

## 1. CALL TO ORDER/ATTENDENCE

### 1.1 Roll Call/Regrets

Warden Gregory called the April 25, 2023 Council session of the Municipality of the District of Digby to order at 4:59 p.m. The meeting was held in Municipal Chambers.

The following Councillors were present: Warden Linda Gregory, Deputy Warden Matthew Ross, Councillor David Tudor, Councillor Angela Thurber, and Councillor George Manzer.

Staff present: Jeff Sunderland, Chief Administrative Officer, Tyler Pulley, Manager of Municipal Services, Cora Lee Ross, Manager of Corporate Services, Taylor Robinson, Executive Assistant, and Pat Stevens, Executive Assistant, who took the minutes of the meeting.

### 1.2 Pause to Seek Guidance

Warden Gregory welcomed everyone and asked that they pause to seek guidance for the meeting.

### 1.3 Reading of Mission Statement

Warden Gregory read the Municipality's mission statement.

## 2. ADMINISTRATIVE AND PROCEDURAL ISSUES

### 2.1 Approval of Agenda-Additions/Deletions

**MOVED and seconded that the agenda for April 25, 2023 be approved as amended with the addition of Business Item 4.7 Heritage Property.**

**MOTION CARRIED**

### 2.2 Delegations/Presentations

Brenda LeGrandeur, WREN

**MOVED and seconded that Brenda LeGrandeur, WREN come before Council to present.**

**MOTION CARRIED**

Ms. LeGrandeur introduced herself and gave an in-depth overview of the Local Immigration Partnership associated with WREN.

The Warden thanked Ms. LeGrandeur for her presentation.

### 2.3 Approval of Minutes of March 28, 2023

**MOVED and seconded that the minutes from March 28, 2023 be approved as circulated.**

**MOTION CARRIED**

### 2.4 Unfinished Business from Minutes of March 28, 2023 - none

### 2.5 CAO Report

#### a) Meeting Reminders

Warden Gregory went over the meeting dates/reminders.

#### b) Action Items from Previous Meetings

All action items have been addressed to date.

#### c) Update on Capital Projects 2022-2023

The Warden reviewed the updates on the Capital Projects 2022-2023.

#### d) Financial Report

##### i) Income & Expense Reports

The March Income & Expense report was unavailable.

### 3. STANDING COMMITTEE ITEMS

#### By-Law & Policy Recommendations

1) Spending Motion

**MOVED and seconded to approve one-quarter of the Operating Budget from the 2022/23 fiscal year in the amount of \$2,625,065 for the purpose of providing spending authority and business continuity for the first quarter of the current fiscal year beginning April 1, 2023 and until a full Operating Budget is presented and approved by Council.**

**MOTION CARRIED**

2) Letter to Mr. Boland

**MOVED and seconded to send a response letter to Mr. Boland.**

**MOTION CARRIED**

#### COTW Recommendations

1) Road Name Change

**MOVED and seconded to not accept the Road Name Change submission for Jordantown Road and Jordantown Cross Road.**

**MOTION CARRIED**

2) Sustainable Services Growth Fund

**MOVED and seconded to approve the grant of \$504,521 to support infrastructure investments in the community under the new Sustainable Services Growth Fund (SSGF).**

**MOTION CARRIED**

#### PAC Recommendations

1) Municipal Planning Strategy

**MOVED and seconded that Council accepts the amendments as presented to the Municipal Planning Strategy.**

**MOTION CARRIED**

### 4. BUSINESS ITEMS

#### 4.1 DARC Budget

Council discussed DARC's operating budget request of \$335,547.03 and capital budget request of \$12,500.00 totaling \$348,047.03 in funding.

**MOVED and seconded to approve the DARC's budget totaling \$348,047.03.**

**MOTION CARRIED**

Warden Gregory advised that there is a new full-time position available at DARC and she will provide the particulars to the Executive Assistant to distribute to Council.

#### 4.2 Curling Club request

**MOVED and seconded to approve the Curling Club funding request of \$2,500.**

**MOTION CARRIED**

#### 4.3 AMA Sponsorship

**MOVED and seconded to approve the AMA Sponsorship for \$1,378.52 for the 2023 Fall Convention to be hosted by the South Western Shore Region from October 17-20, 2023, at the Digby Pines Golf Resort and Spa in Digby.**

**MOTION CARRIED**

#### 4.4 FCDA dumpster

**MOVED and seconded to increase the grant to the FCDA by \$1000, bringing the yearly total to \$3,000, to help cover the dumpster service.**

**MOTION CARRIED**

4.5 Carbon Tax

Deputy Ross gave an overview on the Carbon Tax that the federal government is proposing. Staff will email the printout on the Carbon Tax to Council and the issue will be brought forward to the May COTW meeting.

4.6 Thian Carmen request

**MOVED and seconded to approve the \$600 funding request from Thian Carmen to go towards the competition for the world title for axe throwing that is taking place in the Netherlands.**

**MOTION CARRIED**

4.7 Heritage Property

**MOVED and seconded to approve the final reading that the Riverside Baptist Church Cemetery be registered as a municipal heritage site.**

**MOTION CARRIED**

**5. INFORMATION ITEMS**

5.1 Correspondence

1) There was discussion on the correspondence received this month.

**MOVED and seconded to send a letter of support to REN in their endeavor for improvements for mechanisms and structures to support economic growth in Nova Scotia.**

**MOTION CARRIED**

5.2 Advisory Committees Minutes/Reports

1) PAC

March 2023 minutes were circulated.

5.3 Other Council Committees

5.4 Joint Intermunicipal Committees Minutes/Reports

1) DARC

February and March reports were circulated.

2) Digby Development Agency

November 2022 minutes were circulated.

3) Senior Safety

December 2022 minutes, February 2023 Treasurer and March Coordinator reports were circulated.

4) Tideview Terrace

February minutes were circulated.

5) Waste Check

Regional chair minutes were circulated.

6) Western Counties Regional Library

December 2022 minutes were circulated.

5.5 Outside Boards/Committees Minutes/Reports

5.6 Councillor District Activity Report

Councillor Tudor gave an update to Council on various district activities such as attending the open house for health-related issues on the Island, gave a speech to the garden club in Westville over the phone, is looking into a quarry for local use, looking into sustainable marine and working on food bank issues.

Councillor Manzer gave an update to Council on various district activities such as attending the volunteer recognition awards, the ATV rally for the cancer support group and dealt with road call issues.

Councillor Thurber gave an update to Council on various district activities such as attending the update for Indigenous Nova Scotia, and the Bear River Firefighter banquet, met with the housing coalition, cherry carnival and rural transportation meetings.

Deputy Warden Ross gave an update to Council on various district activities such as the attending 2023 annual volunteer awards, the Digby and Area Health Services dinner at the Pines with the new doctor and dealt with road, garbage and noisy hens issues.

Warden Gregory gave an update to Council on her various district activities such as dealing with concerns of the 15-minute city issue, health care, green energy, attended a tea, the Bear River Firefighter banquet and the 2023 annual volunteer awards ceremony.

**6. IN CAMERA ITEMS**

6.1 Personnel Issue

**MOVED and seconded to go In Camera at 6:27 pm for Personnel and Contractual Issues.**

**MOTION CARRIED**

Regular session resumed at 6:42 pm.

**MOVED and seconded to appoint Terry MacBurnie as a citizen representative on the Heritage Advisory board for a two-year term.**

**MOTION CARRIED**

**MOVED and seconded to appoint Alison Vassallo as the citizen representative on the Heritage Advisory board for a two-year term.**

**MOTION CARRIED**

**MOTION CARRIED**

**7. ADJOURNMENT**

**MOVED and seconded that the meeting be adjourned at 6:43 pm.**

**MOTION CARRIED**

---

Warden Gregory

---

Jeff Sunderland, CAO