



**Council Minutes
Council Chambers
April 28, 2026**

- 1. IN ATTENDANCE:** Warden Linda Gregory, Deputy Warden Matthew Ross, Councillor Joan Ross, Councillor George Manzer, and Councillor Peter Scherer

STAFF PRESENT: Tyler Pulley, CAO, Cora Lee Ross, Director of Finance, and Taylor Robinson, Executive Assistant, who took the minutes of the meeting

ALSO PRESENT: Tim & Julie Long, from the Calvary Temple to provide a presentation to Council

REGRETS: None

CALL TO ORDER: Warden Gregory called the April 28, 2026 Council meeting of the Municipality of the District of Digby to order at 5:08pm.

PAUSE TO SEEK GUIDANCE: Warden Gregory welcomed everyone and asked to pause to seek guidance and Councillor Scherer read the Municipality of Digby's Mission Statement.

2. ADMINISTRATIVE AND PROCEDURAL ISSUES

2.1 Approval of Agenda-Additions/Deletions

MOTION #C2026-04-28-01

It was regularly moved and seconded that the agenda for April 28, 2026 be approved as presented.

MOTION CARRIED

2.2 Disclosure of Conflict-of-Interest Issues: None

2.3 Delegations/Presentations:

- a) Tim & Julie Long, Calvary Temple (Food Enterprise Project)

MOTION #C2026-04-28-02

It was regularly moved and seconded that Tim & Julie Long from the Calvary Temple come before Council to present on the Food Enterprise Project.

MOTION CARRIED

Tim Long, accompanied by Julie Long, provided an overview of the proposed Food Enterprise Project. An advisory team has been established to help guide the initiative, and background information on the team and its development was shared. The group has consulted with Social Enterprise Solutions, as recommended by Feed Nova Scotia, and has completed a business plan and community focus groups.

The proposed project includes the creation of a Grocery Hub, offering a bi-weekly ordering system through an online marketplace (Local Line), allowing residents to order from home. The initiative aims to provide immediate access to discounted, high-quality food, with a particular focus on fresh produce sourced from local suppliers. The platform would also allow local vendors to advertise and sell their products, creating opportunities for local economic growth.

In addition to food access, the project envisions establishing a community hub to support broader community needs. It was noted that infrastructure costs are expected to be minimal. The group is targeting a September launch and outlined the key requirements and funding needed to move the project forward.

Council asked various questions and thanked Mr. and Mrs. Long for the presentation.

Tim & Julie Long left Council Chambers at 5:34 p.m.

2.4 Approval of Minutes: Council March 24, 2026

MOTION #C2026-04-28-03

It was regularly moved and seconded that the minutes from March 24, 2026 be approved as circulated.

MOTION CARRIED

2.5 CAO Report

a) Meeting Reminders

Warden Gregory went over the meeting dates/reminders.

b) Action Items from Previous Meetings

All action items have been addressed to date.

c) Update on Capital Projects 2025-2026

Council reviewed the update on the capital projects.

d) Financial Report

i) Income & Expense Reports

The March 2026 Income & Expense reports were reviewed.

MOTION #C2026-04-28-04

It was regularly moved and seconded that Council approve the March 2026 Income & Expense reports.

MOTION CARRIED

3. STANDING COMMITTEE ITEMS

By-Law & Policy Recommendations

1) Human Resource Policy #AD 1000-08

MOTION #C2026-04-28-05

It was regularly moved and seconded that Council accept the Human Resource Policy #AD 1000-08.

MOTION CARRIED

2) Strategic Priorities Chart

MOTION #C2026-04-28-06

It was regularly moved and seconded that Council approve the amended strategic priorities chart.

MOTION CARRIED

3) 2026-27 Funding Requests

MOTION #C2026-04-28-07

It was regularly moved and seconded that Council approve the 2026-27 funding requests as agreed to in the minutes.

MOTION CARRIED

4) IT Services

MOTION #C2026-04-28-08

It was regularly moved and seconded that Council approve the IT Services Agreement.

MOTION CARRIED

Committee of the Whole Recommendations

5) Electric City Letter of Support

MOTION #C2026-04-28-09

It was regularly moved and seconded that Council write a letter of support for the Electric City regarding their application to the 2026 John Bragg Award.

MOTION CARRIED

4. BUSINESS ITEMS

4.1 Langford Heritage Community Council Funding Request

Council reviewed the request and noted that it is a shovel-ready project that will hopefully help them with the first step to re-establish the community centre.

MOTION #C2026-04-28-10

It was regularly moved and seconded that Council approve the Langford Heritage Community Council funding request in the amount of \$5,000.

MOTION CARRIED

4.2 Digby Clare Home Support Agency Funding Request

Council went over the funding request from the Digby Clare Home Support Agency for their Adult Day Program. It was agreed to cover half of the costs of the program.

MOTION #C2026-04-28-11

It was regularly moved and seconded that Council approve the Digby Clare Home Support Agency funding request in the amount of \$1,300.

MOTION CARRIED

4.3 Tee Box Sponsorship

MOTION #C2026-04-28-12

It was regularly moved and seconded that Council approve the tee box sponsorship request for the Digby and Area Health Service Charitable Foundation in the amount of \$200.

MOTION CARRIED

4.4 Request for Increased Support for Passages

CAO Pulley noted that the Municipality of Digby can increase its advertising efforts, which would help generate additional direct revenue. Council agreed and discussed specific items they would like to see promoted more extensively.

4.5 Tour of the Municipal Office

Council reviewed a request from a Guider with the Digby Guides, Pathfinders, and Ranger units to tour the Municipal Office and meet with female staff members to learn more about their roles and responsibilities. Council supported the initiative and directed staff to help coordinate the visit.

4.6 2026 Community Market Support

MOTION #C2026-04-28-13

It was regularly moved and seconded that Council approve the 2026 Community Market funding request in the amount of \$250.

MOTION CARRIED

5. INFORMATION ITEMS

5.1 Correspondence

a) Nova Scotia Community Transportation Letter
Reviewed and noted.

- b) Request for Five-Year Freeze on Power Rates and Exploration of Public Ownership of Nova Scotia Power
Council reviewed and agreed to write a similar letter to support the initiative.

MOTION #C2026-04-28-14

It was regularly moved and seconded that Council write a letter to Premier Tim Houston to request a five-year freeze on power rates to consumers and exploration of public ownership.

MOTION CARRIED

- c) Basic Income Guarantee Supplement
Reviewed and noted.
- d) Letter to Municipalities Re: Legislative Amendments
Reviewed and noted.
- e) Letter to Ministers Re: Fire Modernization
Reviewed and noted.

5.2 Councillor District Activity Report

Councillor Manzer gave an update to Council on various district activities such as attending the Youth Conference at Yarmouth NSCC, the Digby Cancer Help Fund Association's ATV Rally, regular committee meetings, and has had many calls regarding road concerns.

Councillor Scherer gave an update to Council on various district activities such as speaking with Sandra Cunningham from the Nova Scotia Conservatory in regards to needing a united voice for the residents of Sandy Cove and perhaps setting up a foundation to do so, attending the monthly Healthcare on the Islands phone call, had a conversation with the Westport Commissioners about the Westport Library, and talked to the members of the Joshua Slocum Society about their tourism project.

Councillor Ross gave an update to Council on various district activities such as attending all regular Council and committee meetings, attended the Physicians Recognition Awards in Yarmouth, went to an all-day NSFAM workshop on Governance Strategy and Public Trust, attended a Thriving Local Communities session through the Centre for Local Prosperity, has been helping with the Smile Cookie campaign this week, continues to be available to residents at the Smiths Cove at the firehall Coffeetime each Thursday and the BRFD breakfasts, volunteers for the community kitchen held each Tuesday at the Bear River Legion.

Warden Gregory gave an update to Council on various district activities such as attending the Community Health Board Awards, a webinar for Advanced Manufacturing in Action, the Digby Fire Department Awards and Banquet, Digby Senior Day where she was the bingo caller, the Special Olympics breakfast, met with the Olympic Speed Skater Olympics, the Trinity Anglican Church Open House, the Bear River Fire Department Awards and Banquet, regular committee meetings, and has had many calls about litter around the community.

Deputy Warden Ross gave an update to Council on various district activities such as an all-day NSFAM workshop on Governance Strategy and Public Trust, a Government Strategy workshop, attended the online meeting to go over the new FOIPOP regulations with the province, the Wellness Fund Celebration, the Digby Fire Department for breakfast, met the Olympic speed skaters, MC'd the Volunteer Awards, the Youth Summit at Yarmouth NSCC, the hockey banquet in Clare, the Digby East Fish & Game AGM, went to the dessert auction at Wesleyan Church, and has many calls regarding property taxes, confusion about Municipality of Clare's Planning Strategy, road maintenance, and litter.

MOTION #C2026-04-28-15

It was regularly moved and seconded that Council move in-camera at 6:19pm to discuss a personnel matter.

MOTION CARRIED

6. IN CAMERA ITEMS:

6.1 Personnel

Council resumed regular session at 6:21pm.

MOTION #C2026-04-28-16

It was regularly moved and seconded that Cheryl Antoski be appointed to the Marketing Levy & Promotions Committee for a two-year term.

MOTION CARRIED

7. ADJOURNMENT

MOTION #C2026-04-28-17

It was regularly moved and seconded that the meeting be adjourned at 6:22pm.

MOTION CARRIED

Linda Gregory, Warden

Tyler Pulley, Chief Administrative Officer