

**1. CALL TO ORDER/ATTENDENCE****1.1 Roll Call/Regrets**

Warden MacAlpine called the March 26, 2018 Council session of the Municipality of the District of Digby to Order at 6:00 pm. The meeting was held in the Municipal Council Chambers.

The following Councillors were present: Warden Jimmy MacAlpine, Deputy Warden Linda Gregory, Councillor David Tudor, Councillor Matthew Ross, Councillor George Manzer

Staff present: Jeff Sunderland, Deputy Chief Administrative Officer, Pat Stevens, Executive Assistant, who took the minutes of the meeting.

Absent with regrets: Linda Fraser, Chief Administrative Officer

**1.2 Pause to Seek Guidance**

Warden MacAlpine welcomed everyone and asked that we pause to seek guidance for the meeting.

**1.3 Reading of Mission Statement**

Warden MacAlpine thanked everyone for coming and read the Municipality's mission statement.

**2. ADMINISTRATIVE AND PROCEDURAL ISSUES****2.1 Approval of Agenda-Additions/Deletions**

**MOVED and Seconded that the agenda for March 26, 2018 be approved as amended with the addition of Business Item 5.3 Request for Presentation at Committee of the Whole.**

**MOTION CARRIED**

**2.2 Delegations/Presentations**

**MOVED and Seconded that Alisdair McLean, Open Hydro & Anne-Marie Belliveau, Emera come before Council to present.**

**MOTION CARRIED**

a) **Alisdair McLean, Open Hydro & Anne-Marie Belliveau, Emera**

Mr. McLean introduced himself and Ms. Belliveau to Council. He gave an in-depth overview of the Cape Sharp Tidal Venture whose goal is to deploy two demonstration turbines so they can establish that a tidal energy industry can operate sustainably in the Bay of Fundy.

Moving forward they will strive to continue to learn, innovate and advance the work to demonstrate the viability of tidal energy. They will continue to improve technology, monitor the environment and try to enhance community engagement.

Council advised of questions from fishermen who are concerned that the turbines will displace the fish by installing turbines. Mr. McLean advised that they work with existing industry when installing turbines. Mr. McLean was also advised that lots of notice is required if Open Hydro comes back to do a test. He advised that there are no plans to retest soon.

Warden MacAlpine thanked them for their presentation.

**2.3 Approval of Minutes of February 26, 2018**

**MOVED and Seconded that the minutes from Council of February 26, 2018 be approved as circulated.**

**MOTION CARRIED**

**2.4 Unfinished Business from Minutes of February 26, 2018**

None

2.5 CAO Report

a) Meeting Reminders

The Warden highlighted the meeting dates/reminders.

b) Action Items from Previous Meetings

The Warden reviewed the action items and asked if there were any questions from Council.

c) Update on Capital Projects 2017-2018

d) Financial Report

i) Payables

**MOVED and Seconded that the list of payables for February 2018 in the amount of \$871,916.62 be approved.**

**MOTION CARRIED**

ii) Income and Expense Report

The Income & Expense report for February 2018 was circulated.

**MOVED and Seconded that the Income & Expense report for February 2018 be approved.**

**MOTION CARRIED**

**3. STRATEGIC PRIORITIES ITEMS/UPDATE**

3.1 The update on the Strategic Priorities Work Plan was included in the package.

**4. STANDING COMMITTEE ITEMS**

4.1 By-Law & Policy Recommendations

a) Letter of support to the Town of Annapolis Royal regarding the Smart Cities Challenge

**MOVED and Seconded to send a letter in support of the Smart Cities Challenge to the Town of Annapolis Royal.**

**MOTION CARRIED**

b) 2018-2019 Low Income Exemption

**MOVED and Seconded that the Low Income Tax Exemption for 2018-19 be set at \$250 for those whose total household income for 2017 is less than \$26,000.**

**MOTION CARRIED**

c) First reading of the Proposed By-Law for Solid Waste

**MOVED and Seconded the approval of the first reading of the Solid Waste Resource By-Law.**

**MOTION CARRIED**

d) 2018-2019 Salary Scales

**MOVED and Seconded the approval of the 2018-2019 Salary Scale.**

**MOTION CARRIED**

4.2 Committee of the Whole Recommendations

a) Wharf Rat Rally additional funding

**MOVED and Seconded the approval of the funding request of \$3,500, from the Wharf Rat Rally, coming from the remaining youth and community grants.**

**MOTION CARRIED**

- b) Appreciation Dinner for First Responders

**MOVED and Seconded to sponsor the Appreciation Dinner for First Responders, to be held May 31<sup>st</sup>, for the Bronze level of \$500.**

**MOTION CARRIED**

Warden MacAlpine and Deputy Warden Gregory will attend the dinner if the FCM schedule will allow.

## 5. BUSINESS ITEMS

### 5.1 Funding requests – Community Grants

- i) Digby and Area Health Service Charitable Foundation Golf brochure
- ii) Digby Neck Collective
- iii) Southwest Nova Biosphere Reserve Association
- iv) Weymouth Waterfront Development Committee
- v) Weymouth Board of Trade
- vi) Freeport Community Development Association Trail Grant
- vii) Victoria Quilts Canada
- viii) Spring into Summer 2018
- ix) Clare Health Centre Foundation
- x) Digby Choral Federation
- xi) Royal Canadian Legion Branch 20
- xii) Society for the Friends of Ferals
- xiii) Baie Ste Marie Animal Society

**MOVED and Seconded to forward the following funding requests to the budget process: Digby and Area Health Service Charitable Foundation Golf brochure, Digby Neck Collective, Southwest Nova Biosphere Reserve Association, Weymouth Waterfront Development Committee, Weymouth Board of Trade, Freeport Community Development Association Trail Grant, Victoria Quilts Canada, Spring into Summer 2018, Clare Health Centre Foundation, Digby Choral Federation, Royal Canadian Legion Branch 20, Society for the Friends of Ferals, Baie Ste Marie Animal Society.**

**MOTION CARRIED**

### 5.2 UNSM Resolutions – Request for input on UNSM Priorities for 2018

Input for the UNSM Priorities for 2018 has to be submitted by April 30<sup>th</sup>. Ten itemized “top priorities” have been sent to Council for reviewing.

Council is to review the list before the next meeting and each bring their top three priorities and thoughts on each topic.

### 5.3 Request for Presentation at the Committee of the Whole

St Mary’s Bay Community Center has sent an email to Deputy Warden Gregory requesting to present a business plan for Barton School at the May 14<sup>th</sup> Committee of the Whole.

Discussion ensued. The Deputy CAO will send a letter to the St. Mary’s Bay Community Center to advise of the process that will be taken regarding the Barton School.

## 6. INFORMATION ITEMS

### 6.1 Correspondence

There was a discussion on the correspondence that was received this month.

### 6.2 General Information Items

There was a discussion on the general information that was received this month.

### 6.3 Advisory Committees Minutes/Reports

- a) Joint RCMP Advisory Board

December 2017 minutes were circulated.

b) Planning Advisory Committee

November 2017 minutes were circulated. Deputy Warden Gregory advised that there will be a public meeting held on May 29<sup>th</sup> regarding the Wind Turbine Municipal Land Use By-Law.

6.4 Other Council Committeesa) Upper Clements Park Society

February minutes were circulated.

6.5 Joint Intermunicipal Committees Minutes/Reportsa) Digby Area Recreation Commission

February minutes, an Organizational Chart and the Recreation Director's, the Facility Manager's and the Active Living Coordinator's reports were circulated. The DARCD policies will be updated soon. Warden MacAlpine advised that he had a call regarding the ice being taken out before March break. Deputy Warden Gregory advised that a financial decision was made to remove the ice as the arena has not been utilized during this time for the last few years. Councillor Tudor asked if DARC's monthly schedule could be sent to be put in passages.

b) Kings Transit Authority

January minutes, the High School bus pass project, the February General Manager report, January ridership, revenue and finance reports and a February Chair update were circulated. Kings Transit is in the process of hiring a new manager. Ridership in January was down.

c) Tideview Terrace

January minutes were circulated. Deputy Warden Gregory would like any handouts from Tideview passed on to Council.

6.6 Outside Boards/Committees Minutes/Reportsa) Digby Area Tourism Association

January and February minutes were circulated. Warden MacAlpine stated that Greg Turner is a great ambassador for the area.

b) South West Biosphere Society

The G7 2018 project and activity update were circulated. The next meeting is scheduled for April 6<sup>th</sup>.

6.7 Councillor District Activity Report

Councillor Tudor gave an update to Council on various district functions he attended such as helping local constituents with business plans, working on internet issues and handing out housing forms for low energy and PACE.

Councillor Manzer was unable to give an update to Council on various district functions he attended.

Councillor Ross gave an update to Council on various district functions he attended such as the Barton Church breakfast, a meeting regarding collaborative practice and answered questions regarding the Barton School.

Deputy Warden Gregory gave an update to Council on the various district functions she attended such as Mason VanTassell's celebration of life, a three day recreation events program, a coffee party, a Mason's fundraiser of corn beef and cabbage, the Western REN Connecting Programs, a Respect in the Workplace workshop, answered low income redemption questions and dealt with issues in the Culloden area.

Warden MacAlpine gave an update to Council on various functions he attended such as the February 27<sup>th</sup> session on Doppler radar in Yarmouth, on February 28<sup>th</sup> he travelled to Halifax for a meeting to review the library services he is working on in which a letter was sent letter to the Province for funding and on March 7<sup>th</sup> he was invited to Halifax to a workshop on Vibrant Active Communities.

**7. IN CAMERA ITEMS**

7.1 Personnel Issue

**MOVED and Seconded that the meeting go In Camera to discuss a Personnel Issue at 7:36 PM.**

**MOTION CARRIED**

Regular session resumed.

**MOVED and Seconded that Andrena Ruth Teed, David M. Irvine and Dianne Theriault be appointed, for a two year term, on the Heritage Advisory Committee.**

**MOTION CARRIED**

**MOVED and Seconded that Keith Comeau be appointed, for a two year term, on the Senior Safety Committee.**

**MOTION CARRIED**

**8. ADJOURNMENT**

**MOVED and Seconded that the meeting adjourn at 7:50 PM.**

**MOTION CARRIED**

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**Warden Jimmy MacAlpine**

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**Jeff Sunderland, Deputy CAO**