



**Council Minutes  
Council Chambers  
July 23, 2024**

- 1. IN ATTENDANCE:** Warden Linda Gregory, Deputy Warden Matthew Ross, Councillor Angela Thurber

**STAFF PRESENT:** Tyler Pulley, Manager of Municipal Services, Cora Lee Ross, Manager of Corporate Services, and Taylor Robinson, Executive Assistant who took the minutes of the meeting.

**ALSO PRESENT:** Aaron Kelly, from Grant Thorton

**REGRETS:** Councillor George Manzer, and Jeff Sunderland, CAO

**ABSENT:** Councillor David Tudor

**CALL TO ORDER:** Warden Gregory called the July 23, 2024 Council meeting of the Municipality of the District of Digby to order at 5:01pm.

**PAUSE TO SEEK GUIDANCE:** Warden Gregory welcomed everyone and asked to pause to seek guidance.

**2. ADMINISTRATIVE AND PROCEDURAL ISSUES**

**2.1 Approval of Agenda-Additions/Deletions**

**MOTION #C2024-07-23-01**

**It was regularly moved and seconded that the agenda for July 23, 2024 be approved as presented.**

**MOTION CARRIED**

**2.2 Delegations/Presentations: None**

**2.3 Approval of Minutes of June 25, 2024 & July 4, 2024**

**MOTION #C2024-07-23-02**

**It was regularly moved and seconded that the minutes from June 25, 2024 be approved as presented.**

**MOTION CARRIED**

**MOTION #C2024-07-23-03**

**It was regularly moved and seconded that the minutes from July 4, 2024 be approved as presented.**

**MOTION CARRIED**

**2.4 CAO Report**

**a) Meeting Reminders**

Warden Gregory went over the meeting dates/reminders.

**b) Action Items from Previous Meetings**

All action items have been addressed to date.

- c) Update on Capital Projects 2024-2025  
Council reviewed the update on the capital projects.
- d) Financial Report
  - i) Income & Expense Reports  
The June Income & Expense report was circulated.

**MOTION #2024-07-23-04**

**It was regularly moved and seconded that the June Income & Expense report be approved as presented.**

**MOTION CARRIED**

**3. STANDING COMMITTEE ITEMS**

**By-Law & Policy Recommendations**

- 1) Sou West Iron and Ink Funding Request

**MOTION #2024-07-23-05**

**It was regularly moved and seconded that Council provide funding to Sou' West Iron and Ink in the amount of \$1,000 conditional upon the event taking place.**

**MOTION VOIDED  
(NO SECONDER)**

The motion will be tabled to the August COTW meeting.

- 2) Friends of Point Prim Society Community Grant Application

**MOTION #2024-07-23-06**

**It was regularly moved and seconded that Council approve the Friends of Point Prim Society's community grant application in the amount of \$375.**

**MOTION CARRIED**

- 3) Crime Stopper Decals

**MOTION #2024-07-23-07**

**It was regularly moved and seconded that Council agree to obtain decals from Nova Scotia Crime Stoppers to put on municipal infrastructure.**

**MOTION CARRIED**

**Audit Committee Recommendations**

- 4) Council & CAO Expense Summary Report

**MOTION #2024-07-23-08**

**It was regularly moved and seconded that Council approve the Council & CAO Expense summary report as presented.**

**MOTION CARRIED**

**4. BUSINESS ITEMS**

- 4.1 Approval of 2023-24 Statements

Mr. Kelly quickly went over the 2023-24 statements, and any changes that were made to the audited financial report and statements subsequent to the Audit Committee meeting that took place on July 16th.

**MOTION #C2023-07-23-09**

**It was regularly moved and seconded that Council approve the 2023/24 Audited Financial Statements as presented.**

**MOTION CARRIED**

- 4.2 SOAR Tidal - Letter of Support

**MOTION #C2023-07-23-10**

**It was regularly moved and seconded that Council ratify their vote to write a letter of support for SOAR Tidal.**

**MOTION CARRIED**

#### 4.3 Municipal Climate Action Accelerator

Deputy Warden Ross stated that there is a lot of information in the correspondence regarding joining the Municipal Climate Action Accelerator and asked if Terry Thibodeau, the Renewable Energy Program Coordinator could present further details to Council. It was noted that the deadline to join is August 6<sup>th</sup>, which is before the next Council meeting. Council agreed to direct staff to reach out to the Action on Climate Team and Flourishing Enterprise Institute to ask for an extension on their decision until after the August COTW meeting on August 13<sup>th</sup>.

### 5. INFORMATION ITEMS

#### 5.1 Correspondence:

- a) Yarmouth Hospital Foundation Spring & Summer Newsletter  
Reviewed and noted.
- b) Thank You from Islands Garden Club District 7  
Reviewed and noted.
- c) Reply to Volunteer Emergency Service Providers Exemption December 5, 2023  
Reviewed and noted.
- d) Tick Safety - Public Health  
Reviewed and noted.
- e) Concerns Regarding Mediation in Treaty Fishing Rights and Elvers Quota Allocation  
Reviewed and noted.
- f) Letter from Hon. John Lohr - Emergency Alerts  
Council discussed that the Municipal Staff was thoroughly monitoring the flash flood conditions in the area on July 11<sup>th</sup> and didn't feel like an emergency alert was necessary for Digby County. It was agreed that there are issues with the overall alert system and directed staff to reach out to Minister Lohr's office to share these concerns.
- g) CCBF Letter to Mayors and Wardens  
Reviewed and noted.

#### 5.2 Advisory Committees Minutes/Reports: None

#### 5.3 Other Council Committees: None

#### 5.4 Joint Intermunicipal Committees Minutes/Reports

- a) SWNBRA AGM 2024
- b) 2BT Board Report - Spring 2024
- c) Report to AGM June 2024 Nick Hill
- d) WCRL March 21, 2024 Board Minutes

The Joint Intermunicipal Committees minutes and reports were circulated and reviewed.

#### 5.5 Outside Boards/Committees Minutes/Reports: None

#### 5.6 Councillor District Activity Report

**Deputy Warden Ross** gave an update to Council on various district activities such as attending Canada Day festivities in Weymouth, the July 4th Special Council meeting, Lobster Bash weekend activities, the PAC public meeting on July 10<sup>th</sup>, the Smith's Cove Lighthouse Unveiling, volunteered with Frugal Moms, dealing with roads issues, and

wrote a letter to David Benoit, President of Build Nova Scotia regarding the condition of North Range Internet Tower.

**Councillor Thurber** gave an update to Council on various district activities such as attending the Bear River Visitor Information Centre open house, Bear River Canada Day Dinner, the July 4<sup>th</sup> Special Council meeting, a Social for Smith's Cove Museum, the PAC public meeting on July 10<sup>th</sup>, Acaciaville Strawberry Luncheon, the Smith's Cove Lighthouse Unveiling, met with Bear River Health Clinic, and has been talking to residents about road issues.

**Warden Gregory** gave an update to Council on various district activities such as attending Lobster Bash weekend activities, a Social for Smith's Cove Museum, Canada Day festivities in Weymouth, the Bear River Canada Day Dinner, the July 4<sup>th</sup> Special Council meeting, the PAC public meeting on July 10<sup>th</sup>, the Strawberry Social at the Admiral Digby Museum, and speaking with residents regarding various issues. It was noted that she will be attending the Cherry Carnival and the Friends of Point Prim Picnic this upcoming weekend.

**MOTION #C2024-07-23-11**

**It was regularly moved and seconded that Council move in-camera at 5:55pm to discuss personnel.**

**MOTION CARRIED**

**6. IN CAMERA ITEMS**

6.1 Personnel

*Regular session resumed at 6:09pm.*

**MOTION #C2024-07-23-12**

**It was regularly moved and seconded that Council appoint Irwin Gaudett to the Planning Advisory Committee for a two-year term.**

**MOTION CARRIED**

**7. ADJOURNMENT**

**MOTION #C2024-07-23-13**

**It was regularly moved and seconded that the meeting be adjourned at 6:10pm.**

**MOTION CARRIED**

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Warden Gregory

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Tyler Pulley, Manager of Municipal Services  
(Acting CAO)