

1. CALL TO ORDER/ATTENDENCE**1.1 Roll Call/Regrets**

Warden Jimmy MacAlpine called the June 22, 2020 Council session of the Municipality of the District of Digby to order at 5:00 pm. The meeting was held via zoom.

The following Councillors were present: Warden Jimmy MacAlpine, Deputy Warden Linda Gregory, Councillor Matthew Ross, Councillor George Manzer and Councillor David Tudor

Staff present: Jeff Sunderland, Chief Administrative Officer, Tyler Pulley, Manager of Municipal Services, Cora Lee Ross, Manager of Corporate Services and Miranda Titus, Tax Clerk, who took the minutes of the meeting.

1.2 Pause to Seek Guidance

Warden MacAlpine welcomed everyone and asked that they pause to seek guidance for the meeting.

1.3 Reading of Mission Statement

Warden MacAlpine read the Municipality's mission statement.

2. ADMINISTRATIVE AND PROCEDURAL ISSUES**2.1 Approval of Agenda-Additions/Deletions**

MOVED and seconded that the agenda for June 22, 2020 be approved as circulated with the addition of Business Item #5 High School Graduation.

MOTION CARRIED

2.2 Delegations/Presentations

None

2.3 Approval of Minutes of May 25, 2020

MOVED and seconded that the minutes from Council of May 25, 2020 be approved as circulated.

MOTION CARRIED

2.4 Unfinished Business from Minutes of May 25, 2020

None

2.5 CAO Report**a) Meeting Reminders**

Warden MacAlpine went over the meeting dates/reminders.

Council Ross is unavailable to attend the August 10th By-Law & Policy meeting.

b) Action Items from Previous Meetings**c) Update on Capital Projects 2020-2021****d) Financial Report****i) Payables**

MOVED and seconded that the list of payables for May 2020 in the amount of \$651,095.78 be approved.

MOTION CARRIED

ii) Income and Expense Report

None available

3. STANDING COMMITTEE ITEMS**3.1 By-Law & Policy****1) Cost Share Agreement with Minister of TIR**

MOVED and seconded to renew the Cost Share Agreement with the Minister of Transportation and Infrastructure Renewal.

MOTION CARRIED

2) Bear River Comfort Station

MOVED and seconded to support the Bear River Comfort Station project for \$20,000, providing the funding once the project begins, if the project has begun in 2020.

MOTION CARRIED

3) Capital Budget Year 1

MOVED and seconded to approve Year 1 of the Capital Budget Plan 2020-2021.

MOTION CARRIED

4) Capital Budget Years 2 to 5

MOVED and seconded the approval of the Capital Budget Plan Year 2 to Year 5.

MOTION CARRIED

5) Operating Budget

Cora Lee Ross gave an in-depth overview of the operating budget.

MOVED and seconded to approve the 2020-2021 Operating Budget of \$9,079,382.

MOTION CARRIED

6) Tax Rate Resolution

MOVED and seconded to approve the Tax Rate Resolution 2020-2021. (attached to the minutes)

MOTION CARRIED

4. BUSINESS ITEMS

4.1 Election 2020

Councilors debated on whether or not to only have electronic voting or continue to have both options, electronic and paper ballots. There was a three to two consensus that there will be electronic voting only at the advanced polls and both electronic and paper ballots on election day.

MOVED and seconded to have electronic voting only at the advanced polls and both, electronic and paper ballots on election day.

MOTION CARRIED

4.2 Tax Sale 2021

CAO Jeff Sunderland gave an overview of the tax sale proceedings. Because of Covid-19, it was up for debate whether or not to go ahead with the tax sale proceedings as normal and send out the preliminary tax sale letters by the end of June 2020 and host the tax sale in March 2021 and possibly at a different location large enough that people could social distance, or wait until August 2020 and move the tax sale to May 2021.

MOVED and seconded to go ahead and send out preliminary tax sale letters by the end of June 2020.

MOTION CARRIED

4.3 Plympton FD Loan

MOVED and seconded to approve a loan of \$40,000 to the Plympton and Gilbert's Cove Fire Department.

MOTION CARRIED

4.4 FCM Funding Opportunity for PACE/CEF

MOVED and seconded to accept the FCM Funding opportunity for PACE/CEF.

MOTION CARRIED

4.5 High School Graduation

Warden MacAlpine discussed the graduation ceremony being planned for the Digby Regional High School Graduates of 2020 which is being held down town Digby where there will be local RCMP and the Digby Fire Department parading through down town, a photographer, and possibly a fire work display depending on the fire ban restrictions for that day.

MOVED and seconded to cost share with the town of Digby to a maximum of \$1000 to help fund the graduation ceremony for the 2020 DRHS graduates.

MOTION CARRIED

MOVED and seconded to fund the Islands 2020 graduates with two \$25.00 gift cards.

MOTION CARRIED

5. INFORMATION ITEMS

5.1 Correspondence

There was no correspondence received this month.

5.2 General Information Items

There was discussion on the general information received this month.

5.3 Advisory Committees Minutes/Reports

5.4 Other Council Committees

5.5 Joint Intermunicipal Committees Minutes/Reports

a) DARC

DARC April minutes and Recreation Director, Facility Manager and Active Living Manager June reports.

b) Kings Transit

February, March & April minutes and General Manager, Ridership & Revenue February, March & April reports were circulated.

c) Tideview Terrace

January 2020 minutes and a letter of concern were circulated.

d) Waste Check

February minutes, June 8th meeting notes, April & May Waste Check Connections and the 2019-2020 Annual reports were circulated.

e) WREN

A Q4 CEO report was circulated.

5.6 Outside Boards/Committees Minutes/Reports

1) DATA

April minutes and a Treasurer report were circulated.

5.7 Councillor District Activity Report

Councillor Tudor gave an update to Council on various district activities such as handing out MOU draft memo for review, food bank funding, cancer cards, 4-day work week research, reference letters for student bursaries, sent letters to Gordon Wilson.

Councillor Manzer gave an update to Council on various district activities such as receiving calls from citizens concerned about not getting their tax bills and wondering what was going on regarding the tax bills this year, and many zoom meetings.

Councillor Ross gave an update to Council on various district activities.

Deputy Warden Gregory gave an update to Council on the various district activities such as receiving many calls about why there are so many RCMP officers, citizens calling and concerned that some people aren't social distancing, and suggested a zoom meeting discussing the reduction of RCMP officers.

Warden MacAlpine gave an update to Council on the various district activities such as many discussions and zoom meetings.

6. IN CAMERA ITEMS

MOVED and seconded to go In Camera for a Personnel & Legal Issue at 6:14 PM.

MOTION CARRIED

Council discussed all of the In-Camera items.

Council resumed the regular meeting at 6:18 PM.

6.1 Personnel Issue

MOVED and seconded that Keith Comeau be appointed, for a two-year term, on the Digby Town & Municipal Housing Corp (Tideview Terrace) Committee.

MOTION CARRIED

7. ADJOURNMENT

MOVED and seconded that the meeting adjourned at 6:19 PM.

MOTION CARRIED

Warden MacAlpine

Jeff Sunderland, CAO