



**Council Minutes
Council Chambers
June 23, 2026**

1. IN ATTENDANCE: Warden Linda Gregory, Deputy Warden Matthew Ross, Councillor Joan Ross, and Councillor Peter Scherer

STAFF PRESENT: Tyler Pulley, CAO, Cora Lee Ross, Director of Finance, and Taylor Robinson, Executive Assistant, who took the minutes of the meeting

REGRETS: Councillor George Manzer, and Christopher Kingston, Director of Municipal Services

CALL TO ORDER: Warden Gregory called the June 23, 2026 Council meeting of the Municipality of the District of Digby to order at 5:00pm.

PAUSE TO SEEK GUIDANCE: Warden Gregory welcomed everyone and asked to pause to seek guidance and Deputy Warden Ross read the Municipality of Digby’s Mission Statement.

2. ADMINISTRATIVE AND PROCEDURAL ISSUES

2.1 Approval of Agenda-Additions/Deletions

- Addition under 5.1 Correspondence c) Marine Services Response

MOTION #C2026-06-23-01

It was regularly moved and seconded that the agenda for June 23, 2026 be approved as amended.

MOTION CARRIED

2.2 Disclosure of Conflict-of-Interest Issues:

- Deputy Warden Ross & Cora Lee Ross, Director of Finance, declared a conflict of interest for 4. BUSINESS ITEMS 4.2 Digby East Fish and Game Letter of Support

2.3 Delegations/Presentations: None

2.4 Approval of Minutes: Council May 19, 2026

MOTION #C2026-06-23-02

It was regularly moved and seconded that the minutes from May 19, 2026 be approved as circulated.

MOTION CARRIED

2.5 CAO Report

a) Meeting Reminders

Warden Gregory went over the meeting dates/reminders.

b) Action Items from Previous Meetings

All action items have been addressed to date.

c) Update on Capital Projects 2025-2026

Council reviewed the update on the capital projects.

d) Financial Report

i) Income & Expense Reports

The April & May 2026 Income & Expense reports were reviewed.

3. STANDING COMMITTEE ITEMS

By-Law & Policy Recommendations

- 1) Enforcement Policy FIN-2500-15

MOTION #C2026-06-23-03

It was regularly moved and seconded that Council approve the Enforcement Policy #FIN-2500-15 as presented.

MOTION CARRIED

- 2) Meal Allowance

MOTION #C2026-06-23-04

It was regularly moved and seconded that Council increase the breakfast and lunch amounts to \$30 each, dinner to \$50, and incidentals to \$15 in the Expense Reimbursement Policy #FIN-2500-11.

MOTION CARRIED

- 3) Remember Them Project Funding Request

MOTION #C2026-06-23-05

It was regularly moved and seconded that Council purchase up to four pictures in support of the “Remember Them” Project.

MOTION CARRIED

- 4) DRHS Youth Grant Request

MOTION #C2026-06-23-06

It was regularly moved and seconded that Council provide \$500 to Digby Regional High School for the Grade 11 & 12 student’s Europe Trip.

MOTION CARRIED

- 5) Invitation To Partner on the Waves for Waves of Action Autism NS Walk

MOTION #C2026-06-23-07

It was regularly moved and seconded that Council provide \$100 for the Waves for Waves of Action Autism NS Walk on September 26, 2026 at Savary Park.

MOTION CARRIED

Committee of the Whole Recommendations

- 6) Capital Budget

MOTION #C2026-06-23-08

It was regularly moved and seconded that Council approve the Capital Budget (Years 1-5) as presented.

MOTION CARRIED

- 7) ICS Volleyball Community Grant Request

MOTION #C2026-06-23-09

It was regularly moved and seconded that Council write a letter of support on behalf of the Islands Consolidated School to update and replace aging volleyball equipment.

MOTION CARRIED

- 8) Westport Theatre Troupe Community Grant Request

MOTION #C2026-06-23-10

It was regularly moved and seconded that Council provide \$1,000 to the Westport Theatre Troupe.

MOTION CARRIED

- 9) Digby/Clare Home Support Agency - Request for Letter of Support

MOTION #C2026-06-23-11

It was regularly moved and seconded that Council provide a letter of support for the Digby/Clare Home Support Agency.

MOTION CARRIED

- 10) Support for Facilities on Brier Island

MOTION #C2026-06-23-12

It was regularly moved and seconded that Council send a letter to John Majchrowicz, Manager of Marine Services, regarding the Village of Westport's concerns related to portable washroom facilities, signage, and conditions of the ferry slip area.

MOTION CARRIED

- 11) Weymouth Falls Southville Danvers Hassett Parent Support Group

MOTION #C2026-06-23-13

It was regularly moved and seconded that Council agree that the previously approved \$500 allocation for the Weymouth Falls Southville Danvers Hassett Parent Support Group project be redirected to support the organization's Kwanzaa event, and that a letter be sent advising the group of this decision.

MOTION CARRIED

4. BUSINESS ITEMS

4.1 Savary Park

Deputy Warden Ross advised Council that a constituent had inquired whether the Municipality could work with the province to provide lighting at Savary Provincial Park during the winter months. Council discussed the request and noted that, as the park is a provincial facility that is closed during the winter season, implementing and maintaining lighting may present challenges. Members agreed that the matter should first be discussed with the local MLA and decided to send a letter to MLA Jill Balser seeking her input and assistance in exploring the feasibility of the request.

MOTION #C2026-06-23-14

It was regularly moved and seconded that Council send a letter to MLA Jill Balser requesting information on the feasibility of providing lighting at Savary Provincial Park during the winter months and exploring potential opportunities for collaboration between the Province and the Municipality regarding the request.

MOTION CARRIED

Deputy Warden Ross and Cora Lee Ross, Director of Finance, declared a conflict of interest and left Council Chambers at 5:15pm.

4.2 Digby East Fish and Game Letter of Support

Council reviewed the request for a letter of support for the organization's application for a grant to install a metal roof and thought it was a great initiative.

MOTION #C2026-06-23-15

It was regularly moved and seconded that Council write a letter for the Digby East Fish & Game in support of their grant application for the installation of metal roofing.

MOTION CARRIED

Deputy Warden Ross and Cora Lee Ross returned to Council Chambers at 5:18pm.

4.3 Weymouth Sidewalk Project Funding

CAO Pulley advised Council that the Village of Weymouth had received a revised quote for its sidewalk project, which was significantly lower than the original estimate. As a result, the Village requested clarification on whether the Municipality of Digby intended to contribute the previously approved amount of \$300,000 toward the project.

Council expressed its support for the project and acknowledged the positive outcome of the reduced project costs. Following discussion, Council agreed to contribute \$150,000 toward the project, noting that the revised quote represented approximately a 50% reduction from the original estimate. Council further noted that the province would continue to fund 50% of the project costs through the Growth and Renewal for Infrastructure Development Program. It was suggested that the Village of Weymouth consider adjusting its village tax rate to fund the remaining portion of the project.

MOTION #C2026-06-23-16

It was regularly moved and seconded that, based on the updated cost estimate, Council amend the amount it will provide towards the Village of Weymouth Sidewalk Project to \$150,000 conditional upon the project proceeding as proposed.

MOTION CARRIED

4.4 Write Off Request – AAN 07100590

Cora Lee Ross, Director of Finance, advised Council that the write-off request has been brought forward as the property in question no longer exists. This information was discovered during the 2025 tax sale process.

MOTION #C2026-06-23-17

It was regularly moved and seconded that Council agree that the property taxes, tax sale fees, and interest be written off for property #07100590.

MOTION CARRIED

5. INFORMATION ITEMS

5.1 Correspondence

a) June Events at the Admiral Digby Museum
Reviewed and noted.

b) Response from Min. Tim Halman – Acacia Valley Trail
Reviewed and noted.

c) Marine Services Response
Council reviewed the response and directed staff to send the Village of Westport the response and to speak with John Majchrowicz, Manager of Marine Services, in further detail regarding the signage and flow of traffic at the ferry terminal.

5.2 Councillor District Activity Report

Councillor Scherer gave an update to Council on various district activities such as discussing the Sou' West Iron and Ink celebration, a sports events at ICS to promote peace, a lobster dinner in Freeport, the Bog Trail Watch Tower opening, an AMANS workshop for Robert's Rules of Orders, the visit with the Minister of Emergency Management, Kim Masland, and has been discussing concerns regarding the salmon cages with residents.

Councillor Ross gave an update to Council on various district activities such as attending all the regular Council and committee meetings, volunteered for the Smith's Cove Fire Department Saturday breakfast as well as Thursday coffee time in Smiths Cove, the monthly Seniors Day at the Bear River Community Clinic, the Community kitchen in Bear River is closing for the month of July, attended the Spring Into Summer Expo, met with MLA Jill Balser and Minister David Ritcey, and attended the FCM Conference in Edmonton.

Deputy Warden Ross gave an update to Council on various district activities such as attending Rob Hersey’s Retirement Party, the Annual Richard Ellis Health Foundation Golf Tournament, the Highway 101 Taskforce Meeting, the visit with the Minister of Emergency Management, Kim Masland, an event for Western REN at Centre of Excellence, and has been speaking with many residents regarding policing, garbage, road, and property tax concerns.

Warden Gregory gave an update to Council on various district activities such as attending the Digby Harbour Port Association Public Meeting, the Spring into Summer Expo, the FCM conference, the Hwy 101 Taskforce meeting, the tea in Weymouth to fundraise for the Window for the Anglican Church, and the visit with the Minister of Emergency Management, Kim Masland.

MOTION #C2026-06-23-18

It was regularly moved and seconded that Council move to in-camera at 6:10pm to discuss a personnel matter and contractual item.

MOTION CARRIED

6. IN CAMERA ITEMS:

- 6.1 Personnel
- 6.2 Contractual

Council resumed regular session at 6:18pm.

MOTION #C2026-06-23-19

It was regularly moved and seconded that Council appoint Diane Cooper to the Digby Town & Municipal Housing Corp. (Tideview) for a two-year term.

MOTION CARRIED

MOTION #C2026-06-23-20

It was regularly moved and seconded that Council to agree to contribute up to 10% of the funds required for the planning and construction of the Digby County REMO proposed community well located at 88 New Road, Weymouth North, up to a maximum of \$20,000 and conditional on confirmation of balance of project funding.

MOTION CARRIED

7. ADJOURNMENT

MOTION #C2026-06-23-21

It was regularly moved and seconded that the meeting be adjourned at 6:19pm.

MOTION CARRIED

Linda Gregory, Warden

Tyler Pulley, Chief Administrative Officer