



**Special Council Minutes  
Council Chambers  
November 19, 2024**

- 1. IN ATTENDANCE:** Warden Linda Gregory, Deputy Warden Matthew Ross, Councillor Ross, Councillor George Manzer, and Councillor Scherer

**STAFF PRESENT:** Jeff Sunderland, CAO, Tyler Pulley, Manager of Municipal Services, Cora Lee Ross, Manager of Corporate Services, and Taylor Robinson, Executive Assistant who took the minutes of the meeting.

**REGRETS:** None

**CALL TO ORDER:** Warden Gregory called the November 19, 2024 Special Council meeting of the Municipality of the District of Digby to order at 5:00pm.

**PAUSE TO SEEK GUIDANCE:** Warden Gregory welcomed everyone and asked to pause to seek guidance.

**2. ADMINISTRATIVE AND PROCEDURAL ISSUES**

**2.1 Approval of Agenda-Additions/Deletions**

**MOTION #C2024-11-19-01**

**It was regularly moved and seconded that the agenda for November 19, 2024 be approved as circulated.**

**MOTION CARRIED**

**2.2 Delegations/Presentations**

**2.3 Approval of Minutes of October 22, 2024 & October 30, 2024**

**MOTION #C2024-11-19-02**

**It was regularly moved and seconded that the minutes from October 22, 2024 be approved as circulated.**

**MOTION CARRIED**

**MOTION #C2024-11-19-03**

**It was regularly moved and seconded that the minutes from October 30, 2024 be approved as circulated.**

**MOTION CARRIED**

**2.4 CAO Report**

**a) Meeting Reminders**

Warden Gregory went over the meeting dates/reminders.

**b) Action Items from Previous Meetings**

All action items have been addressed to date.

**c) Update on Capital Projects 2024-2025**

Council reviewed the update on the capital projects.

**d) Financial Report**

**i) Income & Expense Reports**

The October Income & Expense reports were circulated.

**MOTION #C2024-11-19-04**

It was regularly moved and seconded that the October Income & Expense report be approved as presented.

**MOTION CARRIED**

**3. STANDING COMMITTEE ITEMS**

**By-Law & Policy Recommendations**

- 1) New Code of Conduct

**MOTION #C2024-11-19-05**

It was regularly moved and seconded that Council adopt the Code of Conduct for Elected Officials of the Municipality of the District of Digby as presented.

**MOTION CARRIED**

**MOTION #C2024-11-19-06**

It was regularly moved and seconded that Council appoint Jon Cuming as the Investigator for the Code of Conduct for Elected Officials of the Municipality of the District of Digby.

**MOTION CARRIED**

**Committee of the Whole Recommendations**

- 2) Digby Neck and Islands Food Bank Community Grant Request

**MOTION #C2024-11-19-07**

It was regularly moved and seconded that Council approve the community grant request for the Digby Neck and Islands Food Bank in the amount of \$3,500.

**MOTION CARRIED**

**4. BUSINESS ITEMS**

- 4.1 New Year's Levee

**MOTION #C2024-11-19-08**

It was regularly moved and seconded that Council agree to schedule the 2025 New Year's Levee for January 1, 2025 from 1:00pm to 3:00pm.

**MOTION CARRIED**

**5. INFORMATION ITEMS**

- 5.1 Correspondence: None

- 5.2 Advisory Committees Minutes/Reports:

- a) PAC Minutes August 27, 2024

The advisory committee minutes were circulated and reviewed.

- 5.3 Other Council Committees: None

- 5.4 Joint Intermunicipal Committees Minutes/Reports

- a) DARC September 2024 Meeting Package

The Joint Intermunicipal Committees minutes and reports were circulated and reviewed.

- 5.5 Outside Boards/Committees Minutes/Reports: None

- 5.6 Councillor District Activity Report

**Councillor Manzer** gave an update to Council on various district activities such as attending the Swearing-In Ceremony, three meetings for the Festival of Trees in Weymouth, the Remembrance Day Ceremony at SMBA and at Weymouth Legion, a turkey dinner at the Deep Brook's Lions Club, Ben Cleveland's Surprise Party, volunteered for the Christmas on the Sissiboo, and took part in a CBC Interview regarding the crochet poppies at the Weymouth Cenotaph.

**Councillor Scherer** gave an update to Council on various district activities such as attending the Digby Neck Fundraiser Dinner, a brunch in Freeport, a Remembrance Day Ceremony in Little River, a meet & greet event organized by the Village Commission, and has been hearing concerns regarding lack of insulation in homes, wells going dry, and mental health issues.

**Councillor Ross** gave an update to Council on various district activities such as attending weekly coffee and conversations at Smith's Cove Fire Hall, the new councillor training organized by NSFM, internal orientation at the Municipal Office, the meet and greet for the new doctor, the Remembrance Day Ceremonies in Bear River and Smith's Cove, Senior's Day at Bear River & Area Health Clinic, and will be attending the NSFM Conference at the end of the month.

**Deputy Warden Ross** gave an update to Council on various district activities such as attending a meeting with MLA Jill Balsler prior to the provincial election being called, Ben Cleveland's Surprise Party, the Remembrance Day Ceremony at the Brighton/Barton Church, working with the Frugal Moms Society to distribute food and Plympton Fire Department to contact Bell to relocate the box on the telephone pole that obstructs the driver's view. He has also been talking and meeting with residents regularly.

**Warden Gregory** gave an update to Council on various district activities such as attending the Bear River Fire Department Breakfast, the Digby Neck Fundraiser Dinner, Avita Fundraiser at the Hospital, Ben Cleveland's Surprise Party, Freeport Breakfast Fundraiser, the Remembrance Day Ceremony in Digby, a Paint Night at Tideview, decorating holiday smile cookies at Tim Horton's, and have been discussing concerns from residents regarding the RCMP, cost of fuel, and heating homes.

**MOTION #C2024-11-19-09**

**It was regularly moved and seconded that Council move in-camera at 5:21pm to discuss a legal matter.**

**MOTION CARRIED**

**6. IN CAMERA ITEMS**

- i) Legal

***Council returned to regular session at 5:47pm.***

Warden Gregory reminded Council and staff about the emergency alert system will occur throughout the day on Wednesday, November 20th, across the country.

**7. ADJOURNMENT**

**MOTION #C2024-11-19-10**

**It was regularly moved and seconded that the meeting be adjourned at 5:48pm.**

**MOTION CARRIED**

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Warden Gregory

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Jeff Sunderland, Chief Administrative Officer