

1. CALL TO ORDER/ATTENDENCE

1.1 Roll Call/Regrets

Warden Jimmy MacAlpine called the November 26, 2018 Council session of the Municipality of the District of Digby to Order at 6:02 pm. The meeting was held at the Municipal Council Chambers.

The following Councillors were present: Warden Jimmy MacAlpine, Deputy Warden Linda Gregory, Councillor David Tudor and Councillor George Manzer

Regrets: Councillor Matthew Ross

Staff present: Jeff Sunderland, Deputy Chief Administrative Officer and Pat Stevens, Executive Assistant, who took the minutes of the meeting

Regrets: Linda Fraser, Chief Administrative Officer

1.2 Pause to Seek Guidance

Warden MacAlpine welcomed everyone and asked that they pause to seek guidance for the meeting.

1.3 Reading of Mission Statement

Warden MacAlpine thanked everyone for coming and read the Municipality's mission statement.

2. ADMINISTRATIVE AND PROCEDURAL ISSUES

2.1 Approval of Agenda-Additions/Deletions

MOVED and seconded that the agenda for November 26, 2018 be approved as amended with the addition of Business Item 5.2 Canadian Student Leadership Association.

MOTION CARRIED

2.2 Delegations/Presentations

1) Rattling Beach – Cooke Aquaculture Platinum Scale Award

Every year Cooke Aquaculture recognizes one of its farms in each region for outstanding performance by awarding them the "Platinum Scale Award". This year's award goes to Rattling Beach Farm located near the ferry terminal. The dedication of the farming team there resulted in extremely good growth with very good food conversion ratios. This enabled Cooke Aquaculture to bring the fish to market in nearly record time. Warden MacAlpine and Deputy Warden Gregory presented Jeff Nickerson; Regional Manager, Skye Mullen, Bernal Burgoyne and Nick Wilson with a medallion and limited-edition hat.

2) Jill Balsler, Inspiring Communities

MOVED and seconded that Jill Balsler and Paul Shakotko, Inspiring Communities, come before Council to present.

MOTION CARRIED

Ms. Balsler and Mr. Shakotko gave an in-depth overview of the Inspiring Communities project. They advised that Inspiring Communities is a non-profit organization that works with communities to create partnerships and a collaborative approach to achieve real and lasting change, to find solutions to the challenges each community identifies. Currently there are three sites set up: Dartmouth North, Northside Riding in Sydney and Digby. A survey has been circulated to get input for the project. To date 450 responses to the survey have been registered, mostly online at the website.

2.3 Approval of Minutes of October 22, 2018

MOVED and seconded that the minutes from Council of October 22, 2018 be approved as circulated.

MOTION CARRIED

2.4 Unfinished Business from Minutes of October 22, 2018

1) None

2.5 CAO Report

a) Meeting Reminders

Warden MacAlpine went over the meeting dates/reminders.

b) Action Items from Previous Meetings

c) Update on Capital Projects 2018-2019

Deputy CAO Sunderland advised that there had been ~~ten~~-twelve bids on the tendered Public Works vehicle. The winning bid was \$10,775. The plow was installed on the current Public Works vehicle at the cost of ~~an additional~~ approximately \$6,000 plus HST.

d) Financial Report

i) Payables

MOVED and seconded that the list of payables for October 2018 in the amount of in the amount of \$767,062.46 be approved.

MOTION CARRIED

ii) Income and Expense Report

MOVED and seconded that the Income & Expense report for October 2018 be approved.

MOTION CARRIED

3. STRATEGIC PRIORITIES ITEMS/UPDATE

3.1 The update on the Strategic Priorities Work Plan was circulated in the package.

MOVED and seconded to approve the Strategic Priorities Work plan.

MOTION CARRIED

4. STANDING COMMITTEE ITEMS

4.1 By-Law & Policy

1) **MOVED and seconded to approve the installation of a streetlight on the pole across from 590 Highway 1, Smiths Cove due to public safety.**

MOTION CARRIED

2) **MOVED and seconded to approve the Hospitality Policy.**

MOTION CARRIED

3) **MOVED and seconded to approve the Council Expense Reimbursement Policy.**

MOTION CARRIED

Discussion ensued regarding incidentals in the Council Expense Reimbursement Policy.

4) **MOVED and seconded to approve the Council Committee Policy.**

MOTION CARRIED

Deputy CAO Sunderland is to look into having a printer installed in the ~~boardroom~~ €Councillor's shared office for Council to use.

5. BUSINESS ITEMS

5.1 Electric City/New France Society funding request

This funding request has been tabled until the next COTW meeting to allow a budget be submitted.

MOVED and seconded to table the Electric City/New France Society funding request to the next COTW meeting.

MOTION CARRIED

5.2 Canadian Student Leadership Association

Deputy Warden Gregory had received a funding request from the Canadian Student Leadership Association regarding a conference to take place in September 2019.

MOVED and seconded to table this matter to the next COTW meeting thus allowing Council time to review the request.

MOTION CARRIED

6. INFORMATION ITEMS

6.1 Correspondence

Council discussed the correspondence received this month.

MOVED and seconded to have purple lights installed in the front entrance and to wear the purple ribbons to raise awareness about organizations working with women who are abused and to raise awareness about violence against women.

MOTION CARRIED

6.2 General Information Items

Council discussed the general information received this month.

6.3 Advisory Committees Minutes/Reports1) Regional Emergency Measures Organization

June minutes were circulated. The Public Alert System will run this week on the 28th. There were Federal problems last time.

6.4 Other Council Committees6.5 Joint Intermunicipal Committees Minutes/Reportsa) Digby Area Recreation Commission

Active Living, Recreation Director and Facility Manager October reports and September minutes were circulated.

b) Kings Transit

General Manager, Ridership & Revenue October reports & Hotspot Fare Media were circulated.

c) Tideview Terrace

September minutes were circulated. Warden Gregory asked that reports be included with the minutes.

d) Waste Check

October meeting notes were circulated.

6.6 Outside Boards/Committees Minutes/Reportsa) Digby Area Tourism Association

October 10th and 29th minutes were circulated. Councillor Manzer discussed the hard work of all the volunteers that makes up the Digby Area Tourism Association.

b) Digby Harbor Port Association

September minutes and Manager report were circulated.

6.7 Councillor District Activity Report

Councillor Tudor gave an update to Council on various district functions he attended such as assisting with the church food bank and dealing with constituents' phone calls.

Councillor Manzer gave an update to Council on various district functions he attended such as attending a Marketing meeting, the NSFM conference, the Festival of Trees event in Weymouth and the Joint Council meeting.

Councillor Ross was unavailable to give an update to Council on various district functions he attended.

Deputy Warden Gregory gave an update to Council on the various district functions she attended such as the Recreation conference, Waste Check's Mobius awards, Cooke Aquaculture awards, the Trinity Anglican Church tea, the Remembrance Day service in Digby, the Police Association meeting and the Biosphere conference in BC.

Warden MacAlpine gave an update to Council on the various district functions he attended such as the Remembrance Day services in Bear River and Smiths Cove, the NSFM conference and the Atlantic Mayors conference.

7. IN CAMERA ITEMS

7.1 Municipal Properties

7.2 Personnel Issue

MOVED and seconded to go In Camera to discuss Municipal Properties and Personnel Issues at 7:34 PM.

MOTION CARRIED

Regular session resumed.

7.1

MOVED and seconded to approve the recommended reduction of \$71.90, due to fire damage, on the property taxes at 846 Culloden Road (AAN 04007301).

MOTION CARRIED

7.2

MOVED and seconded that Justin Oliver be appointed, for a two-year term, on the Digby Area Recreation Committee.

MOTION CARRIED

8. ADJOURNMENT

MOVED and seconded that the meeting adjourn at 7:53 PM.

MOTION CARRIED

Warden Jimmy MacAlpine

Jeff Sunderland, Deputy CAO