

1. CALL TO ORDER/ATTENDENCE**1.1 Roll Call/Regrets**

Warden Linda Gregory called the July 22, 2021 Council session of the Municipality of the District of Digby to order at 5:11 pm. The meeting was held in the Municipal Chambers.

The following Councillors were present: Warden Linda Gregory, Deputy Warden Matthew Ross, Councillor George Manzer, Councillor David Tudor and Councillor Angela Thurber.

Staff present: Tyler Pulley, Manager of Municipal Services, Cora Lee Ross, Manager of Corporate Services, and Pat Stevens, Executive Assistant, who took the minutes of the meeting.

Also present: Aaron Kelly, Grant Thornton

Regrets: Jeff Sunderland, Chief Administrative Officer

1.2 Pause to Seek Guidance

Warden Gregory welcomed everyone and asked that they pause to seek guidance for the meeting.

1.3 Reading of Mission Statement

Deputy Warden Ross read the Municipality's mission statement.

2. ADMINISTRATIVE AND PROCEDURAL ISSUES**2.1 Approval of Agenda-Additions/Deletions**

MOVED and seconded that the agenda for July 27, 2021 be approved as amended with the addition of Old Business 2.4.2 Oakdene Centre Windows Project and In Camera 6.1 Legal Issue.

MOTION CARRIED

2.2 Delegations/Presentations – Aaron Kelly, Grant Thornton

MOVED and seconded that Aaron Kelly, Grant Thornton come before Council to present the 2020/2021 Financial Statement.

MOTION CARRIED

Aaron Kelly, Grant Thornton gave an in-depth overview of the 2020/2021 Financial Statement.

2.3 Approval of Minutes of June 22, 2021

MOVED and seconded that the minutes from June 22, 2021 be approved as circulated.

MOTION CARRIED

2.4 Unfinished Business from Minutes of June 22, 2021**2.4.1 Unfinished Business from By-Law & Policy minutes of June 15, 2021 – Covid Vaccine letter of concern and follow-up letter**

Discussion ensued regarding the Covid Vaccine letter of concern and follow-up letter.

2.4.2 Oakdene Centre Windows Project

The Manager of Corporate Services gave an overview of the Oakdene Centre funding request. Discussion ensued.

MOVED and seconded to approve \$2500 funding for the Oakdene Centre Window project if the project proceeds.

MOTION CARRIED

TWO OPPOSED

2.5 CAO Report

- a) Meeting Reminders
Warden Gregory went over the meeting dates/reminders.
- b) Action Items from Previous Meetings
All action items have been addressed to date.
- c) Update on Capital Projects 2021-2022
The Warden reviewed the updates on the Capital Projects 2021-2022. The Manager of Municipal Services advised that the airport parking lot paving was completed last week and the furnace at the hangar will be installed in August.
- d) Financial Report
 - i) Payables
MOVED and seconded that the payables for June 2021 in the amount of \$1,431,225.14 be approved.

MOTION CARRIED
 - ii) Income & Expense Report June
MOVED and seconded that the Income & Expense Report for June 2021 be approved.

MOTION CARRIED

3. STANDING COMMITTEE ITEMS

Audit Committee Recommendations

- 1) 2020/2021 Financial Statement
MOVED and seconded that the 2020/21 Audited Financial Statements be approved as presented.

MOTION CARRIED
- 2) Council & CAO Expenses Summary
MOVED and seconded to accept the 2020/2021 Council & CAO Expense summary report as presented.

MOTION CARRIED

By-Law & Policy Recommendations

- 3) FCDA funding
MOVED and seconded to approve the \$500 funding for the Freeport Community Development Association.

MOTION CARRIED
- 4) Letter to Digby Area Health Foundation
MOVED and seconded to send a letter of response to the Digby & Area Health Foundation indicating that further discussion on this matter is required.

MOTION CARRIED

4. BUSINESS ITEMS

1. Consultation for Proposed Coastal Protection Act regulations
The Manager of Municipal Services gave an update on the proposed Coastal Protection Act regulations. Warden Gregory, Councillor Thurber and the Manager of Municipal Services will be attending the online session on August 12th regarding the Coastal Protection Act.

5. INFORMATION ITEMS

5.1 Correspondence

There was discussion on the correspondence received this month.

MOVED by Deputy Warden Ross and seconded by Councillor Thurber to send another letter to Tony Harvey, TIR Area Manager, stressing the concerns of Council of the multiple accidents in the corridor of Highway 101 from Marshalltown through to Gilberts Cove.

MOTION CARRIED

MOVED by Deputy Warden Ross and seconded by Councillor Thurber to send a letter, once the new government has been formed, stressing the safety concerns of Council of the multiple accidents in the corridor of Highway 101 from Marshalltown through to Gilberts Cove, to the new Minister of Transportation, the deputy Minister of Transportation and the new MLA.

MOTION CARRIED

MOVED and seconded to send a letter of response to Brenda Tracey at The Confederacy of Mainland Mi'kmaq.

MOTION CARRIED

5.2 Advisory Committees Minutes/Reports

a) Joint RCMP Advisory Committee

March minutes were circulated.

b) PAC

May minutes were circulated.

5.3 Other Council Committees

5.4 Joint Intermunicipal Committees Minutes/Reports

a) DARC

April, May and June minutes, the Recreation Director, Facility Manager and Active Living Coordinator May, June and July and the Bursary recipient reports were circulated. There will be a splash pad park meeting on July 28th at 6 pm.

b) Kings Transit

May and June minutes, ridership and financial reports were circulated.

c) Senior Safety

The Senior Safety Coordinator annual and quarterly reports were circulated.

d) Waste Check

June meeting notes were circulated.

e) Western Counties Regional Library

The annual September 2020 minutes, the Chair's annual report, the Executive Directors' annual and June report, the Annual report, March Board minutes and June newsletter were circulated.

f) WREN

The annual and Q4 reports were circulated.

5.5 Outside Boards/Committees Minutes/Reports

a) Digby Stakeholder Group

An update was circulated.

b) South West Nova Biosphere Society

June 2020 AGM minutes and report, co-chair report and March 2021 minutes were circulated.

5.6 Councillor District Activity Report

Councillor Tudor gave an update to Council on various district activities he attended such as the food bank on the island, dealt with dumpster trouble, village commission elections, changes in the Westport fire dept, called Halifax regarding community safety issues, dealt with coyote issues, a mental health intake call, assisting kids to attend day and overnight camps and dealt with housing issues.

Councillor Manzer gave an update to Council on various district activities he attended such as the large fire in Weymouth, Weymouth waterfront is waiting for confirmation of funding, Music on the Sissiboo is back on schedule and road concern calls.

Councillor Thurber gave an update to Council on various district activities she attended such as phone calls regarding noise and deer being hit and a Bear River Board of Trade meeting. She asked if an advert could be put in coastline regarding deer crossings. People need to report deer crossings to the Department of Lands and Forestry in order for this to be looked at.

Deputy Warden Ross gave an update to Council on various district activities he attended such as the announcement for the Digby Port Authority by Iain Rankin, the Fish and Game heating issues, dealt with water level issues, Barton Brighton ladder truck was damaged and they are waiting for the insurance cheque.

Warden Gregory gave an update to Council on the various district activities she attended such as the opening of the greenhouse, the Port Authority funding announcement and numerous calls regarding the covid vaccine.

6. IN CAMERA ITEMS

6.1 Legal Issue

MOVED and seconded at 6:33 pm to go In Camera for a Legal Issue.

MOTION CARRIED

Regular session resumed at 6:57 pm.

7. ADJOURNMENT

MOVED and seconded that the meeting be adjourned at 6:57 pm.

MOTION CARRIED

Warden Gregory

Cora Lee Ross
Manager of Corporate Services