

1. CALL TO ORDER/ATTENDANCE

1.1 Roll Call/Regrets

Warden Linda Gregory called the May 25, 2021 Council session of the Municipality of the District of Digby to order at 5:01 pm. The meeting was held via zoom.

The following Councillors were present: Warden Linda Gregory, Deputy Warden Matthew Ross, Councillor George Manzer, Councillor David Tudor and Councillor Angela Thurber.

Staff present: Jeff Sunderland, Chief Administrative Officer, Tyler Pulley, Manager of Municipal Services, Cora Lee Ross, Manager of Corporate Services, and Pat Stevens, Executive Assistant, who took the minutes of the meeting.

1.2 Pause to Seek Guidance

Warden Gregory welcomed everyone and asked that they pause to seek guidance for the meeting.

1.3 Reading of Mission Statement

Warden Gregory read the Municipality's mission statement.

2. ADMINISTRATIVE AND PROCEDURAL ISSUES

2.1 Approval of Agenda-Additions/Deletions

MOVED and seconded that the agenda for May 25, 2021 be approved as circulated.

MOTION CARRIED

2.2 Delegations/Presentations – none

2.3 Approval of Minutes of April 27, 2021

MOVED and seconded that the minutes from April 27, 2021 be approved as amended with the correction under Council District Activity Report that Councillor Thurber was looking at projects not securing funding for the Historical Society.

MOTION CARRIED

2.4 Unfinished Business from Minutes of April 27, 2021

2.5 CAO Report

a) Meeting Reminders

Warden Gregory went over the meeting dates/reminders.

b) Action Items from Previous Meetings

All action items have been addressed to date.

c) Update on Capital Projects 2020-2021

The Warden gave an update on the Capital Projects 2020-2021.

d) Financial Report

i) Payables

MOVED and seconded that the payables for April 2021 in the amount of \$794,395.15 be approved.

MOTION CARRIED

3. STANDING COMMITTEE ITEMS

3. By-Law & Policy

1) Road Concerns

MOVED and seconded to send a letter of acknowledgement regarding the road concerns in the Grand Lake/Second Lake area, advising the issues have been checked into, with the letters received and written to be cc'd to Honourable Zach Churchill and MLA Gordon Wilson.

MOTION CARRIED

COTW

1) Access Awareness Week

MOVED and seconded that staff promote Access Awareness Week from May 30th through June 5th, on social media.

MOTION CARRIED

4. BUSINESS ITEMS

1. Operating Budget 2021-22

The Manager of Corporate Services gave an in-depth overview of the final draft of the 2021-2022 Statement of Estimates.

MOVED and seconded to approve the 2021-2022 Operating Budget in the amount of \$9,388,936.

MOTION CARRIED

2. Tax Rate Resolution 2021-22

MOVED and seconded to approve the Tax Rate Resolution for 2021-2022 (attached).

MOTION CARRIED

3. Clare Health Centre Foundation

Council discussed the request from the Clare Health Centre Foundation and decided not to donate at this time.

4. COVID update

MOVED and seconded to have the Municipal Office and Airport remain closed to the public until July 5, 2021 unless the province allows opening at an earlier time.

MOTION CARRIED

5. Tax Sale Properties

MOVED and seconded to accept the recommendation by the Tax Administrator to accept lower bids on three of the properties left from the last Tax Sale/Tender.

MOTION CARRIED

6. Radio Show Inquiry

Council discussed the request from Councillor Dale Fawthrop regarding the Radio Show. Ideas for show were Maud Lewis, Electric City, Joshua Slocum, Sam Langford and Bear River First Nations.

MOVED and seconded to have staff contact Councillor Dale Fawthrop regarding the Radio Show.

MOTION CARRIED

7. Heartland Tour

Council discussed the Heartland Tour from the Cardiac Cycling Society of Nova Scotia. They are asking for promotional support.

MOVED and seconded to promote the Heartland Tour in the Coastline and on the Municipal Facebook page.

MOTION CARRIED

8. Black Mi'kmaq Day

The CAO will research the request for Black Mi'kmaq Day and bring to the By-Law & Policy meeting on June 1st.

5. INFORMATION ITEMS

5.1 Correspondence

There was discussion on the correspondence received this month.

5.2 Advisory Committees Minutes/Reports

a) Heritage Advisory

February and April minutes were circulated.

b) PAC

April minutes and recommendation to send a letter to MLA and NSP were circulated.

Discussion ensued regarding the request from the PAC to send a letter to the MLA and Nova Scotia Power about possible future plans to expand power in our area. The CAO and the Renewable Energy & Climate Change Coordinator will supply the Manager of Municipal Services with a report to present at the next PAC meeting.

5.3 Other Council Committees

5.4 Joint Intermunicipal Committees Minutes/Reports

a) DARC

March and April minutes and April and May reports were circulated.

b) Digby Municipal Fire Services

February minutes were circulated.

c) Kings Transit Authority

February minute amendments and March and April minutes, Ridership report and Draft Capital Budget were circulated.

d) Waste Check

May meeting notes were circulated.

e) Western REN

December 2020 and January 2021 minutes and CEO report Q3 were circulated.

5.5 Outside Boards/Committees Minutes/Reports

a) DATA

March meeting notes were circulated.

5.6 Councillor District Activity Report

Councillor Tudor gave an update to Council on various district activities he attended such as giving the food bank the 211 # to call, salutations to Boddy Morgan who is taking a year off as principal to go back into the classroom, had a fundraiser to assist someone that was moving into a home in disrepair and a health care call.

Councillor Manzer gave an update to Council on various district activities he attended such as road concern calls, dog calls and answering questions on where a person can travel.

Councillor Thurber gave an update to Council on various district activities she attended such as emails regarding illegal dumping or garbage not being picked up and dangerous and unsightly complaints.

Deputy Warden Ross gave an update to Council on various district activities he attended such as road complaints, a mass of garbage bags left in one spot and calls regarding the closure of the Basin View Centre.

Warden Gregory gave an update to Council on the various district activities she attended such as hearing from Wharf Rat Rally who are not having the Rally this fall, had three meetings with the mayor regarding the lobster fishery, a waste check meeting via zoom and met with the Annapolis Warden, CAO, Chris D'Entremont, MLA Gordon Wilson and Cornwallis area residents regarding the closure of the Basin View Centre.

6. IN CAMERA ITEMS

MOVED and seconded at 7:01 pm to move In Camera for a Legal Issue.

MOTION CARRIED

Regular session resumed at 7:11 pm.

7. ADJOURNMENT

MOVED and seconded that the meeting be adjourned at 7:12 pm.

MOTION CARRIED



Warden Gregory



Jeff Sunderland, CAO

BE IT RESOLVED THAT pursuant to the authority contained in section 72 of the Municipal Government Act, the Council of the Municipality of the District of Digby hereby adopts the Statement of Estimates in the amount of \$ **9,388,936** as presented for the fiscal year ending March 31, 2022.

FURTHER BE IT RESOLVED that a commercial rate pursuant to section 72 (6) (a) of the Municipal Government Act be established at \$1.85 per \$100 of assessment, a residential and resource rate pursuant to section 72 (6) (b) of the Municipal Government Act be established at \$1.30 per 100 of assessment.

AND FURTHER BE IT RESOLVED that the following area rates pursuant to section 75 (2) be established for the provision of fire protection, street lighting and sidewalk maintenance.

| Sidewalk Maintenance | Codes | |
|----------------------------------|--------------|------------------------------------|
| Conway Sidewalk | ARCM | 4.5 cents per \$100 of assessment |
| Mount Pleasant | ARMM | 4.5 cents per \$100 of assessment |
| Street lighting | | |
| Weymouth Falls Light Rate | ARL0 | 4.07 cents per \$100 of assessment |
| Bear River Light Rate | ARL1 | 4.07 cents per \$100 of assessment |
| Digby Neck Light Rate | ARL3 | 4.07 cents per \$100 of assessment |
| Barton Light Rate | ARL5 | 4.07 cents per \$100 of assessment |
| Culloden Light Rate | ARL7 | 4.07 cents per \$100 of assessment |
| Smith's Cove Light Rate | ARL8 | 4.07 cents per \$100 of assessment |
| Weymouth North | ARL9 | 4.07 cents per \$100 of assessment |
| Fire Protection | | |
| Digby Neck Fire District | ARF2 | 5.0 cents per \$100 of assessment |
| Smiths' Cove Fire District | ARF3 | 6.0 cents per \$100 of assessment |
| Freeport Fire District | ARF4 | 5.0 cents per \$100 of assessment |
| Tiverton Fire District | ARF5 | 5.0 cents per \$100 of assessment |
| Westport Fire District | ARF6 | 5.0 cents per \$100 of assessment |
| Barton/Brighton Fire District | ARF7 | 10.0 cents per \$100 of assessment |
| Plympton Fire District | ARF8 | 5.0 cents per \$100 of assessment |
| Weymouth Fire District | ARF9 | 5.0 cents per \$100 of assessment |
| Bear River Fire District | ARFB | 5.0 cents per \$100 of assessment |
| Digby Fire District | ARFD | 5.0 cents per \$100 of assessment |
| Southville/Danvers Fire District | ARF0 | 15.0 cents per \$100 of assessment |

FURTHER BE IT RESOLVED that the Municipality will bill and collect on behalf of the Commissioners for the Village of Weymouth, Village of Tiverton, Village of Freeport and the Village of Westport an amount as determined by each Commission at duly convened meetings.

Pursuant to the authority granted by the Municipal Government Act and Policy # FIN-2500-01 Municipal Tax Collection, the Municipal Council hereby sets the interest rate on overdue taxes at the rate of **15 percent per annum**, and an interest rate of 10 percent per annum be established for overpayment on taxes due to assessment appeals.

This is to certify that the foregoing is a true copy of a resolution adopting the tax rates for the Municipality of the District of Digby passed the 25th day of May, 2021.



Jeff Sunderland
Chief Administrative Officer
Municipal Clerk