

**Call to Order**

The Council meeting was called to order with Warden Gregory in the chair at 5:59 p.m.

**Attendance**

Councillors present:

- Linda Gregory, Warden
- Jimmy MacAlpine, Deputy Warden
- David Tudor, Councillor
- George Manzer, Councillor
- Maritza Adams, Councillor

Staff present:

- Linda Fraser, Chief Administrative Officer
- Jeff Sunderland, Deputy Chief Administrative Officer
- Pat Stevens, Executive Assistant

Regrets:

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**Prayer**

Warden Gregory welcomed everyone to the meeting and asked everyone to pause to seek guidance for the meeting. Warden Gregory thanked everyone for coming and read the Municipality's mission statement.

**Adoption of Agenda**

**MOVED and Seconded the adoption of the agenda for March 23, 2015 as circulated.**

**Motion Carried**

**Presentation/Delegation**

**#1 Dan Harvey – Cold Storage Report**

**MOVED and Seconded that Dan Harvey come before Council to present.**

**Motion Carried**

Mr. Harvey gave an overview of the Cold Storage Report. 149 businesses in the fishing and agriculture sectors were surveyed and talked to regarding Cold Storage usage from September to February. There was 91% participation in the survey.

Mr. Harvey indicated that the Cold Storage unit would have 28,500 sq ft freezer capacity at a \$6,000,000+ price tag. The unit would offer blast freezing, bait processing & packaging. He stated that the next steps are to have Council formally accept the report, approve the marketing plan, work with potential investors to line up financing & government assistance and the final step would be constructing the unit.

**Moved and Seconded that Council accepts the Cold Storage Report provided by Dan Harvey.**

**Motion Carried**

**Moved and Seconded that the marketing plan, provided by Dan Harvey, be implemented as recommended.**

**Motion Carried**

**#2 Sean Fredericks –  
Digby BMX &  
Skateboard Association**

**MOVED and Seconded that Sean Fredericks, Digby BMX & Skateboard Association come before Council to present.**

**Motion Carried**

Mr. Fredericks gave an overview of his request for financial assistance in having a skateboard park installed in Digby. He stated that this will be a onetime funding request of \$5000. The Digby Area Recreation Commission has offered to manage the sight and have sufficient insurance coverage.

He was advised that this financial request would have to go to the budget process.

**Approval of Minutes**

**Council – February 23,  
2015**

**MOVED and Seconded that the minutes from Council of February 23, 2015 be approved as circulated.**

**Motion Carried**

**Business Arising from  
Minutes/Old Business**

**#1 Second and Final  
Reading of the  
Amendment to the  
Heritage By-Law**

CAO Fraser brought forth the item under new business regarding the proposed amendments to the Heritage Property Act and Regulations for Heritage Conservation Districts.

Council will send in their comments and also the recommendation that there be a minimum of one and a maximum of two Councillors, plus any number of appointed citizens, sit on the Heritage Advisory Committee.

**Moved and Seconded to approve the second and final reading of the proposed amendment to the Heritage Property By-Law to “The Committee shall consist of not more than six (6) members: a) one (1) member of Council and b) five (5) residents of the District of Digby”.**

**Motion Carried**

**#2 Age Friendly  
Community Plan**

**Moved and Seconded to approve the Age Friendly Community Plan as presented.**

**Motion Carried**

**#3 Parks and Open  
Space Strategy**

**Moved and Seconded to approve the Parks and Open Space Actions and Implementation Plan as presented.**

**Motion Carried**

**Moved and Seconded that Councillor Tudor be appointed to the Parks and Open Space Strategy committee.**

**Motion carried**

- Councillor Manzer • No Old Business.
- Councillor Adams • No Old Business.
- Councillor Tudor • No Old Business.
- Deputy Warden  
MacAlpine • No Old Business.
- Warden Gregory • No Old Business.

### **New Business**

**#1 Funding Requests – Learning Grove - Digby Area Tourism Association - Gulf of Maine Institute** **MOVED and Seconded that the funding requests for Learning Grove, Digby Area Tourism Association and Gulf of Maine Institute be moved to the budget process.**

**Motion Carried**

**#2 Written Response to Proposed amendments to the Heritage Property Act and Regulations for Heritage Conservation Districts** Council will send in their comments and also the recommendation that there be a minimum of one and a maximum of two Councillors, plus any number of appointed citizens, sit on the Heritage Advisory Committee.

The Heritage Advisory Committee is to look at the proposed amendments to the act and bring any feedback to the May COTW meeting. If Councillors have any issues with what impact the proposed amendments to the Heritage Conservation may have on homeowners they are to send their issues to Robert Hersey.

**#3 Notice of Intent to Change Name of Road** Discussion ensued regarding the Notice of Intent to change the name of Bloomfield Cross Road to Adams Road or Adams Drive. There are two property owners that have residences on the road in question. Council cannot proceed until a survey has been done indicating that both property owners are not opposed to the road name change.

**CAO Report:** The CAO report for March 23, 2015 was circulated.

**Meeting Dates/Reminders** The Warden went over the meeting dates/reminders.

**Meeting Action Items Update** The Warden went over the action items.

Black and MacDonald have not replaced all street lights to-date due to the inclement weather. There are still burnt lights in Lansdowne that need to be replaced.

Mr. Harvey has not been able to check into comfort stations for the Islands due to his busy schedule.

**Request for Decisions of Direction** Discussion ensued regarding the proposed recycling contract with Scotia Recyclers. If approved, the Municipality, as of April 1<sup>st</sup>, will be dealing directly with Scotia Recyclers. After April 1<sup>st</sup> all recycling material would be transported to

**#1 Recycling**

**Contract with Scotia Recyclers** Kentville. This five year contract mirrors the previous contract.

**Moved and Seconded that the proposed Recycling Contract with Scotia Recyclers be approved as presented.**

**Motion carried**

**Payables** **MOVED and Seconded that the list of February 2015 payables in the amount of \$355,532.34 be approved.**

**Motion Carried**

**Financial Report** The financial report for February 2015 was circulated.

**Correspondence** There was a discussion on the correspondence that was received this month.

**Moved and Seconded that the Annapolis Royal Historic Gardens be sent a letter of congratulations on receiving Canada's "2015 Garden of the Year" award during the Garden Tourism Awards luncheon in Toronto on March 17<sup>th</sup>.**

**Motion Carried**

The Aquaphalt information is to be forwarded to MLA Wilson.

## **Council Committees**

### **Committee of the Whole Recommendations**

#1 Letter to Minister Churchill regarding the former DNR property

**Moved and Seconded to approve the recommendation to send a letter to Honorable Zach Churchill proposing a lease agreement with the Department of Natural Resources for the former Digby County Department of Natural Resources Office location, 1632 Ridge Rd, PID 30130504, to be used as part of the Municipality's recently developed Open Spaces Strategy.**

**Motion Carried**

### **By-law & Policy Recommendations**

#1 Intermunicipal Services Agreement for Digby-Clare Community Energy Enterprise

**Moved and Seconded to approve recommendation that the Intermunicipal Services Agreement for the Digby-Clare Community Energy Enterprise be signed with the following amendments: # 8 Remove the first sentence, # 9 ...shall be indemnified by the Parties (replace Enterprise), # 14 The Directors shall annually elect from the six (6) core member appointees a Chairperson to act..., # 24 Add the following sentence – Powers are limited to those member powers pursuant to the Municipal Government Act., # 33 (c) Remove " or the Members on behalf of the Enterprise".**

**Motion Carried**

### Advisory Committees

Digby Source Water Protection Advisory Committee They last met January 22<sup>nd</sup>. There were four maps that made up one map that may be brought to the PAC meeting.

Heritage Advisory Committee February minutes were circulated. Councillor Adams sat on the Provincial Heritage Committee. Things are moving along well for the upcoming function scheduled for October.

Planning Advisory Committee No meeting since Council last met. There is a meeting schedule for April 21<sup>st</sup>.

Joint RCMP Advisory Board January minutes and information on membership in NS Association of Police Governance were circulated. The crime rate is down. The board has government approval to form a joint RCMP committee. Both the Municipality and Town of Digby have interest in enrolling in a membership in the Nova Scotia Association of Police Governance. The cost would be \$100 for each Municipal Unit per annum.

**Moved and Seconded that the Municipality enroll in a membership in the Nova Scotia Association of Police Governance in the amount of \$100 per annum.**

**Motion Carried**

REMO Advisory Committee No meeting since Council last met.

Western Region Housing Authority No meeting since Council last met.

### Regional / Joint Committees

Age Friendly Community Planning Committee No meeting since last met. Have to decide if current committee will go forward.

Bay of Fundy Marine Transportation Association There will be a meeting March 27<sup>th</sup>.

Digby and Area Affordable and Supportive Housing Group Had a meeting on March 3<sup>rd</sup>. A building has been checked out for suitability.

Digby Annapolis Development Corp No meeting since last meeting. A meeting will have to be scheduled regarding closure for the property sold.

Digby Area Learning Association February minutes were circulated as well as CRC, DCEC, Executive Director's and Learning Grove February reports.

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Digby Area Recreation Committee	February minutes and March reports were circulated. Volunteers have been picked that will be going to Halifax. Stacy Doucette will be representing the Municipality of Digby and Neil Pothier the Town of Digby.
Digby Area Tourism Association	There was a meeting scheduled the previous week that Councillor Manzer was unable to attend.
Digby Development Agency	There was a meeting March 3 <sup>rd</sup> . The DDA was presented with the report on the Cold Storage Facility from Dan Harvey.
Digby Harbour Port Association	There was a meeting on March 19 <sup>th</sup> . Everything running smoothly. They have a procedural manual for occasionally used facilities. The AGM is scheduled for April 16 <sup>th</sup> at the Town Hall.
Digby Library Committee	No meeting since Council last met. They usually only meet once a year and hope to have a meeting before Council meets again.
Digby Municipal Fire Association	December 2014 minutes were circulated. Council had interest in the Municipality of Clare's By-law - Burn 31 – the property owner had to get a permit to burn signed off by the fire chief. Councillor Tudor is to take back to the next fire association meeting that the Fire Departments are to bring to the Municipality any problems with civic numbers.
Highway 101 Task Force	No meeting since Council last met. The safety audit should be completed soon.
Kings Transit Authority	The February newsletter and January minutes and February reports were circulated. There is a meeting scheduled for March 25 <sup>th</sup> . They are working on strategic plan. The Warden will find out information regarding the new bus on Wednesday. The route is still the same.
	<b>Moved and Seconded to send letters to the individual drivers, of Kings Transit Authority, commending them on the excellent service they provide to the ridership.</b>
	<b>Motion Carried</b>
Senior Safety Committee	No meeting since Council last met.
Shared Services Committee	No meeting since Council last met. There is a meeting scheduled for March 25 <sup>th</sup> .
Transport de Clare	No meeting since Council last met.
Tideview Terrace	October 2014 minutes were circulated. There is a meeting scheduled for March 24 <sup>th</sup> .
Upper Clements Park	February minutes were circulated. Last week's meeting was rescheduled for March 26 <sup>th</sup> .
Waste Check	February minutes and reports were circulated. The committee met on March 9 <sup>th</sup> and worked on the budget. Video

conferencing worked out quite well. Meetings are six times a year. The RFB awards dinner is scheduled for April 13<sup>th</sup>.

Western Counties Regional Library Meeting last week was cancelled due to bad weather. Will reschedule for April.

Western Regional Enterprise Network Advisory Committee 50-55 people met at St. Anne's on moving WREN forward. There is a consultant working on this.

Weymouth Doctor Recruiting Committee No meeting since Council last met. There is a meeting scheduled for April 14<sup>th</sup>.

**Council Activity  
Reports/Other  
Committees**

Councillor Manzer Councillor Manzer gave an oral presentation to Council outlining the various meetings he has attended during the past month.

Councillor Adams Councillor Adams gave an oral presentation to Council outlining the various meetings she has attended during the past month.

Councillor Tudor Councillor Tudor gave an oral presentation to Council outlining the various meetings he has attended during the past month.

Deputy Warden MacAlpine Deputy Warden MacAlpine gave an oral presentation to Council outlining the various meetings he has attended during the past month.

Warden Gregory Warden Gregory gave an oral presentation to Council outlining the various meetings she has attended during the past month.

Comments from the Gallery Jonathan asked of the Gilberts Cove/Maillet Road name change. Nothing heard of the survey.

**In Camera**

**Adjournment** **MOVED and Seconded that the meeting adjourn at 8:02 PM.**

**Motion Carried**

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**WARDEN**

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**CLERK**