

**1. CALL TO ORDER/ATTENDENCE****1.1 Roll Call/Regrets**

Warden Gregory called the July 26, 2022 Council session of the Municipality of the District of Digby to order at 5:00 pm. The meeting was held in Municipal Chambers.

The following Councillors were present: Warden Linda Gregory, Deputy Warden Matthew Ross, Councillor David Tudor and Councillor Angela Thurber.

Staff present: Tyler Pulley, Manager of Municipal Services, Cora Lee Ross, Manager of Corporate Services and Pat Stevens, Executive Assistant, who took the minutes of the meeting.

Regrets: Jeff Sunderland, Chief Administrative Officer

Absent: Councillor George Manzer

**1.2 Pause to Seek Guidance**

Warden Gregory welcomed everyone and asked that they pause to seek guidance for the meeting.

**1.3 Reading of Mission Statement**

Warden Gregory read the Municipality's mission statement.

**2. ADMINISTRATIVE AND PROCEDURAL ISSUES****2.1 Approval of Agenda-Additions/Deletions**

**MOVED and seconded that the agenda for July 26, 2022 be approved as circulated.**

**MOTION CARRIED**

**2.2 Delegations/Presentations - none****2.3 Approval of Minutes of June 28, 2022**

**MOVED and seconded that the minutes from June 28, 2022 be approved.**

**MOTION CARRIED**

**2.4 Unfinished Business from Minutes of June 28, 2022 - none****2.5 CAO Report****a) Meeting Reminders**

Warden Gregory went over the meeting dates/reminders.

Deputy Warden Ross and Councillor Tudor advised that they would be unable to attend the COTW meeting scheduled for August 9<sup>th</sup>.

**b) Action Items from Previous Meetings**

All action items have been addressed to date.

**c) Update on Capital Projects 2022-2023**

The Warden reviewed the updates on the Capital Projects 2022-2023.

Cora Lee Ross advised that the Public Works mower has been delivered and clarified that the Weymouth Pumping station cabinet has been received but the work has not been completed.

**d) Financial Report****i) Income & Expense Reports**

The June Income & Expense report was circulated.

**3. STANDING COMMITTEE ITEMS****By-Law & Policy Recommendations****1) International Women & Addiction Symposium 2022**

**MOVED and seconded to approve covering the costs incurred by Councillor Thurber if she attends the International Women and Addiction Symposium in Saint John, New Brunswick from September 22<sup>nd</sup> to 24<sup>th</sup>, 2022.**

**MOTION CARRIED**

2) Literacy Request

**MOVED and seconded to add Advocacy for Education to the Strategic Plan.**

**MOTION CARRIED**

**MOVED and seconded to send a letter to Charlotte Sabeau to advise that the Municipal Council will add Advocacy for Education to our Strategic Plan and to advise of the amount that we currently provide towards education.**

**MOTION CARRIED**

**Audit Committee Recommendations**

1) Council & CAO Expense Summary Report

**MOVED and seconded to accept the Council and CAO Expense summary report as presented.**

**MOTION CARRIED**

**4. BUSINESS ITEMS**

4.1 Doctor Recruiting – Deputy Warden Ross

Deputy Warden Ross had the opportunity to attend a meeting with the Health Minister and MLA Jill Balsler last week. They later met with the Warden from Clare and visited the Health Clinic in Weymouth and Clare. Deputy Warden Ross requested that Council grant direction to the CAO to continue conversations with MLA Jill Balsler regarding doctor recruiting. Council agreed.

4.2 Housing Engagement Session

Discussion ensued regarding the benefits of attending the Nova Scotia Housing Needs Municipal Engagement Session. The CAO and Councillor Thurber will get together to arrange a date for interested Council and Staff members to attend.

**5. INFORMATION ITEMS**

5.1 Correspondence

There was no correspondence received this month.

5.2 Advisory Committees Minutes/Reports

1) PAC Advisory

June minutes were circulated.

5.3 Other Council Committees

5.4 Joint Intermunicipal Committees Minutes/Reports

1) DARC

April minutes and June reports were circulated.

5.5 Outside Boards/Committees Minutes/Reports

5.6 Councillor District Activity Report

Councillor Tudor gave an update to Council on various district activities such as arranging for kids to go to camp, working with the mental health intake line which runs day and night, met with the Harbor Authorities, the nurse practitioner, attended Turning of the Tide meeting, dealt with having port-a-potties in Freeport, Village Commission issues, a proposed blue green algae issue that was reported but turned out okay and advised that Westport is looking to have the road paved and the sewer system updated.

Councillor Manzer was unavailable to give an update to Council on various district activities he attended.

Councillor Thurber gave an update to Council on various district activities such as attending local events, the Smith Cove Historical 150<sup>th</sup> Anniversary and a couple of seminars.

Deputy Warden Ross gave an update to Council on various district activities such as the Weymouth Canada Day celebrations, Digby Fisherman's Park Canada Day celebrations, Lobster Bash, spoke with Yvon LeBlanc and MLA Jill Balsler regarding health care, toured the facilities at the Digby hospital and Clare Medical Centre, the Haines Lake property summer events and dealt with calls on illegal dumping on properties.

Warden Gregory gave an update to Council on her various district activities such as attending the Bear River Cherry carnival, the opening and closing of Lobster Bash, volunteered at Lobster Bash, DARC meeting at the Haines Lake property, the RCMP musical ride and advised that the Scallop Days committee is looking for volunteers.

## 6. IN CAMERA ITEMS

### 6.1 Personnel Issue

**MOVED and seconded to go In Camera at 5:31 pm for two Personnel Issues.**

**MOTION CARRIED**

Regular session resumed at 5:38 pm.

**MOVED and seconded that Nigel Rollo be re-appointed, for a two-year term, to the Planning Advisory Committee.**

**MOTION CARRIED**

### 6.2 Personnel Issue

**MOVED and seconded that Annette Comeau be appointed, for a two-year term, to the Digby Town & Municipal Housing Corp (Tideview Terrace).**

**MOTION CARRIED**

## 7. ADJOURNMENT

**MOVED and seconded that the meeting be adjourned at 5:39 pm.**

**MOTION CARRIED**

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Warden Gregory

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Cora Lee Ross, Manager of Corporate Services