

**CALL TO ORDER/ATTENDENCE**

Roll Call/Regrets

The CAO called the November 2, 2020 Special Council session of the Municipality of the District of Digby to order at 7:00 pm. The meeting was held in Municipal Chambers.

The following Councillors were present: Linda Gregory, Matthew Ross, George Manzer, David Tudor and Angela Thurber.

Staff present: Jeff Sunderland, Chief Administrative Officer, Tyler Pulley, Manager of Municipal Services, Cora Lee Ross, Manager of Corporate Services and Pat Stevens, Executive Assistant, who took the minutes of the meeting.

**ADMINISTRATIVE AND PROCEDURAL ISSUES**

Welcome & Introductions, Opening Comments – CAO Sunderland

CAO Sunderland welcomed everyone to the meeting and made some opening remarks.

Swearing in Ceremony – Judge Charles Haliburton & Signing of Code of Conduct

CAO Sunderland asked Judge Haliburton to swear in the 2020 Council. Judge Haliburton presided over the Oath of Allegiance and of Office for Linda Gregory, Matthew Ross, George Manzer, David Tudor and Angela Thurber. Each Councillor was also asked to read and sign the Code of Conduct for the Municipality of the District of Digby.

Comments from each Councillor

Each Council member had a chance to introduce themselves and provide a bit of background information.

**BUSINESS ITEMS – ELECTION FOR WARDEN AND DEPUTY WARDEN (CAO TO CHAIR)**

The CAO asked if there were any nominations for the position of Warden.

**David Tudor nominated Linda Gregory for Warden.**

The CAO called for nominations three times. There being no further nominations, the CAO announced that Linda Gregory would be the Warden for the next four-year term.

The CAO turned the meeting over to Warden Gregory. Warden Gregory asked if there were any nominations for the position of Deputy Warden.

**George Manzer nominated Matthew Ross for Deputy Warden.**

Warden Gregory called for nominations three times. There being no further nominations, Matthew Ross was declared Deputy Warden for the next four-year term.

**APPOINTMENTS TO COMMITTEES**

Council reviewed and discussed each committee and board and determined which council members would sit on each of them. The list is attached to these minutes.

**MOVED and seconded that the list of appointments to the committees and boards be approved.**

**MOTION CARRIED**

**ADJOURNMENT**

**MOVED and seconded that the meeting adjourn at 7:41 PM.**

**MOTION CARRIED**

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**WARDEN**

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**CLERK**

Appointments as of Sept 2020

<b>STANDING COMMITTEES</b>		<b>Council Members</b>	<b>Citizen Appointments</b>
1	Municipal Council – 4 <sup>th</sup> Monday	Full Council	
2	Committee of the Whole – 2 <sup>nd</sup> Monday	Full Council	
3	By-Law and Policy – 1 <sup>st</sup> Monday	Full Council	
4	Transportation & Infrastructure Renewal - Quarterly	Full Council	
5	Audit Committee – Twice a Year	Full Council	Randall Amero, Angela Thurber
6	Executive Committee – As needed	Gregory, Ross, Thurber	
<b>ADVISORY COMMITTEES – Boards, Commissions, and Authorities</b>			<b>Citizen Appointments</b>
1	Digby Source Water Protection Advisory Committee Quarterly	Tudor	Keith Weagle
2	Fences & Arbitration Committee As Needed	Tudor	Dale Marshall
3	Heritage Advisory Committee	Manzer, Thurber	Diane Theriault, David Irvine, Andrena Teed, Allan Puxley, Louise Mullen
4	Regional Emergency Management Operations Advisory Committee - Quarterly	Gregory, Tudor	
5	Planning Advisory Committee Quarterly – or more if needed	Gregory, Ross, Tudor	Keith Weagle, Ian Ferguson, Nigel Rollo
6	Joint RCMP Advisory Board Quarterly	Gregory, Thurber	Alexander Elderkin, Brian Bowerman
7	Western Regional Housing Authority	None	Andrena Teed
<b>OTHER COUNCIL COMMITTEES- (Ad-Hoc Committee)</b>			
1	Highway 101 task Force – as needed	Councillor of area	
2	Shared Services Committee – as needed	Manzer, Ross, Tudor	
3	Weymouth Doctor Recruiting Committee – as needed	Gregory, Manzer	
4	Digby Community/NS Health Authority Stakeholder As needed	Gregory	
<b>INTERMUNICIPAL COMMITTEES - Boards, Commissions and Authorities</b>			<b>Citizen Appointments</b>
1	Atlantic Mayors Congress	Gregory	
2	Digby Area Recreation Comm. - Monthly	Gregory, Ross	Justin Oliver
3	Digby Development Agency (Industrial Comm) - Monthly	Ross, Thurber	
4	Digby Library Committee – As needed	Gregory	
5	Digby Municipal Fire Association - Monthly	Thurber	
6	Kings Transit Authority - Monthly	Gregory	
7	Senior Safety Committee - Monthly	Manzer, Ross	Keith Comeau
8	Tideview Terrace - Monthly	Manzer	Danny Harvieux, Keith Comeau
9	Waste Check - Monthly	Gregory, Thurber	
10	Western Counties Regional Library - Monthly	Manzer	
11	Western Regional Enterprise Network Liaison and Oversight Com - Quarterly	Ross	
<b>OUTSIDE COMMITTEES &amp; BOARDS – Registered Associations/Societies</b>			
1	Digby Area Tourism Association - Monthly	Thurber	
2	Digby Harbour Port Association - Monthly	Thurber	
3	South West Biosphere Society	Manzer	
4	Western Region Crown Land Stakeholder Interaction Committee	Manzer	

<b>Including the 6 Standing Committees</b>	<b>Number of Committees</b>
<b>Warden Gregory</b>	<b>16</b>
<b>Councillor Thurber</b>	<b>13</b>
<b>Councillor Tudor</b>	<b>10</b>
<b>Councillor Manzer</b>	<b>13</b>
<b>Deputy Warden Ross</b>	<b>11</b>