

**Call to Order** The Council meeting was called to order with Warden MacAlpine in the chair at 6:00 PM.

**Attendance**  
Councillors present:

- Jimmy MacAlpine, Warden
- Linda Gregory, Deputy Warden
- David Tudor, Councillor
- George Manzer, Councillor
- Matthew Ross, Councillor

Staff present:

- Linda Fraser, Chief Administrative Officer
- Jeff Sunderland, Deputy Chief Administrative Officer
- Pat Stevens, Executive Assistant

Regrets:

**Prayer** Warden MacAlpine welcomed everyone and asked that we pause to seek guidance for the meeting. Warden MacAlpine thanked everyone for coming and read the Municipality's mission statement.

**Adoption of Agenda** **MOVED and Seconded that the agenda for November 28, 2016 be approved as circulated.**

**Motion Carried**

**Presentation/Delegation** **MOVED and Seconded that Linda Graham come before Council to present on the Fundy Gateway.**

**Motion Carried**

**1. Linda Graham – Fundy Gateway** Linda Graham gave an overview on the issues of having Truro using the brand “Fundy Gateway”.

Warden MacAlpine advised that a letter was sent to every Municipality in the Province and the issues will be brought forward to the UNSM conference this week. The Warden and Deputy Warden will meet with Mayor of Colchester county and the Mayor of Truro while at the conference.

**Approval of Minutes**

**Council – October 24, 2016** **MOVED and Seconded that the minutes from Council of October 24, 2016 be approved as circulated.**

**Motion Carried**

**Special Council – November 7, 2016** **MOVED and Seconded that the minutes from Council of November 7, 2016 be approved as circulated.**

**Motion Carried**

**Business Arising from Minutes/Old Business**

**1. Intermunicipal Agreement for** The CAO gave an overview of the Intermunicipal Agreement for Rural Internet. The cost per each Municipal

**Rural Internet**

unit would be \$19,000. The steering committee would hire a project manager who would see what is out there in terms of internet solutions. The Intermunicipal Agreement would be administered through the Municipality of the District of Lunenburg.

**MOVED and Seconded to sign a MOU for Rural Internet with the Municipality of the County of Annapolis, Municipality of the District of Argyle, Barrington, Chester, Lunenburg, Shelburne, Municipality of Clare and the Region of Queens Municipality and to pay up to a maximum of \$19,000.**

**Motion Carried**

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|-----------------------|--------------------|
| Councillor Manzer     | • No Old Business. |
| Councillor Ross       | • No Old Business. |
| Councillor Tudor      | • No Old Business. |
| Warden MacAlpine      | • No Old Business. |
| Deputy Warden Gregory | • No Old Business. |

**New Business**

#1 Healthy Eating Committee – need new member from Council

**MOVED and Seconded that Deputy Warden Gregory be appointed as the Council member on the Healthy Eating Committee.**

**Motion Carried**

#2 Barton Brighton Fire Department area rate and loan

**MOVED and Seconded that pursuant to the Section 75 (2) of the *Municipal Government Act* that an area rate of 10.0 cents per \$ 100 of assessment be established for a period not to exceed ten (10) years for the provision of fire protection in the Brighton/Barton Fire District.**

**Motion Carried**

**MOVED and Seconded to approve the loan of \$60,000 to the Barton Brighton fire department, on a 5 year term, for the completion of the fire hall.**

**Motion Carried**

#3 Digby Neck Collective

**MOVED and Seconded to approve the funding request of \$406, to the Digby Neck Collective, to cover insurance fees and membership to Volunteer Canada.**

**Motion Carried**

**CAO Report:**

The CAO report for November 28, 2016 was circulated.

<b>Meeting Dates/Reminders</b>	The Warden went over the meeting dates/reminders.  Councillor Ross requested that the time of the By-Law & Policy meeting on December 5 <sup>th</sup> be changed from 5 PM to 6 PM.
<b>Meeting Action Items Update</b>	The Warden reviewed the action items and asked if there were any questions from Council.
<b>Capital Projects Update</b>	The CAO advised that the crane was on site today but it was too windy to install the turbine.
<b>Special Projects Update</b>	
<b>Request for Decisions of Direction</b>	None
<b>Payables</b>	<b>MOVED and Seconded that the list of payables for October 2016 in the amount of \$856,896.90 be approved.</b>  <b>Motion Carried</b>
<b>Financial Report</b>	The financial report for October 2016 was circulated.
<b>Correspondence</b>	There was a discussion on the correspondence that was received this month.
<b>Council Committees</b>	
<b>By-law &amp; Policy Recommendations</b>	
1) Time change for By-Law & Policy, COTW & TIR meetings	<b>MOVED and Seconded that the recommendation that the By-Law &amp; Policy, COTW &amp; TIR meetings begin at 5:00 PM instead of 4:30 PM be approved.</b>  <b>Motion Carried</b>
2) Council expense claims	<b>MOVED and Seconded that the recommendation that beginning January 2017 Council expense claims be posted to the Municipal website be approved.</b>  <b>Motion Carried</b>
<b>Committee of the Whole Recommendations</b>	
1)	
<b>Advisory Committees</b>	
Digby Source Water Protection Advisory Committee	Councillor Ross advised that there has been no meeting since Council last met.

Heritage Advisory Committee Deputy Warden Gregory advised that October minutes were circulated. There has been no meeting since Council last met. There is a meeting scheduled for January.

Planning Advisory Committee Deputy Warden Gregory advised that there has been no meeting since Council last met. There will be one schedule for the new year and Chris Millier will provide orientation to any new members.

Joint RCMP Advisory Board Deputy Warden Gregory advised that there has been no meeting since Council last met. There is a meeting scheduled for December 7<sup>th</sup>.

REMO Advisory Committee Warden MacAlpine advised that there has been no meeting since Council last met. There is a meeting scheduled for the second week of December.

Western Region Housing Authority CAO Fraser advised that there was no report available.

**Regional / Joint Committees**

Age Friendly Community Warden MacAlpine advised that there was a meeting last week. There are promotional materials to get the message out and they are trying to get businesses to promote age friendly community.

Atlantic Mayors Congress Warden MacAlpine advised that there has been no meeting since Council last met.

Digby and Area Affordable and Supportive Housing Group Councillor Tudor advised that September meeting notes were circulated.

Digby Area Board of Trade Councillor Tudor advised that he attended an interesting meeting.

Digby Annapolis Development Corp Warden MacAlpine advised that the Digby Annapolis Development Corp is to be placed in an “inactive” status and there are plans that the Digby Annapolis Development Committee be formed.

**MOVED and Seconded to rescind appointments of Warden MacAlpine and Councillor Tudor on the Digby Annapolis Development Corporation.**

**Motion Carried**

**MOVED and Seconded to appoint Warden MacAlpine and Councillor Tudor on the Digby Annapolis Development Committee.**

**Motion Carried**

Digby Area Learning Councillor Manzer advised that DALA September board

Association	minutes and the Adult Learning Program, Executive Director and Learning Grove October reports were circulated.
Digby Area Recreation Committee	Deputy Warden Gregory advised October minutes and November reports were circulated. She advised that DARC has gone to small claims court, purchased a new ice scraper, working on a harassment policy and trails. Both the elementary and high schools are using the arena as an evacuation centre. General maintenance is being performed. The area around the skate park is being cleared to install picnic tables.
Digby Area Tourism Association	Councillor Manzer advised that October minutes were circulated. DATA has different projects on the go. The Inspiring Content project was shown last Thursday at the Digby fire hall.
Digby Community/NS Health Authority Stakeholder Group	Warden MacAlpine advised that there has been no meeting since Council last met. There is a meeting scheduled for next week.
Digby Development Agency	Warden MacAlpine advised that September minutes were circulated. There has been no meeting since Council last met.
Digby Harbour Port Association	Councillor Tudor advised that the Digby Harbour Port Association is an interesting committee.
Digby Library Committee	Warden MacAlpine advised that there has been no meeting since Council last met.
Digby Municipal Fire Association	Councillor Tudor advised that the members of the Digby Municipal Fire Association voted to do a study regarding insurance. Each fire department would pay \$1000 towards insurance purchased.
Highway 101 Task Force	Deputy Warden Gregory advised that March minutes were circulated. There was a meeting November 21 <sup>st</sup> . Property is being purchased or expropriated. Work should begin in the Spring. Phase 2 will be from Marshalltown to North Range Cross Road.
Kings Transit Authority	Deputy Warden Gregory advised that October minutes and newsletter were circulated. The last scheduled meeting was canceled the day of the meeting.
Open Spaces	Councillor Tudor advised that they are working on a trail project. They received \$1000 from FCDA for maintenance of their trail.
Senior Safety Committee	Warden MacAlpine advised that there is a meeting coming up in two weeks.
Shared Services Committee	Warden MacAlpine advised that there has been no meeting since Council last met.
Southwest Biosphere Society	Deputy Warden Gregory advised that there has been no meeting since Council last met.

Transport de Clare	Councillor Manzer advised that May 2015 AGM and September 2016 minutes were circulated. Ridership is up. Things are going well.
Tideview Terrace	Councillor Manzer advised that May, June and September minutes were circulated. Tideview is buying a new van. The Tideview Christmas party will be December 14 <sup>th</sup> . Councillors are invited to go serve.
Upper Clements Park	Councillor Ross advised that September and October minutes and the 2015-2016 Comparison report were circulated. UCP had a good summer with little rain. The general manager was on a leave of absence and may not return. Food services has to be tweaked.
Waste Check	Deputy Warden Gregory advised waste check meeting was canceled. There is a meeting schedule for December. There have not been any meetings for over 6 months.
Western Counties Regional Library	Warden MacAlpine advised that the 2015-2016 Annual report was circulated. There is a meeting scheduled for next week. There are seven new people on the board.
Western Regional Enterprise Network Liaison and Oversight Committee	Warden MacAlpine advised that there has been no meeting since Council last met.
Weymouth Doctor Recruiting Committee	Deputy Warden Gregory advised that September and October meeting notes and letters to Dr. Crystal Todd from Suzanne & Rodrique Lefort were circulated.

### **Council District Reports**

Councillor Manzer	Councillor Manzer gave an update to Council on various district functions he attended such as the Remembrance Day ceremony on November 11 <sup>th</sup> , the rural internet workshop in Caledonia, the dinner and meeting at ABCC with TIR, the Inspiring Content viewing at the Digby fire hall, supper at the Barn for the lighthouse fundraiser, the Festival of Trees, and will be attending the Festival of Lights on December 17 <sup>th</sup> at 6 PM.
Councillor Ross	Councillor Ross gave an update to Council on various district functions he attended such as the Remembrance Day service in Barton and the community meeting with the Barton Brighton fire dept.
Councillor Tudor	Councillor Tudor gave an update to Council on various district functions he attended such as the Bog and Ferry Approach projects and interviews on the health coalition.
Warden MacAlpine	Warden MacAlpine gave an update to Council on various functions he attended such as the new ferry launch –

Margaret's Justice, rural internet workshop in Caledonia, the dinner and meeting at ABCC with TIR, the Gilbert's Cove lighthouse fundraiser at the Barn, a WRR meeting, met with Hubert D'Entremont at the hospital regarding health care, the Remembrance Day service at the high school on November 10<sup>th</sup>, the Remembrance Day services in Smiths Cove and Bear River and the launch of the Inspiring Content tourism video at the Digby fire hall.

Deputy Warden Gregory Deputy Warden Gregory gave an update to Council on various functions she attended such as meeting the Korean ambassador in October who is looking at economic development in area, had teleconference calls with UNSM, went to the family centre for orientation day, Remembrance Day services at the high school on November 10<sup>th</sup> and 11<sup>th</sup>, she met with Greg Williams regarding keeping in-services in Municipalities, met David Wang on education, the lighthouse fundraiser at the Barn, a workshop on rural housing in Nova Scotia and with DATA who has acknowledged Robert Hersey and Norman Levesque for their help in the Inspiring Content tourism video.

Comments from the Gallery Davinder Chahal advised Council that he had questions regarding the demolition order that was sent to him from Alfred Doucet after the COTW meeting on November 14<sup>th</sup>. Warden MacAlpine advised that Mr. Chahal was not scheduled to present to Council at the current meeting and that normally questions were regarding the meeting that just occurred. Warden MacAlpine advised Mr. Chahal that as he had come from a distance he could have a few minutes to discuss his issues with Council. Mr. Chahal read various excerpts from paperwork he brought with him. He alleged that repairs to the building would be no more than \$5,000 and does not feel this warrants a demolition order from Council. Warden MacAlpine advised Mr. Chahal that he could submit any new information to the building department who will bring forth to the next COTW meeting.

**In Camera** **MOVED and Seconded at 8:22 PM to have a short break before going In Camera to discuss a Personnel Issue.**

Regular session resumed.

**1) Personnel Issue** **MOVED and Seconded that David MacNutt be appointed to the Digby Area Recreation Commission.**

**Motion Carried**

**Adjournment** **MOVED and Seconded that the meeting adjourn at 8:50 PM.**

**Motion Carried**

Municipality of the District of Digby  
Municipal Council Minutes  
November 28, 2016  
Seabrook, Nova Scotia

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**WARDEN**

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**CLERK**