

1. CALL TO ORDER/ATTENDENCE**1.1 Roll Call/Regrets**

Warden Linda Gregory called the November 23, 2021 Council session of the Municipality of the District of Digby to order at 5:10 pm. The meeting was held in Municipal Chambers.

The following Councillors were present: Warden Linda Gregory, Deputy Warden Matthew Ross, Councillor George Manzer, Councillor David Tudor and Councillor Angela Thurber (arrived at 5:11 pm).

Staff present: Jeff Sunderland, Chief Administrative Officer, Tyler Pulley, Manager of Municipal Services, Cora Lee Ross, Manager of Corporate Services, and Pat Stevens, Executive Assistant, who took the minutes of the meeting.

1.2 Pause to Seek Guidance

Warden Gregory welcomed everyone and asked that they pause to seek guidance for the meeting.

1.3 Reading of Mission Statement

Warden Gregory read the Municipality's mission statement.

2. ADMINISTRATIVE AND PROCEDURAL ISSUES**2.1 Approval of Agenda-Additions/Deletions**

MOVED and seconded that the agenda for November 23, 2021 be approved.

MOTION CARRIED

2.2 Delegations/Presentations – none**2.3 Approval of Minutes of October 26, 2021**

MOVED and seconded that the minutes from October 26, 2021 be approved.

MOTION CARRIED

2.4 Unfinished Business from Minutes of October 26, 2021 - none**2.5 CAO Report****a) Meeting Reminders**

Warden Gregory went over the meeting dates/reminders.

b) Action Items from Previous Meetings

All action items have been addressed to date.

c) Update on Capital Projects 2021-2022

The Warden reviewed the updates on the Capital Projects 2021-2022.

d) Financial Report**i) Income & Expense Reports**

MOVED and seconded that the Income & Expense Report for October 2021 be approved.

MOTION CARRIED

3. STANDING COMMITTEE ITEMS**By-Law & Policy Recommendations****1) HR Policy (Service Recognition)**

MOVED and seconded to approve the revised Service Recognition Policy.

MOTION CARRIED

2) Friends of Ferals

MOVED and seconded to approve \$1,500 funding for Friends of Ferals.

MOTION CARRIED

3) Oakdene Centre

MOVED and seconded to approve \$5,000 funding for the Oakdene Centre.

MOTION CARRIED

4) Remembrance Day Veterans

MOVED and seconded to send a \$150.00 donation to each of the Bear River, Digby, Freeport, and Weymouth Legions in recognition of the Veterans, in the Municipality of Digby, that have served our Country, and to send thank you cards to each Veteran that we are able to identify and obtain addresses for, and to place a message of thanks in the next issue of the Coastline.

MOTION CARRIED

COTW Recommendations1) Covid-19 Policy

MOVED and seconded to approve the Covid-19 Policy HW-3000-03.

MOTION CARRIED

Councillor Tudor OPPOSED

MOVED and seconded to approve that non-vaccinated staff pay for the Covid-19 testing for themselves.

MOTION DEFEATED

4. BUSINESS ITEMS1. Lobster Trap program

Council discussed the Lobster Trap program that was circulated. The consensus was that the answers to the CAO's questions to Sonia Smith, Program Manager, End-of-life Management Program, Fishing Gear Coalition of Atlantic Canada, created further questions to be answered. The Warden requested that the CAO, the Manager of Municipal Services, the Solid Waste Hauler and Sonia Smith meet through teleconference to answer any further questions.

5. INFORMATION ITEMS5.1 Correspondence

There was discussion on the correspondence received this month.

5.2 Advisory Committees Minutes/Reports5.3 Other Council Committees5.4 Joint Intermunicipal Committees Minutes/Reportsa) DARC

October minutes and the Recreation Director, Facility Manager and Active Living Manager November reports were circulated.

b) DDA

September minutes were circulated.

c) Senior Safety

The Senior Safety Coordinator quarterly report and March and June minutes were circulated.

d) Waste Check

September minutes, November meeting notes, recommended plan for removal of black bags and Waste Check Connections for September and October were circulated.

5.5 Outside Boards/Committees Minutes/Reports5.6 Councillor District Activity Report

Councillor Tudor gave an update to Council on various district activities such as discussing finance and funding with the fire departments, worked with the small craft

harbors, the student advisory council, dealt with mental health issues, the food bank, Passages, dealt with doctor recruiting issues and senior issues.

Councillor Manzer gave an update to Council on various district activities such as dealing with road concerns and hidden traffic signs.

Councillor Thurber gave an update to Council on various district activities such as dealing with housing issues, emails and phone calls and a conference with Engage Nova Scotia.

Deputy Warden Ross gave an update to Council on various district activities such as walking through the new plant on Industrial Drive, the Remembrance Day ceremony in Barton, the DEFAGA annual meeting, NS Tourism and answered questions on the timeline for internet installed in the area.

Warden Gregory gave an update to Council on various district activities such as a zoom meeting regarding physician recruitment, the Remembrance Day services outside in Digby, a fishery meeting with Chris d'Entremont, dealt with municipal concerns over land issues and a craft sale to raise money for seniors.

6. IN CAMERA ITEMS

6.1 Personnel Issue

MOVED and seconded at 5:55 pm to move In Camera for a Personnel Issue.

MOTION CARRIED

Regular session resumed at 5:56 pm.

MOVED and seconded that Michael Carty and Nicole Oliver each be appointed for a two-year term on the Heritage Advisory Committee.

MOTION CARRIED

7. ADJOURNMENT

MOVED and seconded that the meeting be adjourned at 5:56 pm.

MOTION CARRIED

Warden Gregory

Jeff Sunderland, CAO