

Call to Order

The Council meeting was called to order with Warden Gregory in the chair at 5:59 p.m.

Attendance

Councillors present:

- Linda Gregory, Warden
- Jimmy MacAlpine, Deputy Warden
- David Tudor, Councillor
- George Manzer, Councillor
- Maritza Adams, Councillor

Staff present:

- Linda Fraser, Chief Administrative Officer
- Jeff Sunderland, Deputy Chief Administrative Officer
- Nicole Robbins, Tax Clerk/Receptionist

Regrets:

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Prayer

Warden Gregory welcomed everyone to the meeting and asked everyone to pause to seek guidance for the meeting. Warden Gregory thanked everyone for coming and read the Municipality's mission statement.

Adoption of Agenda

MOVED and Seconded the adoption of the agenda for January 26, 2015 as circulated.

Motion Carried

Presentation/Delegation

#1 Judy Rafuse,
Executive Director,
Annapolis Valley
Chamber of Commerce

Follow-up on what AVCC has done & future plans. Co-Chairs Heather Leeman & Loretta Buchanan also in attendance. Heather gave a breakdown of money received, all funding goes back to marketing & website, no administration charges as they are volunteer-based. Ads seem to be working as room bookings were up, 1st increase in more than 5 years. AVCC is asking Municipality of Digby for \$7500 to continue advertising & development of smart phone app with map. Loretta spoke on advertising plan for 2015; continue TV ads with CTV starting in May, there will be one new ad focusing on outdoor ecotourism, along with the four ads from last year. Also web campaign, C100 radio ad / contest (metro Halifax) & app for smart phone, four page spread in Nova Star onboard publication, currently in negotiations for 4/5 page spread feature in Saltscapes, & Chronicle Herald 2 page spread. AVCC will be attending SaltScapes trade show. Question time; Has AVCC been in contact with DATA? Yes they have been speaking with DATA but no plans to work together. Discussion between council & AVCC as to if Digby Neck / Islands is Valley, also why not advertise Bay of Fundy as Valley? Can layout of ads be reviewed prior to print or agreement of funding? AVCC advised it is possible but ads have a very quick turnaround time. Why no Ads focusing on wineries? AVCC advised they are advertised, there is one ad for just wineries.

Approval of Minutes

Council – November 24, 2014

MOVED and Seconded that the minutes from Council of November 24, 2014 be approved as circulated.

Motion Carried

Special Council – December 15, 2014

MOVED and Seconded that the minutes from Special Council of December 15, 2014 be approved as circulated.

Motion Carried

Business Arising from Minutes/Old Business

#1

#2

Councillor Manzer • No Old Business.

Councillor Adams • No Old Business.

Councillor Tudor • No Old Business.

Deputy Warden MacAlpine • No Old Business.

Warden Gregory • No Old Business.

New Business

#1 Southwest African Heritage Month Dinner & Dance Gala

It was decided that a table for eight be purchased and Council and Staff will utilize the available tickets. Those attending are to advise Pat Stevens to reserve their tickets.

MOVED and Seconded that a table for eight be purchased for the SW African Heritage dinner February 28th at the cost of \$160.

Motion Carried

#2 Nova Scotia Association of Police Governance

The Province has stated that they would like to deal with one group. NSAPG wants the RCMP advisory group to join. Board members of NSAPG have voting rights, RCMP advisory board would still exist but members would also be on NSAPG. Yearly cost of \$400 however NSAPG is offering membership for 2015 at a cost of \$200 ending September 2015. There is a letter to follow with more details and the membership offer.

#3 UNESCO

Review of website documentation for errors or issues. No error or issues. Council feels like it was very well written. A letter is to be sent advising this.

#4 Association of Woodland Conference Discussion ensued on the funding request for the Woodland Conference. Sponsorship will allow a Councillor to attend the Conference on March 7, 2015 at the Saulnierville Legion.

MOVED and Seconded that the funding request for the Woodland Conference on March 7, 2015 be approved in the amount of \$200. Councillors Adams and Manzer will attend.

Motion Carried

#5 NS Culinary Institute

The NS Culinary Institute is looking for a letter of support from Council.

MOVED and Seconded that a letter of support be issued for the NS Culinary Institute.

Motion Carried

CAO Report:

The CAO report for January 26, 2015 was included in the meeting package and will be attached to the minutes.

Meeting Dates/Reminders

Warden Gregory went over the meeting dates.

Meeting Action Items Update

Warden Gregory went over the action items.

Request for Decisions of Direction

Payables

MOVED and Seconded that the list of November 2014 payables in the amount of \$425,544.57 and December 2014 payables in the amount of \$439,372.60 be approved.

Motion Carried

Financial Report

The financial report for January 2015 was circulated.

Correspondence

There was a discussion on the correspondence that was received this month.

Council Committees

Committee of the Whole Recommendations

#1

By-law & Policy Recommendations

#1 That the amendments to the Long Service Award Policy be approved.

Moved and Seconded that the amendments to the Long Service Award Policy be approved.

Motion Carried

#2 That the recommendation to have the RCMP complement servicing the Municipality of Digby be reviewed by the Department of Justice be approved.

Moved and Seconded to approve the recommendation to have the RCMP complement servicing the Municipality of the District of Digby be reviewed by the Department of Justice.

Motion Carried

#3 That the recommendation to change the name of Digby Clare Energy Authority to Digby Clare Energy be approved.

Moved and Seconded to approve the recommendation to change the name of Digby Clare Energy Authority to Digby Clare Energy.

Motion Carried

#4 That the recommendation to appoint Warden Gregory and Deputy Warden Jimmy MacAlpine to sit on an inaugural board of directors be approved.

Moved and Seconded to approve the recommendation to appoint Warden Gregory and Deputy Warden Jimmy MacAlpine to sit on an inaugural board of directors. (Digby Clare Energy)

Motion Carried

#5 That the funding formula of 40-40-20 (Clare-Digby-Town) be approved.

Moved and Seconded to approve the recommendation to implement the funding formula of 40-40-20 (Clare-Digby-Town)

Motion Carried

Advisory Committees

Digby Source Water Protection Advisory Committee

There was a meeting on January 22nd.

Heritage Advisory Committee

Upcoming meeting on Wednesday, January 28. Discussion as to Heritage conference Robert Hersey held with a great turnout.

Planning Advisory Committee

November 2013 minutes, November 2014 minutes were circulated.

Joint RCMP Advisory Board

September 2014 minutes and a RCMP Digby Detachment Yearend review were circulated.

REMO Advisory Committee

September 2014 minutes were circulated. The last meeting was January 20th. There needs to be further education of public to be prepared to care for themselves for 72 hrs. Can REMO updates be shared with the general public? The CAO will check on this.

Western Region Housing Authority

No report.

**Regional / Joint
Committees**

Age Friendly Community Planning Committee	Awaiting report for council.
Bay of Fundy Marine Transportation Association	Contest to name the ferry ongoing. Council trying to setup meeting to talk about the size of commercial vehicles that can be accommodated on the ferry.
Digby and Area Affordable and Supportive Housing Group	Adsum Cost Benefit Analysis, Action Plan - Collaboration, Action Plan – Information, Action Plan – Infrastructure, Action Plan – Rules & Regulations were circulated.
Digby Annapolis Development Corp	No meeting since Council last met.
Digby Area Learning Association	DCEC November Report, Executive Directors November Report, Learning Grove November Report, DALA AGM November 2013 minutes, Executive Director AGM November 2014 Minutes, DALA October minutes were circulated.
Digby Area Recreation Committee	November minutes & December reports, December minutes & January reports, AGM January 2014 minutes were circulated. DARC Healthy Eating plan passed last week.
Digby Area Tourism Association	December 2014 minutes, 1-8-3 marketing Initiative November minutes, 1-8-3 Marketing Initiative December minutes circulated.
Digby Development Agency	Sub-committee to speak with Digby Port Association re: tidal development.
Digby Harbour Port Association	November-December Managers Report, December 2014 minutes circulated. No meeting in January, next meeting February 2015.
Digby Library Committee	No meeting since council last met.
Digby Municipal Fire Association	Councillor Manzer asked to step down from this committee as they meet 3 rd Wednesday of month and he is unable to attend due to other committee's he is involved with. Councillor Tudor is to be new appointee. Moved and Seconded that Councillor Manzer step down from the Digby Municipal Fire Association and that Councillor Tudor be appointed as the Municipal rep.
Highway 101 Task Force	No meeting since council last met.

Motion Carried

Kings Transit Authority	October minutes, November Reports and November Newsletter circulated. No December meeting, next meeting scheduled for February.
Senior Safety Committee	Discussion of need for Dawn Thomas to be able to contact someone in case of emergency. This has been addressed already.
Shared Services Committee	No meeting since council last met.
Transport de Clare	No meeting since council last met. Next meeting scheduled for early February.
Tideview Terrace	No meeting since council last met.
Upper Clements Park	October minutes circulated. No November or December meeting. There was a meeting January 15.
Waste Check	September minutes and November Reports, Enforcement Offer Report August–October, Atlantic Canada Waste Diversion Conference Presentation circulated. Video conference to take place every other meeting.
Western Counties Regional Library	No meeting since council last met. Next meeting scheduled for March 2015.
Western Regional Enterprise Network Advisory Committee	No meeting since council last met. Only meet 3-4 times per year. REN is up and running.
Weymouth Doctor Recruiting Committee	No meeting since council last met.
Council Activity Reports/Other Committees	
Councillor Manzer	Councillor Manzer gave an oral presentation to Council outlining the various meetings he has attended during the past month.
Councillor Adams	Councillor Adams gave an oral presentation to Council outlining the various meetings she has attended during the past month.
Councillor Tudor	Councillor Tudor gave an oral presentation to Council outlining the various meetings he has attended during the past month.
Deputy Warden MacAlpine	Deputy Warden MacAlpine gave an oral presentation to Council outlining the various meetings he has attended during the past month.
Warden Gregory	Warden Gregory gave an oral presentation to Council outlining the various meetings she has attended during the past month.

Comments from the Gallery Thinks council should be interested in seeing how AVCC are measuring their results in regards to increased room booking. Digby Area Tourism has been asked to join Annapolis Valley Tourism, they will not and feel that Digby best represents itself.

In Camera **Moved and Seconded at 7:50 PM Council has a five minute break before going In Camera.**

Motion Carried

1) Personnel Issue **Moved and Seconded that the structure of the Heritage Advisory Committee be changed to one elected official and four citizen representatives.**
2) Municipal Properties

Motion Carried

Moved and Seconded that David Irvine and Dianne Theriault be appointed to the Heritage Advisory Board.

Motion Carried

Moved and Seconded that the recommended minimum bids be accepted for the three properties that did not sell at the March 2014 tax sale.

Motion Carried

Moved and Seconded that Maurice Comeau and Lance Hasselbring be appointed to the Joint RCMP Advisory Board.

Motion Carried

Adjournment **MOVED and Seconded that the meeting adjourn at 8:25 PM.**

Motion Carried

WARDEN

CLERK