

1. CALL TO ORDER/ATTENDENCE**1.1 Roll Call/Regrets**

Warden Gregory called the November 22, 2022 Council session of the Municipality of the District of Digby to order at 5:00 pm. The meeting was held in Municipal Chambers.

The following Councillors were present: Warden Linda Gregory, Deputy Warden Matthew Ross, Councillor David Tudor, Councillor George Manzer and Councillor Angela Thurber.

Staff present: Jeff Sunderland, Chief Administrative Officer, Tyler Pulley, Manager of Municipal Services, Cora Lee Ross, Manager of Corporate Services and Pat Stevens, Executive Assistant, who took the minutes of the meeting.

1.2 Pause to Seek Guidance

Warden Gregory welcomed everyone and asked that they pause to seek guidance for the meeting.

1.3 Reading of Mission Statement

Warden Gregory read the Municipality's mission statement.

2. ADMINISTRATIVE AND PROCEDURAL ISSUES**2.1 Approval of Agenda-Additions/Deletions**

MOVED and seconded that the agenda for November 22, 2022 be approved as circulated.

MOTION CARRIED

2.2 Delegations/Presentations - none**2.3 Approval of Minutes of October 25, 2022**

MOVED and seconded that the minutes from October 25, 2022 be approved as circulated.

MOTION CARRIED

2.4 Unfinished Business from Minutes of October 25, 2022 - none**2.5 CAO Report****a) Meeting Reminders**

Warden Gregory went over the meeting dates/reminders.

Warden Gregory will be away for the By-Law & Policy on December 6th and will zoom into the meeting.

b) Action Items from Previous Meetings

All action items have been addressed to date.

c) Update on Capital Projects 2022-2023

The Warden reviewed the updates on the Capital Projects 2022-2023.

The CAO advised that there has been no official update on the internet project.

d) Financial Report**i) Income & Expense Reports**

The October Income & Expense report was circulated.

3. STANDING COMMITTEE ITEMS**By-Law & Policy Recommendations****1) Boundary Review**

MOVED and seconded to proceed with the Warden system.

MOTION CARRIED

MOVED and seconded to proceed with five Councillors.

MOTION CARRIED

MOVED and seconded to move forward with the boundary review proposal as presented.

MOTION CARRIED

2) Festival of Trees

MOVED and seconded that we enter a tree in the Festival of Trees on Sissiboo Landing in Weymouth

MOTION CARRIED

Both the Warden and Councillor will attend the Festival of Trees Gala.

COTW Recommendations

1) Highway 101 Petition

MOVED and seconded to forward the petition to our local MP, the Provincial and Federal Ministers of Transportation with copies to go to our local MLA, the Clare and Yarmouth MLA's and the Village of Weymouth.

MOTION CARRIED

2) Road Naming Requests

MOVED and seconded to accept the submission for referral to staff for the Road Naming requests.

MOTION CARRIED

3) Public Works/TIR staff shortage

MOVED and seconded to send a letter to the Minister of Public Works expressing Council's concerns with the Public Works staff shortage and the inability to keep up with the work this winter in the Municipality of Digby. The letter will also be sent to the MLA.

MOTION CARRIED

4) WREN-LOC concerns

MOVED and seconded to send a letter from Council to the WREN-LOC expressing concerns on the issues at hand.

MOTION CARRIED

4. BUSINESS ITEMS

4.1 Deactivation of AAN 00385921

MOVED and seconded that the property taxes, Tax Sale fees and interest be written off for property #00385921, Highway 217, Freeport in the amount of \$523.51 as the property does not exist and taxes are therefore uncollectible.

MOTION CARRIED

4.2 Deactivation of AAN 10699371

MOVED and seconded that the property taxes, Tax Sale fees and interest be written off for property #10699371, Overcove Rd, Freeport in the amount of \$615.09 as the property does not exist and taxes are therefore uncollectible.

MOTION CARRIED

4.3 Deactivation of AAN 01783432

MOVED and seconded that the property taxes, Tax Sale fees and interest be written off for property #01783432, Highway 217, Waterford in the amount of \$438.08 as the property does not exist and taxes are therefore uncollectible.

MOTION CARRIED

4.4 Digby and Area Health Services Charitable Foundation

Discussion ensued regarding the request for Council presence on the Digby and Area Health Services Charitable Foundation Oversight Committee.

MOVED and seconded that a letter be written to the Digby and Area Health Charitable Foundation requesting that a Municipal rep from each of the Municipality of Digby and Town of Digby be asked to serve on the Oversight Committee.

MOTION CARRIED

4.5 Health Care

Deputy Warden Ross gave an in-depth overview of the package he circulated regarding Health Care Collaboration. The Deputy Warden asked that the Municipality wade into Health Care and have the new Health Care Navigator work with the Municipality of Clare on following their process of attracting new doctors from the Sherbrooke Quebec University to have the doctors for the Weymouth Medical Centre.

The Deputy Warden will have an update for the December 6th By-Law & Policy meeting.

5. INFORMATION ITEMS

5.1 Correspondence

There was discussion on the correspondence received this month.

MOVED and seconded to purchase the novel Joe Howe's Ghost for the Digby, Weymouth and Westport libraries.

MOTION CARRIED

5.2 Advisory Committees Minutes/Reports

1) PAC

October minutes were circulated.

5.3 Other Council Committees

5.4 Joint Intermunicipal Committees Minutes/Reports

1) Digby Development Agency

September minutes and financials were circulated.

2) Digby Municipal Fire Services

August minutes were circulated.

3) Kings Transit

The General Manager, revenue and ridership reports were circulated. The CAO advised that there is currently a \$20,000 fuel deficit.

4) Tideview Terrace

August AGM and May regular minutes were circulated.

5) Waste Check

September minutes, Regional Chairs report for region 7 and Waste Check Connections for September/October were circulated.

5.5 Outside Boards/Committees Minutes/Reports

1) DATA

October minutes were circulated.

5.6 Councillor District Activity Report

Councillor Tudor gave an update to Council on various district activities such as garbage and foodbank issues, setting up vaccine clinics, assisting someone with teeth issues, he won \$600 and donated it to the ICS lunch program and he advised that the Island nurse practitioner is working out well.

Councillor Manzer gave an update to Council on various district activities such as attending the NSFM the first week in November, the roads were graded in Weymouth, he assisted Seniors with the form for the rebate and attended the Weymouth Waterfront Development AGM.

Councillor Thurber gave an update to Council on various district activities such as attending the NSFM, the Chris d'Entremont dinner, a New France/Electric City meeting, the Bear River and Clementsport Remembrance Day ceremonies and rural transit issues.

Deputy Warden Ross gave an update to Council on various district activities such as attending the NSFM, the Barton Remembrance Day ceremony, dealt with garbage and road condition issues and worked on the health care project.

Warden Gregory gave an update to Council on her various district activities such as the mobile care unit planning, the NSFM conference, the Waste check policy meeting, the Remembrance Day ceremony in Digby and DARC senior day.

6. IN CAMERA ITEMS

6.1 Personnel Issue

MOVED and seconded to go In Camera at 6:28 pm for a Personnel Issue.

MOTION CARRIED

Regular session resumed at 6:34 pm.

7. ADJOURNMENT

MOVED and seconded that the meeting be adjourned at 6:34 pm.

MOTION CARRIED

Warden Gregory

Jeff Sunderland, CAO