



**Council Minutes
Council Chambers
September 24, 2024**

- 1. IN ATTENDANCE:** Warden Linda Gregory, Deputy Warden Matthew Ross, and Councillor George Manzer

STAFF PRESENT: Jeff Sunderland, CAO (via Zoom), Tyler Pulley, Manager of Municipal Services, Cora Lee Ross, Manager of Corporate Services (via Zoom), and Taylor Robinson, Executive Assistant who took the minutes of the meeting.

REGRETS: Councillor Tudor and Councillor Thurber

CALL TO ORDER: Warden Gregory called the September 24, 2024 Council meeting of the Municipality of the District of Digby to order at 4:58pm.

PAUSE TO SEEK GUIDANCE: Warden Gregory welcomed everyone and asked to pause to seek guidance.

2. ADMINISTRATIVE AND PROCEDURAL ISSUES

2.1 Approval of Agenda-Additions/Deletions

Addition under 6. IN CAMERA 6.3 Contractual

MOTION #C2024-09-24-01

It was regularly moved and seconded that the agenda for July 23, 2024 be approved as amended.

MOTION CARRIED

2.2 Delegations/Presentations: None

2.3 Approval of Minutes of July 23, 2024

MOTION #C2024-09-24-02

It was regularly moved and seconded that the minutes from July 23, 2024 be approved as presented.

MOTION CARRIED

2.4 CAO Report

a) Meeting Reminders

Warden Gregory went over the meeting dates/reminders.

b) Action Items from Previous Meetings

All action items have been addressed to date.

c) Update on Capital Projects 2024-2025

Council reviewed the update on the capital projects.

d) Financial Report

i) Income & Expense Reports

The July & August Income & Expense reports were circulated.

MOTION #C2024-09-24-03

It was regularly moved and seconded that the July & August Income & Expense report be approved as presented.

MOTION CARRIED

3. STANDING COMMITTEE ITEMS

By-Law & Policy Recommendations

- 1) Public Participation Policy

MOTION #C2024-09-24-04

It was regularly moved and seconded that Council approve the revised Public Participation Policy as presented.

MOTION CARRIED

- 2) Bear River and Area Community Health Clinic Community Grant Application

MOTION #C2024-09-24-05

It was regularly moved and seconded that Council accept the new grant request in the amount of \$5,000 for the Bear River and Area Community Health Clinic to support the repair needs for their roof.

MOTION CARRIED

- 3) Oakdene Centre Letter of Support

MOTION #C2024-09-24-06

It was regularly moved and seconded that Council write a letter of support to the Oakdene Centre.

MOTION CARRIED

- 4) JCP Fire District Concern

MOTION #C2024-09-24-07

It was regularly moved and seconded that Council write a response letter to Bob Howell to outline the changes in the area with mutual aid.

MOTION CARRIED

- 5) Aerial Spraying

MOTION #C2024-09-24-08

It was regularly moved and seconded that Council write a letter to the Department of Environment to outline concerns regarding the unsafe practice of aerial spraying.

MOTION CARRIED

Planning Advisory Committee Recommendations

- 6) First Reading of the Changes to the Conway Area MPS & LUB

MOTION #C2024-09-24-09

It was regularly moved and seconded that Council approve the First Reading of the amendments to the Conway Area Municipal Planning Strategy and Conway Area Land Use By-Law.

MOTION CARRIED

4. BUSINESS ITEMS

- 4.1 J-Class Road Program

MOTION #C2024-09-24-10

It was regularly moved and seconded that Council agree to submit Sissiboo Street in Weymouth and Water Street in Freeport for the J-Class Road Program with the province.

MOTION CARRIED

4.2 Tiverton Fire Department Loan

MOTION #C2024-09-24-11

It was regularly moved and seconded that Council approve a loan of \$40,000 to the Tiverton Fire Department to be paid back over the next ten years.

MOTION CARRIED

4.3 Plympton & Gilbert's Cove Fire Department Loan

MOTION #C2024-09-24-12

It was regularly moved and seconded that Council approve a loan of \$75,000 to the Plympton & Gilbert's Cove Fire Department to be paid back over the next ten years.

MOTION CARRIED

5. INFORMATION ITEMS

5.1 Correspondence:

- a) Bloom Report - Annapolis Historic Gardens
Reviewed and noted.

5.2 Advisory Committees Minutes/Reports:

- a) Planning Advisory Minutes – May 22, 2024
- b) Planning Advisory Minutes – July 31, 2024

The advisory committee minutes were circulated and reviewed.

5.3 Other Council Committees: None

5.4 Joint Intermunicipal Committees Minutes/Reports

- a) DARC July Meeting Pkg
- b) DARC Meeting Package 08.21.2024
- c) RFANS - September Newsletter
- d) Digby Port Minutes July 31, 2024
- e) Tideview Board Minutes May 29 2024
- f) Tideview Board Minutes June 24 2024
- g) NS Solid Waste Resource Mgmt Regional Chairs Committee - July 26, 2024
- h) IMSA Board Presentation - Governance Administration Funding - June 2024
- i) Authority Package - Sept 10-2024
Waste Check Authority Meeting Notes Sept 10-2024

The Joint Intermunicipal Committees minutes and reports were circulated and reviewed.

5.5 Outside Boards/Committees Minutes/Reports: None

5.6 Councillor District Activity Report

Councillor Manzer shared that he has been busy campaigning for the 2024 Municipal Election.

Deputy Warden Ross gave an update to Council on various district activities such as attending the marine electrification session, the Terry Fox Run send-off, attended and volunteered for the Scallop Days Festival, attended and volunteered for the Wharf Rat Rally opening ceremony, and has been busy campaigning for the 2024 Municipal Election. He has also been receiving many calls from residents and working hard to find solutions to help.

Warden Gregory gave an update to Council on various district activities such as attending the West Nova Chamber of Commerce meetings, a meeting with local residents on Westport to discuss the conditions of the lighthouses, volunteered at the Cherry Carnival, a luncheon at the Point Prim Lighthouse, the marine electrification

session, many fundraisers for different causes, the Lobster Bash Thank You Dinner for volunteers, volunteered for the Scallop Days Festival and spoke at the closing remarks, the NS Guard Info Session, opening of the Nelson Surette exhibit at the Yarmouth Art Gallery where she met Zach Churchill and the Lieutenant Governor, the Scallop Days Thank You Dinner for volunteers, met with MLA Jill Balsler, the DASA Soccer Awards, volunteered and attended the Wharf Rat Rally and Sou' West Iron & Ink weekend, the RCMP apology to African Nova Scotians, the Care 25 meeting, the NS Association of Police Conference in Sydney, went to the Provincial volunteer ceremony with Municipal recipient Tiffany Trefry, a meeting regarding use of the DRHS theatre, and the Weymouth Fire Department awards. It was also noted that she has been busy campaigning for the 2024 Municipal Election.

MOTION #C2024-09-24-13

It was regularly moved and seconded that Council move in-camera at 5:23pm to discuss two personnel matters and one contractual item.

MOTION CARRIED

6. IN CAMERA ITEMS

- 6.1 Personnel
- 6.2 Personnel
- 6.3 Contractual

Regular session resumed at 5:39pm.

MOTION #C2024-09-24-14

It was regularly moved and seconded that Council appoint Anne Taylor-Price to the Digby Town & Municipal Housing Corp for a two-year term.

MOTION CARRIED

MOTION #C2024-09-24-15

It was regularly moved and seconded that Council approve seconding Bruce Snell to conduct the inventory and compliance first phase of the fire service review until March 31, 2025.

MOTION CARRIED

MOTION #C2024-09-24-16

It was regularly moved and seconded that Council approve to spend up to \$236,000 of the Sustainable Services Growth Fund for the Conway sidewalk accessibility upgrades.

MOTION CARRIED

7. ADJOURNMENT

MOTION #C2024-09-24-17

It was regularly moved and seconded that the meeting be adjourned at 5:41pm.

MOTION CARRIED

Warden Gregory

Tyler Pulley, Manager of Municipal Services