

1. CALL TO ORDER/ATTENDENCE

1.1 Roll Call/Regrets

Warden Jimmy MacAlpine called the August 12, 2019 Special Council session of the Municipality of the District of Digby to order at 5:01 pm. The meeting was held in the Municipal Council Chambers.

The following Councillors were present: Warden Jimmy MacAlpine, Deputy Warden Linda Gregory, Councillor David Tudor and Councillor George Manzer

Staff present: Linda Fraser, Chief Administrative Officer, Jeff Sunderland, Deputy Chief Administrative Officer and Pat Stevens, Executive Assistant, who took the minutes of the meeting

Regrets: Councillor Matthew Ross

2. ADMINISTRATIVE AND PROCEDURAL ISSUES

2.1 Approval of Agenda-Additions/Deletions

MOVED and seconded that the agenda for August 12, 2019 be approved as circulated.

MOTION CARRIED

3. BUSINESS ITEMS

3.1 Approval of CAO Contract – Effective January 2, 2020

MOVED and seconded the approval of the CAO Contract, effective January 2, 2020.

MOTION CARRIED

3.2 Manager of Municipal Services Job Description

MOVED and seconded the approval of the Manager of Municipal Services Job Description.

MOTION CARRIED

4. IN CAMERA ITEMS

5. ADJOURNMENT

MOVED and seconded that the meeting adjourn at 5:03 PM.

MOTION CARRIED

Warden Jimmy MacAlpine

Linda Fraser, CAO/Clerk