable. Under the Police Services Act this position is someone that serves papers on behalf of the Government.

It was decided that a letter to be sent to Mr. Prime stating that at this time we already have someone serving this purpose and if in the future this position became available law mandates that it would have to be put out for tender.

#5 UNSM – Announcements Around Infrastructure Funding

The UNSM wants information on infrastructure needs of each Municipality. The CAO will look at the 5 year plan and go from there.

**Council Strategic
Priorities Agenda**

#1

CAO Report: The CAO report for February 24, 2014 was included in the meeting package and will be attached to the minutes.

**Request for Decisions
of Direction**

**Meeting
Dates/Reminders** The Warden read the Meeting Dates/Reminders.

**Meeting Action Items
Update** Warden Gregory read the action items.

**Capital & Special
Project Update** Warden Gregory read the capital & special project items.

Payables **MOVED and Seconded that the January 2014 payables in the amount of \$668,579.43 be approved.**

Motion Carried

Financial Report The financial report for January 2014 was presented to Council.

MOVED and Seconded that the financial report for January 2014 be accepted.

Motion Carried

Correspondence There was a discussion on the correspondence that was received this month.

Council Committees

**Committee of the
Whole
Recommendations**

#1

#2

**By-law & Policy
Recommendations**

#1 Low Income Tax Exemption 2014-15 **MOVED and Seconded that the Low Income Tax Exemption Policy for 2014-15 be approved at \$200.00 per resident with a household combined income of under \$22,000.**

Motion Carried

#2 Planning Advisory Committee Citizen Representatives to be Appointed **MOVED and Seconded that Jay Stone, Pat Moore and Greg Nixon be appointed as Citizen Representatives on the Planning Advisory Committee.**

Motion Carried

#3 IT Coordinator position from Permanent Part Time to Permanent **MOVED and Seconded that the IT Coordinator position be changed from Permanent Part Time to Permanent.**

Motion Carried

#4 That the Municipality of the District of Digby enter into a 12 month contract with DH Business Services **MOVED and Seconded that the Municipality of the District of Digby enter into a 12 month contract with DH Business Services.**

Motion Carried

Advisory Committees

Digby Source Water Protection Advisory Committee No meeting since last report.

Heritage Advisory Committee No meeting since last report.

Planning Advisory Committee Finished with the Conway Area Municipal Planning Strategy and Land Use By-Law. The Water Protection Strategy is next.

RCMP Police Advisory Committee Board No meeting since last report. The next meeting is scheduled for March 11.

REMO Advisory Committee No meeting since last report.

Western Region Housing Authority No meeting since last report.

Regional / Joint Committees

Age Friendly Community Planning Committee The last meeting was February 13 and Councillor Adams was unable to attend. The next meeting is scheduled for February 27.

Airport Working Group No meeting since last report.

Bay of Fundy Marine Transportation Association An article regarding the lack of a new Ferry schedule for Bay Ferries and January 2014 minutes were circulated. Due to inclement weather the Ferry has been off.

Digby and Area Affordable and Supportive Housing Group	Meeting notes for December 2013, February 2014 and Stakeholder Summary notes and December 2013 and February 2014 meeting notes were circulated. The Committee will be approaching Council on March 24.
Digby Annapolis Development Corp	There is a meeting scheduled for February 25 Annapolis. The commercial appraisal has been done on the property. The value reflects what has been paid for the property.
Digby Area Learning Association	No quorum last month for a meeting. There is a meeting scheduled for February 26.
Digby Area Tourism Association	A letter to Bay of Fundy Experience Centre and a letter of support were circulated.
Digby Area Recreation Committee	The Community Gardens Public Meeting is scheduled for March 6. December 2013, January 2014 minutes, January, February reports were circulated.
Digby Development Agency (formerly Industrial Commission)	November 2013 minutes were circulated. There is a meeting scheduled for March 3.
Digby Harbour Port Association	November and December 2013 minutes were circulated. The New Harbour Manager, Ed Chisholm, was introduced at the last meeting.
Digby Library Committee	No meeting since last report.
Digby Municipal Fire Association	No meeting since last report. There is a meeting scheduled for April.
Healthy Eating Committee	There was a meeting early in February and another one is scheduled for February 28. They are close to finalizing the first draft.
Highway 101 Task Force	June 2013 minutes were circulated. The committee met on February 17 with staff from TIR, MLA Gordon Wilson in attendance.
Kings Transit Authority	November 2013 minutes and reports were circulated. The new bus is not arriving until April. Kings Transit is working on their budget and plans to present to Council. A new manager has not been selected yet.
Senior Safety Committee	No meeting since last report. Meetings have been cancelled due to inclement weather and there have been conflicts in rescheduling.
Shared Services Committee	No meeting since last report. There is a meeting scheduled for February 25.
Transport de Clare	No meeting since last report. They met before Clare Council last week.

Tideview Terrace October 2013 minutes were circulated. There has been a finance committee established to have a closer look at the financial statements of Tideview. February 4 they had their first finance meeting. They are planning a strategic planning session for the board. They are looking at how the homes are staffed and run. There was a meeting on February 4. There is a Lend a Hand program that is offered to low income residents. This is an item for Coastline. The citizen rep for Tideview has resigned. The discussion whether to fill this position with another citizen rep or a Councillor will be brought to the Shared Services meeting.

Upper Clements Park January 2014 minutes were circulated. Councillor Adams discussed the brochure that the UPC is putting together. There was a meeting on February 20.

Waste Check January 2014 minutes and reports were circulated. The committee met on February 10. The operating budget has not been approved.

Western Counties
Regional Library No meeting since last report. Deputy Warden MacAlpine had attended a Library Boards Association of Nova Scotia (LBANS) meeting two weeks ago in Truro. He advised that the South West Region will be looking for a modest increase to their funding.

Weymouth Doctor
Recruiting Committee No meeting since last report.

Western Regional
Enterprise Network There was a dinner meeting on February 12. Alistair Surrette was appointed as acting chair. There will be a meeting on March 3.

**Council Activity
Reports/Other
Committees**

Councillor Manzer Councillor Manzer gave an oral presentation to Council outlining the various meetings he has attended during the past month.

Councillor Adams Councillor Adams gave an oral presentation to Council outlining the various meetings she has attended during the past month.

Councillor Tudor Councillor Tudor gave an oral presentation to Council outlining the various meetings he has attended during the past month.

Deputy Warden
MacAlpine Deputy Warden MacAlpine gave an oral presentation to Council outlining the various meetings he has attended during the past month.

MOVED and Seconded that a letter be sent to the Department of Transportation and Infrastructure and Renewal Deputy Minister Paul LaFleche with thanks for the invitation for Council to have dinner with him and his staff.

Motion Carried

Municipality of the District of Digby
Municipal Council Minutes
February 24, 2014
Seabrook, Nova Scotia

7

Warden Gregory Warden Gregory gave an oral presentation to Council outlining the various meetings she has attended during the past month.

Comments from the
Gallery

Adjournment **MOVED and Seconded that the meeting adjourn at 8:20 PM.**

Motion Carried

WARDEN

CLERK