



**Council Minutes
Council Chambers
October 22, 2024**

- 1. IN ATTENDANCE:** Warden Linda Gregory, Deputy Warden Matthew Ross, Councillor Thurber, and Councillor George Manzer

STAFF PRESENT: Jeff Sunderland, CAO, Tyler Pulley, Manager of Municipal Services, Cora Lee Ross, Manager of Corporate Services, and Taylor Robinson, Executive Assistant who took the minutes of the meeting.

REGRETS: Councillor Tudor

CALL TO ORDER: Warden Gregory called the October 22, 2024 Council meeting of the Municipality of the District of Digby to order at 5:03pm.

PAUSE TO SEEK GUIDANCE: Warden Gregory welcomed everyone and asked to pause to seek guidance.

2. ADMINISTRATIVE AND PROCEDURAL ISSUES

2.1 Approval of Agenda-Additions/Deletions

- Addition under 4. NEW BUSINESS 4.7 Sou' West Iron & Ink Funding Request
- Addition under 4. NEW BUSINESS 4.8 JACBA Letter of Support

MOTION #C2024-10-22-01

It was regularly moved and seconded that the agenda for October 22, 2024 be approved as amended.

MOTION CARRIED

2.2 Delegations/Presentations:

Long Service Presentation: CAO Sunderland presented Warden Gregory with a NSFMC Certificate of Recognition for 30 years of service to municipal government.

Thank You to Councillor Thurber: Warden Gregory presented Councillor Thurber with a gift from the Municipality of Digby to thank her for four years of service as a Municipal Councillor.

2.3 Approval of Minutes of September 24, 2024

MOTION #C2024-10-22-02

It was regularly moved and seconded that the minutes from September 24, 2024 be approved as presented.

MOTION CARRIED

2.4 CAO Report

a) Meeting Reminders

Warden Gregory went over the meeting dates/reminders.

b) Action Items from Previous Meetings

All action items have been addressed to date.

c) Update on Capital Projects 2024-2025
Council reviewed the update on the capital projects.

d) Financial Report

i) Income & Expense Reports

The September Income & Expense reports were circulated.

MOTION #C2024-10-22-03

It was regularly moved and seconded that the September Income & Expense report be approved as presented.

MOTION CARRIED

3. STANDING COMMITTEE ITEMS

Committee of the Whole Recommendations

1) Mersey Tobeatic Research Institute Community Grant Application

MOTION #C2024-10-22-04

It was regularly moved and seconded that Council approve the Mersey Tobeatic Research Institute Community grant application in the amount of \$750.

MOTION CARRIED

4. BUSINESS ITEMS

4.1 Second Reading of the Changes to the Conway Area MPS & LUB

MOTION #C2024-10-22-05

It was regularly moved and seconded that Council approve the Second Reading of the amendments to the Conway Area Municipal Planning Strategy and Conway Area Land Use By-Law.

MOTION CARRIED

4.2 Society of Friends of Feral Funding Request

Council discussed how they want to support the organization but \$50,000 may not be possible in this fiscal year. Manager of Corporate Services, Cora Lee Ross, shared that there is \$17,345 left in the Community Grants Fund.

MOTION #C2024-10-22-06

It was regularly moved and seconded that Council approve the Society of the Friends of Feral funding request in the partial amount of \$10,000.

MOTION DENIED

(2 NAYS)

MOTION #C2024-10-22-07

It was regularly moved and seconded that Council approve the Society of the Friends of Feral funding request of \$50,000 by providing \$25,000 this fiscal year and \$25,000 in the 2025-26 fiscal year.

MOTION DENIED

(2 NAYS)

4.3 Oakdene Community Centre Funding Request

MOTION #C2024-10-22-08

It was regularly moved and seconded that Council approve the Oakdene Community Centre funding request in the amount of \$400.

MOTION CARRIED

4.4 Property Tax Reduction Request AAN 01396455

MOTION #C2024-10-22-09

It was regularly moved and seconded that Council approve a property tax reduction on AAN #01396455 – Andrews, Anthony & law, Kimberly – 68 Mallette Lake Rd, South Range effective September 2024 due to fire damage.

MOTION CARRIED

4.5 Property Tax Reduction Request AAN 10196401

MOTION #C2024-10-22-10

It was regularly moved and seconded that Council approve a property tax reduction on AAN #10196401 – Longmire, Karen & Longmire, Lloyd – 28 Mariner Drive, Bayview effective September 2024 due to fire damage.

MOTION CARRIED

4.6 Property Tax Reduction Request AAN 03727823

MOTION #C2024-10-22-11

It was regularly moved and seconded that Council approve a property tax reduction on AAN #03727823 – Jobe, Jenny & Sadler, Edward – 8303 Highway 101 effective September 2024 due to fire damage.

MOTION CARRIED

4.7 Sou' West Iron & Ink Funding Request

MOTION #C2024-10-22-12

It was regularly moved and seconded that Council approve Sou' West Iron & Ink Funding Request in the amount of \$1000.

MOTION CARRIED

(1 NAY)

4.8 JACBA Letter of Support

MOTION #C2024-10-22-13

It was regularly moved and seconded that Council write a letter to JACBA in support of their application to the Age-friendly Communities Grant.

MOTION CARRIED

5. INFORMATION ITEMS

5.1 Correspondence: None

5.2 Advisory Committees Minutes/Reports:

- a) Digby REMO Advisory Committee Minutes June 13, 2024

The advisory committee minutes were circulated and reviewed.

5.3 Other Council Committees: None

5.4 Joint Intermunicipal Committees Minutes/Reports

- a) WCRL Board Meeting Minutes -20240620
- b) Biosphere Reserve Minutes June 19-24

The Joint Intermunicipal Committees minutes and reports were circulated and reviewed.

5.5 Outside Boards/Committees Minutes/Reports: None

5.6 Councillor District Activity Report

Councillor Manzer gave an update to Council on various district activities such as campaigning, attending the Weymouth Fire Department Banquet, and meeting with the fire department to discuss an increase of \$0.05 to the fire rate. Councillor Manzer informed Council that there will be a public meeting to make a decision on November 20th.

Councillor Thurber gave an update to Council on various district activities such as attending the Art Bank Reception, Music on the Promenade Year End Fundraiser, the opening of Eva McCauley's art exhibit at the Oakdene Centre, the Harvest Gathering with Bear River First Nation, and Seniors Day at the Bear River Health Clinic.

Deputy Warden Ross gave an update to Council on various district activities such as attending the Art Bank Reception, going door-to-door campaigning, and helping and talking to many residents with local issues. Deputy Warden Ross thanked everyone in his district for their confidence in him and helping him with re-election. He shared congratulatory wishes to Councillor Manzer, Warden Gregory, Peter Scherer, and Joan Ross for their re-election/election. He thanked Councillor Thurber and Councillor Tudor for their time and service to the Municipality of Digby.

Warden Gregory gave an update to Council on various district activities such as attending the West Nova Chamber of Commerce meeting, Ladies Auxiliary Breakfast, Art Bank Reception, DATA Steering Committee meeting, Music on the Promenade Year End Fundraiser, opening of the Brighton/Barton Fire Department playground, the Celebration of Life for Dr. Ron Harding, Harvest Supper at Digby Neck Fire Department, DARC's Senior Day, the fundraiser for Electric City, has gone door-to-door campaigning and meeting with residents, and met with the new physician recruitment navigator for the area. Warden Gregory also facilitated a public meeting for the residents of Culloden to discuss policing issues and a meeting with the residents of Gullivers Cove Rd to discuss the condition of their road.

Council took a recess at 5:34pm.

Council returned to regular session at 5:45pm.

MOTION #C2024-10-22-14

It was regularly moved and seconded that Council move in-camera at 5:47pm to discuss a personnel matter.

MOTION CARRIED

6. IN CAMERA ITEMS

- i) Personnel

Council returned to regular session at 6:00pm.

MOTION #C2024-10-22-15

It was regularly moved and seconded that Council appoint Andrew Theriault to the Planning Advisory Committee for a two-year term.

MOTION CARRIED

7. ADJOURNMENT

MOTION #C2024-10-22-16

It was regularly moved and seconded that the meeting be adjourned at 6:00pm.

MOTION CARRIED

Warden Gregory

Jeff Sunderland, Chief Administrative Officer