

Call to Order The Council meeting was called to order with Warden MacAlpine in the chair at 6:02 PM.

Attendance
Councillors present:

- Jimmy MacAlpine, Warden
- Linda Gregory, Deputy Warden
- David Tudor, Councillor
- Matthew Ross, Councillor
- George Manzer, Councillor

Staff present:

- Linda Fraser, Chief Administrative Officer
- Jeff Sunderland, Deputy Chief Administrative Officer
- Pat Stevens, Executive Assistant

Regrets:

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Prayer Warden MacAlpine welcomed everyone and asked that we pause to seek guidance for the meeting. Warden MacAlpine thanked everyone for coming and read the Municipality's mission statement.

Years of Service presentation Warden MacAlpine presented an inscribed gold watch to Pat Stevens for 25 years of service to the Municipality of Digby.

Adoption of Agenda **MOVED and Seconded that the agenda for November 27, 2017 be approved with the addition of 5.3 TIR regarding the winter season under Business Items.**

Motion Carried

Presentation/Delegation **MOVED and Seconded that Erika Rolston, WREN come before Council to present.**

Motion Carried

Erika Rolston – Western Regional Enterprise Network

Erika Rolston, Economic Development Officer, Communications Lead for the Western Regional Enterprise Network, (WREN) gave an in-depth overview of the WREN website. She went over the categories: events, blog, about, contact, invest, live, grow, get connected, knowledge suite and our communities. Erika highlighted the Land Asset Database which is one of the website tools used to attract investors into the region. Erika suggested that if there were any updates to be made on commercial real estate for sale to send her the information.

Approval of Minutes

Council – October 23, 2017 **MOVED and Seconded that the minutes from Council of October 23, 2017 be approved as circulated.**

Motion Carried

**Unfinished Business
from past Minutes**

Heritage Advisory
Committee

MOVED and Seconded that the spire has been included as a character defining element for St. Thomas Church, Weymouth and that the spire may be removed; it should be preserved in the community and identified as a former significant architectural feature of the church. Also, the balcony and the railing on the tower of the church should not be removed because they have been identified as character defining elements.

Motion Carried

Town of Shelburne –
Request for a letter of
support dialysis machine

CAO Fraser has corresponded with Gordon Wilson, MLA and there is no conflict with sending a letter of support to Shelburne.

MOVED and Seconded to send a letter in support of a Dialysis Unit at Roseway Hospital.

Motion Carried

CAO Report:

The CAO report for November 27, 2017 was circulated.

**Meeting
Dates/Reminders**

The Warden went over the meeting dates/reminders.

Update on Action Items

The Warden reviewed the action items and asked if there were any questions from Council.

Warden MacAlpine has contacted Kerry Johnson regarding a community celebration for Brad Barton and is awaiting a response. He has also spoken with Todd Simms.

Warden MacAlpine pointed out that the Municipality has been advised that the process for the divestiture of the Island lighthouses will not begin until next fiscal.

**Update on Capital
Projects 2017/2018**

Deputy CAO Sunderland advised that the asphalt has been laid in Smiths Cove and the system is ready for residents to connect.

Payables

MOVED and Seconded that the list of payables for October 2017 in the amount of \$823,191.64 be approved.

Motion Carried

**Income & Expense
Report**

The Income & Expense report for October 2017 was circulated.

MOVED and Seconded that the Income & Expense report for October 2017 be approved.

Motion Carried

**Update on Corporate
NOW Priorities**

The update on Corporate NOW Priorities was included in the package.

**Standing Council
Committees**

**Committee of the Whole
Recommendations**

Tender for Demolition

MOVED and Seconded that the lowest tender of \$14,087.50 from Digby Salvage and Disposal for the demolition and cleanup of the house at 966 Highway 217 and the garage at 948 Highway 217, Freeport be accepted.

Motion Carried

**By-law & Policy
Recommendations**

Boards & Committees

MOVED and Seconded that the Municipality of the District of Digby remove their appointed representatives from the following outside boards and committees: Digby Area Board of Trade, Digby Area Learning Association and Transport de Clare and that Councillor Tudor replace Deputy Warden Gregory on the Heritage Advisory Committee and the Digby Development Agency.

Motion Carried

MOVED and Seconded to approve the appointment of Councillor Ross to the HR and Audit sub-committees on DARC.

Motion Carried

MOVED and Seconded to approve the appointment of Deputy Warden Gregory to the Finance, HR, Policy and Executive sub-committees on Waste Check and Staff Relations and Volunteer sub-committees on DARC.

Motion Carried

MOVED and Seconded to approve the appointment of Warden MacAlpine to the Executive sub-committee on the Western Counties Regional Library.

Motion Carried

Free Ridership on Kings
Transit

MOVED and Seconded to approve one-week free ridership, on the Kings Transit Weymouth to Cornwallis and Cornwallis to Weymouth run, from December 18 to 22nd, 2017.

Motion Carried

Accounting Policies & Procedures Policy #2017-01 **MOVED and Seconded the approval of the Documentation of Accounting Policies & Procedures Policy # 2017-01.**

Motion Carried

New Business

Quest – letter of support **MOVED and Seconded to send a letter of support of the Municipal Energy Group Proposal.**

Motion Carried

North Range Tower – request to Bell to install repeater **MOVED and Seconded to send a letter of request to Bell Aliant requesting a repeater to be installed at the North Range Tower.**

Motion Carried

TIR – regarding the winter season Council discussed TIR not hiring a winter crew to plow roads until December 2nd. Deputy Warden Gregory had received complaints on the slippery roads. Warden MacAlpine advised that the roads were salted during the storm by the fall crew. This issue will be brought forward to the next TIR meeting.

Correspondence There was a discussion on the correspondence that was received this month.

Advisory Committees

Digby Source Water Protection Advisory Committee June minutes & the August Nova Scotia Environment Inspection report were circulated.

Councillor Ross advised that the Town is checking into drilling a new well.

Joint Intermunicipal Committees Minutes/Reports

Digby Area Recreation Committee An Ice Allocation report, October minutes, November Recreation Manager & Active Living Coordinator reports were circulated.

Digby Municipal Fire Association A fire services emergency response letter and Canadian Volunteer Fire Service Association Municipal Long Service Award were circulated.

Deputy Warden Gregory would like Council to look at the Canadian Volunteer Fire Service Association Municipal Long Service Award at a By-Law and Policy.

Highway 101 Task Force	July minutes were circulated.
Kings Transit Authority	<p>A Chair October update, October financials & ridership report and 2017 financials were circulated.</p> <p>The Kings Transit Authority board has agreed for the Municipality to pay part of the deficit this fiscal and with the remaining next fiscal. Capital repair work to the spare bus, which had been included in the operating deficit, will be capitalized with funds coming from the Capital Reserve. Deputy Warden Gregory indicated she has been asked by Kings Transit to give a list of benefits to the group that is asking Yarmouth if they would consider having a bus come up to the Weymouth line to make the connection with Kings Transit.</p>
Shared Services Committee	February 2017 minutes were circulated.
Tideview Terrace	<p>September minutes & October special meeting minutes were circulated.</p> <p>There was a problem with the solar panel on the roof so it was shut down. The panel is only used for heating water for usage for residents. Cost to remove the panels are around \$70,000.</p>
Waste Check	July minutes, September Connections, October meeting notes and the Mobius Award winners were circulated.
Outside Boards/Committees Minutes/Reports	
Digby Area Tourism Association	October minutes were circulated.
Digby Harbour Port Association	<p>August minutes and September Manager's report were circulated.</p> <p>Dredging has begun at the wharf.</p>
South West Biosphere Society	May & June minutes and an Interpretive Centre October report were circulated.
Transport de Clare	<p>2016 AGM minutes were circulated.</p> <p>Councillor Manzer advised Transport de Clare last Thursday that he was no longer a Municipal representative on the committee. CAO Fraser will follow up with a letter to Transport de Clare.</p>
Upper Clements Park Society	October minutes were circulated.

**Council District
Reports**

- Councillor Tudor Councillor Tudor gave an update to Council on various district functions he attended such as a TIR public meeting, a benefit for a community member and assistance to community members with filling out various forms.
- Councillor Manzer Councillor Manzer gave an update to Council on various district functions he attended such as the festival of trees, the Remembrance Day at the Weymouth legion and UNSM Fall Conference.
- Councillor Ross Councillor Ross gave an update to Council on various district functions he attended such as networking at the UNSM Fall conference and the Remembrance Day service at the Barton Church.
- Deputy Warden Gregory Deputy Warden Gregory gave an update to Council on the various district functions she attended. She advised Council that she no longer sits as member of the UNSM Board. She attended an agricultural tribunal in Cornwallis, Remembrance Day service and dinner in Digby, a craft sale and tea, Weymouth craft sale, Dr Ron's 10th anniversary, festival of trees in Weymouth and Lorraine Marshall's 90th birthday.
- Warden MacAlpine Warden MacAlpine gave an update to Council on various functions he attended such as Bear River, Smiths Cove, Jordantown Acaciaville Remembrance Day services and a fundraiser in Smiths Cove.

Comments from the
Gallery

In Camera

Contractual Issue **MOVED and Seconded that the meeting move to In Camera at 7:05 PM.**

After the regular session resumed.

Adjournment **MOVED and Seconded that the meeting adjourn at 7:45 PM.**

Motion Carried

WARDEN

CLERK