

1. CALL TO ORDER/ATTENDENCE**1.1 Roll Call/Regrets**

Warden Jimmy MacAlpine called the October 28, 2019 Council session of the Municipality of the District of Digby to order at 6:00 pm. The meeting was held in the Municipal Council Chambers.

The following Councillors were present: Warden Jimmy MacAlpine, Deputy Warden Linda Gregory, Councillor Matthew Ross, Councillor George Manzer and Councillor David Tudor

Staff present: Linda Fraser, Chief Administrative Officer, Jeff Sunderland, Deputy Chief Administrative Officer and Pat Stevens, Executive Assistant, who took the minutes of the meeting

1.2 Pause to Seek Guidance

Warden MacAlpine welcomed everyone and asked that they pause to seek guidance for the meeting.

1.3 Reading of Mission Statement

Warden MacAlpine read the Municipality's mission statement.

2. ADMINISTRATIVE AND PROCEDURAL ISSUES**2.1 Approval of Agenda-Additions/Deletions**

MOVED and seconded that the agenda for October 28, 2019 be approved as amended with the addition of Business Items 5.4 Paul Gidney and 5.5 Wayne Peterson.

MOTION CARRIED

2.2 Delegations/Presentations

None

2.3 Approval of Minutes of September 23, 2019

MOVED and seconded that the minutes from Council of September 23, 2019 be approved as amended with the addition of the motion to go In Camera and Regular Session Resumed.

MOTION CARRIED

2.4 Unfinished Business from Minutes of September 23, 2019**2.5 CAO Report****a) Meeting Reminders**

Warden MacAlpine went over the meeting dates/reminders. CAO Fraser advised that there will be a Transportation Committee meeting on December 2nd before the By-Law and Policy meeting.

b) Action Items from Previous Meetings

The CAO has been advised that the recommendation from TIR to transfer of the building to Foster for Cats for \$1 has been forwarded to Halifax for approval.

c) Update on Capital Projects 2019-2020**i) Recommendation for Airport Roof**

Deputy CAO Sunderland advised that the first tender for repairing part of the airport roof came in over \$6,000 over budget. The second tender, which was changed to a steel roof was approximately \$4,470 over budget. Contractors in the area are very busy and there is not much interest in small jobs like this.

MOVED and seconded to approve the additional amount of \$4,470 from the capital budget to cover the cost to repair part of the airport roof.

MOTION CARRIED

MOVED and seconded to award the tender to repair part of the airport roof to Chute's Carpentry for \$11,470.00.

MOTION CARRIED

d) Financial Report

i) Payables

MOVED and seconded that the list of payables for September 2019 in the amount of \$1,018,781.41 be approved.

MOTION CARRIED

ii) Income and Expense Report

MOVED and seconded that the Income and Expense Report for September be approved as circulated.

MOTION CARRIED

3. STRATEGIC PRIORITIES ITEMS/UPDATE

3.1 The update on the Strategic Priorities Work Plan was circulated in the package.

Councillor Tudor requested that the Strategic Priorities Work Plan be discussed further at the By-Law & Policy meeting on December 2nd with Terry Thibodeau in attendance.

4. STANDING COMMITTEE ITEMS

4.1 By-Law & Policy

1) Second and Final Reading of the By-Law respecting the Repeal of Various By-Laws (consolidated) 2019-01

MOVED and seconded the approval of the second and final reading of the By-law Respecting the Repeal of Various By-laws (consolidated) 2019-01.

MOTION CARRIED

2) Council Procedural Policy LEG-4000-01

MOVED and seconded the approval of the Council Procedural Policy LEG-4000-01.

MOTION CARRIED

3) Remembrance Day Wreath Policy AD-1000-05

MOVED and seconded the approval of the Remembrance Day Wreath Policy AD-1000-05.

MOTION CARRIED

4) Condolence and Congratulation Policy AD-1000-06

MOVED and seconded the approval of the Condolence and Congratulation Policy AD-1000-06.

MOTION CARRIED

5) Warden to sign MOU with Nova Innovations

MOVED and seconded the approval to have the Warden sign a MOU with Nova Innovations.

MOTION CARRIED

5. BUSINESS ITEMS

5.1 Property Tax Reduction due to Fire Damage

MOVED and seconded to approve the tax reduction of \$215.12, due to fire damage, on the property at 205 Jordantown Cross Road, Jordantown AAN 00998311 as recommended by the Tax Administrator.

MOTION CARRIED

5.2 Regional Planning Services

Discussion ensued.

MOVED and seconded that Council support the application for provincial funding for a shared land use planning service, and that request be for 90% funding provincially, and the remaining 10% paid by participating municipalities if the application is successful.

MOTION CARRIED

5.3 Digby Business Association funding request

MOVED and seconded to approve \$500 funding to the Digby Business Association for assistance with the 2019 Christmas events.

MOTION CARRIED

5.4 Paul Gidney

MOVED and seconded to send a letter of recognition to Paul Gidney for his achievement of receiving four Gold medals at the Commonwealth Championships in NFLD and placing fourth in the world for powerlifting.

MOTION CARRIED

5.5 Wayne Peterson

MOVED and seconded to send a letter of congratulations to Wayne Peterson on his recent retirement after working eleven years as a spare dispatcher for the Municipality of Digby.

MOTION CARRIED

6 INFORMATION ITEMS

5.2 Correspondence

There was no correspondence received this month.

5.3 General Information Items

There was no general information received this month.

5.4 Advisory Committees Minutes/Reports

1) RCMP Advisory Board

July minutes and David Walker's retirement notice were circulated. The new Corporal has arrived to the Detachment.

2) REMO Advisory Committee

June minutes were circulated.

5.5 Other Council Committees

5.6 Joint Intermunicipal Committees Minutes/Reports

1) Atlantic Mayors Congress

April notes minutes were circulated.

2) Digby Area Recreation Commission

August & September minutes and Recreation Director, Facility manager and Active Living September & October reports and a DARC memo were circulated. Interviews for the new Recreation Director is Wednesday, October 30th.

3) Digby Development Agency

November 2018 minutes and February 2019 meeting notes were circulated. A meeting was held last week but minutes were not available at this time.

4) Digby Municipal Fire Association

May minutes & Fire Service Association of NS summary notes were circulated.

- 5) Kings Transit
Kings Transit July minutes, July & August General Manager, ridership and revenue reports were circulated.
- 6) Western Counties Regional Library
June minutes were circulated.
- 7) WREN LOC
The CEO report Q1 was circulated.
- 8) Weymouth Doctor Recruiting
September minutes were circulated. The next meeting is scheduled for January. There will be a nurse practitioner going to the Weymouth Clinic a couple of days per week. Mrs. Curtis is concerned as to what will happen to the patient information once Dr. Curtis leaves his practice. This was passed on to MLA Gordon Wilson.

5.7 Outside Boards/Committees Minutes/Reports

- 1) DATA
August & September minutes were circulated.
- 2) Digby Harbour Port Association
September minutes were circulated.
- 3) Southwest Biosphere Society
June minutes & October report were circulated.
- 4) Upper Clements Park Society
August minutes were circulated. There will be a meeting Tuesday morning with the Premier, the Minister of Heritage, the Deputy Wardens of Clare and Annapolis County, the Mayors of the Towns of Digby and Annapolis regarding the Upper Clements Park Society.

5.8 Councillor District Activity Report

Councillor Tudor gave an update to Council on various district functions he attended such as meeting with the three harbor authorities, passing on transportation issues to Gordon Wilson, MLA. contacted Cornwallis Dental regarding dentures for low income constituents, helped with the food bank, mental health assessments, met with Chris D'Entremont, the new MP and attended the Nova Innovation meeting. Council Tudor requested that Warden MacAlpine attend the meeting on the Ferry Approaches project.

Councillor Manzer gave an update to Council on various district functions he attended such as a day and one-half retreat at Tideview terrace, wake up Weymouth, the Festival of Trees organization meeting and the Digby Help cancer group fundraiser.

Councillor Ross gave an update to Council on various district functions he attended such as the cleanup at Johnston Christian Park, the Barton Church breakfast, the Nova Innovation meeting and dealt with community issues.

Deputy Warden Gregory gave an update to Council on the various district functions she attended such the Thanksgiving dinner at the Digby Neck firehall fundraiser, the electoral debate at the Digby fire hall, the Weymouth firefighter award banquet, the epilepsy walk, the Thanksgiving meal at the Family Resource Center, Seniors day event, Nova house harvest and working with someone to obtain funding for a community center.

Warden MacAlpine gave an update to Council on the various district functions he attended such as a CBC interview at Fisherman's Wharf, a debrief with Dr. LaPierre, the electoral debate at the Digby fire hall, the Atlantic Mayors Congress meeting in Moncton and he advised that he has stepped away from the ALBANS board.

Warden MacAlpine indicated that a welcoming committee, with the Town, should be formed to promote the community.

6. IN CAMERA ITEMS

6.1 Contractual Issue

MOVED and seconded at 6:57 pm to have a five-minute break before going in Camera.

MOTION CARRIED

MOVED and seconded at 7:02 pm to go in Camera.

MOTION CARRIED

The regular session resumed.

7. ADJOURNMENT

MOVED and seconded that the meeting adjourn at 7:15 PM.

MOTION CARRIED

Warden Jimmy MacAlpine

Linda Fraser, CAO/Clerk