

**1. CALL TO ORDER/ATTENDENCE****1.1 Roll Call/Regrets**

Warden Gregory called the June 28, 2022 Council session of the Municipality of the District of Digby to order at 5:00 pm. The meeting was held in Municipal Chambers.

The following Councillors were present: Warden Linda Gregory, Deputy Warden Matthew Ross, Councillor George Manzer, Councillor David Tudor and Councillor Angela Thurber.

Staff present: Jeff Sunderland, Chief Administrative Officer, Tyler Pulley, Manager of Municipal Services and Miranda Pyne, Tax Clerk, who took the minutes of the meeting.

**1.2 Pause to Seek Guidance**

Warden Gregory welcomed everyone and asked that they pause to seek guidance for the meeting.

**1.3 Reading of Mission Statement**

Warden Gregory read the Municipality's mission statement.

**2. ADMINISTRATIVE AND PROCEDURAL ISSUES****2.1 Approval of Agenda-Additions/Deletions**

**MOVED and seconded that the agenda for June 28, 2022 be approved as circulated.**

**MOTION CARRIED**

**2.2 Delegations/Presentations - none****2.3 Approval of Minutes of May 31, 2022**

**MOVED and seconded that the minutes from May 31, 2022 be approved.**

**MOTION CARRIED**

**2.4 Unfinished Business from Minutes of May 31, 2022 - none****2.5 CAO Report****a) Meeting Reminders**

Warden Gregory went over the meeting dates/reminders.

**b) Action Items from Previous Meetings**

All action items have been addressed to date.

**c) Update on Capital Projects 2021-2022**

The Warden reviewed the updates on the Capital Projects 2021-2022.

**d) Financial Report****i) Income & Expense Reports**

The April and May Income & Expense report were circulated.

**3. STANDING COMMITTEE ITEMS****By-Law & Policy Recommendations****1) PACE By-Law**

**MOVED and seconded to approve the final reading of PACE By-Law 2016-01.**

**MOTION CARRIED**

**COTW Recommendations****1) Capital Budget**

**MOVED and seconded to approve Year 1 of the Capital Budget.**

**MOTION CARRIED**

**MOVED and seconded to approve Year 2 to Year 5 of the Capital Budget.**

**MOTION CARRIED**

- 2) Building Inspector appointment  
**MOVED and seconded to appoint Daniel Gaudet as Building Inspector for the Municipality of Digby.**

**MOTION CARRIED**

- 3) Covid 19 Vaccination Policy Repeal  
**MOVED and seconded to repeal the Covid Vaccination Policy HW-3000-03.**

**MOTION CARRIED**

- 4) Digby Legion Branch 20  
**MOVED and seconded to approve \$3,708.15 funding for the Royal Canadian Legion Branch 20 Digby to purchase and install a chair platform lift and an automatic door to provide wheelchair accessibility to the building.**

**MOTION CARRIED**

#### **4. BUSINESS ITEMS**

#### **5. INFORMATION ITEMS**

##### 5.1 Correspondence

There was discussion on the correspondence received this month.

##### 5.2 Advisory Committees Minutes/Reports

- 1) PAC Advisory  
May minutes were circulated.
- 2) Joint RCMP  
March minutes were circulated.

##### 5.3 Other Council Committees

##### 5.4 Joint Intermunicipal Committees Minutes/Reports

- 1) Senior Safety  
February minutes, June AGM minutes, June annual & quarterly reports were circulated.
- 2) Tideview Terrace  
April minutes were circulated.
- 3) Waste Check  
January AGM minutes, March and May minutes, June meeting notes, the Waste Check Annual report and March, April and May Waste Check Connections were circulated.
- 4) Western Counties Regional Library  
A June newsletter and March board minutes were circulated.
- 5) Southwest Nova Biosphere Reserve  
Board minutes were circulated.

##### 5.5 Outside Boards/Committees Minutes/Reports

- 1) Digby General Hospital – Stakeholder update letter discussion.

##### 5.6 Councillor District Activity Report

Councillor Tudor gave an update to Council on various district activities such as helping with the house fire saving animals, assisting seniors, meeting with TIR in village of Westport, on the board of Turning the Tide, housing grant applications, Feed Nova Scotia discussions, salmon cage meeting, working on snow plow school with Jill, Island health care center discussions, vaccine clinics, working with local residents, getting kids into day camp and a beach sweep.

Councillor Manzer gave an update to Council on various district activities such as attending the funeral of Alfred Doucet, assisted a local guy fill out forms for heating rebates, salvation army, Spring into Summer, and delt with road concerns.

Councillor Thurber gave an update to Council on various district activities such as attended FCM, workshops, Spring into Summer, two DATA events, fundraiser in Bear River for Bear River Eats, hospice fundraiser at Lazy Bear, lunch and learn, livable cities presentation.

Deputy Warden Ross gave an update to Council on various district activities such as attended Spring into Summer and grad banquet.

Warden Gregory gave an update to Council on her various district activities such as Attending the Atlantic mayors conference, FCM, Lieutenant Governor party, Spring into Summer, two DATA events, Debert AGM, Islands Bear Cove Signage event, a reminder of July 1<sup>st</sup> event.

Warden Gregory asked that a well wishes card be sent to MLA Jill Balser on behalf of Council.

**6. IN CAMERA ITEMS**

6.1 Personnel Issue

**MOVED and seconded to go In Camera at 5.51 pm for a Personnel Issue.**

**MOTION CARRIED**

Regular session resumed at 5:52 pm.

**MOVED and seconded that Danny Harvieux be appointed, for a two-year term, to the Audit Committee.**

**MOTION CARRIED**

**7. ADJOURNMENT**

**MOVED and seconded that the meeting be adjourned at 5:53 pm.**

**MOTION CARRIED**

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Warden Gregory

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Jeff Sunderland, CAO