



Municipality of Digby

TENDER Re-Siding of Haines Lake Main Building

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TENDER CALL

Re-siding of Haines Lake Main Building

The Municipality of Digby will be accepting tenders for the re-siding of the main building at the Haines Lake Municipal Recreation Area located at 1632 Ridge Road in North Range.

Tender forms and specifications may be picked up at the Municipality of Digby, 12548 Hwy. 217, Digby, during regular office hours, 8:00 am to 5:00 pm, Monday to Friday, or by contacting Chris Kingston, Director of Municipal Services, at ckingston@digbymun.ca or 902-245-4046.

Tenders must be received by **12 Noon local time, Monday, August 25, 2025**. Tenders will be opened publicly.

All tenders must be submitted in a sealed envelope clearly marked **“Tender – Re-Siding of Haines Lake Main Building”**

The Municipality reserves the right to reject any or all tenders, not necessarily accept the lowest tender or any tender which it may consider not to be in its best interests. The Municipality of Digby also reserves the right to waive formality, informality, and technicality on any tender.

TENDER
RE-SIDING OF HAINES LAKE MAIN BUILDING

GENERAL INSTRUCTIONS

1. All bids shall be submitted on the tender forms supplied with the document.
2. The Municipality of Digby considers that all suppliers act in good faith and intend to supply materials and services of high quality.
3. The Municipality of Digby will not accept any material that is inferior to or substituted for factory supplied products.
4. This tender is not intended to exclude standard materials except where specified.
5. This tender is not intended to favour any particular material, manufacturer or contractor. Any names or figures the same or similar to any specific material, manufacturer or contractor is purely coincidental.
6. Recommendation of tenders will be based on the following:
 - a) The tender meets the needs of the Municipality of Digby without question.
 - b) The tender meets or exceeds the "Requirements".
 - c) The total price of the service.
 - d) All tender forms are complete in all respects.
 - e) Availability date of the service and installation.
7. The following items will not be accepted or considered:
 - a) Tenders arriving after the closing date and time.
 - b) Corrections or additions to any submitted tender unless initialled by the bidder.
8. Tenders are to be submitted in a sealed envelope marked “**Tender – Re-siding of Haines Lake Main Building**” and be delivered no later than 12 Noon on August 25, 2025, to:

Chris Kingston, Director of Municipal Services
Municipality of Digby
12548 Hwy. 217
PO Box 429
Digby, N.S. B0V 1A0
9. For further information or to arrange a site visit, please contact Chris Kingston, Director of Municipal Services, at ckingston@digbymun.ca or 902-245-4046.

GENERAL REQUIREMENTS

This tender is for the Re-Siding of the main building at the Haines Lake Municipal Recreation Area located at 1632 Ridge Road in North Range with metal siding and accessories.

PROJECT OVERVIEW

The building is a 1 story gable style structure located at 1632 Ridge Road in North Range. Constructed in the 1970's, it currently features existing wood siding, which is showing signs of age and weathering. The intention is to upgrade the exterior to improve energy efficiency, durability, weather resistance, and curb appeal.

PROJECT GOALS

- Replace aged and deteriorating siding with modern, high-quality materials.
- Ensure the new facade meets or exceeds current local building codes and energy efficiency standards.
- Enhance the visual appeal of the building to complement the surrounding property and buildings.
- Minimize disruption to occupants and visitors during construction.

SCOPE OF WORK

The successful contractor will be responsible for the following:

- Site assessment and verification of measurements and conditions.
- Removal and disposal of existing siding in accordance with environmental regulations.
- Inspection and repair of underlying sheathing, vapor barrier, and insulation as required.
- Supply and installation of new **metal** siding material.
- Installation of trim, flashing, sealants and related accessories.
- Painting or finishing (if applicable to material selected).
- Provision and installation of soffits, fascia, and related accessories.
- Final inspection, clean-up, and site restoration.

PROJECT TIMELINE

All work must be completed by February 28th, 2026

GENERAL REQUIREMENTS

All articles shall be free from design deficiencies that may affect their operation or serviceability.

In all particulars not covered by this specification and/or tender documents production shall be in accordance with good commercial practice.

Materials not defined here shall be of the best commercial quality and suitable for the purpose intended.

The following specifications are prepared with the intention of providing a basis for securing competitive bids. Notwithstanding certain details of specifications, commodities or materials of similar design and construction will receive consideration if, in the opinion of the using department, they are considered to be suitable for the intended application. All bids on commodities or materials not fully meeting the specifications shall be accompanied by a statement fully outlining any departures from the specifications and fully describing the commodities and materials offered.

INSURANCE

The Contractor shall carry \$2,000,000 in liability insurance.

CONTRACTOR'S LIABILITY

The Contractor agrees to indemnify and save the Municipality harmless against all losses, cost, expenses, and damages which may be incurred by or by reason of any action, causes of action or other proceeding which may be brought against the Municipality of Digby in respect to this work.

RULES AND REGULATIONS

The Contractor shall comply with all laws in force in the Province of Nova Scotia, with any regulations of the Occupational Health and Safety Act, Health Act, the Environment Act, all applicable safety standards, and with any new regulations or rules which may be introduced from time to time by law or by the Municipality in relation to the works performed under this contract.

WORKER'S COMPENSATION

The Contractor shall be a registrant in good standing with the Worker's Compensation Board. No payment will be released without an up-to-date clearance letter from the WCB. It is the sole responsibility of the Contractor to provide this letter to the Municipality.

MANUFACTURER'S SPECIFICATIONS

Warranty information is to accompany all submissions.

PAYMENT TERMS

The price quoted shall be the total cost, excluding HST, and shall include the furnishing of all management, supervision, personnel, materials, equipment, supplies, services, delivery, and installation.

THE LOWEST OR ANY TENDER MAY NOT NECESSARILY BE ACCEPTED.

THE TENDER MAY BE AWARDED IN WHOLE OR IN PART.

TENDER FORM

Provide, deliver, and install new siding and associated accessories related to re-siding, in accordance with the specifications outlined in the tender documents.

The undersigned bidder has carefully examined the form of tender and the specifications listed within the tender documents to supply, deliver, and install new metal siding and will accept in full payment, the following price, excluding HST:

TENDER \$ _____ DOLLARS

and _____ CENTS
(price must be written in words including dollars and cents.)

Tender \$ _____ FIGURES

DESCRIPTION OF MATERIAL TO BE USED

DELIVERY DATE _____
(Number of calendar days in which INSTALLATION will be made after receipt of order)

Submitted by: _____
Company Name

Mailing Address Postal Code

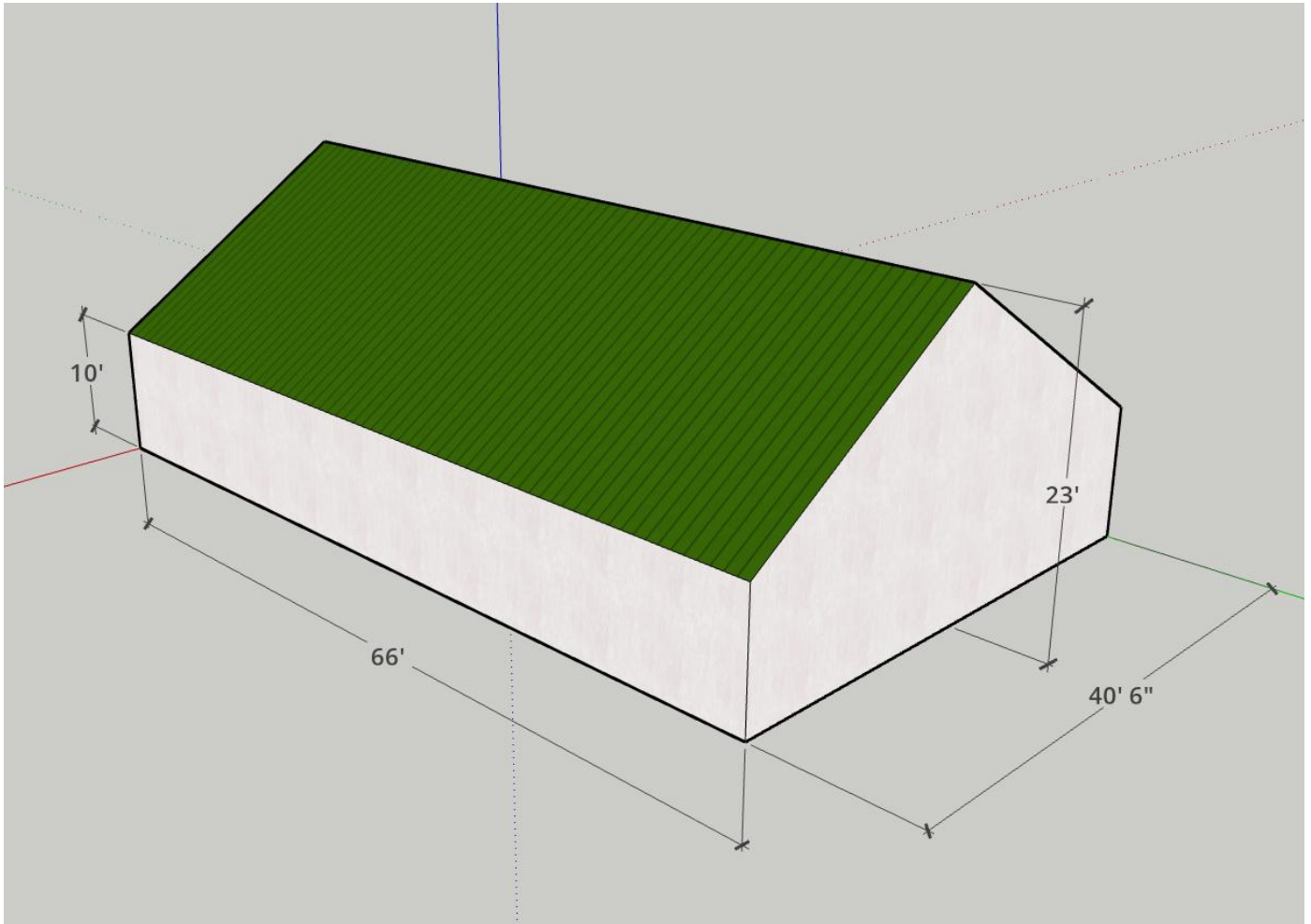
Phone number Fax Number

Signature Date

Print Name

Appendix A

Approximate Building Dimensions To be confirmed by bidders



Appendix B

Site Pictures



Northwest side of building



Southeast side of building



Northeast side of building



Southwest side of building