



**Council Minutes  
Council Chambers  
October 24, 2023**

1. **IN ATTENDANCE:** Warden Linda Gregory, Deputy Warden Matthew Ross (via Zoom), Councillor Angela Thurber, and Councillor George Manzer.

**STAFF PRESENT:** Jeff Sunderland, Chief Administrative Officer, Tyler Pulley, Manager of Municipal Services, Cora Lee Ross, Manager of Corporate Services, and Taylor Robinson, Executive Assistant who took the minutes of the meeting.

**ALSO PRESENT:** Chris Millier, Municipal Planner

**REGRETS:** Councillor David Tudor

**CALL TO ORDER:** Warden Gregory called the October 24, 2023 Council meeting of the Municipality of the District of Digby to order at 5:03pm.

**PAUSE TO SEEK GUIDANCE:** Warden Gregory welcomed everyone and asked to pause to seek guidance.

2. **ADMINISTRATIVE AND PROCEDURAL ISSUES**

2.1 Approval of Agenda-Additions/Deletions

**MOTION #C2023-10-24-01**

**It was regularly moved and seconded that the agenda for October 24, 2023 be approved as presented.**

**MOTION CARRIED**

2.2 Delegations/Presentations: None

2.3 Approval of Minutes of September 26, 2023

**MOTION #C2023-10-24-02**

**It was regularly moved and seconded that the minutes from September 26, 2023 be approved as circulated.**

**MOTION CARRIED**

2.4 Unfinished Business from Minutes of September 26, 2023: None

2.5 CAO Report

a) Meeting Reminders

Warden Gregory went over the meeting dates/reminders.

b) Action Items from Previous Meetings

All action items have been addressed to date.

c) Update on Capital Projects 2022-2023

CAO Sunderland reviewed the updates on the Capital Projects 2023-2024.

d) Financial Report

i) Income & Expense Reports

The September Income & Expense report was circulated.

### 3. STANDING COMMITTEE ITEMS

#### PAC Recommendations

- 1) Second Reading - Municipal Planning Strategy and Land Use By-Law

Mr. Millier provided an overview of the process to the Municipal Planning Strategy and Land Use By-Law that himself, the Planning Advisory Committee, and Municipal staff have worked on over a number of months. Mr. Millier also informed Council of the amendments that were made.

#### **MOTION #C2023-10-24-03**

**It was regularly moved and seconded that Council accept the Municipal Planning Strategy and Land Use By-Law as presented.**

**MOTION CARRIED**

#### By-Law & Policy Recommendations

- 2) Priority of Research Projects

#### **MOTION #C2023-10-24-04**

**It was regularly moved and seconded that Council agree the priority of research projects for staff to work on are as follows: PACE – Septic/Wells, Cell Towers, Air BnB's, then Airport.**

**MOTION CARRIED**

#### Committee of the Whole Recommendations

- 3) Cell Towers Letter

#### **MOTION #C2023-10-24-05**

**It was regularly moved and seconded that Council will write a letter to the Canadian Radio-television and Telecommunications Commission, and the Nova Scotia Federation of Municipalities and will copy MLA Jill Balser, and Minister Kim Masland outlining the significance of having proper cell coverage.**

**MOTION CARRIED**

- 4) Notice of Surplus Property

#### **MOTION #C2023-10-24-06**

**It was regularly moved and seconded that Council will not pursue interest in the surplus property located at 8 Beechwood Lane (PID 30150049 & 30253926).**

**MOTION CARRIED**

- 5) New Year's Levee

#### **MOTION #C2023-10-24-07**

**It was regularly moved and seconded that Council agree to schedule the 2024 New Year's Levee for January 1, 2024 from 1:00 to 3:00pm.**

**MOTION CARRIED**

### 4. BUSINESS ITEMS

#### 4.1 The Fundy Chorale Community Grant Application

Council reviewed the community grant application and agreed to provide funding to The Fundy Chorale in the amount of \$500.00.

#### **MOTION #C2023-10-24-08**

**It was regularly moved and seconded that Council approve the Fundy Chorale's community grant application in the amount of \$500.00.**

**MOTION CARRIED**

## 5. INFORMATION ITEMS

### 5.1 Correspondence

- a) Letter from the Municipality of Shelburne  
Received and noted.

### 5.2 Advisory Committees Minutes/Reports: None

### 5.3 Other Council Committees: None

### 5.4 Joint Intermunicipal Committees Minutes/Reports

- a) DARC September 2023 Meeting Package
- b) Highway 101 Committee Report - Aug 30, 2023
- c) Tideview Board Minutes July 12 2023
- d) Atlantic Mayor's Congress Agenda, Minutes, ED Report Sept 2023

The Joint Intermunicipal Committee's minutes and reports were circulated and reviewed.

### 5.5 Outside Boards/Committees Minutes/Reports: None

### 5.6 Councillor District Activity Report

**Deputy Warden Ross** gave an update to Council on various district activities such as attending a zoom meeting with EPR, West Nova Chambers of Commerce meeting, the King's Transit Public Master Plan Open House Session, the opening of Bomb Bish Bakery & Café, the Friends of Ferals Fundraiser, the Digby East Fish & Game's Annual General Meeting, a meeting at the Digby Pines to discuss regional assessment of off shore winds, regular committee meetings, and has been receiving phone calls from constituents.

**Councillor Manzer** gave an update to Council on various district activities such as attending the King's Transit Public Master Plan Open House Session, Weymouth Fire Department's Open House, the Village of Weymouth's Pumpkin Walk, and has been assisting residents with grant applications.

**Councillor Thurber** gave an update to Council on various district activities such as attending the first acquisition meeting, a zoom meeting with EPR, housing group meeting, the Friends of Feral Fundraiser, a webinar for assets-based community with the Coady Institute, the multicultural celebration at Digby Elementary School, a meeting at the Digby Pines to discuss regional assessment of off shore winds, the King's Transit Public Master Plan Open House Session, and has been actively researching information about Air Bnb's.

**Warden Gregory** gave an update to Council on various district activities such as attending a zoom meeting with EPR, the Point Prim Celebration, the Annual Recreation Nova Scotia Conference, the King's Transit Public Master Plan Open House Session, the AMA Conference/Banquet, the multicultural celebration at Digby Elementary School, a Nova Scotia Association of Police Governance Meeting, the Friends of Feral Fundraiser, Weymouth Fire Department's Open House, Digby Area Board of Trade Annual General Meeting, participating in many Zoom meetings and has been having several in-person meetings with constituents.

### **MOTION #C2023-10-24-09**

**It was regularly moved and seconded that Council move to in-camera to discuss a personnel item at 5:57pm.**

**MOTION CARRIED**

## 6. IN CAMERA ITEMS:

### 6.1 Personnel

**MOTION #C2023-10-24-10**

It was regularly moved and seconded that Council move out of in-camera at 6:08pm.

**MOTION CARRIED**

**MOTION #C2023-10-24-11**

It was regularly moved and seconded that Council appoint Yuki Inoue to the Digby Area Recreation Committee for a two-year term.

**MOTION CARRIED**

**7. ADJOURNMENT**

**MOTION #C2023-10-24-12**

It was regularly moved and seconded that the meeting be adjourned at 6:09pm.

**MOTION CARRIED**

---

Warden Gregory

---

Jeff Sunderland, CAO