

1. CALL TO ORDER/ATTENDENCE**1.1 Roll Call/Regrets**

Warden Linda Gregory called the October 26, 2021 Council session of the Municipality of the District of Digby to order at 5:00 pm. The meeting was held in Municipal Chambers.

The following Councillors were present: Warden Linda Gregory, Deputy Warden Matthew Ross, Councillor George Manzer, Councillor David Tudor and Councillor Angela Thurber.

Staff present: Jeff Sunderland, Chief Administrative Officer, Tyler Pulley, Manager of Municipal Services, Cora Lee Ross, Manager of Corporate Services, and Pat Stevens, Executive Assistant, who took the minutes of the meeting.

1.2 Pause to Seek Guidance

Warden Gregory welcomed everyone and asked that they pause to seek guidance for the meeting.

1.3 Reading of Mission Statement

Warden Gregory read the Municipality's mission statement.

2. ADMINISTRATIVE AND PROCEDURAL ISSUES**2.1 Approval of Agenda-Additions/Deletions**

MOVED and seconded that the agenda for October 26, 2021 be approved.

MOTION CARRIED

2.2 Delegations/Presentations – John Carroll – Dangerous & Unsightly

MOVED and seconded that John Carroll come before Council to present.

MOTION CARRIED

Mr. Carroll advised that he was a potential property owner in Whale Cove. He has concerns with the property adjacent to the wharf which he feels falls under the Municipal Dangerous and Unsightly By-Law. Warden Gregory thanked him for bringing his concerns to Council and advised that Alfred Doucet, the enforcement officer, will deal with this matter and that if Mr. Carroll has further issues, he can contact the office and meet with Mr. Doucet and Tyler Pulley.

2.3 Approval of Minutes of September 28, 2021

MOVED and seconded that the minutes from September 28, 2021 be approved.

MOTION CARRIED

2.4 Unfinished Business from Minutes of September 28, 2021 - none**2.5 CAO Report****a) Meeting Reminders**

Warden Gregory went over the meeting dates/reminders.

b) Action Items from Previous Meetings

All action items have been addressed to date.

c) Update on Capital Projects 2020-2021

The Warden reviewed the updates on the Capital Projects 2020-2021.

d) Financial Report**i) Payables**

MOVED and seconded that the payables for September 2021 in the amount of \$733,143.56 be approved.

MOTION CARRIED

ii) Income & Expense Reports

MOVED and seconded that the Income & Expense Report for September 2021 be approved.

MOTION CARRIED

3. STANDING COMMITTEE ITEMS

COTW Recommendations

1) Digby Area Business Association funding request

MOVED and seconded to approve \$500 funding to the Digby and Area Business Association.

MOTION CARRIED

2) NS Aquaculture Review Board

MOVED and seconded to send a letter to the Nova Scotia Aquaculture Review Board requesting the venue for the aquaculture review panel be moved to Digby County.

MOTION CARRIED

3) Oakdene Centre

MOVED and seconded to forward this item to the By-law & Policy on November 2, 2021.

MOTION CARRIED

4. BUSINESS ITEMS

1. Barton School Sale

MOVED and seconded that the Municipality of Digby sell the Barton School property, PIDs 30185862 and 30357107 to Compass Nova Scotia Cooperative for \$1.00 for the development of affordable housing.

MOTION CARRIED

2. Sewer By-Law Final Reading

MOVED and seconded to approve the Final Reading to accept the amended definitions in Sewer By-Law No. 2007-01 and No. 2007-02.

MOTION CARRIED

3. Lobster Trap program letter

MOVED and seconded to have staff further investigate the Lobster Trap program.

MOTION CARRIED

4. WREN – letter of support

MOVED and seconded to send a letter of support for the Western REN Energy project for the Residential Retrofits funding application to the Federation of Canadian Municipalities.

MOTION CARRIED

5. Reduction of Property taxes due to Fire Damage

MOVED and seconded to approve the recommendation for a Property Tax Reduction of \$1,746.56; due to Fire Damage (July 13, 2021) on AAN #01778455 - Lewis Moulding Ltd - 134 Fort Point Rd, Weymouth with the reduction effective August 1, 2021.

MOTION CARRIED

6. DATA letter

MOVED and seconded that the Town Mayor and CAO and Municipality Warden and CAO meet regarding the Accommodation Levy for the Digby area.

MOTION CARRIED

5. INFORMATION ITEMS

5.1 Correspondence

There was discussion on the correspondence received this month.

5.2 Advisory Committees Minutes/Reports

- a) PAC
September minutes were circulated.
- b) REMO
March minutes were circulated.

5.3 Other Council Committees

5.4 Joint Intermunicipal Committees Minutes/Reports

- a) Atlantic Mayors Congress
2020 minutes were circulated.
- b) DARC
September minutes and the Recreation Director, Facility Manager and Active Living Manager October reports were circulated.
- c) Digby Municipal Fire Services
June minutes were circulated.
- d) Tideview Terrace
May minutes and July AGM minutes were circulated.
- e) Western Counties Regional Library
The September newsletter was circulated.

5.5 Outside Boards/Committees Minutes/Reports

- a) Digby Harbour Port Authority
October minutes were circulated. Funding has been lined up for the upcoming projects.
- b) Southwest Biosphere Society
June minutes were circulated.

5.6 Councillor District Activity Report

Councillor Tudor gave an update to Council on various district activities such as assisting with a welfare call, drunk driving calls, housing issues, harbor port meetings, flooding issues, a worker shortage at school, aiding the area food bank and helped at the Lions club.

Councillor Manzer gave an update to Council on various district activities such as the Barton school public hearing, a festival of trees meeting in which it was decided to not have the festival of trees this year and dealt with a few phone calls.

Councillor Thurber gave an update to Council on various district activities such as attending outside board and municipal board meeting, had pesticide spraying at the vineyard and noise level complaints – both verbal and written complaints and attended an Engage Nova Scotia meeting.

Deputy Warden Ross gave an update to Council on various district activities such as the Barton school public hearing, transportation meeting, DEFAGA meeting, a lunch meeting with MLA Jill Balsler and garbage issues.

Warden Gregory gave an update to Council on the various district activities she attended such as a virtual conference for the police association, conference for recreation, tall ship meeting, DARC policy meeting, Atlantic Mayors Congress in Charlottetown and the Barton school public meeting.

6. IN CAMERA ITEMS

6.1 Contractual Issue

- 6.2 Personnel Issue
- 6.3 Contractual Issue

MOVED and seconded at 5:58 pm to move In Camera.

MOTION CARRIED

Regular session resumed at 6:24 pm.

7. ADJOURNMENT

MOVED and seconded that the meeting be adjourned at 6:25 pm.

MOTION CARRIED

Warden Gregory

Jeff Sunderland, CAO