

Call to Order The Council meeting was called to order with Warden Gregory in the chair at 5:56 p.m.

Attendance
Councillors present:

- Linda Gregory, Warden
- Jimmy MacAlpine, Deputy Warden
- David Tudor, Councillor
- George Manzer, Councillor
- Maritza Adams, Councillor

Staff present:

- Linda Fraser, Chief Administrative Officer
- Jeff Sunderland, Deputy Chief Administrative Officer
- Pat Stevens, Executive Assistant

Regrets:

-

Prayer Warden Gregory welcomed everyone to the meeting and asked everyone to pause to seek guidance for the meeting. Warden Gregory thanked everyone for coming and read the Municipality's mission statement.

Adoption of Agenda **MOVED and Seconded the adoption of the agenda for November 24, 2014 as circulated.**

Motion Carried

Presentation/Delegation

#1

Approval of Minutes

Council – October 27, 2014 **MOVED and Seconded that the minutes from Council of October 27, 2014 be approved as circulated.**

Motion Carried

Business Arising from Minutes/Old Business

#1 Recreation & Youth Mental Health – John Roswell

The CAO gave an update on the letters received and sent regarding the funding request from John Roswell, Recreation & Youth Mental Health. Mr. Roswell will reduce the funding request from \$15,000 to \$5000 if Council will support and he will raise the rest of the money through local businesses. Mr. Roswell was advised that he will need to submit a detailed budget and business plan.

MOVED and Seconded that the funding request for the Recreation & Youth Mental Health be moved to the budget process.

Motion Carried

#2 UNSM Conference
Report – Councillors
Adams, Manzer & Tudor

Councillor Adams led the discussion on the UNSM Conference Report.

Councillors Tudor and Manzer talked about the different presentations they attended during the conference such as:

- Shared Services – Diamond Software & Digby Regional Wastewater Facility
- Meetings Bloody Meetings
- The Role of Municipalities in Immigration.
- Cracker Barrel Session – Prosperity without Growth

Councillor Adams broached the topic of some of the resolutions that either passed or were defeated:

- The replacement costs of food due to power outages – passed
- 6a – Introducing Community Energy Data - defeated
- Federal funding for Affordable Housing – passed
- Hospital parking fees was controversial – was defeated — 73 to 56
- Taxation and Sale of Municipal Properties – passed
- Dangerous and Unsightly of Vacant Properties – passed

Councillor Adams advised that a lot of resolutions were passed.

Discussion ensued on the Rural Caucus. Consensus was that this group should meet quarterly.

MOVED and Seconded that a letter be written to the Rural Caucus asking for timelines for the 2015 meetings and request that these meetings be set up similar to the Town meetings with the ability to participate through teleconferencing.

Motion Carried

Councillor Manzer

- No Old Business.

Councillor Adams

- No Old Business.

Councillor Tudor

- No Old Business.

Deputy Warden
MacAlpine

- No Old Business.

Warden Gregory

- No Old Business.

New Business

#1 Brianne Jordan –
Request for
Sponsorship

Council was advised that the Request for Sponsorship from Brianne Jordan does not fall within the guidelines of the youth policy.

MOVED and Seconded that a letter be sent to Brianne Jordan advising that the request for sponsorship has been denied as the request does not fall within the mandated guidelines.

Motion Carried

#2 Digby Clare
Energy Authority
(DCEA)

MOVED and Seconded that the *Municipality of the District of Digby along with the Municipality of the District of Clare and the Town of Digby* proceed with the establishment of the Digby-Clare Energy Authority (DCEA) in order to identify its mandate and proposed scope of business and prepare a business plan with detailed expenditure and revenue estimates and that such findings be used to determine the implementation of the business plan; the cost of this work will not exceed the amount remaining from funding secured through the 3 municipal units and ACOA for the project titled “Establishment of the Digby Community Energy Trust”.

Motion Carried

#3 FCM Hometown
Proud Campaign

Council is to send pictures for the FCM Hometown Proud Campaign to the CAO. Suggestions were: Awards the Municipality have won, the “Worlds’ Greatest” sign at Balancing Rock and pictures from Youth Engagement.

CAO Report:

The CAO report for November 24, 2014 was included in the meeting package and will be attached to the minutes.

Deputy Warden MacAlpine asked if there has been word from DOT regarding the crosswalk light in Conway. The CAO has sent an email to Jeremy Kelland but has had no response. The light had been ordered and should have taken 6 weeks to arrive but has not yet arrived. With the lack of the crosswalk light Council has safety issue concerns.

Councillors Tudor and Manzer have had numerous calls regarding the replacement of LED streetlights. They were advised that the LED replacements have been delayed due to inclement weather. The streetlight outages will be replaced first before replacing all LED streetlights by community.

The CAO was asked when Barry Barnet, Executive Director ATVANS, was scheduled to present to Council. He was scheduled to present at the November 10th COTW meeting but had cancelled and has not confirmed a new date. Councillor Manzer will talk to Kevin Lombard to see if he can get a confirmation date from Mr. Barnet.

**Meeting
Dates/Reminders**

Warden Gregory went over the meeting dates.

**Meeting Action Items
Update**

Warden Gregory went over the action items.

**Request for Decisions
of Direction**

Payables

MOVED and Seconded that the list of October 2014 payables in the amount of \$794,153.36 be approved.

Motion Carried

Financial Report

The financial report for October 2014 was unavailable.

Correspondence

There was a discussion on the correspondence that was received this month.

Council Committees

**Committee of the Whole
Recommendations**

#1 That David MacNutt be appointed as the Municipality of the District of Digby's citizen representative on the Digby Area Recreation Commission board.

MOVED and Seconded that David MacNutt be appointed as the Municipality of the District of Digby's citizen representative on the Digby Area Recreation Commission board.

Motion Carried

**By-law & Policy
Recommendations**

#1 That the Municipality agree with the terms and conditions of the Build Canada Fund program, that the Municipality conduct an open tendering process, manage the construction of the extension of sanitary sewer on Shore Road, fund the municipal share of the construction costs, fund ongoing operation and maintenance, and follow any mitigation measures as required by the Canada Environmental Assessment Act.

MOVED and Seconded that the Municipality of the District of Digby agree with the terms and conditions of the Canada Nova Scotia Build Canada Small Communities Fund program, that the Municipality will conduct an open tendering process, manage the construction of the extension of sanitary sewer on Shore Road, fund the municipal share of the construction costs, fund ongoing operation and maintenance, and follow any mitigation measures as required by the Canada Environmental Assessment Act.

Motion Carried

#2 That the CAO contact Hiltz & Seamone to begin a preliminary design for the Shore Road extension.

MOVED and Seconded that the CAO contact Hiltz & Seamone to begin a preliminary design for the Shore Road extension.

Motion Carried

Advisory Committees

Digby Source Water Protection Advisory Committee	No meeting since Council last met.
Heritage Advisory Committee	No meeting since Council last met.
Planning Advisory Committee	There was a meeting on November 12.
Joint RCMP Advisory Board	No meeting since Council last met. The next meeting is scheduled for January 2015.
REMO Advisory Committee	No meeting since Council last met.
Western Region Housing Authority	No meeting since Council last met. The CAO has been trying to reach Mr. Fitzgerald for a report.

Regional / Joint Committees

Age Friendly Community Planning Committee	No meeting since Council last met. There is one last draft to be looked at.
Bay of Fundy Marine Transportation Association	No meeting since Council last met. The new ferry is in port due to bad weather.
Digby and Area Affordable and Supportive Housing Group	The Housing Funding Announcement, the Fall 2014 Newsletter and October meeting notes were circulated. There is a meeting scheduled for December 3.
Digby Annapolis Development Corp	No meeting since Council last met. The sale of the building closed on November 21.
Digby Area Learning Association	September minutes and the YouthWorx, the Learning Grove, the Family Literacy, the Executive Director and the DCEC October reports were circulated.
Digby Area Recreation Committee	October minutes and November reports were circulated. The new citizen representative was at the last meeting. Mr. Powell's annual evaluation has been done. Pond hockey has been replaced with family hockey. There are new guidelines for the swimming pool.
Digby Area Tourism Association	October minutes were circulated. The new chairperson Saskia Geerts is doing great in her position.
Digby Development Agency	The DDA met last week post the ICOE Conference. There were people in the office, from France, the day after the conference. Open Hydro was in on November 24. There is a

strong potential for Tidal to take off in Digby.

Deputy Warden MacAlpine gave an update on the ICOE conference. The next step is to have environmental assessments done on site one and two. Permission has to be granted from the Province to use these two sites.

Digby Harbour Port Association	October minutes were circulated. The breakwater has been completed.
Digby Library Committee	No meeting since Council last met. The committee has been looking to put track lighting in the hallway to enhance the John Collier pictures.
Digby Municipal Fire Association	No meeting since Council last met.
Highway 101 Task Force	No meeting since Council last met. The committee is to meet in the new year after the safety audit.
Kings Transit Authority	There is a meeting scheduled for November 26. There has been an increase in the annual revenue from 2013.
Senior Safety Committee	No meeting since Council last met.
Shared Services Committee	No meeting since Council last met.
Transport de Clare	June minutes were circulated. There was a meeting in October. The new manager was hired and within a few days she took another job elsewhere.
Tideview Terrace	August minutes were circulated. There was a meeting in October. Councillor Manzer was advised that it is mandatory for Tideview Terrace to have Interruption Insurance.
Upper Clements Park	September minutes were circulated. Councillor Adams was unable to attend the October meeting. There is a meeting scheduled for November 27.
Waste Check	No quorum so last meeting was cancelled. There is another scheduled for December 1. Deputy Warden MacAlpine is going to push for videoconferencing for these meetings.
Western Counties Regional Library	Two weeks ago they had a strategic planning session. This was the first planning session in ten years. A lot was accomplished. There was a board meeting last week and there are intentions to move the meetings around to the other libraries each time.
Western Regional Enterprise Network Advisory Committee	September minutes were circulated. No meeting since Council last met.
Weymouth Doctor Recruiting Committee	No meeting since Council last met. Dr. Westby will be either semi or fully retiring in January 2015. The Warden, Councillor Manzer and the CAO are to meet the student doctors in Clare over the Christmas holidays. A care package will be sent to them in February 2015.

**Council Activity
Reports/Other
Committees**

Councillor Manzer Councillor Manzer gave an oral presentation to Council outlining the various meetings he has attended during the past month.

Councillor Adams Councillor Adams gave an oral presentation to Council outlining the various meetings she has attended during the past month.

Councillor Tudor Councillor Tudor gave an oral presentation to Council outlining the various meetings he has attended during the past month.

Deputy Warden MacAlpine Deputy Warden MacAlpine gave an oral presentation to Council outlining the various meetings he has attended during the past month.

Deputy Warden MacAlpine requested that Remembrance Day Service safety issues be added to the next TIR agenda.

Warden Gregory Warden Gregory gave an oral presentation to Council outlining the various meetings she has attended during the past month.

Comments from the Gallery

In Camera

Adjournment **MOVED and Seconded that the meeting adjourn at 8:07 PM.**

Motion Carried

WARDEN

CLERK