

1. CALL TO ORDER/ATTENDENCE**1.1 Roll Call/Regrets**

Warden Linda Gregory called the April 27, 2021 Council session of the Municipality of the District of Digby to order at 5:01 pm. The meeting was held in the Municipal Chambers.

The following Councillors were present: Warden Linda Gregory, Deputy Warden Matthew Ross, Councillor George Manzer, Councillor David Tudor and Councillor Angela Thurber.

Staff present: Jeff Sunderland, Chief Administrative Officer, Tyler Pulley, Manager of Municipal Services, Cora Lee Ross, Manager of Corporate Services, and Pat Stevens, Executive Assistant, who took the minutes of the meeting.

1.2 Pause to Seek Guidance

Warden Gregory welcomed everyone and asked that they pause to seek guidance for the meeting.

1.3 Reading of Mission Statement

Warden Gregory read the Municipality's mission statement.

2. ADMINISTRATIVE AND PROCEDURAL ISSUES**2.1 Approval of Agenda-Additions/Deletions**

MOVED and seconded that the agenda for April 27, 2021 be approved as amended with the addition of Business Item 4.2 Covid-19.

MOTION CARRIED

2.2 Delegations/Presentations – none**2.3 Approval of Minutes of March 29, 2021**

MOVED and seconded that the minutes from March 29, 2021 be approved as circulated.

MOTION CARRIED

2.4 Unfinished Business from Minutes of March 29, 2021

Councillor Manzer questioned staff on the findings of a fluctuating interest rate. He was advised that Townsuite was unable to provide this service.

2.5 CAO Report**a) Meeting Reminders**

Warden Gregory went over the meeting dates/reminders. Deputy Warden Ross advised that on May 18th he may be late for the TIR/By-Law & Policy meeting.

b) Action Items from Previous Meetings

All action items have been addressed to date.

c) Update on Capital Projects 2020-2021

The Warden gave an update on the Capital Projects 2020-2021.

d) Financial Report**i) Payables**

MOVED and seconded that the payables for March 2021 in the amount of \$894,669.54 be approved.

MOTION CARRIED

ii) Income and Expense Report

The Income and Expense Report for March 2021 was circulated.

MOVED and seconded that the Income and Expense Report from March 2021 be approved.

MOTION CARRIED

3. STANDING COMMITTEE ITEMS

3. By-Law & Policy

1) One-quarter of the Operating Budget

MOVED and seconded to approve one-quarter of the Operating Budget from the 2021/22 fiscal year in the amount of \$2,316,302 for the purpose of providing spending authority and business continuity for the first quarter of the current fiscal year beginning April 1, 2021 and until a full Operating Budget is presented and approved by Council.

MOTION CARRIED

COTW

1) Application for road name change

MOVED and seconded to approve the application for a name change of “Old Route 217 Loop” which extends from Centreville to Sandy Cove to “Old Post Road”.

MOTION CARRIED

2) Letters to TIR regarding safety concerns

MOVED and seconded to have the CAO send an official letter regarding safety concerns on Highway 101 to Tony Harvey, TIR Area Manager.

MOTION CARRIED

MOVED and seconded to send a letter to Tony Harvey, TIR Area Manager, with Council’s concerns regarding the Roxville turn.

MOTION CARRIED

4. BUSINESS ITEMS

1. Village of Westport – name change of library

Discussion ensued. The Warden, the CAO and Councillor Tudor are to meet on May 13th at 10:30 am to discuss this request.

2. Covid-19

Discussion ensued regarding the Province’s decision to close all essential services due to the new outbreak of Covid-19 cases in Nova Scotia.

MOVED and seconded to hold the Council meetings, for the next month, via zoom from home.

MOTION CARRIED

MOVED and seconded to close the Municipal Building, to the public, from 8:00 am, April 28th to 8 am, June 1st due to Covid-19 and the provincial restrictions.

MOTION CARRIED

MOVED and seconded to amend the previous motion to include the Digby Municipal Airport.

MOTION CARRIED

MOVED and seconded to close the Municipal Building and the Digby Municipal Airport, to the public, from 8:00 am, April 28th to 8 am, June 1st due to Covid-19 and the provincial restrictions.

MOTION CARRIED

5. INFORMATION ITEMS

5.1 Correspondence

There was discussion on the correspondence received this month.

5.2 General Information Items

There was no general information received this month.

5.3 Advisory Committees Minutes/Reports

a) REMO Advisory Committee

February minutes were circulated.

5.4 Other Council Committees

5.5 Joint Intermunicipal Committees Minutes/Reports

a) Kings Transit Authority

February minute amendments and March minutes and financials were circulated.

b) Tideview Terrace

February minutes and information on the meal allowance were circulated.

c) Western Counties Regional Library

The 2019-20 annual report was circulated.

5.6 Outside Boards/Committees Minutes/Reports

5.7 Councillor District Activity Report

Councillor Tudor gave an update to Council on various district activities he attended such as assisting with the food bank, secured a spot to have church services and dealt with housing issues.

Councillor Manzer gave an update to Council on various district activities he attended such as dealing with road concerns and speaking with Hal Theriault.

Councillor Thurber gave an update to Council on various district activities she attended such as dealing with telephone calls regarding upcoming festivals and helped with looking at projects for the Historical Society in Smiths Cove.

Deputy Warden Ross gave an update to Council on various district activities he attended such as dealing with illegal dump sites, attending a DEFAGA Lodge meeting, road work, Highway 101 issues and attending the Barton Brighton Fire Department AGM.

Warden Gregory gave an update to Council on the various district activities she attended such as a gathering for her Mother's 100th birthday, a board meeting for NSAPG, a policy meeting with Waste Check, a local contact management meeting, Senior Day at the arena, Whale Cove to meet with two residents, DARC Strategic plan meeting, the quarterly Fire Association meeting, litter issues and the scallywag run.

6. IN CAMERA ITEMS

7. ADJOURNMENT

MOVED and seconded that the meeting be adjourned at 5:51 PM.

MOTION CARRIED

Warden Gregory

Jeff Sunderland, CAO