

1. CALL TO ORDER/ATTENDENCE**1.1 Roll Call/Regrets**

Warden Gregory called the October 25, 2022 Council session of the Municipality of the District of Digby to order at 5:00 pm. The meeting was held in Municipal Chambers.

The following Councillors were present: Warden Linda Gregory, Deputy Warden Matthew Ross, Councillor David Tudor, Councillor George Manzer and Councillor Angela Thurber.

Staff present: Jeff Sunderland, Chief Administrative Officer, Tyler Pulley, Manager of Municipal Services, Cora Lee Ross, Manager of Corporate Services and Pat Stevens, Executive Assistant, who took the minutes of the meeting.

1.2 Pause to Seek Guidance

Warden Gregory welcomed everyone and asked that they pause to seek guidance for the meeting.

1.3 Reading of Mission Statement

Warden Gregory read the Municipality's mission statement.

2. ADMINISTRATIVE AND PROCEDURAL ISSUES**2.1 Approval of Agenda-Additions/Deletions**

MOVED and seconded that the agenda for October 25, 2022 be approved as circulated.

MOTION CARRIED

2.2 Delegations/Presentations - none**2.3 Approval of Minutes of September 27, 2022**

MOVED and seconded that the minutes from September 27, 2022 be approved.

MOTION CARRIED

2.4 Unfinished Business from Minutes of September 27, 2022 - none**2.5 CAO Report****a) Meeting Reminders**

Warden Gregory went over the meeting dates/reminders.

b) Action Items from Previous Meetings

All action items have been addressed to date.

c) Update on Capital Projects 2022-2023

The Warden reviewed the updates on the Capital Projects 2022-2023.

The CAO advised that there has been no update on the internet project.

d) Financial Report**i) Income & Expense Reports**

The September Income & Expense report was circulated.

MOVED and seconded to accept the September Income & Expense report.

MOTION CARRIED

3. STANDING COMMITTEE ITEMS**By-Law & Policy Recommendations****1) Virtual Meeting Policy**

MOVED and seconded to approve the Virtual Meeting Policy LEG-4000-08.

MOTION CARRIED

2) Oakdene Centre – additional funding

MOVED and seconded to approve \$2,500 funding for the Oakdene Centre.

MOTION CARRIED

3) DATA funding and letter of response

MOVED and seconded to approve \$10,000 funding for DATA.

MOTION CARRIED

MOVED and seconded to send a letter of response to DATA advising that as the province is not providing funding that the Municipality has approved \$10,000 funding to help bridge their finance shortfall until the Marketing Levy starts in January 2023.

MOTION CARRIED

4) Weymouth Library community room

MOVED and seconded to increase the Weymouth Library community room usage fee to \$20 per booking.

MOTION CARRIED

COTW Recommendations

1) Glyphosate Spraying

MOVED and seconded to send a letter to Lois Oliver in response to glyphosate spraying.

MOTION CARRIED

2) NS to Maine ferry

MOVED and seconded to send a letter to the Premier in support of the NS to Maine ferry.

MOTION CARRIED

3) Atlantic Canada 48-hour Film Project

MOVED and seconded to send a letter to the Atlantic Canada 48-hour Film Project advising that the funding request does not fall under the Municipal criteria for Grants to Organizations.

MOTION CARRIED

4) New Years' Levee

MOVED and seconded to approve \$1,000 for the New Year's Levee.

MOTION CARRIED

4. BUSINESS ITEMS

4.1 Repeal By-Law

MOVED and seconded to approve the final reading of the By-Law to Repeal By-Laws.

MOTION CARRIED

4.2 Marketing Levy By-Law

MOVED and seconded to approve the final reading of the Marketing and Promotions Levy By-Law.

MOTION CARRIED

5. INFORMATION ITEMS

5.1 Correspondence

There was discussion on the correspondence received this month.

5.2 Advisory Committees Minutes/Reports

1) PAC

September minutes were circulated.

5.3 Other Council Committees

5.4 Joint Intermunicipal Committees Minutes/Reports

1) DARC

- August minutes and September/October reports and a letter were circulated.
- 2) Western Counties Regional Library
The Executive Director September report was circulated.

5.5 Outside Boards/Committees Minutes/Reports

- 1) South West Biosphere Society
The 2021 AGM and March and June 2022 minutes were circulated.

5.6 Councillor District Activity Report

Councillor Tudor gave an update to Council on various district activities such as meeting the new staff sergeant, shared a proposal with the community health board, called the SPCA, dealt with a noise complaint and is working to have a nurse practitioner on the Island 100%,

Councillor Manzer gave an update to Council on various district activities such as dealing with road calls and assisted a Senior that needed help with the provincial senior rebate.

Councillor Thurber gave an update to Council on various district activities such as participating in several online webinars one of which was Environmental Sustainability Affordable Housing, met with the three housing groups, attended the local housing coalition meeting, the harvest supper in Acaciaville and the music on the promenade fundraiser at the Digby Legion.

Deputy Warden Ross gave an update to Council on various district activities such as visiting the Clare CAO and met with residents who have had road, culvert and internet issues.

Warden Gregory gave an update to Council on her various district activities such as attending several fundraisers, went to the RCMP station for the Joint RCMP meeting and helped community members with several issues.

6. IN CAMERA ITEMS

6.1 Personnel Issue

MOVED and seconded to go In Camera at 5:31 pm for Personnel and Contractual Issues.

MOTION CARRIED

Regular session resumed at 5:37 pm.

MOVED and seconded that Keith Weagle be re-appointed, for a two-year term, to the Planning Advisory Committee.

MOTION CARRIED

7. ADJOURNMENT

MOVED and seconded that the meeting be adjourned at 5:37 pm.

MOTION CARRIED

Warden Gregory

Jeff Sunderland, CAO