



**Council Minutes
Council Chambers
June 25, 2024**

- 1. IN ATTENDANCE:** Warden Linda Gregory, Deputy Warden Matthew Ross, Councillor Angela Thurber, Councillor David Tudor, and Councillor George Manzer.

STAFF PRESENT: Jeff Sunderland, CAO, Tyler Pulley, Manager of Municipal Services, Cora Lee Ross, Manager of Corporate Services, and Taylor Robinson, Executive Assistant who took the minutes of the meeting.

ALSO PRESENT: Peter Robertson, Phil Robertson, Stacey Mann, Tim VanTassel, and Jamie Bremner from Sou'West Iron & Ink Motorcycle Association to provide a presentation to Council.

CALL TO ORDER: Warden Gregory called the June 25, 2024 Council meeting of the Municipality of the District of Digby to order at 5:00pm.

PAUSE TO SEEK GUIDANCE: Warden Gregory welcomed everyone and asked to pause to seek guidance.

2. ADMINISTRATIVE AND PROCEDURAL ISSUES

2.1 Approval of Agenda-Additions/Deletions

Addition under 4. BUSINESS ITEMS 4.5 Defibrillators in Weymouth

MOTION #C2024-06-25-01

It was regularly moved and seconded that the agenda for June 25, 2024 be approved as amended.

MOTION CARRIED

2.2 Delegations/Presentations:

MOTION #C2024-06-25-02

It was regularly moved and seconded that Peter and Phil Robertson, from Sou'West Iron & Ink Motorcycle Association come before Council to present.

MOTION CARRIED

Mr. Peter and Phil Robertson provided an update to Council regarding their plan for their events. Sou'West Iron & Ink will be using public areas and leasing private property in Conway. Mr. Robertson explained that members of the association travelled to New Hampshire for Laconia Motorcycle Week to promote their event. It was asked that Council reconsider the funding request from Sou'West Iron & Ink, as they feel they are enhancing the Wharf Rat Rally festival by facilitating events outside the downtown core. Warden Gregory stated that Council will discuss their request at the next meeting. Council asked questions and thanked the group for sharing their update.

2.3 Approval of Minutes of May 28, 2024

MOTION #C2024-06-25-03

It was regularly moved and seconded that the minutes from May 28, 2024 be approved as presented.

MOTION CARRIED

2.4 CAO Report

a) Meeting Reminders

Warden Gregory went over the meeting dates/reminders.

b) Action Items from Previous Meetings

All action items have been addressed to date.

c) Update on Capital Projects 2023-2024

Council reviewed the update on the capital projects.

d) Financial Report

i) Income & Expense Reports

The May Income & Expense report was circulated.

MOTION #2024-06-25-04

It was regularly moved and seconded that the May Income & Expense report be approved as presented.

MOTION CARRIED

3. **STANDING COMMITTEE ITEMS**

By-Law & Policy Recommendations

1) Request for Letter of Support to Reopen Art Gallery of Nova Scotia Western Branch

MOTION #C2024-06-25-05

It was regularly moved and seconded that Council write a letter of support for the Friends of the Art Gallery of Nova Scotia Western Branch's campaign to reopen the Art Gallery of Nova Scotia Western Branch.

MOTION CARRIED

2) Awarding Phase 2 Tender

MOTION #C2024-06-25-06

It was regularly moved and seconded that Council award the tender for phase 2 – office renovation to Garian Construction Limited in the amount of \$169,700 plus HST.

MOTION CARRIED

Committee of the Whole Recommendations

3) Election Items

MOTION #C2024-06-25-07

It was regularly moved and seconded that Council appoint Taylor Robinson as the Assistant Returning Officer for the 2024 Election.

MOTION CARRIED

MOTION #C2024-06-25-08

It was regularly moved and seconded that Council agree to have the revised list of electors completed by August 23, 2024, which will allow us to have the listings prepared for candidates by the nomination by appointment date of August 29, 2024.

MOTION CARRIED

MOTION #C2024-06-25-09

It was regularly moved and seconded that Council agree to run advance polls starting Thursday October 10, 2024 from 9:00am continuously until 7:00pm Saturday October 19, 2024 electronic or by telephone.

MOTION CARRIED

- 4) Road Submission List – Industrial Drive

MOTION #C2024-06-25-10

It was regularly moved and seconded that Council approve and sign the Cost Shared Program for Paving of Subdivision (J Class) Streets for Industrial Drive in the amount of \$41,250.

MOTION CARRIED

Heritage Advisory Recommendations

- 5) De-Registration of Municipal Property

MOTION #C2024-06-25-11

It was regularly moved and seconded that Council agrees to de-register the property located at 86 Shore Road, Little River, PID 30160188 as a Registered Municipal Heritage Property due to the total destruction by fire of the property.

MOTION CARRIED

4. BUSINESS ITEMS

- 4.1 Capital Budget Years 1-5

CAO Sunderland noted that in Year 1, the \$50,000 was removed from the DARC Facility and will be explained when they reach the contractual matter later in the meeting.

MOTION #C2024-06-25-12

It was regularly moved and seconded to approve the Capital Budget Years 1-5 as presented.

MOTION CARRIED

- 4.2 Brush Cutting Concerns – Waste Check

Warden Gregory explained that Waste Check has concerns with the brush cutting practices on secondary roads. They have asked their members to discuss with their Councils and ask if they would write a letter to the Minister of Public Works on behalf of these concerns. Council discussed and agreed to write a letter.

MOTION #C2024-06-25-13

It was regularly moved and seconded that Council write a letter to the Minister of Public Works, Honourable Kim Masland to share concerns of brush cutting practices on secondary roads in the area and ask that the department review their roadside standards.

MOTION CARRIED

- 4.3 Fire Reduction Rate

Council reviewed the request and agreed to approve the fire reduction rate.

MOTION #C2024-06-25-14

It was regularly moved and seconded that Council approve the property tax reduction on 68 Martins Lane, Plympton (AAN #00019747) due to fire damage.

MOTION CARRIED

Councillor Tudor declared a conflict of interest and left Council Chambers at 5:37pm

- 4.4 Community Grant Application – Ann’s Community Solar Greenhouse & Gardens

Council reviewed the application and agreed to approve the request of \$2,500 for Ann’s Community Solar Greenhouse & Gardens.

MOTION #C2024-06-25-15

It was regularly moved and seconded that Council approve Ann’s Community Solar Greenhouse & Gardens’ community grant request in the amount of \$2,500.

MOTION CARRIED

Councillor Tudor returned to Council Chambers at 5:40pm.

4.5 AED for Weymouth Amateur Athletic Association

Councillor Manzer explained that Emergency Health Services has agreed to install and maintain an AED for the Weymouth Amateur Athletic Association. Councillor Manzer asked what it means for the \$870 community grant that the Municipality gave the group. Warden Gregory explained that they will have to return the money but can reapply for funding through the community grant program.

5. INFORMATION ITEMS

5.1 Correspondence:

- a) 12 Months' Notice Letter from NSFM
Reviewed and noted.
- b) Friends of Feral Society Thank You Letter
Reviewed and noted.
- c) Expanding Qualifying Expenditures for the CCBF
Reviewed and noted.

5.2 Advisory Committees Minutes/Reports:

- a) REMO Advisory Committee Minutes – February 15, 2024
Council reviewed the Advisory Committee minutes.

5.3 Other Council Committees: None

5.4 Joint Intermunicipal Committees Minutes/Reports

- a) Tideview Board Minutes March 27 2024
- b) Tideview Board Minutes April 24, 2024
- c) Senior Safety Board AGM Package June 6, 2024
- d) Senior Safety Board Meeting Package June 6, 2024
- e) DATA - 2024-2025 Slate of Directors
- f) June DARC Meeting Package
- g) Waste Check Authority Package - June 11-2024
- h) Waste Check Authority Meeting Notes June 11-2024
- i) Waste Check – Himalayan Blackberry (Invasive Species)
- j) Divert Landfill Audit - Waste Check June 11

The Joint Intermunicipal Committees minutes and reports were circulated and reviewed.

5.5 Outside Boards/Committees Minutes/Reports: None

5.6 Councillor District Activity Report

Councillor Thurber gave an update to Council on various district activities such as attending the FCM Conference in Calgary, and she shared that she has recently been diagnosed with Lyme but is being treated and feeling better.

Deputy Warden Ross gave an update to Council on various district activities such as attending the Hockeyville meeting, the Family Medicine Residency graduation in Yarmouth, the Annual Richard Ellis Memorial golf tournament, the Joe Casey Humanitarian Award Ceremony, Multicultural Festival, the Nature Trust Open House where he presented Larry and Greta Goodwin with a certificate of appreciation, the Fish & Game Association meeting, and has been receiving phone calls from residents regarding road safety concerns. Deputy Warden Ross also thanked all the volunteers who made the Digby Splash Park project possible.

Councillor Manzer gave an update to Council on various district activities such as attending the NSCC graduation in Yarmouth, Riverside Cemetery Association meeting, the Weymouth Board of Trade meeting, regular committee meetings and served at the

Digby Cancer Help Fund Association tea in Weymouth. Councillor Manzer also brought a senior to Digby to fill out grant applications and has been receiving phone calls from residents.

Councillor Tudor gave an update to Council on various district activities such as greeting new residents and helping many residents with housing, long-term care, applying for grants, and medical issues. Councillor Tudor also donated 200lbs of cucumbers and 40lbs of greens from the garden to the school and foodbank, and found two beds for individuals to have. It was noted that he has been writing reference letters for students, organizing collaborations and multigenerational work at the gardens, speaking with the village commissioners, and working on re-distribution of food due to shortages. Councillor Tudor mentioned that he recently completed an academic math course.

Warden Gregory gave an update to Council on various district activities such as attending the FCM Conference in Calgary, Waste Conference in Halifax, the Atlantic Energy Summit at the Pines, the Pierre Dugas Art Exhibit Opening, a 95th birthday party, funeral for Caroline Trimper, the Mayor's Congress, and has been dealing with concerns with housing, and an issue regarding the purchasing of the airport jet fuel.

MOTION #C2024-06-25-16

It was regularly moved and seconded that Council move in-camera at 6:14pm to discuss personnel and two contractual items.

MOTION CARRIED

6. IN CAMERA ITEMS

6.1 Personnel

6.2 Contractual (2)

Regular session resumed at 6:35pm

MOTION #C2024-06-25-17

It was regularly moved and seconded that Council appoint Annette Comeau to the Digby Town & Municipal Housing Corp (Tideview) for a two-year term.

MOTION CARRIED

MOTION #C2024-06-25-18

It was regularly moved and seconded that Council appoint Danny Harvieux and Brian Bowerman to the Audit Committee for a two-year term.

MOTION CARRIED

MOTION #C2024-06-25-20

It was regularly moved and seconded that Council provide bridge financing in the amount up to \$200,000 to the Digby Fire Department which will be reimbursed with the loan proceeds from the Bank of Nova Scotia when the loan is finalized. (See attached)

MOTION CARRIED

MOTION #C2024-06-25-21

It was regularly moved and seconded that Council approve a loan to the Digby Area Recreation Commission in the amount of \$50,000 to purchase a Zamboni which will be paid back over a five-year period through an annual capital grant.

MOTION CARRIED

Warden Gregory noted that there will be a Special Council Meeting on July 4, 2024 at 6:00pm in Council Chambers.

7. ADJOURNMENT

MOTION #C2024-06-25-22

It was regularly moved and seconded that the meeting be adjourned at 6:40pm.

MOTION CARRIED

Warden Gregory

Jeff Sunderland, CAO

COUNCIL OF THE

Municipality of the District of Digby

FIRE DEPARTMENT GUARANTEE RESOLUTION

Amount : \$ 700,000

Fire Department : Digby Fire Department

Purpose : Tanker Truck

WHEREAS the Digby Fire Department is a registered fire department with the Municipality of the District of Digby;

WHEREAS the Digby Fire Department is incorporated by the Societies Act;

WHEREAS the Digby Fire Department has determined to borrow the aggregate principal amount of seven hundred thousand Dollars (\$ 700,000) for the purpose of Tanker Truck by special resolution on the 25th day of June, 2024, as per Section 10 (d) of the Societies Act;

WHEREAS the Digby Fire Department has requested the Municipality of the District of Digby; to guarantee the said borrowing;

WHEREAS Section 294(6) of the Municipal Government Act provides that a municipality may grant or lend money to, or guarantee a loan for, a registered fire department for operating or capital purposes; and

WHEREAS Section 88(3) of the Municipal Government Act provides that no guarantee of a borrowing by a municipality shall have effect unless the Minister of Municipal Affairs and Housing has approved of the proposed borrowing or debenture and of the proposed guarantee;

BE IT THEREFORE RESOLVED

THAT the Council of the Municipality of the District of Digby does hereby approve the borrowing by the Digby Fire Department of seven hundred thousand Dollars (\$ 700,000) for the purpose set out above;

THAT subject to the approval of the Minister of the Municipal Affairs and Housing of the guarantee, the Municipality unconditionally guarantee repayment of the principal and interest of the borrowing so made;

THAT upon the issue of the debentures, the Warden and Clerk of the Municipality do sign the guarantee attached to each of the debentures and affix thereto the corporate seal of the Municipality.

THIS IS TO CERTIFY that the foregoing is a true copy of a resolution read and duly passed at a meeting of the Council of the Municipality of the District of Digby held on the 25 day of June, 2024.

GIVEN under the hands of the Clerk under the seal of the Municipality this 25 day of June, 2024.

[Signature]
Clerk